Foundation for the Compton CCD
Regular Meeting Minutes

Date/Time: Thursday, June 25, 2026

Location: Board Room, Administration Building
Compton College, 1111 E. Artesia Blvd., Compton, CA, 90221

Notetaker: Heather Parnock, Foundation Secretary

I. Call to Order Board President Dan Chenault called the meeting to order at **5:38 p.m.**

II. Roll Call

a) **Board Members Present (in-person):** Dorrett Lambey, Dennis Masias, Sheri Berger, Daniel Chenault, Joshua Jackson, Sonia Lopez, Tandiwe Mushanga, Heather Parnock, Libby Martinez
b) **Late Arrivals:** Dayshawn Louden (arrived at 5:40 p.m.), Edward Magee (arrived at 5:48 p.m.)
c) **Board Members Present (Remote)**: Isabelle Saber (via Zoom)
d) **Absent Board Member**: Keith Curry, Elizabeth Martinez, Don Mason, Robert Garcia
e) **Guest(s)**: None
f) **Quorum**
    a. A quorum was established at the start of the meeting.

III. Approval of June 25, 2026 Agenda:

a) Heather requested an amendment to Item 10.d to include the Whistleblower Policy and the Statement of Disclosure/Non-Interest for annual board review and signature.
b) Motion to approve the agenda as amended by Joshua Jackson, seconded by Dan Chenault
    a. *Motion carried*. Vote: **9 Ayes** (Dan Chenault, Dennis Masias, Sheri Berger, Tandiwe Mushanga, Eddie Magee, Joshua Jackson, Dayshawn Louden, Sonia Lopez, Isabelle Saber), **0 Nays**, **3 Absent** (Don Mason, Elizabeth Martinez, Robert Garcia)

IV. Public Comment on Agenda and Non-Agenda Items: No public comments were received.

V. Review and Approval of Minutes from April 23, 2026:

a) Motion to approve with no edits by Sheri Berger, seconded by Joshua Jackson
    a. *Motion carried*. Vote: **9 Ayes** (Dan Chenault, Dennis Masias, Sheri Berger, Tandiwe Mushanga, Eddie Magee, Joshua Jackson, Dayshawn Louden, Sonia Lopez, Isabelle Saber), **0 Nays**, **3 Absent** (Don Mason, Elizabeth Martinez, Robert Garcia)

VI. Presentations: None

VII. Oral Reports

a) **Executive Committee**: Dan reported that the committee did not meet prior to this meeting due to scholarship and commencement events. Reported that the committee reviewed the current agenda via email.
b) **Foundation Director**: Heather reported that the Executive Committee will review 2–3 applications to fill current board vacancies, including a faculty representative. She also informed

the Board that, effective July 1, the provisional telecommuting policy expired, eliminating remote participation for "just cause" and requiring emergency remote participation requests to comply with standard notice requirements. Additionally, she reported that the Foundation's nonprofit status was temporarily suspended due to a missing 2021–2022 Form 990 filing with the Attorney General. The required filing and $500 late fee have been submitted, and online donations remain suspended until the Foundation's status is reinstated.

c) **Scholarship Workgroup**: Joshua Reported that the group is awaiting legal feedback on Policy 100 regarding scholarship dissolutions and plans to meet with Financial Aid to improve scholarship processes.

VIII. Financial Report (Dorrett Lambey, Dr. Curry, or Treasurer)

a) **Audit Update:** The 2025-2026 audit is currently in the draft stage.

b) **Budget to Actuals:** As of May 31, 2026, the Foundation reported total net assets of $1.54 million, including approximately $1.2 million in current assets ($23,000 in the general fund and $1.18 million in the scholarship fund) and $342,000 in other assets, primarily held in investment accounts. The Foundation also reported a $35 liability, which represents funds that will be transferred from the general fund to the scholarship fund. Year-to-date, the Foundation received $70,877 in revenue and recorded $76,551 in expenditures, primarily for student scholarships and departmental funding requests, resulting in a small operating deficit. The increase in expenditures was attributed to delayed vendor payments and additional requests from departments such as Automotive Tech. The Foundation reported a net cash increase of $9,549, ending the period with approximately $1.2 million in cash. During the discussion, the Board also reviewed the proposed 3% stewardship fee on incoming funds to help support Foundation operations. Implementation of the fee remains pending legal review and approval of the related policy.

c) **Discussion:** The Board discussed the Foundation's operational funding and confirmed that no operational funds were raised during the previous fiscal year. Although the Foundation maintains approximately $23,000 in unrestricted cash, members noted that scholarship funding is stable, while operational funding needs to grow. The Board reaffirmed its plan to strengthen operations through a 3% stewardship fee on incoming donations and by directing employee payroll donations to operations unless otherwise designated. Implementation remains pending legal approval of the related policies. Members also discussed increasing unrestricted and Emergency Grant Fund donations and developing a fiscal plan to support long-term sustainability and audit compliance.

IX. Discussion/Action Items

a) **2025-2026 Goals Review:** The Board noted that Goal 1 (Foundation Manager), Goal 3 (Online Donor Management), and Goal 7 (Campus Events) were completed. Goal 6 (Emergency Grants) was partially achieved with a $3,848 balance, though a formal distribution process still needs development. Goal 2 (Inaugural Report), Goal 4 (5 Year Strategic Plan), Goal 5 (Fill Vacant Board Position), Goal 8 (Annual Budget Development) not achieved.

X. Annual Organizational Meeting

a) **Election of Officers (2026-2028):**

   a. Dan announced his resignation from the Board, effective at the end of the meeting. Auditors will be notified and it will be a note on the 2025-2026 audit. Additionally, the SI 100 which is due every two years will be updated to reflect officers on the board membership.

   b. **Secretary**:

   i. Motion to nominate Heather Parnock for secretary by Sheri Berger, seconded by Dayshawn Louden
   ii. Nomination accepted by Heather
   iii. *Motion carried*. Vote: **9 Ayes** (Dan Chenault, Dennis Masias, Sheri Berger, Tandiwe Mushanga, Eddie Magee, Joshua Jackson, Dayshawn Louden, Sonia Lopez, Isabelle Saber), **0 Nays**, **3 Absent** (Don Mason, Elizabeth Martinez, Robert Garcia)

- **c. Treasurer**:
   i. Motion to nominate Sheri Berger for Treasurer by Joshua Jackson, seconded by Isabelle Saber
   ii. Nomination accepted by Sheri
   iii. *Motion carried*. Vote: **9 Ayes** (Dan Chenault, Dennis Masias, Sheri Berger, Tandiwe Mushanga, Eddie Magee, Joshua Jackson, Dayshawn Louden, Sonia Lopez, Isabelle Saber), **0 Nays**, **3 Absent** (Don Mason, Elizabeth Martinez, Robert Garcia)
- **d. Vice President**:
   i. Motion to nominate Sonia Lopez for Vice President by Joshua Jackson, seconded by Dan Chenault
   ii. Nomination accepted by Sonia
   iii. *Motion carried*. Vote: **9 Ayes** (Dan Chenault, Dennis Masias, Sheri Berger, Tandiwe Mushanga, Eddie Magee, Joshua Jackson, Dayshawn Louden, Sonia Lopez, Isabelle Saber), **0 Nays**, **3 Absent** (Don Mason, Elizabeth Martinez, Robert Garcia)
- **e. President**:
   i. Motion to nominate Tandiwe Mushanga for President by Dan Chenault, seconded by Joshua Jackson
   ii. Nomination accepted by Tandiwe
   iii. *Motion carried*. Vote: **9 Ayes** (Dan Chenault, Dennis Masias, Sheri Berger, Tandiwe Mushanga, Eddie Magee, Joshua Jackson, Dayshawn Louden, Sonia Lopez, Isabelle Saber), **0 Nays**, **3 Absent** (Don Mason, Elizabeth Martinez, Robert Garcia)

b) 2026-2027 Meeting Schedule:

- **a.** Motion to approve meeting schedule option A by Isabelle Saber, seconded by Dan Chenault
- **b.** *Motion carried*. Vote: **8 Ayes** (Dennis Masias, Sheri Berger, Tandiwe Mushanga, Eddie Magee, Joshua Jackson, Dayshawn Louden, Sonia Lopez, Isabelle Saber), **0 Nays**, 1 Abstention (Dan Chenault), **3 Absent** (Don Mason, Elizabeth Martinez, Robert Garcia)

c) 2026-2027 Goals Discussion: The Board discussed revisions to the Foundation's strategic priorities for the upcoming year, with a strong emphasis on alumni engagement, strategic planning, fundraising, and strengthening the Emergency Grant Program. Overall, the Board agreed to revise several existing goals to make them more achievable. Key discussion points included:

- **a. Alumni Engagement:** The Board agreed that alumni engagement should become a Foundation strategic priority and be incorporated into the strategic planning process. Members also reaffirmed the importance of publishing the Foundation's first **annual report**, aligned with the completion of the annual audit.
- **b. Strategic Plan:** Rather than developing a five-year strategic plan, the Board favored a more attainable three-year strategic plan, with a target completion date of January 30, 2027. The strategic plan will serve as the framework for donor engagement, alumni engagement, budgeting, and future Foundation initiatives.

c. **Emergency Grant Program:** The Board agreed that the Emergency Grant Program should move beyond simply existing in name by developing the policies, application process, eligibility criteria, and disbursement procedures needed to make it fully operational. Members also discussed establishing fundraising targets and limiting the number of grants awarded to ensure the program's long-term sustainability.
d. **Fundraising:** Members recognized the need for a dedicated fundraising goal to support Foundation operations and the Emergency Grant Program. Suggestions included establishing annual fundraising targets and exploring whether a small percentage of future donations could be designated to the Emergency Grant Fund, subject to legal review.
e. **Board Recruitment:** The Board agreed to continue the goal of filling vacant Board positions, specifically recruiting one faculty representative and one private-sector representative.

d) **Conflict of Interest**: Forms for Conflict of Interest, Statement of Conduct and Commitment, and the Whistleblower Policy will be sent to all members via Adobe Sign for their annual signatures.
e) **Annual Dues Update**: Annual dues of $114 will be due by December 31, but collection is paused until the nonprofit status is restored
f) **Annual Report Due**: An annual report is due 120 days after the close of the fiscal year; a draft is expected by the August meeting or early October.
g) **Presentation Schedule:** A tentative schedule was discussed for the upcoming year, including the Connor Promise, Student Housing, and Scholarship updates. The Board agreed that presentations will be limited to 10 minutes with 10 minutes for Q&A, and materials will be submitted to the Executive Committee a month in advance

XI. Planning/Discussion/Action Items

a) **Authorized Signers Resolution:** The Board reviewed a resolution establishing the Foundation's authorized signers to satisfy an audit requirement and formally document existing financial practices. The resolution specifies that any two authorized officers may sign Foundation checks, including the District President/CEO, Vice President of Administrative Services, Foundation Board President, Vice President, Secretary, or other authorized Foundation officers. Board members discussed whether the resolution accurately reflected current practice, noting that check signing has historically been limited primarily to the District President/CEO and the Vice President of Administrative Services, while the Foundation Secretary has served in an administrative capacity without signing checks. Members clarified that the resolution would authorize any of the designated officers to sign checks when needed, helping prevent delays if one signer is unavailable. The Board also discussed the administrative steps required to implement the resolution, including updating bank signature cards and providing the bank with the approved Board resolution and meeting minutes to officially recognize the authorized signers. The resolution will be updated to reflect the Foundation's new Board President and included in the 2025–2026 audit documentation.
   a. Motion to approve by Sheri Berger, seconded by Joshua Jackson
   b. *Motion carried*. Vote: **8 Ayes** (Dennis Masias, Sheri Berger, Tandiwe Mushanga, Eddie Magee, Joshua Jackson, Dayshawn Louden, Sonia Lopez, Isabelle Saber), **0 Nays**, 1 Abstention (Dan Chenault), **3 Absent** (Don Mason, Elizabeth Martinez, Robert Garcia)

b) **Executive Committee**: The Board discussed maintaining Board Development as a responsibility of the Executive Committee rather than establishing it as a separate standing committee. Under this structure, the Executive Committee will continue reviewing applications for prospective Board members and making recommendations to the full Board regarding appointments to the Foundation Board of Directors.
   a. Motion to approve by Sheri Berger, seconded by Isabelle Saber

b. *Motion carried*. Vote: **7 Ayes** (Dennis Masias, Sheri Berger, Tandiwe Mushanga, Eddie Magee, Joshua Jackson, Sonia Lopez, Isabelle Saber), **0 Nays**, **2 Abstentions** (Dan Chenault and Dayshawn Louden), **3 Absent** (Don Mason, Elizabeth Martinez, Robert Garcia)

c) **Audit/Finance/Investment Committee**: The Board discussed temporarily combining the Audit Committee and the Finance/Investment Committee into a single committee to improve efficiency and better align with the Foundation's current Board size. Members noted that maintaining multiple standing committees is challenging with only 12 Board members, as each committee requires at least three members, in addition to participation in the Scholarship Work Group. The Board considered how combining the committees would affect the Foundation's bylaws, particularly the provision restricting certain officers from serving on the Audit Committee. Members agreed that the consolidation would likely require future bylaw revisions if made permanent, but that the combined committee could initially operate as a temporary measure, similar to the current practice of assigning Board Development responsibilities to the Executive Committee.

a. Motion to approve combining the Audit/Finance/Investment Committee by Sheri Berger, seconded with amendment to motion that combing the committees is on a temporary basis with consideration of whether it should be made permanent at the end of the year by Isabelle Saber

b. *Motion carried*. Vote: **8 Ayes** (Dennis Masias, Sheri Berger, Tandiwe Mushanga, Eddie Magee, Joshua Jackson, Dayshawn Louden, Sonia Lopez, Isabelle Saber), **0 Nays**, **1 Abstention** (Dan Chenault), **3 Absent** (Don Mason, Elizabeth Martinez, Robert Garcia)

c. Members of the committee are Isabelle, Dayshawn, and Eddie. This committee will make a recommendation whether or not this is a permanent merger of the two committees.

d) **Policy Updates**:

a. **Policy 100**: None. Pending update from legal review.

b. **Policy 204**: None. Pending update from legal review.

c. **Policy 400**: None. Pending update from legal review.

d. **Policy Review Schedule**: A policy review schedule is being drafted for the next meeting.

XII. Information Items

a) **Statement of Work with the Law Offices of Alfonso Morales:** No update. UndocuAlly taskforce has not met.

b) **Oliver W. Conner Estate Update:** Property taxes on the estate properties have been paid; no further update.

c) **Compton College and Compton Community College District:** No Update.

d) **2026-2027 Scholarship Program Update:** At the June 4, 2026 award ceremony, 63 scholarships were distributed totaling nearly $64,000. Forty-four were awarded to continuing students and 26 to transferring students. Student feedback highlighted significant appreciation and relief from financial burdens.

XIII. Other Business: None

XIV. Future Agenda Items from Board Members: Isabel requested a standing agenda item dedicated to the Strategic Plan timeline, so the Board consistently monitors its progress.

XV. Next Meeting: The next meeting is scheduled for August 27, 2026, at 5:30 p.m.

XVI. Adjournment The meeting was adjourned at **7:54 p.m.**