

Compton Community College District
Recovery Plan/ Funding Request
April 7, 2017

This proposal reflects our current thinking and needs relative to the El Camino College Compton Center and future Compton College as an accredited college within Compton Community College District. The request for additional funding reflects anticipated needs for the 2017-2018 and five subsequent fiscal years. The funding request is dependent on the ECC Compton Center Accreditation Timeline which is referenced in this document as Attachment #A. The accreditation timeline is a goal, of which El Camino College and the Compton CCD will work collegially and collaboratively to achieve.

Fiscal Year 2017-2018
Amount Requested: \$287,000

Specific Requirements:

1. Implementation of the Personnel Commission

Total: \$287,000

Justification: AB318 suspended the authority of the Compton CCD Personnel Commission. Under AB 318, the Special Trustee assumed the responsibilities of the Personnel Commission and the day-to-day operations were assumed by the Compton CCD Chief Human Resources Officer. With the recent return of local authority to the Compton CCD Board of Trustees, the personnel commission will be reestablished. The Personnel Commission will include three appointed commissioners. One commissioner is appointed by the Compton CCD Board of Trustees and the second is appointed by the Compton Community College Federation of Employees- Classified. Once the two commissioners have been appointed, the two commissioners jointly appoint the third commissioner. The staff for the Personnel Commission reports directly to the commissioners. Staff for a Personnel Commission typically include a Director, Personnel Representative, and a Senior Administrative Assistant. In addition to staffing, the Personnel Commission budget includes commissioner's monthly stipends, staff travel, office equipment and supplies.

Fiscal Year: 2018-2019
Amount Requested: \$4,921,447

Specific Requirements:

1. Compton CCD Staffing

Total: \$620,000

Justification: Under the current partnership with El Camino College, several of the administrative functions at the Compton Center have been provided by El Camino College, particularly in the area of Information Technology. In preparation for the establishment of an accredited Compton College within the Compton District, additional staff will need to be employed in the Information Technology Department. Several of the following positions have been identified that are needed to support the Information Technology Department in 2018-2019: Business Analyst, Database Administrator, Help Desk Supervisor, Help Desk Technician, Network Support Specialist, Program Analyst, and Systems & Network Support Manager.

2. Enterprise Resource Planning (ERP) System for Compton CCD

Total: \$4,000,000

Justification: The ECC Compton Center and Compton CCD utilizes the El Camino College ERP system for student information/registration, Human Resources, and for all financial related items. In preparation for an accredited college under Compton CCD, the Compton CCD will have to purchase an ERP system for the future Compton College. This purchase will include technical consultants to assist the Compton CCD with the development and implementation. The new ERP system will need to be purchased before the 2019-2020 year, as it is anticipated Compton College will begin registering its first students as an accredited college for the summer 2020 session.

3. Personnel Commission

Total: \$301,447

Fiscal Year: 2019-2020

Amount Requested: \$2,898,272

1. Enrollment Outreach

Total: \$300,000

Justification: As the partnership with El Camino College concludes, the future Compton College anticipates a decline in enrollment in the 2020-2021 academic year. At that time, Compton College will re-register all new students in the new Enterprise Resource Planning System. Also, the future Compton College will have to re-brand/ market itself to the community, change all campus signage, as well as develop and implement a new Compton College logo.

2. Information Technology Equipment

Total: \$1,000,000

Justification: Compton CCD anticipates the need to purchase additional hardware equipment to support the new ERP systems and the technology services agreements for the Compton College. The new technology equipment would be a one-time cost of approximately \$1 million to support the transition from ECC Compton Center to Compton College.

3. Information Technology Maintenance/ Service Agreements

Total: \$650,000

Justification: Under the current partnership, El Camino College provides the service agreements for student systems, such as the Student Information System (SIS), Learning Management System (LMS), and several others. Compton CCD anticipates this cost to be \$650,000 a year beginning in the 2019-2022 year.

4. Compton CCD Staffing

Total: \$638,600

5. Personnel Commission

Total: \$309,672

Fiscal Year 2020 -2021

Amount Requested: \$3,125,656

1. Police Services

Total: \$1,000,000

Justification: Currently Compton CCD has a separate contract with El Camino College for Police Services at the Compton Center. Compton CCD pays an annual cost to El Camino College of approximately \$1.5 million per year for this service. Once the partnership with El Camino College has concluded, Compton CCD intends to operate its police department again. We anticipate the cost for the transfer of the officers, equipment, and supplies, and communication equipment to be a one-time cost of \$1 million.

2. Personnel Commission:

Total: \$317,898

3. Compton CCD Staffing

Total: \$657,758

4. Enrollment Outreach

Total: \$500,000

5. Information Technology Maintenance/ Service Agreements

Total: \$650,000

Fiscal Year 2021-2022

Amount Requested: \$1,653,812

1. Personnel Commission:

Total: \$327,072

2. Compton CCD Staffing

Total: \$676,740

3. Information Technology Maintenance Agreements

Total: \$650,000

Fiscal Year 2022-2023

Amount Requested: \$1,682,782

1. Personnel Commission:

Total: \$336,511

2. Compton CCD Staffing:

Total: \$696,271

3. Information Technology Maintenance Agreements:

Total: \$650,000

Fiscal Year 2023-2024

Amount Requested: \$1,712,589

1. Personnel Commission:

Total: \$346,223

2. Compton CCD Staffing:

Total: \$716,366

3. Information Technology Maintenance Agreements:

Total: \$650,000

Total Requested: \$16,281,558

Other Items for Discussion

1. Ongoing cost vs. one-time funding request for the Compton CCD.
2. 50% Law Compliance – Due to the additional recovery expenses for Compton CCD, the Compton CCD anticipates being out of compliance with the 50% law in 2018-2019 through 2023-2024.
3. Compton CCD Emergency Loan/Line Credit: Last year of payment is 2028-2029, and the annual repayment amount is 1.1 million dollars.
4. FTES Stability for Compton College. Stabilization funding needs to be provided to the Compton CCD for the period of 2020-2024, using the 2017-2018 year as the baseline year for establishing the FTES funding base. Anticipated enrollment for 2017-2018 is at our current base allocation of 6,060 FTES. Requested stabilization funding for Compton CCD is as follows:

2020-2021: Funded at no less than the number of FTES for 2017-2018 FTES

2021-2022: Funded at no less than 95% of the number of 2017-2018 FTES

2022-2023: Funded at no less than 90% of the number of 2017-2018 FTES

2023-2024: Funded at no less than 85% of the number of 2017-2018 FTES

Attachment - A

Compton Center/ Future Compton College Accreditation Timeline

Step 1- Establishing that the ACCJC Eligibility Requirements have been Met and Applying for Eligibility

Before making a formal application of any kind to the ACCJC, the Center must first establish its eligibility, to become a Candidate for Accreditation. Criteria for establishing the Eligibility Requirements (ERs) include completing an assessment of the Center's relationship to the basic requirements for institutional eligibility and providing ACCJC with a description (with relevant evidence) of how the institution meets standards in the following twenty-one areas:

Eligibility Requirements

1. Authority
2. Operational Status
3. Degrees
4. Chief Executive Officer
5. Financial Accountability
6. Mission
7. Governing Board
8. Administrative Capacity
9. Educational Programs
10. Academic Credit
11. Student Learning and Achievement
12. General Education
13. Academic Freedom
14. Faculty
15. Student Support Services
16. Admissions
17. Information and Learning Resources
18. Financial Resources
19. Institutional Planning and Evaluation
20. Integrity in Communication with the Public
21. Integrity in Relations with the Accrediting Commission

El Camino College is responsible for and is committed to the Center demonstrating that it meets the twenty-one basic criteria for institutional eligibility. In fall 2014, El Camino determined that the Center met the Eligibility Requirements, and on January 22, 2015, El Camino College submitted an eligibility application and supporting documented evidence asking for eligibility status for the Center. The Eligibility Application explained in detail how the Compton Center met each of the Eligibility Requirements and provides evidence to support the explanation. On March 26, 2015, the Compton Center was granted Eligibility status by ACCJC.

Eligibility status is not a formal affiliation with the Commission, but it is a prerequisite, for an institution to be able to proceed to seek Candidacy status. In June 17, 2015, the Commission notified El Camino College in writing that eligibility was granted, ACCJC developed a time frame for the institution's Self-Evaluation Report and Application for Candidacy.

(Time Line – Eligibility was granted to the Compton Center on March 26, 2015)

Step 2- Candidacy Status

Once eligibility is granted, ACCJC developed a time frame for the Institution's s Self-Evaluation Report and Application for Candidacy. The El Camino College Superintendent/President communicated the acceptance of the time frame. The Commission responded and identified a visit date. The Commission also invited Center staff to attend training for institutions undertaking the Self-Evaluation Report. The Center will apply for candidacy status by completing and submitting a Self-Evaluation Report and Application for Candidacy using the Standards of Accreditation, the Accreditation Reference Handbook, and other Commission Policies and Resources. This report needs to be supported by evidence that must be retained for later review by a visiting accreditation team.

Following submission of the Self-Evaluation Report and Application for Candidacy, the Commission will send a team to visit the Center for the purpose of determining if the institution meets the standards, policies and eligibility criteria of the Commission. The Commission team will verify how well the institution meets or exceeds the Standards of Accreditation. The steps for Candidacy remain separate and distinct from the steps to achieve Initial Accreditation. The visiting team report shall identify any perceived deficiencies in meeting Standards of Accreditation and any eligibility deficiencies. At its next regular meeting the Commission may grant the Center candidacy or provide for an extension, deferral, denial, or termination of candidacy. If Candidacy is denied, the institution may reapply for Candidacy by submitting another Self-Evaluation Report and Application for Candidacy after two years. If Candidacy is granted, the Center will be expected to remain in compliance with the standards of accreditation during the entire

candidacy period, generally a period of at least two years. If granted, a timetable for Initial Accreditation is arranged by the Commission.

An institution that has achieved Candidacy status is an institution that has demonstrated that it minimally meets the Standards of Accreditation and has a limited time (four years total) to fully meet or exceed Standards. Candidacy status is a formal status of affiliation with the Commission and is awarded for two years. Under no circumstance may Candidacy status exceed a total of four years.

(Time Line – The Compton Center Self-Evaluation Report and Application for Candidacy was submitted to the Commission by the January 6, 2017 deadline and the External Evaluation Team visit is scheduled for March 6, 2017 through March 9, 2017, anticipate achieving Candidacy status in July 2017)

Step 3- Achieving Initial Accreditation Status after Candidacy Status Granted

After at least two years as a candidate for accreditation, the Center will need to either apply for an extension of Candidacy beyond the initial two-year period, or apply for Initial Accreditation. To apply for Initial Accreditation, the Center must submit another Self-Evaluation Report using the Standards of Accreditation, the Accreditation Reference Handbook, and other Commission Policies and Resources. This Self-Evaluation Report is supported by evidence that the institution continues to meet the Eligibility Requirements as well as the ACCJC's standards and policies. Following submission of the report, a team visits the institution for the purpose of ensuring the institution meets all standards of the Commission. Following the review of the Self-Evaluation Report and team reports, the Commission will grant initial accreditation to a new college, extend the period of candidacy, or deny initial accreditation.

If initial accreditation is granted, the new college will be named "Compton College". The new institution conducts a Self-Evaluation Report and applies for reaffirmation every six years thereafter, which has several parts. These include a seven-year comprehensive evaluation, a midterm evaluation in the third year, annual reports and annual fiscal reports to the Commission, and other progress and substantive change reports and visits as deemed necessary by the Commission.

The periodic Self-Evaluation Report and comprehensive evaluation by a visiting team is a peer review of ongoing institutional good practices. An accredited institution is expected to meet or exceed Accreditation Standards and comply with Commission Policies at all times.

(Time Line – The Compton Center would submit a Self-Evaluation Report for Initial Accreditation for Compton College to the Commission in January 2019 and the External Evaluation Team visit would be held sometime in spring 2019, anticipate Initial Accreditation being granted in July 2019)

Step 4- Achieving Approval of a Substantive Change Proposal – Change in Control of the Institution

After achieving initial accreditation El Camino College and the Compton District will prepare and submit a substantive change proposal requesting the Compton District to assume authority over Compton College. As part of the substantive change process the Commission requires a visit within six months of the change to verify that the Compton District has the human, physical, technology, and financial resources reported in the Substantive Change Proposal.

(Time Line – El Camino College and the Compton District would submit a Substantive Change Proposal to the Commission in fall 2019 and Commission visit would be held sometime in the winter/spring of 2020, anticipate Compton College being under the oversight of the Compton District by summer 2020)

Sources:

Eligibility, Candidacy and Initial Accreditation Manual, a publication of the Accrediting Commission for Community and Junior Colleges, August 2015.

Substantive Change Manual, a publication of the Accrediting Commission for Community and Junior Colleges, July 2016.

Note:

Obtaining accreditation for the Compton Center is a multi-year process. Based on the *Eligibility, Candidacy and Initial Accreditation Manual* published by the Accrediting Commission for Community and Junior Colleges, this document outlines the steps required to gain Accreditation and an anticipated time frame. The timeline reference in this document is a goal, and shall not be binding and may not be achieved despite the good faith efforts of El Camino College and the Compton District.