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| **Agenda** | Faculty Course Review Committee | **Time** | 12-12:55pm |
| **Facilitator** | Jasmine Phillips | **Location** | [ZOOM](https://cccconfer.zoom.us/j/91390767299) |
| **Date1** | 02-23-21 | **Recorder** | Alister Caddy |

| **Vision** |
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| Compton College will be the leading institution of student learning and success in higher education.  |
| **Mission** |
| Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.  |

| **ATTENDEES** |
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| Jasmine Phillips |  | Alister Caddy |  | Nikki Williams |  | Guests |
| Gayathri Manikandin |  | Susan Johnson |  | Judy Crozier |  |  |
| Brad Conn |  | Kent Schwitkis |  | Kendahl Radcliffe |  |  |

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| AGENDA:1. CALL TO ORDER 12:03pm
2. APPROVAL OF AGENDA Motion Susan Second Gayathri
3. REVIEW AND APPROVAL OF PREVIOUS MINUTES Motion Nikki Second Susan
4. REPORTS
	1. Update on spring 2021 demo list
	2. Update on Local POCR application process
5. UNFINISHED BUSINESS
	1. None
6. ACTIONABLE AND DISCUSSION ITEMS
	1. None
7. INFORMATIONAL ITEMS
	1. Change in chairing FCRC
	2. Discuss recertification process
		1. What should the recertification process look like?
			1. Possible requirements: another demo, choice between workshop or course, include an accessibility piece, series of 3 workshops with different focuses, self paced course with quiz at the end
8. ANNOUNCEMENTS
	1. Helen Graves Announcement:
		1. Thank you to those who were able to attend our Local POCR Check-In call on Dec. 16. We covered a lot and your input was much appreciated. For those who weren’t able to be there, you'll find the recording on the Local POCR Resources home page (scroll all the way down).
		2. In the spirit of the season, here's a recap of the top five tips for local POCR we discussed, in the form of New Year's resolutions.😉
		3. Develop a strong faculty preparation program, to include accessibility, so instructors are ready for (and able to breeze through) the actual review process.
		4. Once three courses are ready, work with our OEI ID to get Local POCR Certified before reviewing a lot of other courses locally.
		5. Submit no more than three courses at a time—and only submit a single course from an individual instructor—so Stacey is able to maintain a balance across colleges as she assigns courses for OEI review each week.
		6. Train instructors to check their entire course for accessibility formatting, and to run the Canvas Validate Links tool prior to submitting for review.
		7. Establish a campus culture of developing content directly in Canvas rather than relying on external file formats that have to be laboriously remediated (Word, PPT, PDF).
9. FUTURE AGENDA ITEMS
	1. None
10. ADJOURNMENT motion Kent second Gayathri passed unanimously 12:46pm
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| Next Meeting: Tuesday, March 23, 2021, 12 pm Zoom  |