



El Camino College
Compton Center

CAMPUS SAFETY PAMPHLET



GENERAL BUSINESS LINE

El Camino Police Department (310) 660-3100

EMERGENCIES

DIAL 3100 from any on campus district phone

Officer M. Arguelles

Officer G. Cervantes

Detective W. Haynes

Guest Speaker Lt. R. Box

SAFETY AND SECURITY IN OUR COMMUNITY

The El Camino College Police Department is dedicated to the safety and well being of students, faculty, and staff at [El Camino College](#) and the [El Camino College Compton Center](#). We are continuously looking for ways to increase campus safety. However, our best asset to keep a safe campus and reduce crime is through ongoing communication with our campus community. Our police department has an open door policy and we encourage feedback.

CAMPUS SAFETY/CRIME PREVENTION PROGRAMS AND SERVICES

The El Camino Police Department provides a variety of safety services. Services such as:

Police Department Patrols

The El Camino Police Department uses uniformed officers to patrol the campus on foot, by cart, and emergency vehicle 24 hours per day and 7 days per week.

Campus Courtesy Shuttle

The El Camino Police Department operates a campus safety shuttle Monday thru Friday from 7pm to 10pm. For more information, contact the El Camino Police Department.

Campus Escort Service

The El Camino Police Department provides an escort service for those who feel their safety is in question. For shuttle service you may contact the police department at (310) 660-3100

Crime Prevention/Awareness Presentation

The El Camino Police Department maintains a variety of crime prevention material in the lobby of the police station. The materials deal with a wide variety of topics such as: domestic violence prevention, safe travel, drug and alcohol abuse, child protective services etc. Please stop by the police department information booth on campus and help yourself to this information.

WEAPON POSSESSION

It is a serious violation of law to possess a firearm or certain knives on campus (Section 626.9 of the California penal code) grounds or within buildings of the El Camino College Compton Center without the written permission of the CEO or the CEO designee.

SUBSTANCE ABUSE POLICY

In accordance with Public Law 101-226, "Drug Free Schools and Communities Act Amendment of 1989, "the Board of Trustees of the El Camino College Compton Center prohibits the unlawful possession, use or distribution of illicit drugs or alcohol by students or employees on the property of the El Camino Compton Center or at any property sponsored by the Compton Center.

Any student or employee in violation of this policy is subject to disciplinary action up to and including expulsion from El Camino College Compton Center or termination from employment for violations of District Policy and will be subject to arrest.

The possession, use or sale of alcoholic beverages by anyone on Compton Center Campus is a misdemeanor as per California Business and Professions Code 25608 and a violation of the El Camino College Compton Center Standards of Conduct.

Use, sale or possession of any illegal drug is a violation of California state law and the policy of the El Camino College Compton Center.

Any person found in violation of laws pertaining to alcohol or drugs may be subject to arrest by the Campus Police Department. Criminal prosecution is separate from any administrative discipline that may be imposed by the District.

THINGS WE NEED TO KNOW IF YOU CALL FOR HELP:

Where:

- It is very important to us to know exactly where you are when you call
- Whenever possible please note the location (room number, building, parking lot or street) where the incident occurred
- If the perpetrator is no longer near you, try to remember the route he or she took to leave the area

What:

- Tell us in simple language exactly what happened

When:

- Tell us if the incident is ongoing or how long ago did it occur

Who:

- Describe the perpetrator's physical characteristics? (race, sex, height, weight, hair color, clothing worn, etc.)
- Please stay on the phone until the dispatcher completes the call. Be prepared to be placed on hold while the dispatcher conveys information to emergency responders.

How:

- Be prepared to explain how the incident occurred

CRIME PREVENTION TIPS ON AND OFF CAMPUS

On Campus

- Be especially aware of your surroundings at times when you may be less alert and more vulnerable to an attack; e.g., during exams, when you are upset, sick, or tired.
- Use discretion and caution when taking shortcuts through isolated parts of campus.
- Know the location of emergency phones on routes to and from class.
- Keep personal belongings in view while in class, the library or lab.
- Wherever you are, on campus or off, if you see or hear someone who might be in trouble, your options include running, yelling, confronting, and calling the police.
- Learn self-defense techniques by enrolling in a self-defense class.
- Use the escort service by calling Campus Police.
- Ride the campus courtesy shuttle from 6:00 P.M. to 10:30 P.M. Monday through Thursday evenings.

Using ATM Machines

- If you feel threatened while using the ATM, push the cancel button to cancel your transaction or just walk away and complete your transaction later.
- Avoid using an ATM at night. Most ATM crimes occur between 7:00 PM and Midnight.
- If you must use an ATM at night take another person with you.
- Check around the ATM first to make sure no one is lurking in the shadows.
- Use machines that can be clearly seen from a street or public area.
- Use machines that are inside buildings or in well-lighted areas.

In an Apartment At Home

- Install and use locks on your doors and windows.
- Have your locks changed, re-keyed or add a new lock when you move into a new house or apartment.
- Keep doors locked day or night whether you are home or not.
- Know who is at the door before opening it. Demand ID's from anyone you don't know.
- If someone comes to your door and asks to use your phone to call for help, offer instead to make the call.
- If you live in an apartment, be alert when in the laundry or garage area by yourself.
- Close your blinds and shades at night.
- Give your home a "someone home" look. Put radio and lights on a timer.
- Have good lighting around entrances.
- Develop an escape plan for use in case of an intruder or fire.
- Leave spare keys with a friend, not in accessible places.
- Know your neighbors and know which ones you can trust in an emergency.
- Keep emergency numbers near the phone.

On the Street... While Walking

- Be confident. Look and be alert about the people around you.
- Be aware of your surroundings. Cross the street or change direction if you think you are being followed.
- Be careful when people ask you for directions. Reply from a distance rather than getting too close to a car.
- Travel with a friend whenever possible to reduce the chances of being attacked. This includes going to public restrooms.
- Wear clothes and shoes that give freedom of movement.
- Vary your route if possible.
- Consider carrying pepper spray for personal protection. Know how to use it and have it readily available when out in public.
- Notice cars that pull up beside you or pass you more than once.
- Keep one hand free when walking.
- Carry change for bus fare or a telephone call.
- Do not hesitate to get attention however you can if you are in trouble. Do not be afraid to make a scene.
- If you travel a regular route at night, become familiar with stores that stay open, gas stations, and other places where there will be people.
- If you use a wheelchair, try to check your destinations ahead of time for accessible entrances.
- For an emergency, use a public phone to dial 911 (no coin is necessary).

Driving a Car

- Have your keys in your hand as you approach your car.
- Lock your doors when driving and after parking.
- Check the back seat and floor.
- Always keep at least a half tank of gas in your car.
- Maintain the car in good running condition.
- Keep your valuables out of sight, under the seat, in the glove compartment or trunk.
- Park in well-lighted areas.
- Try to be especially alert in parking structures.
- Avoid parking next to vans, as you can be pulled in through the sliding door.
- If you have car trouble, signal for help by raising the hood or tying a handkerchief to the door. Remain in the car with doors locked until identifiable help arrives.
- If another motorist offers to help, roll down the window only an inch and ask him or her to call the police or auto club.
- Keep an emergency kit, containing a flashlight, flares, telephone change, distress signs and other essentials in your car.

On the Telephone

- Be wary of telephone surveys.
- List only your first initial and last name in the telephone directory.
 - a) Think about the information you give out over the telephone and to people you don't know well.
 - b) Tell roommates and housemates not to give information by phone about who is home, who is out, how long anyone is expected to be out.
- Never reveal your number to a wrong number caller.
- If you receive a threatening or obscene phone call, hang up. Blow a loud whistle or leave the phone off the hook. Contact the police and make a report.
- Answering machines may be used to screen calls. Your outgoing message should not say that you are away from home.

On an Elevator

- Check the inside of an elevator before entering. Wait for the next elevator if you are unsure of the people inside.
- When riding an elevator, stand by the control board. If you feel in danger, press all the buttons and get off the elevator as soon as possible.
- All elevators on the El Camino College Compton Center campus are equipped with emergency phones.

On Public Transportation

- Check the bus schedule to avoid long waits at the bus stop. Become familiar with routes and timetables in your area.
- Wait for buses at well-lighted stops.
- If possible, join other people at a nearby stop.
- If someone bothers you on the bus, say loudly, "Leave me alone" or "No". Get up and find another seat. Tell the driver.
- Stay awake on public transportation if you are alone.
- Notice who else gets off at your stop. If you feel someone is following you, walk towards a populated area. Avoid walking directly home.
- Be aware that hitchhiking can be very dangerous.

While Cycling

- Use reflectors, reflective tape, or other similar devices on cycling shoes, fenders, belts, frames, pedals and handlebars.
- Keep to the right. Ride with traffic, not against it.
- Use hand signals to indicate turning or stopping.
- Ride defensively.
- Use bicycle paths whenever possible.
- Walk your bicycle across busy Intersections.
- Perform regular maintenance checks.
- Wear appropriate clothing.
- Park your bike in an open, well lit frequently traveled area.

- Secure it properly. The WU" bolt locks provide the best protection. Consult the Community Oriented Policing Unit of the El Camino College Police Department for more Information.
- Report any suspicious person you may see loitering around bicycle racks.
- Always use a bike light and rear tail lamp when riding at night.

While Jogging

- Be aware of your environment.
- If possible, consider jogging with a friend.
- Choose well-traveled running paths and be aware of any isolated areas you will run through.
- Vary your route.
- At night, wear light colored clothing or wear reflective markings.
- Tell your roommate or friend your route and expected time of return.
- If approached by a car while running alone, do not stop to give directions or answer questions. Leave the road and head for a populated area.
- Don't let yourself be surprised. Listening to your headset may make you unable to hear approaching traffic, emergency sirens or any other danger signals.

If Attacked-Self-Defense

- If someone tries to grab your purse, let it go. Most injuries from robberies occur when people resist and refuse to comply with the robber's demands.
- If you are attacked, whether you resist, and how you resist will depend on your personal resources and your personal values. Give some thought right now to what you would do in various situations that could arise. The more you have thought ahead, the more likely you will be to act in the way you've planned.
- Have you taken a self-defense class? Do you think you could hit or kick someone who is attacking you? Do you know how to get away from someone grabbing you? What objects could you use to defend yourself?
- In considering your reactions to different situations, keep these three basic rules in mind:
 - a) Trust your Instincts.
 - b) Don't be afraid to be impolite or make a scene; this is especially important, even if it is someone you know.
 - c) Try to remain calm—use your imagination and good judgment give yourself time to think.

If You Are Sexually Assaulted

- Go to a safe place that has a phone.
- Call the police, rape crisis hotline, a friend or family member. Tell someone.
- DO NOT wash hands, bathe, shower, douche, change clothes or straighten up the area. This destroys evidence.
- Reporting is your choice. If you do not report, try to write down the details of the assault and save them in case you change your mind.
- Whether you report or not, get medical attention for treatment of external and/or internal injuries and test for sexually transmitted diseases and pregnancy.
- Take time to recover. Get counseling.

Emergency Communications/Notifications:

Currently, El Camino College provides emergency notifications to students and employees via email and reverse 911 office phones, as well as postings to the ECC website.

El Camino College is now utilizing a new communications service that allows us to send important emergency information directly to students and employees using the latest technology. The Nixle Community Information Service allows us to create and deliver messages to subscribers instantly via cell phone text message and/or email. Notifications may also be accessed online at www.nixle.com.

When receiving these emergency notifications, they will be rated according to the college's emergency designations.

There are 3 types of alerts/emergency notifications:

- Alerts – Emergencies, imminent action/response needed
- Advisories – important notice, no action needed at this time
- Community – Parking Lot Closures, etc

Employee and student actions will be determined by the “level of emergency.” Messages may include emergency notices regarding crime, earthquakes, gas leaks, etc., as well as other safety information. This free service is secure, reliable and easy to use.

Sign up for Nixle:

If you wish to receive important information via text message, email, or Web go to www.nixle.com and click on “Sign Up Free”. Nixle is a communication system coordinated through ECC PD. Interested parties may subscribe to Nixle for messages to be delivered via:

- Email
- Text to mobile device
 - User must OPT-IN and provide current cell number.
- Nixle Web page (must log into your Nixle account)
 - Users may also subscribe to other area alerts (e.g. Home address) on the Nixle Website. Click on the Locations tab, and “add location”, where you will be prompted to enter address or zip code for notifications from other areas.

Additionally, iPhone users may download the Nixle App from the Nixle Website or App Store.

Note: When signing up for Nixle, you must type in El Camino College's address in order to be directed to receive notices from the ECC PD.

Alerts via Facebook and Twitter:

If you have a Facebook and/or Twitter account, you may elect to receive notices via the college's Facebook and Twitter pages.

Facebook:

- Go to www.elcamino.edu and click on “Facebook” logo on the top right of the page.
- Then “Like” the El Camino College Facebook page.

Twitter:

- Go to www.elcamino.edu and click on the “Twitter” logo on the top right of the page.
- Click on “Follow” button on El Camino College’s Twitter page.

You can help!

Even with all of these safety measures in place, a truly safe campus will only be achieved through the cooperation of students and employees. If you see or hear something that does not appear quite right, please contact Campus Police. You may remain anonymous if you wish.

EMERGENCIES:

- Dial 911 for emergencies from any phone or use the blue emergency poles or hallway emergency phones.

NON-EMERGENCIES:

- Dial 3100 from any office phone on the ECC Campus.
- Dial 2999 from any office phone at ECC Compton Center.
- 310-660-3100 is the regular business phone number for ECC.
- 310-900-1600 ext. 2999 is the regular business phone for ECC Compton Center.

We recommend you program these phone numbers into your cell phone speed dial.

El Camino College Police would like to remind the campus community to be vigilant about safety – in all situations and locations. For your personal safety, the Police Department advises everyone to walk in a group or at least with one other person at night, use the campus shuttle service, and use extreme caution and know your surroundings when using items such as music and other listening devices and cell phones.

Thank you, as always, for your efforts and support as we continue to provide a safe college environment.