



CITIZENS' BOND OVERSIGHT COMMITTEE

Compton Community College District

1111 E. Artesia Boulevard - Compton, California 90221

MEETING AGENDA

Thursday, July 13, 2023, 5:00 P.M.

Compton College – Board Room

I. Call to Order at 5:00 p.m.

II. Roll Call

Rodney Lister, Chair

Elizabeth Atkinson

Danielle Daniels

Adele Johnson

Linda Owens, Chief Facilities Officer

Mayra Castro Martinez

Crystal Faye Moore, Student Representative

Marjorie Shipp

Juanita Wright, Vice Chair

III. Introductions

IV. Pledge of Allegiance

V. Approval of Agenda

VI. Review/Approval of Meeting Minutes – June 21, 2023

VII. Public Comments on Agenda/Non-Agenda Items

VIII. Discussion

A. Citizens' Bond Oversight Committee 2021-2022 Annual Report – Dr. Abdul Nasser

B. Facilities Update – Linda Owens

C. Bond Oversight Committee meeting schedule for the 2023-2024 year. All meetings will begin at 5:00 p.m.

1 July 13, 2023

2 September 7, 2023

3 November 9, 2023

4 February 8, 2024

5 April 11, 2024

6 June 13, 2024

IX. Committee Members' Comments

X. Next Regularly Scheduled meeting: September 7, 2023, at 5:00 p.m.

XI. Adjournment



Citizens' Bond Oversight Committee 2021-2022 Annual Report

Compton Community College District Citizens' Bond Oversight Committee Annual Report – Introduction

As outlined in Education Code Section 15278, the role of the Compton Community College District (CCCD) Citizens' Bond Oversight Committee is to "inform the public concerning the District's expenditure of revenues received from the sale of bonds authorized by the voters." Members are appointed for two years, with a three-term maximum. Members do not receive any compensation or benefits for their service. The committee meets a minimum of four times per year.

As mandated by Proposition 39, the CCCD Board of Trustees is required to appoint an independent citizens' oversight committee of at least seven individuals. Each member must represent one of the following constituencies: a local business, a senior citizen organization, a bona fide taxpayer's association, an enrolled student active in a student group, and an active member of a college supporting organization, such as the foundation or a community advisory group. No District employee or official, vendor, contractor, or consultant may serve on the committee.

During the 2021-22 fiscal year, the Citizens' Bond Oversight Committee met a total of four times.

The following members served on the Citizens' Bond Oversight Committee during the 2021-22 fiscal year:

Elizabeth Atkinson, Community Representative
Danielle Daniels, Community Representative
Adele Johnson, Community Representative
Rodney Lister, Senior Organization Representative
Mayra Flor Castro Martinez, Community Representative
Crystal Moore, Student Representative
Marjorie Shipp, Community Representative
Juanita Wright, Community Representative

Executive Summary

The charter of the Compton Community College District Citizens' Bond Oversight Committee is to inform the public concerning bond revenue expenditures and to actively "review and report" on the expenditure of these funds. Our committee comprises a cross section of the citizenry who have volunteered their time to represent various constituencies, and fulfill the responsibilities listed above.

During this year of existence, the committee has met on a regular basis to assess the progress of various facilities projects. This Annual Report of the Compton Community College District Citizens' Bond Oversight Committee documents the results of these activities and serves to fulfill the basic tenets of the charter.

Clifton, Larson Allen, LLP, issued the independent financial and performance audit for the fiscal year ending June 30, 2022:

https://www.compton.edu/district/citizens-bond-oversight/audits/ComptonCCD_Prop39_FinancialPerformanceReport_6-30-2022.pdf

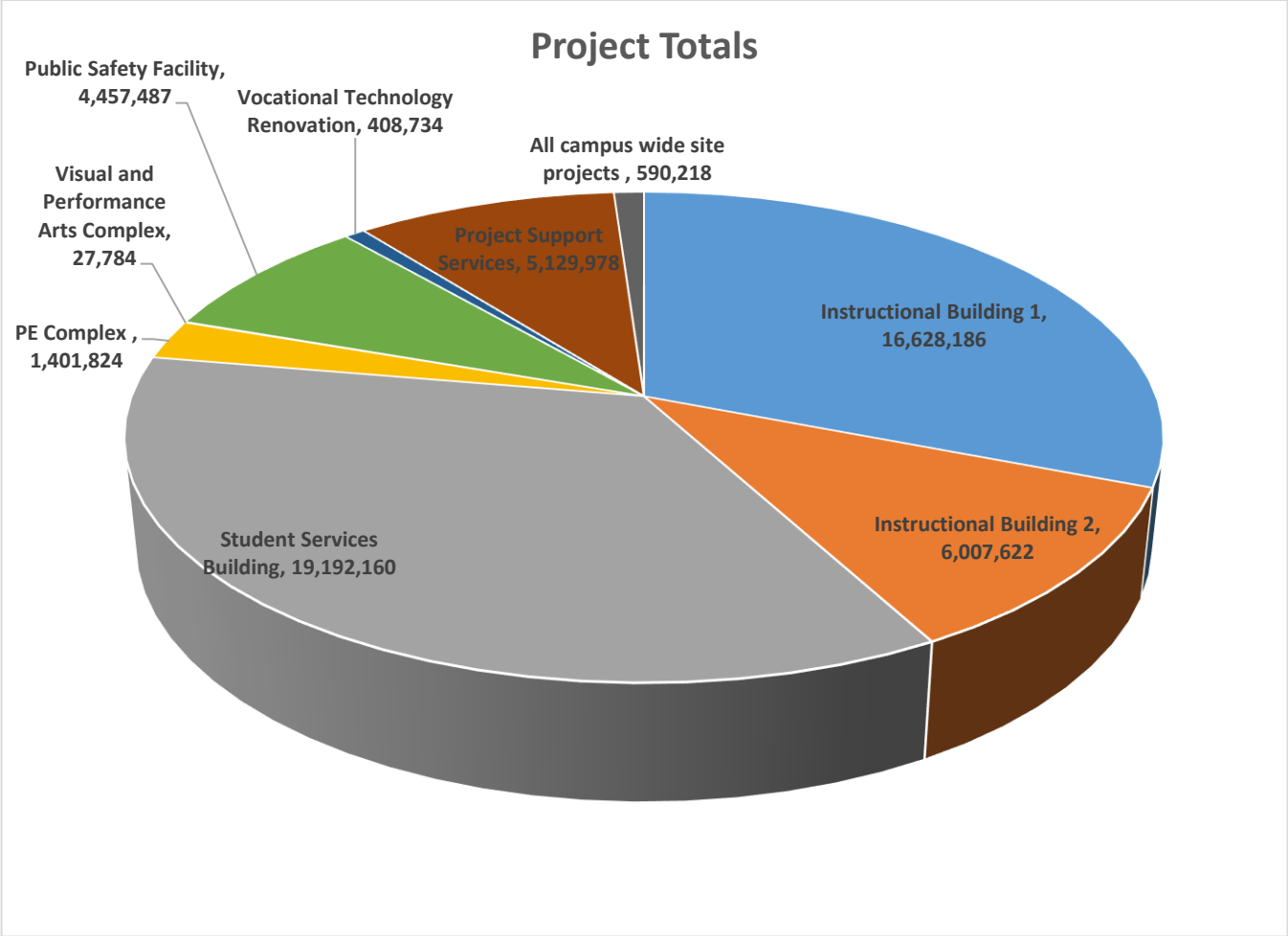
The committee examined and reviewed this audit at their meeting on April 13, 2023.

A summary of Bond Expenditures at June 30, 2022:

	Cummulative Total Jun 30, 2020	Expenditures During FY21	Expenditures During FY22	Cummulative Total June 30, 2022
New Construction				
Instructional Building 1	\$ 7,495,504	\$ 6,093,714	\$ 3,038,967	\$ 16,628,186
Instructional Building 2	4,013,660	-	1,993,962	6,007,622
Student Services Building	3,442,696	8,579,308	7,170,156	19,192,160
Administration Building	-	96,382	1,920	98,302
PE Complex	3,363	1,102,037	296,424	1,401,824
Visual and Performance Arts Comple	26,760	-	1,024	27,784
Public Safety Facility	4,451,704	5,783		4,457,487
Renovations				-
Vocational Technology Renovation	32,026	344,698	32,010	408,734
Project Support Services	4,580,766	545,148	4,064	5,129,978
Campus-Wide Projects	-			-
All campus wide site projects	558,623	31,595		590,218
	\$ 24,605,102	\$ 16,798,666	\$ 12,538,527	\$ 53,942,295

Measure CC/C Facilities Bond Program

June 30, 2022



Measure CC/C Facilities Bond Program

Construction Schedule

July 1, 2021 – June 30, 2022

PROJECT	2021						2022					
	J	A	S	O	N	D	J	F	M	A	M	J
Instructional Building #1												
Instructional Building #2												
Student Services Building												
Administration Building Renovation												
Vocational Technology Renovation												
Physical Education Complex												
Visual and Performing Arts Complex												



Statement of Compliance

In compliance with requirements of Article XIII A, Section 1 (b)(3) of the California Constitution and meeting requirements of the Certificate of Disclosure contained herein, we the undersigned members of the **2021-22 Citizens' Bond Oversight Committee** do verify that this is a true and valid Annual Report.

In particular, bond revenue has been expended only for the purposes so described in Measure CC/C and no funds were used for any teacher or administrator salaries or other operating expenses as prohibited by Article XIII A, Section 1 (b)(3)(a) of the California Constitution.

2021-22 Citizens' Bond Oversight Committee

Rodney Lister, Chair

Juanita Wright, Vice Chair

Elizabeth Atkinson

Danielle Daniels

Adele Johnson

Marjorie Shipp

Mayra Castro Martinez

Crystal Moore

2021-2022 Citizens' Bond Oversight Committee

Terms: Each member shall serve a term of two (2) years, commencing as of the date of appointment. No member may serve more than three (3) consecutive terms. At the Committee's first meeting, members draw lots or otherwise select a minimum of two members to serve for an initial one (1) year term and the remaining members for an initial two (2) year term. Members whose terms have expired may continue to serve on the Committee until a successor has been appointed.

2021-2022 Citizens' Bond Oversight Committee Members

<u>Name</u>	<u>City</u>	<u>Occupation</u>	<u>Representing</u>	<u>Term(s)</u>
Elizabeth Atkinson	Compton	Social Worker, Los Angeles County Dept. of Public Social Services	Community	12/16-12/18 12/18-12/21 12/21-12/23
Danielle Daniels	Compton	Licensed Social Worker United States Department of Veterans Affairs	Community	7/19-7/21 7/21-7/23
Adele Johnson	Compton	Retired teacher	Community	11/17-11/19 11/19-11/21 11/21-11/23
Rodney Lister	Compton	Financial Analyst	Senior Organization	7/19-7/21 7/21-7/23
Mayra Flor Castro Martinez	Paramount	UCLA Labor Center	Community	7/19-7/21 7/21-7/23
Crystal Moore	Compton	Student	Student	7/21-7/22
Marjorie Shipp	Compton	Retired	Community	3/15-3/17 3/17-3/19 3/19-3/21
Juanita Wright	Compton		Community	7/19-7/21 7/21-7/23

2021-2022 Citizens' Bond Oversight Committee BIOGRAPHIES

Elizabeth Atkinson

Atkinson is a social worker for in-home supportive services at the Los Angeles County Department of Public Social Services, where she has worked since 1989. The Compton resident is involved in many civic organizations, including serving on the City of Compton Planning Commission, City of Compton Commission for Women, Compton High School Alumni Association, California Democratic Party Los Angeles Central Committee; Service Employees International Union Local 721 Steward; and Service Employees International Union Local 721 Committee on Political Education. She received an associate degree in psychology from Compton Community College and a bachelor's degree in psychology from California State University, Dominguez Hills.

Danielle Daniels

Danielle Daniels is currently employed at the United States Department of Veterans Affairs Long Beach Healthcare Systems as a Licensed Social Worker. She is a graduate of Compton College, received her master's degree in social work from USC and a master's degree in public administration from Cal State Dominguez Hills. Daniels has over 15 years of professional public service experience and over five years of professional private sector experience. She brings a wealth of community engagement experience, volunteer work and successful professional skills working with various levels of personnel such as executive leadership community partners/department heads and elected officials. She has also served as the clerk of the Orange County's Mental Health Board and is familiar with the Brown Act and Roberts' Rules of Order. As an alumna of Compton College, she says she has personal experience of what it is like to be a student on this campus and is knowledgeable of areas needed for improvement and increased opportunity.

Adele Johnson

Adele Johnson retired after 38 years of service as a teacher and counselor with the Los Angeles Unified School District. She received her bachelor's degree from Southern University in Louisiana, and her counseling credential from Pepperdine University. Johnson is a member of Delta Sigma Theta Sorority and has served on various committees concentrating on community outreach.

Rodney Lister

Rodney Lister has over 30 years of public sector employment in the cities of Compton, Inglewood, and Las Vegas, Nevada. He has been involved in the bonding process of several multimillion-dollar public bonds, including repayment schedules and oversight and has experience with bond applications and administration. Lister has worked as a financial analyst and business services specialist, and has procured several bonds utilizing federal dollars for repayment. Rodney Lister received his bachelor's degree in political science from Pepperdine University, and a master's degree in public administration from the University of Nevada, Las Vegas. He believes that as a resident of Compton and former Compton College student, he has a vested interest in seeing the college continue to grow in every facet.

Mayra Flor Castro Martinez

Mayra Flor Castro Martinez is currently employed by the University of California, Los Angeles at the UCLA Labor Center where she is required to build budgets and account for expenditures for their

programs. Martinez received her Bachelor of Arts in political science and journalism from Cal State University, Long Beach.

Marjorie Shipp

Marjorie Shipp was born in Basile, Louisiana, and moved to Compton in 1958. She earned both a master's degree in education and a bachelor's degree in diversified education from the University of Southern California. Shipp attended Compton Community College where she earned an associate degree in 1969.

Juanita Wright

Juanita Wright received her associate degree in business from Los Angeles Harbor College and has previously served on the Assembly District 64 Water Commission (Mike Gipson), the Planning Commission for the City of Compton, and as a board member of the Boys and Girls Club of Watts/Willowbrook.

Crystal Moore, Student Representative

Compton College student Crystal Moore was elected by her peers to serve as the Commissioner of Activities for Compton College's Associated Student Government (ASG). As an ASG officer, she aims to promote a dependable and fulfilling experience for all Compton College students. She is currently in the Compton College Nursing Program and plans to transfer to California State University, Long Beach to continue her studies. Her goal is to earn a master's degree in nursing and become a nurse practitioner.

July 1, 2021 through June 30, 2022

Summary of committee's proceedings and activities for the preceding year.

Meetings of the Citizens' Bond Oversight Committee

The Committee conducts its meetings in accordance with provisions of the Ralph M. Brown Public Meetings Act, Government Code Sections 54950 et seq. Meeting notices and agendas are sent to members of the Committee within the required period of time and posted on the Administration Building Announcement Board.

Meeting notices and all documents and reports received by the Committee members are a matter of public record and made available on the Compton Community College District website:

www.compton.edu/district/measure_cc_bond/index.

Agendas and minutes are posted online at: www.compton.edu/district/citizens_bond_oversight/agendas-minutes.

Construction Update

During the 2021-2022 Fiscal Year, the [Compton College 2024 Comprehensive Master Plan](#) was finalized and included a combined major update to the Facilities, Technology, Staffing, Enrollment Management, Equity and Program Review master plans. These plans include recommendations for new construction and renovation projects and support the needs of current students while anticipating the facilities needs of the future to help students succeed.

Projects with construction in progress in 2021-2022:

- Instructional Building #1
- Instructional Building #2
- Student Services Building

Projects with ongoing planning and design in 2021-2022:

- Administration Building Renovation
- Vocational Technology Building Renovation
- MIS Building Renovation
- Math Science Building Renovation
- Child Development Center Renovation
- Physical Education Complex Replacement
- Visual and Performing Arts Complex Replacement



COMPTON COMMUNITY COLLEGE DISTRICT

CITIZENS' BOND OVERSIGHT COMMITTEE

June 21, 2023

MEETING MINUTES

I. Called to order at 5:07 p.m.

II. Roll Call

Members Present:

Rodney Lister, Chair

Juanita Wright, Vice Chair

Elizabeth Atkinson

Adele Johnson

Crystal Faye Moore, Student Representative

Marjorie Shipp

Abdul Nasser, Vice President, Administrative Services

Linda Owens, Chief Facilities Officer

Member Absent:

Danielle Daniels

Mayra Castro Martinez

III. Introductions

IV. Pledge of Allegiance

V. Approval of Agenda

Motion to approve the Agenda made by Elizabeth Atkinson; seconded by Adele Johnson.

Motion carried.

Lister	Atkinson	Castro-Martinez	Daniels	Johnson	Moore	Shipp	Wright
Yes	Yes	Absent	Absent	Yes	Yes	Yes	Yes

VI. Review/Approval of Meeting Minutes – April 13, 2023; February 9, 2023; November 10, 2022; and September 8, 2022

Motion to approve the April 13, 2023 meeting minutes made by Juanita Wright; seconded by Elizabeth Atkinson. Motion carried.

Lister	Atkinson	Castro-Martinez	Daniels	Johnson	Moore	Shipp	Wright
Abstain	Yes	Absent	Absent	Yes	Yes	Yes	Yes

Motion to approve the February 9, 2023 meeting minutes made by Juanita Wright; seconded by Elizabeth Atkinson. Motion carried.

Lister	Atkinson	Castro-Martinez	Daniels	Johnson	Moore	Shipp	Wright
Yes	Yes	Absent	Absent	Yes	Abstain	Yes	Yes

Motion not needed for November 10, 2022 because the meeting was cancelled.
 Motion to approve the September 8, 2022 meeting minutes made by Elizabeth Atkinson;
 seconded by Adele Johnson. Motion carried.

Lister	Atkinson	Castro-Martinez	Daniels	Johnson	Moore	Shipp	Wright
Abstain	Yes	Absent	Absent	Yes	Yes	Yes	Yes

VII. Public Comments on Agenda/Non-Agenda Items – None

VIII. Discussion Items

- a. Proposition 39-General Obligation Bonds – Dr. Abdul Nasser gave a presentation that included:

- i. Overview of Prop 39
- ii. Performance Audit Objectives

The committee members were provided with a handout. Rodney Lister asked for the aging of the bonds. Dr. Nasser will look into it and follow up with the committee at a later date.

Crystal Moore asked what projects are being planned and Linda Owens will provide that information in the upcoming item.

- b. Facilities Update – Linda Owens-Jackson, Chief Facilities Officer

- i. Linda Owens-Jackson provided a handout to the committee and reviewed the current and upcoming facilities projects.

Rodney Lister asked if a pool is included in the PE Complex because it is vital to his history and the community. Linda Owens-Jackson answered yes. Rodney Lister would like to know if the pool will be open to the community. Linda Owens-Jackson will find out and bring that back to the committee.

Crystal Moore said the updating of the buildings make the campus feel more collegiate.

Elizabeth Atkinson asked about the purpose of the large holes that need to be dug and Linda Owens-Jackson said there are liquefaction and soil issues.

Rodney Lister asked if locker rooms will be in the gym and Linda Owens-Jackson said yes. Rodney Lister also asked what building codes we follow and Linda Owens-Jackson replied state codes.

Adele Johnson asked the number of seats in the Little Theater and Linda Owens-Jackson said about 200 and that will stay, but it is being renovated.

Elizabeth Atkinson asked if there will be student housing on campus and Linda Owens-Jackson replied yes, but it is not bond related so it is not included on this list.

Crystal Moore is concerned about the new student lounge area because it is dusty and Linda Owens-Jackson replied that is due to the construction site of Instructional Building #2 right behind it and that there are student spaces in the vocational technology building, the student success center, and math science building with new furniture.

IX. Committee Members' Comments

- a. Adele Johnson, Marjorie Shipp, and Elizabeth Atkinson are not available for the next meeting on July 13, 2023. If we do not have a quorum, the meeting will be cancelled and we will meet on September 7, 2023.

- b. Rodney Lister attended the Commencement Ceremony on June 9, 2023 and said it was very nice and that he was proud. The committee requested that the list of year end events are shared with this committee next year.
- X. Next Regularly Scheduled Citizens' Bond Oversight Committee Meeting:
 - Thursday, July 13, 2023, @ 5:00 p.m. in the Compton College Board Room.
- XI. Meeting adjourned at 6:15 p.m.

***Compton Community College District – 1111 East Artesia Boulevard
Compton, California 90221***



Proposition 39 – General Obligation Bonds

Continuous Learning in Action

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WEALTH ADVISORY | OUTSOURCING | AUDIT, TAX, AND CONSULTING

This presentation is for internal use only.



Agenda - Basic

1. Overview of Prop 39
2. Performance Audit Objectives

Overview – Prop 39 Bond

General

- Approved by voters on November 7, 2000
- Allows school and community college districts to pass a local general obligation bond with a vote of 55% (traditional bond: two-thirds of vote)
- Districts elect whether to issue a “Prop 39 bond” or a “traditional bond”
- Districts must provide voters with a list of specific projects to be funded by the bond (*Article XIII A, sec. 1(b)(3)*)
 - Voter ballot vs. facility master plan
- Prop 39 bonds come with additional restrictions and oversight requirements

Proceeds of Prop 39 Bond

- Limited to the following uses (*Article XVI, Sec. 18(b)*):
 - Construction
 - Reconstruction
 - Rehabilitation
 - Replacement of school facilities
 - Furnishings and equipment
 - Acquisition or lease of real property
- Cannot be used for administrative or operating costs
- Cannot be used for general maintenance
- Must be spent on voter approved projects

Performance & Financial Audit

- Districts must conduct annual, independent performance and financial audits until all of the proceeds of the bond are exhausted (*Article XIII A, Sec. 1(b)(3)(C)*).
- Performance audit – ensure that the bond proceeds were expended only on the specific projects (voter ballot or facilities master plan).
- Financial audit – similar to a regular financial statement audit, but for the bond fund only.

Citizens' Oversight Committee (*Ed. Code Sec. 15278*)

- Governing board of the district must appoint a 7-member Citizen's Oversight Committee (COC) within 60 days of the passing of the Prop 39 bond.
- COC shall review and actively report on the proper expenditure of taxpayers' money for school construction.
 - Bond revenues are expended only for the allowed purposes.
 - No funds are used for any teacher or administrative salaries or other school operating expenses.

Citizens' Oversight Committee (*Ed. Code Sec. 15280*)

- Without expending bond funds, the governing board of the district shall provide the COC with (1) any necessary technical and administrative assistance in furtherance of its purpose and (2) sufficient resources to publicize the COC's conclusions.
- Committee proceedings shall be open to the public.
- COC shall issue regular reports on the results of its activities (at least once per year).
- Minutes of meetings and copies of all documents shared with COC shall be made available to the public via the district website.

Citizens' Oversight Committee (Ed. Code Sec. 15282)

- Minimum of 7 members and consist of the following:
 - Active member of a business organization
 - Active member of a senior citizens' organization
 - Active member of a bona fide taxpayers' organization
 - School district:
 - ◇ Parent or guardian of enrolled child
 - ◇ Parent or guardian of enrolled child AND active in a parent-teacher organization
 - Community College District:
 - ◇ Student currently enrolled and active in a college group
 - ◇ Active in the support and organization of a community college (such as, a member of an advisory council or foundation)

Citizens' Oversight Committee (*Ed. Code Sec. 15282*)

- COC members may not include:
 - District employee or official
 - Vendor, contractor, or consultant of the district
- Minimum term of 2 years
- No more than 3 consecutive terms

Compliance requirements

- Select a representative sample of expenditures charged to the facilities project(s) and review supporting documentation to ensure that such funds were properly expended on specific projects listed in the text of the applicable ballot measure.
- Verify that the funds were generally expended for the construction, renovation, furnishing and equipping of school facilities constituting authorized bond projects.
- Verify that the funds used to pay the salaries of district employees were allowable per Opinion 04-110 issued on November 9, 2004 by the State of California Attorney General.
- If the school district did not properly account for the expenditures, if such expenditures were made for unauthorized bond projects, or if salary transactions were used for general administration or operations, include a finding in the audit report.