



**CURRICULUM COMMITTEE  
MEETING AGENDA**

**Facilitator: Sean Moore – Curriculum Committee Chair/Recorder: Maya Medina / Time Keeper: Jasmine Phillips**

**Date: May 5, 2020 / Time: 2:00 p.m. - 3:30 p.m. / Location: Via Zoom**

**Vision:**

Compton College will be the leading institution of student learning and success in higher education.

**Mission Statement:**

Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

**ATTENDEES:** Don Mason \_\_; Hoa Pham \_\_; Corina Diaz \_\_; Sophie Tse \_\_; Gerson Valle \_\_; Hassan Elfarissi \_\_; Brittany Olayele \_\_; Harvey Estrada \_\_; Jasmine Phillips \_\_; Susan Johnson \_\_; Charles Hobbs \_\_; Abdirashid Yahye \_\_; Abiodun Osanyinpeju \_\_; Theresa Barragan-Echeverria \_\_; Sean Moore \_\_; Maya Medina \_\_; Nikki Williams \_\_; Benson Atkins \_\_; Barbara Perez \_\_; Todd Kler \_\_; and Melain McIntosh \_\_

**AGENDA:**

- 1. Approve of Meeting Method:** meeting being held remotely via Zoom.
- 2. Approval of Agenda:** May 5, 2020
- 3. Approval of Minutes:** April 21, 2020.
- 4. Reports:**
  - a) Vice President (vacant)
  - b) Curriculum Analyst
  - c) Articulation Officer
  - d) Distance Education
  - e) SLO Coordinator
  - f) Curriculum Committee Chair: provided in information items.
- 5. Information Items:**
  - a) Future scheduled Flex approved Curriculum, SLO, and DE Addendum Open Lab Workshop dates: May 5, 2020 from 3:30 p.m. – 5:30 p.m. (Location Via Zoom).
  - b) Updates from Curriculum Committee representatives; voting members, non-voting members, and visitors.
  - c) Update on Handbook and Curriquet Training Resources Workgroups from May 4, 2020 Zoom meetings.
  - d) Update from Curriculum Committee representatives, including our Student Representative; voting members, non-voting members, and visitors.
- 6. Discussion Items:**
  - a) Summer  
93 Courses Offered  
46 DE Approved  
47 Non-DE Approved
  - Fall  
238 Courses Offered  
90 DE Approved

148 Courses Non-De Approved (Including 1 Hybrid Chem-102 and Courses identified in yellow)

Total Non-DE Courses Requiring De Approval by December 31, 2020 = **195**

*Please see the attached Excel spread sheet documents.*

- b) Emergency Temporary Distance Education Blanket Addendum for Summer 2020 or Fall 2020 document from the Chancellor's Office to the Chief Executive Officers, Chief Institutional Officers, and Chief Student Services Officers from Marty J. Alvarado, Executive Vice Chancellor, Educational Services & Support. "Given the current recommendations by the State of California, all colleges are required to submit an addendum for Summer 2020 by May 20, 2020, in preparation for the likelihood that most instruction will continue to be conducted via distance education. Additionally, it is strongly recommended that colleges plan to submit an addendum for Fall 2020 by July, 1, 2020, given current indications that the Covid-19 pandemic may last beyond Summer 2020."

*Please see the attached document.*

- c) A Zoom meeting was held on Wednesday April 29, 2020 at 10:00 a.m. with Sean Moore, Dr. Keith Curry, Barbara Perez, and Maya Median to discuss revising Non-DE courses offered in Summer 2020 and Fall 2020. The timeline is sensitive and the approval deadline goal of December 31, 2020 is challenging. As a result, we are currently discussing and creating a plan of action that includes disseminating information to the deans, division chairs, and faculty of all courses requiring DE approvals by December 31, 2020 as soon as possible. Additional updates will be provided.

**7. Other Items:**

- a) None

**8. Reinstate Items:**

- a) None

**9. Consent Agenda Items:**

- a) Course Review: Change in Lab Hours: MUSI 152 Concert Choir
- b) Course Review: Change in Lecture Hours; Change in Lab Hours: ART 110- Drawing Fundamentals I; ART 130- Two Dimensional Design I; ART 222- Fundamentals of Painting I; ART 223- Fundamentals of Painting II; ART 224- Fundamental of Painting III; MUSI 143 Beginning Woodwind Instruments; MUSI 144 Beginning Brass Instruments; MUSI 145 Beginning Percussion Instruments; MUSI 146 Beginning String Instrument; and MUSI 147B Beginning Guitar II
- c) Course Review: Change in Grading Option: LIBR 101 - Introduction to Library Information Science
- d) Distance Education Addendum Review and Approval: LIBR 101 - Introduction to Library Information Science
- e) Explanation/Purpose of the Emergency DE Addendum Statement – Fully Online by Mutual Agreement:

The purpose of this language is to address the need for courses that have extensive lab work and/or are "difficult to teach online" but are being offered in the online modality only in the case of an emergency (i.e. CTE courses such as nursing, cosmetology, air conditioning etc.) Other colleges have added a check box on the DE Addendum stating the following information for the purpose of approving the course for the online modality only in the case of an emergency.

Emergency DE Addendum Statement - Fully Online by Mutual Agreement :

If the President of the college has issued a state of emergency, then this course can be offered Fully Online by "Mutual Agreement." The "Mutual Agreement" indicates the assigned faculty will be consulted by the Dean & the Faculty Division Chair to discuss the schedule changes of offering these courses online in the present and subsequent semesters/terms.

- f) Revised CCCC Handbook – Academic Senate Review of Courses and Distance Education Addendum Approval Processes statements : (1) Academic Senate is required to conduct solely a

first read and vote to approve each course proposal (e.g. new courses, course review, discontinued courses, distance education course offerings, etc.). After the Academic Senate's approval, the courses are sent to the Board of Trustees for final approval; and (2) The Distance Education Curriculum Subcommittee (DECS) representatives notify the faculty member (designated as the "originator") in their division that they are the responsible party for reviewing the course outline of record in Curriqunet AND completing the DE Addendum. Faculty will attend the Distance Education Open Lab Workshops where the Distance Education Faculty Coordinator (DEFC) will explain how to fill out the addendum and the faculty member will receive one-on-one assistance in Curriqunet. The faculty members addendum will be placed on the subcommittee agenda for review upon completion by the DEFC. The course will not move forward in the Curriqunet approval process until this technical review has been completed and the subcommittee has voted to approve sending the course forward.

*Please see attached documents.*

- g) To further expedite curriculum approval processes during the COVID-19 pandemic, Non-DE courses that have been approved by Compton College's Curriculum Committee will only need the DE component revised and approved, versus being reviewed by each member in CNET.

**10. Future Agenda Items:**

- a) Continue reviewing courses launched in CurriQunet.

**11. Action Items:**

- a) None