



Assessment Committee Minutes

Facilitators: Jesse Mills and Amari Williams

Date: September 24, 2025

Time: 2:30 – 3:30 p.m.

Recorder: Jesse Mills

Location: Zoom

Vision

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement

Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

ATTENDEES:

☐ Banks, Antonio
☐ Chung, Glen
☒ Gillis, Amber
☒ Huffman, Pilar
☒ Mills, Jesse
☐ Phillips, Jasmine
☒ Tu, Mike
☒ Williams, Amari

AGENDA

- I. Call to order
- II. Reports:
 - a. **SLO Coordinator: Course report updates.** **Mills:** Good turnout at second course report training. Many faculty are beginning to work on these. Materials are updated on the assessment webpage, and facilitators are encouraged to remind faculty of this project during division meetings and at other times.
 - b. **SLO Facilitators: Questions/comments regarding spring SLO's and course reports.** **Gillis:** SLO's almost complete. Will remind last few faculty members at division meeting and encourage them to begin the course report project.
 - c. **Dean of Institutional Research: Insights update.** **Williams:** Insights is an assessment tool within CANVAS. We're implementing this Spring/Summer 2025. Facilitators and other volunteers will pilot Insights, before implementing in the spring. Amari is making sure Insights rolls over many of our default settings. **Gillis:** Should we recruit faculty to beta test Insights? **Williams:** Sure, that would be great. Let's see if we can recruit a few people. **Gillis:** Will we survey faculty to learn how they feel about eLumen and the transition, and ask how we can best help? **Williams:** Yes, that

is the plan. **Williams:** Let's ask those piloting Insights how it's going, and use the feedback to create training tools for all faculty in the spring. **Gillis:** Can we get a document out to those piloting this by next month? **Williams:** yes.

III. New Business:

a. **Visit from Accreditation Liaison: Discussing Standard 2.9 (Gillis/Williams)**

Gillis, Mills, Williams: We think we're at emerging plus. **Gillis:** We will need to measure how successful innovations/changes are. **Mills:** We should codify the action plans, as we are doing in the course reports. **Williams:** We should focus on how to decide if something was effective or not. **Gillis:** What can we do to facilitate that type of work? **Williams:** The PLO reporting form can lead us to this. We can look at program learning outcomes, and the Assessment Committee can design the reflection questions to encourage this behavior. How do we want them to reflect on their data? How do we want them to think about how they can improve their program data? **Mills:** Once SLO and PLO reports are incorporated into the program reviews, faculty will have a venue to reflect and analyze the success data. Combining all assessment activity into a larger discussion in the program review can facilitate the type of analysis we are looking for.

b. **ILO Update:**

- (i) **Preparing for Assessment (Williams)** **Williams:** Should begin the discussion regarding how to bring back the ILO assessment process. We should begin this in spring or fall 2026. Determine the assessment review cycle. The data may be easier to pull from Insights.

c. **PLO Update:**

- (i) **Create and approve PLO template in Insights for future (Williams)** **Williams:** We began this before the Insights transition was on the radar. We have created a working template, and would have built this in eLumen, but decided to wait until Insights was up and running. Amari is setting up a meeting with the new Insights liaison to discuss how to build all our templates in Insights.

d. **SAO Update:**

- (i) **Transition to Insights/linked to CANVAS (Williams)** **Williams:** Did a lot of work (particularly with EOPS) for reporting SAO's in eLumen, but the transition to Insights has delayed this, as our system is changing. During the meeting with the Insights liaison, Amari will work with them to figure out how to do this. There will be an SAO template in Insights, the person responsible for entering this data, will have CANVAS access for this particular task.

IV. Discussion Items:

- a. Helping faculty complete course reports (Mills)
b. Other Items
c. Next Meeting – October 22, 2025

V. Adjourn

Next Scheduled Meeting: October 22, 2025 at 2:30-3:30pm
Zoom