



**PLANNING & BUDGET COMMITTEE (PBC) MEETING
MINUTES,**

Facilitator: Dr. Abiodun Osanyinpeju

Recorder: C. Edwards

Date of Meeting Recorded: March 22, 2022, 1:00 pm – 2:00 pm

Location: Zoom

<p>Vision Compton College will be the leading institution of student learning and success in higher education.</p>
<p>Mission Statement Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.</p>

<u>PRESENT</u>		
<u>X</u> Jose Bernaudo	<u>X</u> Amber Gillis	<u>X</u> Dr. Abiodun Osanyinpeju
<u>X</u> Keith Cobb	<u>X</u> LaVetta Johnson	<u> </u> Eboni Trapp
<u>X</u> Lorena Fonseca	<u>X</u> Janette Morales	<u>X</u> Dr. Jose Villalobos

OTHERS ATTENDING: Dr. Abdul Nasser, Lauren Soskeno, Dorrett Lambey, and Owen Yu

Handouts

- CCCD 2021-2022 Budget to Actuals Variance General Fund Unrestricted Fund 01.0, as of February 28,2022
- CCCD Restricted General Fund Cash Flow Analysis Fiscal Year June 30, 2022
- CCCD Five-Year Fiscal Management Plan Unrestricted General Fund (Subject to Frequent Change)
- Line of Credit Debt Services Schedule 03-14-22

Meeting Minutes

I. Call to Order

The meeting was called to order at 1:06 pm by Dr. Abiodun Osanyinpeju.

II. Review of Minutes

- The minutes of March 22, 2022 were approved Dr. Villalobos, Mr. Bernardo (moved/seconded). The vote was 7 in favor, 0 opposed, and 0 abstentions. The motion passed.

III. Budget Workshop

Dr. Nasser provided a brief presentation of the 2022-2023 Compton District/Compton College Goals, the California State Budget, and the 2022-2023 Preliminary Budget Assumptions.

2022-2023 Compton District/Compton College Goals

1. Implement Tartar Completion by Design to ensure all students complete more quickly with less units, transfer, and are employed in their field of study.
2. Grow enrollment to 4,518 Full-Time Equivalent Students (FTES).
3. Complete all Compton College Accreditation efforts.
4. Continue to improve facilities to support student learning and success.
5. Continue to develop and enhance partnerships with schools, colleges, universities, businesses, and community-based organizations to respond to the educational, workforce training and economic development need.
6. Create a stronger sense of connection among employees, students, college, and the community

2022-2023 California State budget

- Ongoing (Proposition 98 Funding)
 - State General Apportionments will receive 5.33% COLA and 0.50% Growth.
 - Proposal to augment the Part-Time Faculty Health Insurance Program \$200 million.
 - Student Success Completion Grants related to expanded Cal Grant eligibility \$100 million.
 - Support technology modernization \$25 Million.
 - Expands Student Support Programs. \$1.1 million to support the expansion of African American Male Education Network and Development (A2MEND) and \$10 million ongoing to expand availability of foster youth support services through the NextUp program.
- One-time funding proposals include the following major programs to community colleges:
 - \$387.6 million for deferred maintenance.
 - \$150 million for student retention and enrollment efforts.
 - \$130 million for Adult Ed Healthcare vocational programs spread across 3 years.
 - \$105 million for implementation of common course numbering.
 - \$75 million for technology modernization.
 - \$135.2 million for other investments focused on education pathways.
 - \$20 million to provides Emergency Financial Assistance for AB 540 Students.

2022-2023 Preliminary Budget Assumptions

- Continued implementation of the Student-Centered Funding Formula
 - Hold Harmless Funding based on 5,980 FTES
 - Increase employee retirement systems
- Pension Rates
 - Cal PERS – 25.40% (increased from 22.91%)
 - Cal STRS – 19.10% (increased from 16.92%)
- Faculty Positions included in Budget:
 - American Sign Language
 - Anatomy/Biology
 - Art
 - History/Ethnic Studies
 - Sociology
 - Spanish
 - Theater Arts
- One-Time Augmentations/Enhancements(\$850K)
 - Enrollment Management Plan (\$600K)
 - One-Time Enhancements (\$250K)

- Line of Credit Debt Payment - \$1.681 million, hopefully by fiscal year 2026 it will be paid off three years early
- OPEB Contribution - \$850 K
- PERS/STRS Contribution - \$200K
- Reserve the following in the ending balance (\$4.45 million):
 - Compton College Enterprise Resource Planning System (\$3.7 million)
 - Compton Community College District Personnel Commission (\$400K)
 - One-time augmentations for future Compton College Fire Academy equipment (\$350K).
- Transfer
 - Property & Liability Fund – \$400K
 - Child Development Fund - \$150,000
 - Capital Outlay Fund:
 - VAPA - \$300,000
 - PE Complex - \$3,000,000
 - Computer replacement - \$1,300,000
 - CEQA - \$150,000 for housing

IV. Five-Year Fiscal Management Plan

Dr. Nasser stated that when you present your five-year budget, this is strictly a presentation which has nothing to do with the real numbers. He then pointed to the revenue and that on the revenue line we want to reflect the actual FTES not the Hold Harmless. Then the Hold Harmless will show up somewhere as the remainder of your revenue. The revenues do not go away, this would be presented differently. The number on the top will be revenues, as if we were not on Hold Harmless.

a. Usual Format

Dr. Nasser stated that he wants to spend a little time on the Five Year Fiscal Management Plan and basically what it does, it shows what our revenues are going to be for last year, our expenditures, where we transfer, and our fund balances. Then projected for this year, we already have three quarters of the year, and the rest is our budget. If you remember FCMAT said that they wanted us to do a Five-Year Plan. However, we want you to account for the revenues, the funding formula revenues, and do not add the Hold Harmless provision. So, this is basically the FCMAT approach, all this excludes the Hold Harmless revenue. This is \$42 million and if I go here it is \$45 million. Dr. Nasser mentioned that the Hold Harmless revenue goes away from the top, but it shows up down here at Hold Harmless revenue.

Dr. Nasser stated that if I want to use the accounting jargon, which say above the line and below the line, the \$3 million dollars in the other presentation shows above the line and here it shows below the line and what FCMAT said is, we want to look at your operating surplus in deficit and use the whole harmless for one-time expenditure. For example, we have the Line of Credit and in three years it will go away. So now, we will no longer need the money for that purpose again it's just a presentation.

Mr. Bernaudo inquired what is the purpose of this. Dr. Nasser mentioned that FCMAT wants to see the college's viability and financial viability if Hold Harmless goes away. Hold Harmless for some people, goes over 2024-2025, so for us it goes over 2025-2026 after that the conversation has been we are going to go into the so called fiscal cliff. When it goes away, how will the College, be able to sustain itself. That is the purpose of this exercise.

Mr. Bernaudo asked if dramatic cuts will begin right away? Dr. Nasser mentioned that we got time for planning.

Dr. Nasser mentioned that The Governor's proposed budget in January indicated that every College will have its base funding at the 2024-2025 level. If that materialized, that means that our funding will be bottom line at 5,980 students. If that passes through, then that description of the fiscal cliff is no longer going to be as steep if that law passes.

Mr. Bernaudo commented that would be a great thing if that should happen. But, why 2024? The Governor said according to the law, we would be based on, I just want to understand it. The funding will be based on 2024-2025 for how many years. Dr. Nasser indicated for the future, if it passes 2024-2025 will become our floor. Mr. Bernaudo asked for how long? Dr. Nasser said perpetuity, until the legislature decides something different.

Mr. Bernaudo indicated that it is interesting because we would be extending our whole Hold Harmless funding longer. It would basically extend our hold Harmless. That is why because I thought that we would be based on whatever FTES generated for 2024-2025 but no, because we would still be getting our Hold Harmless and that would be our base.

Mr. Bernaudo inquired what are the chances of that passing right now. Dr. Nasser responded pretty optimistic in terms of funding, but again it is all politics.

Ms. Sosenko asked if she heard correctly when you said FCMAT wants us to only spend one-time purchases with the whole identified Hold Harmless. Dr. Nasser replied no, what FCMAT is saying is present a Five-year Plan showing these.

b. FCMAT Format

Dr. Nasser commented that with this format, we can look at our operating surplus and deficit. Early this year before the Governor's Proposal, the mandate is for the District to produce a budget in this Five-year Plan format.

Ms. Sosenko asked when will we find out about the Governor's Proposal and when does that become final? Dr. Nasser commented that the government will produce a revised budget in mid-May or June. The legislature will adopt a budget and that is when we will know for sure what the final decision is.

V. College Goals

1. Implement Tartar Completion by Design to ensure all students complete more quickly with fewer units, transfer, or are employed in their field of study^[1].
 - a. Partner with Achieving the Dream, Inc. to support improved teaching and learning through professional development and improved data use, including disaggregated data used to inform equity-minded practices campuswide.
 - b. Increase capacity and skill level among all faculty for online/remote instruction; strengthen and evaluate the Distance Education program at Compton College.
 - c. Enhance online student support services for Compton College students.
 - d. Monitor 504/508 concerns and implement Universal Design across all institutional services campuswide.

- e. Support the AB-705 Seymour-Campbell Student Success Act of 2012: matriculation: assessment at Compton College. Continue innovation in supporting student success in English and math while evaluating and refining current programs.
 - f. Implement and evaluate Directed and Focused Pathways to Completion (Guided Pathways).
 - g. Coordinate and evaluate student success activities as they relate to the Student-Centered Funding Formula.
 - h. Sustain basic needs resources (e.g., housing, food, mental health, technology, and transportation) for Compton College students through the Tartar Support Network.
 - i. Implement a Cooperative Work Experience Plan for Compton College.
 - j. Support eLumen as the learning outcome and planning repository for the college. Disaggregate learning outcomes.
2. Grow enrollment to 3,750 Full-Time Equivalent Students (FTES) for the 2022-2023 year.
 - a. Grow enrollment through the implementation of the Compton College 2024 Enrollment Management Plan.
 - b. Implement the Outreach and Recruitment Plan.
 - c. Offer 1,431 course sections during the 2022-2023 year, with 65% fill rate of all sections offered.
 3. Complete all Compton College Accreditation efforts.
 - a. Implement the ISER timeline-and-complete the ISER draft for vetting by all constituent bodies to ensure on-time August 1, 2023-
 - b. Create an intentional link between institutional standing committees and the accreditation standards
 4. Continue to improve facilities to support student learning and success.
 - a. Prioritize scheduled maintenance/site improvements for Compton College to ensure health and safety of students and employees.
 - b. Complete capital outlay construction projects: Instructional Building 2 and the Student Services Building.
 - c. Monitor the planning for the Vocational Technology Building Renovation, the Math/Science Building Renovation, the new Physical Education Complex, and the new Performing Arts Complex.
 - d. Continue to explore potential student residential housing options on the Compton College campus.
 - e. Establish a published daily cleaning schedule.
 5. Continue to develop and enhance partnerships with schools, colleges, universities, businesses, and community-based organizations to respond to the educational, workforce training, and economic development need.
 - a. Establish partnerships with businesses and community partners to support Compton College program development in high-demand areas.
 - b. Continue to implement the College Futures Foundation funding that supports guided pathways, dual enrollment, opt-out scheduling, block scheduling, and aligned associate degree for transfer pathways at Compton College.
 - c. Have a fully operational Foundation for the Compton Community College District that meets the needs of Compton College and Compton College students.

- d. Increase participation among the College Promise programs with Lynwood, Paramount, and Compton unified school districts.
 - e. Increase faculty voice in communication with dual enrollment partners, including faculty-to-faculty dialogues-
 - f. Implement the California Volunteer Grant with the Californians for All College Corps Program.
 - g. Establish and/or enhance partnerships with four-year colleges/universities, including University of California, California State Universities, historically black colleges and universities (HBCUs), Hispanic-serving institutions (HSIs), and private colleges/universities.
 - h. Establish the Community College Center for Educational Justice and Transformation.
6. Create a stronger sense of connection among employees, students, college, and the community.
- a. Enhance stakeholder engagement in decision-making; further refine how to operationalize collaborative governance at Compton College.
 - b. Implement and evaluate Diversity, Equity, and Inclusion (DEI) activities, including the Compton College Response to the Chancellor’s Call to Action.
 - c. Support and champion equity-minded practices designed to engage traditionally marginalized groups, including but not limited to, men of color, LGBTQ+, persons with disabilities, and foster youth.
 - d. Increase student engagement in campus events and programs among all students.
 - e. Continue to enhance communication with students, employees, and the community in alignment with the Achieving the Dream, Inc. partnership.
 - f. Focus Professional Development Days on activities designed to increase community engagement and camaraderie, inclusive of staff, faculty, and administration.
 - g. Conduct annual needs assessment about faculty and staff professional development, including technology needs.
 - h. Continue to develop and be responsive to the Compton College employees’ professional development needs in alignment with the Achieving the Dream, Inc. partnership.
7. No audit findings
- a. Create and implement an action plan to improve fiscal business processes that reduce audit findings.
 - b. Complete the annual audit in a timely manner.
8. Implement recommendations from the Fiscal Crisis and Management Assistance Team (FCMAT) [2022 Report](#)
- a. Implement action plan activities to ensure fiscal health of the institution.

Ms. Johnson congratulated Ms. Sosenko on receiving her doctoral degree.

Ms. Johnson asked that since these goals are set-up, are they planning on assigning them to the various committees to ensure that this happens? For instance, the audit findings will go to the audit committee, so are the other Goals be distributed to the other related Committee in charge of those goals or is that for everyone throughout the campus.

Ms. Sosenko indicated that there will be parts of this that are owned. Dr Nasser and the Business Office are going to have the primary role in making sure that the action plan around the business processes are addressed. She mentioned that there are parts of the audit that hit other departments

besides the Business Office. So, there are parts that will hit Financial Aid and there are lots of inter-related functions, and that it will be in multiple places. The key for us is making sure that the action plan clearly articulates who owns it. The different people can then take ownership and know that they are responsible. Ms. Sosenko asked Dr Nasser if he had any other thoughts. Dr. Nasser indicated that it is going to be a team effort.

The motion to support the 2022-2023 Compton College Goals were approved Ms. Gillis, Ms. Johnson (moved/seconded). The vote was 6 in favor, 0 opposed, and 0 abstentions. The motion passed.

VI. Other Business

Dr. Villalobos indicated that a couple of retirees asked if we were on target regarding the Employee Retention Credit, was the school doing a value and what is the position of the District? He mentioned that he did not know what that was. Dr. Nasser commented that the Employee Retention Credit is hot off the press. We have been approached by a company that says maybe we could as a college obtain some funds as part of this Cares Act. He mentioned that he was contacted today from this consultant, so now he is doing a little bit of investigation about this issue. He also learned that another Community college has taken advantage of it. Once more information becomes available he will provide it to you. All I know is that there are funds out there that the credit is to retain staff, and so I don't know exactly what the details are but, once they have more or less you know.

Dr. Villalobos asked what does that really mean? Dr. Nasser stated that he is trying to learn myself as the discussion is ongoing. We had to pivot into remote teaching. There were some changes in the way we delivered instruction, there was the way we operated, so there is something to be gained. What it is, how it is, and all those details he does not have it at this point.

Dr. Sosenko mentioned that she was on the IRS website and it says employers, including tax exempt organizations are eligible for the credit if they operate a business, during the pandemic and experienced either the full or partial suspension of the operation of their business or to a significant decline of gross receipts, which I guess that would be our enrollment.

Dr. Nasser commented that we already received some funds from the feds for enrollment and we call these last revenues. The item discredited would apply, but again we will have to do a little more research.

VII. Adjournment

The meeting was adjourned at 1:43 pm.