



**CURRICULUM COMMITTEE
MEETING MINUTES**

Facilitator: Sean Moore – Curriculum Committee Chair

Recorder: Noemi Monterroso / Time Keeper: Vacant

Date: September 14, 2021 / Time: 2:00 p.m. - 3:30 p.m.

Location: <https://cccconfer.zoom.us/j/94425569785>

Vision:

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement:

Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

Present: Sean Moore, Todd Kler, Michael VanOverbeck, Maya Medina, Sheri Berger, Harvey Estrada, Paul Flor, Donald Roach, Corina Diaz, Jose Martinez, Hassan Elfarissi, Charles Hobbs, Nathan Lopez, Noemi Monterroso

AGENDA:

1. Approval of Agenda: September 14, 2021

- Corina Diaz motioned to approve agenda. Todd Kler seconded. Approved

2. Approval of Minutes: June 1, 2021

- Harvey Estrada motioned to approve minutes. Michael VanOverbeck seconded. Approved

3. Five Minute Reports:

a) Vice President, Academic Affairs - VP Berger

- 2021-2022 catalog is posted online. Currently working on adding an index to catalog. When it is finalized with graphic designer it will be sent for printing. Catalogs will be available to employees that normally get them and a few will be available for sale in the bookstore
- This year we need to go through required curriculum trainings. It will be a refresher training and will be on agenda for next month. During refresher, we will review Title X requirements for curriculum. If more training or info is desired from committee members, we will reach out to the state Academic Senate to invite someone to a meeting prior to the deadline that we need to certify to the state Chancellor’s office.

b) Curriculum Analyst - Maya Medina

- Follow-up on CurricuNet: Updates were made to the curriculum form. If you find any issues or concerns, email Maya Medina or Sean Moore.

c) Articulation Officer - Not Present

d) DEFC - (Vacant)

e) SLOC - No Report

4. Consent Agenda Items:

- Michael VanOverbeck motioned to approve Consent Agenda Items. Corina Diaz seconded. Approved.
- a) Course Inactivations: BIOL 111 - Fundamentals of Zoology; BIOL 117 - Marine Biology; BIOL 118 - Marine Biology Laboratory; GEOL 102 - History of Planet Earth; GEOL 115 - Natural Disasters; MATH 111 - Mathematics for Elementary School Teachers-Geometry, Probability & Statistics; MATH 115 - Probability and Statistics for Prospective Elementary School Teachers; MATH 12 - Basic Arithmetic Skills; MATH 17A - Math Academy: Arithmetic; MATH 23 - Pre-Algebra; MATH 27A - Math Academy: Pre-Algebra; MATH 37 - Basic Accelerated Mathematics; and MATH 47A - Math Academy - Elementary Algebra.
 - b) Course Review – Revised Codes: MUSI 181A - Introduction to Electronic Music Studio
 - c) Course Review – Revised Conditions of Enrollment: CDEV 169 - Special Education Practicum
 - d) 2-Year CTE Course Review No Proposed Changes: ACRP 150 - Beginning Automotive Painting I; ACRP 152 - Beginning Automotive Painting II; JOUR 101 - News Writing and Reporting; RE 111 - Real Estate Principles; RE 113 - Real Estate Practice; and RE 114 - Real Estate Finance I.
 - e) 6-Year Standard Course Review-No Proposed Changes: ANAT 130 - Essentials of Anatomy and Physiology; ART 101 - Art and Visual Culture: A Global Perspective; ART 110 - Drawing Fundamentals I; ART 130 - Two-Dimensional Design I; ART 209 - History of African Art; ART 210 - Drawing Fundamentals II; ENGL 123 - Creative Writing: Introduction to Poetry; ENGL 128 - Creative Writing: A Workshop in Fiction and Nonfiction; ENGL 238 - Survey of Film: 1950 to the Present; ENGL 239 - Literature and Film; HIST 105 - Women and American History from the Colonial Era to 1877; HIST 106 - Women and American History from 1877 to the Present; HIST 111 - The African American in the United States from 1877 to the Present; HIST 183 - Introduction to African History, Prehistory to 1885; HIST 184 - Introduction to African History, 1885 to the Present; PHIL 103 - Ethics and Society; POLI 103 - Introduction to Principles and Methods of Political Science; POLI 105 - Ethnicity in the American Political Process; POLI 106 - Civil Rights and Liberties in the United States; POLI 107 - Political Philosophy; POLI 110H - Honors Introduction to International Relations; and SPAN 106 - Advanced Spanish II.
 - f) CSU/IGETC Articulation Review: ECON 101H - Honors Principles of Economics: Macroeconomics; HIST 110 - The African American in the United States to 1877; and HIST 111 - The African American in the United States from 1877 to the Present.
 - g) Distance Education: ACRP 150 - Beginning Automotive Painting I; ACRP 152 - Beginning Automotive Painting II; ANAT 130 - Essentials of Anatomy and Physiology; ART 101 - Art and Visual Culture: A Global Perspective; ART 110 - Drawing Fundamentals I; ART 130 - Two-Dimensional Design I; ART 209 - History of African Art; ART 210 - Drawing Fundamentals II; CDEV 169 - Special Education Practicum; COSM 126 - Cosmetology Applications and Theory; CSCI 108 - Foundation of Data Science; CSCI 114 - Computer Programming in Python; CSCI 117 - Computer Programming in MATLAB; ENGL 123 - Creative Writing: Introduction to Poetry; ENGL 128 - Creative Writing: A Workshop in Fiction and Nonfiction; ENGL 238 - Survey of Film: 1950 to the Present; ENGL 239 - Literature and Film; HIST 105 - Women and American History from the Colonial Era to 1877; HIST 106 - Women and American History from 1877 to the Present; HIST 108 - United States History: The American Indian Experience; HIST 110 - The African American in the United States to 1877; HIST 111 - The African American in the United States from 1877 to the Present; HIST 183 - Introduction to African History, Prehistory to 1885; HIST 184 - Introduction to

African History, 1885 to the Present; JOUR 101 - News Writing and Reporting; MUSI 181A - Introduction to Electronic Music Studio; PHIL 103 - Ethics and Society; POLI 103 - Introduction to Principles and Methods of Political Science; POLI 105 - Ethnicity in the American Political Process; POLI 106 - Civil Rights and Liberties in the United States; POLI 107 - Political Philosophy; POLI 110H - Honors Introduction to International Relations; and SPAN 106 - Advanced Spanish II.

5. Reinstated Item(s):

- None.

6. Action Items:

a) *First Read New Programs*: ESL Level I – Certificate of Completion (please see attached Document).

- Harvey Estrada motioned to open discussion. Todd Kler seconded.
- No questions. Recommended Brittany be present in second read to review and answer questions.
- Todd Kler motioned to close discussion. Michael Vanoverbeck seconded.

b) *Second Read - New Courses*: CSCI 108 - Foundation of Data Science; COSM 126 - Cosmetology Applications and Theory; CSCI 114 - Computer Programming in Python; and CSCI 117 - Computer Programming in MATLAB (please see attached documents).

- Donald R. wanted to confirm units assigned to COSM 126 course since CNET COR reflected 0 units when he reviewed. Document attached reflected correct units. Sean Moore will review CNET to confirm correct units are in COR. COSM 126 is a 2 unit course that is meant to be offered in the winter intersessions so students can continue their hours necessary for the certificate
- Michael VanOverbeck motioned to approve action item 6b. Todd Kler seconded. Approved.

7. Information Items:

- Corina Diaz motioned to open information items 7a – 7f. Michael seconded.

a) CSU will no longer be accepting the current Business Administration 1.0 program in the current catalog. As a result, a new Business Administration 2.0 AS-T Program proposal needs to be created in CNET by a full-time business faculty member. Department and key players were notified via email and during the 9-7-21 BIS Division meeting.

- It is time sensitive. Please review and ask questions when it is sent out. The old program will lose transferability, need new program to be implemented.

b) Updated CCC Roster

- Thank you Don Mason for staying one more semester
- Welcome to new members. Feel free to reach out to Sean Moore:
 - Don Roach will be present for 1 semester commitment
 - Michael VanOverbeck
 - Nathan Lopez
- Vacancies
 - Faculty Counselor
 - DE Faculty Coordinator

c) CCC Chair Release time - Summer Curriculum Open Labs

- Sean helped faculty during the summer to review and revise their curriculum. Not mandatory in summer, but did count for professional development.

d) Will be scheduling 2021 Fall Curriculum Open Labs

- Open labs potentially starting in October
- e) June 11, 2021 Executive Order N-08-21. Unless the governor signs a new executive, meetings adhering to the Brown Act cannot be held remotely beginning October 1, 2021. Review multiple options for faculty (please attached document).
- Will affect individuals that are needed to make quorum. If you need to be on campus, you can use your office and join by zoom. Little Theater has been RSVP'd to be available for those attending in person. Those that live within district boundaries, you can attend via zoom but have to publish your address on the agenda, post agenda on your door, and open your home to the public
 - One option if you can't attend meeting on campus or don't want to publish address on agenda, you can temporarily step down and attend meetings as guest. Temporarily stepping down will allow the committee to meet quorum with the members that can attend
 - Will temporarily stepping down still count towards faculty professional obligations?
 - As chair of committee, Sean will get a form to speak on a person's participation as both a committee member and a guest. He can explain the situation. Cannot foresee this action negatively affecting/impacting a faculty's professional obligation requirement if they are still present and participating
 - Faculty cannot count towards quorum if they are not present within the school's district. If you join outside the district, you would not be able to vote.
 - Can quorum be met if more than half of voting members are present within school district?
 - Technically, yes. However, to Sean's understanding a member that joins outside of school's district is joining as a guest and cannot vote. Sean will follow-up on if as long as quorum is met, all members can be vote (even if they join the meeting outside the district's boundaries)
 - VP Berger suggested Sean follow up with Dr. Moldoveanu regarding a letter from legal counsel regarding the Brown's Act.
 - Who can come to campus to attend meetings in person?
 - Donald Roach, Michael VanOverbeck, Jose Martinez, Harvey Estrada, Paul Flor, Hassan Elfarissi, Corina Diaz, Nathan Lopez
 - Todd Kler can provide address but lives outside of district
 - Paul Flor will provide email to officially confirm Nathan Lopez will be replacing Hoa Pham as a voting member
- f) Working with Melain on creating a list of courses requiring articulation review.
- Finalized a list with Melain and Maya of courses that need to be reviewed. List to be distributed next week. These are courses that need to be launched or changes need to be made. Remind faculty that requested changes that an email has been sent.

- Michael VanOverbeck motioned to close information items. Todd Kler seconded.

8. Discussion Items:

- a) Additional comments or questions by committee members and/or all attendees.

- Todd Kler: Is there a way to skip turn if we have to review courses that we are not privy to first hand?
 - Sean: . If you don't review in a few days, you are skipped anyways. You can also reach out to faculty to learn more
- Nathan Lopez: Is there training to be part of committee or learn as you go?
 - Contact Sean. He will show you the process.
- Maya Medina: Nathan is now representative for Social Sciences to replace Hoa Pham?
 - Sean: Will get a confirmation email from Dr. Flor. Once the change is verified, Maya will be sent an email to confirm changes. Once email is received, Maya will add Nathan to CNET as approved user

- Todd Kler motioned to adjourn meeting at **2:48pm**. Harvey Estrada seconded. Approved