



## ACADEMIC SENATE

### AGENDA

Thursday, December 1, 2016 at 1:00 p.m. in the Board room

- I. **CALL TO ORDER**
- II. **APPROVAL OF AGENDA**
- III. **APPROVAL OF MINUTES**  
November 17, 2016 Minutes
- IV. **REPORTS**  
**Senate:**  
President Paul M. Flor  
Board Representative and External Liaison Jerome Evans  
Vice President Chris Halligan
- V. **ACTION ITEMS-UNFINISHED BUSINESS**  
None
- VI. **NEW BUSINESS**
  1. Board Policy 4040 – Library Services
  2. Board Policy 5300 – Student Equity
- VII. **INFORMATION-DISCUSSION ITEMS**
  1. Academic Senate news
  2. Technology Plan
  3. Institutional Effectiveness Partnership Initiative (IEPI) Innovation and Effectiveness Plan
  4. Southern California Educational Leadership Forum, CSULB
- VIII. **Events/Meetings**
  1. Contextualized Teaching and Learning Regional Meetings, December 2 & 3
  2. Common Assessment Initiative Regional Meetings, December 9 & 10
- IX. **FUTURE AGENDA ITEMS**
  1. Strong Workforce
  2. Staffing Master plan
- X. **ADJOURNMENT**



**COMPTON COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES POLICIES**

**BP 2520 Academic Senate**

**Issued: May 19, 2015**

Reference:

Education Code Section 70902(b)(7);  
Title 5, Sections 53200 et seq  
Accreditation Standard IV.A  
Board Policy 2510 Participation in Local Decision Making

The Academic Senate is organized under the provisions of the California Code of Regulations, Title 5, shall represent the faculty and make recommendations to the administration and to the Board with respect to academic and professional matters, so long as the exercise of such functions does not conflict with the lawful collective bargaining agreement.

The Board or its designee will consult collegially with the Academic Senate when adopting policies and procedures. The Board will rely primarily on faculty expertise on academic and professional matters as defined by Sub-Chapter 2, Section 53200, et seq., California Administrative Code, Title 5, and as listed below:

1. Curriculum, including establishing prerequisites and placing courses within disciplines;
2. Degree and certificate requirements;
3. Grading policies;
4. Educational program development;
5. Standards and policies regarding student preparation and success;
6. District and College governance structures as related to faculty roles;
7. Faculty roles and involvement in accreditation process, including self-study and annual reports;
8. Policies for faculty professional development activities;
9. Processes for program review;
10. Processes for institutional planning and budget development, and
11. Other academic and professional matters as mutually agreed upon between the Board of Trustees and the Academic Senate.

The Academic Senates' organization, membership functions and committee structure shall be developed by the Academic Senate.

**CEC ACADEMIC SENATE MEETING DATES AND LOCATIONS** (1st & 3rd Thursday)

\* This is a special meeting scheduled to coincide with ACCJC Accreditation visit the week of March 6-9<sup>th</sup>. This is a Tuesday. We are switching days with El Camino College.

**FALL 2015**

<del>September 8</del>	Board Room
<del>September 22</del>	Board Room
<del>October 6</del>	Board Room
<del>October 20</del>	Board Room
<del>November 3</del>	Board Room
<del>November 17</del>	Board Room
December 1	Board Room
December 15 (if needed)	Board Room

**SPRING 2016**

February 16	Board Room
March 7*	Board Room
March 16	Board Room
April 6	Board Room
April 20	Board Room
May 4	Board Room
May 18	Board Room

**ECC ACADEMIC SENATE MEETING DATES AND LOCATIONS** (1st & 3rd Tuesdays before ECC Senate, usually)

**FALL 2015**

<del>September 6</del>	Dist. Ed. room 166
<del>September 20</del>	Dist. Ed. room 166
<del>October 4</del>	Dist. Ed. room 166
<del>October 18</del>	Dist. Ed. room 166
<del>November 1</del>	Dist. Ed. room 166
<del>November 15</del>	Dist. Ed. room 166
December 6	Dist. Ed. room 166

**SPRING 2016**

February 21	Dist. Ed. room 166
March 9*	Dist. Ed. room 166
March 21	Dist. Ed. room 166
April 4	Dist. Ed. room 166
April 18	Dist. Ed. room 166
May 2	Dist. Ed. room 166
May 16	Dist. Ed. room 166

Compton Faculty are encouraged to attend the ECC Academic Senate meetings when possible.

**Per the Brown Act all votes must be recorded by name. Only No's and Abstentions will be recorded by name in the minutes, If you were signed in to the meeting and did not vote No/Abstain, your vote will be assumed to be a Yes.**



## ACADEMIC SENATE MINUTES

Thursday, November 17<sup>th</sup>, 2016 1:00 p.m. Board Room

### ATTENDANCE

<u>Senators</u>	<u>Visitors</u>
Eyob Wallano	Ruth Roach
Jerome Evans	Amber Gillis
Andree Valdry	Roza Ekimyan
Mandeda Uch	Katherine Marsh
David McPatchell	Fazal Aasi
Nikki Williams	Mindora Moldoveanu
Paul Flor	
Kent Schwitkis	
Christopher Halligan	
Annaruth Garcia	
Mahbub Khan	
Vanessa Haynes	

- I. CALL TO ORDER** – Paul Flor 1:05 p.m.
- II. APPROVAL OF AGENDA** – Schwitkis/Evans- Approved
- III. APPROVAL OF MINUTES** – Evans/Wallano- Approved

#### **IV. REPORTS**

**President’s Report-** Paul Flor reporting.

- ECC Academic Senate- Amber Gillis and Flor briefed ECC on the self-assessment report. Gillis spoke that there really wasn’t a lot of time to present. They have been invited to present at the December meeting since they did not get a lot of time.

**Vice President-** Christopher Halligan

- College Council- Dr. Maloney’s Pride Project- This is a project of mobilization of faculty, staff, and administrators- they were awarded \$50,000. Compton did not get its funding and our CEO was active in seeking why we did not get our funding. Even though we did not get funding, he is still committed to going through with the plans and will be providing the funding but it may not be on the same scale.
- College Council worked on BP and Halligan has a handout for the amendments that were made. They consolidated some of the board policies to remove redundancies.
- We have a new partnership agreement with El Camino. The new contract reflects the change in status of Compton. Much of the changes reflect that we will now have a functioning board that has its voting power back. The new contract outlines the track to accreditation. It is up for approval from the Board in December. Perez noted that Curry is the CEO/Provost already and that this change does not need to be made.

- Spoke about the election- Statewide Propositions 55 and 51 passed, so Compton College is covered for the next 12 years. 88% of FACCCs endorsements were passed.

**Board Representative** – Jerome Evans reporting

- None

**Accreditation:** Amber Gillis reporting.

**V. ACTION ITEMS-UNFINISHED BUSINESS**

- Distance Education Compliance Committee- Williams spoke on this. The meeting will be held on Wednesday, November 30<sup>th</sup> at 12pm. Flor asked if this has to go through curriculum. Perez spoke that this does not. There are some faculty that signed up for Canvas training that will take place tomorrow.
- BP 4030- Flor stated that this is the second reading and Halligan/Schwitkis moved to approve the changes to the document. Ayes have it, the motion carried.
- Administrative Procedure 4260- Flor opened the floor for discussion. Schwitkis/Halligan moved to approve. Ayes have it and the motion carries.

**VI. NEW BUSINESS**

- Junior Domingo was to speak but was not present. Flor discussed that he was there to talk about undocumented students and the fears that they have under this new administration. He was going to share with us what this institution is committed to do for our students. In the packet, Flor has included a resolution that addresses this. Flor would like to consider this for first and second reading and pass this so that we can get the resolution out before winter break. This reiterates what the CEOs circulated in their emails. McPatchell/Halligan moved to approve the resolution. Ayes have it, the motion carries. Halligan asked if we can print this and circulate it. Flor stated that this is the plan.
- Comprehensive Master Plan- Deborah Sheply presented. It is online and it is important that we take a look at it. This has the Education Master Plan and other plans coordinated in it and describes how they work together. Sheply gave a breakdown of each of the chapters. Chapter 1: Planning and Context, Chapter 2: Background (this gives a history of the district), Chapter 3: Profile (looking at the college and community), Chapter 4: Programs and Services (examines all of the programs and services), Chapter 5: Space Analysis (transition from the Education Plan to the Facilities Plan), Chapter 6: Existing Conditions (the current plan of our campus and how things function and flow on campus and recommendations). She walked us through the individual stages of the Master Plan. Khan asked what the time frame is for the completion of the project. It will all depend on the money and how it is administered and released. Wallano asked how the floors of the building were planned. The size of the buildings are determined based on the needs according to state guidelines. Instructional Building One is 2- stories. Generally you are looking at a 2-story campus. Flor opened the floor for questions. Evans/Halligan moved to support the comprehensive master plan. Ayes have it, motion passes.
- Accreditation Update- Amber Gillis spoke- we are so close to completion but still have some work to do. The steering committee met on Wednesday to discuss the next steps. The next goal is to have all of the text done by Monday and spend the next two weeks finalizing the evidence. The link is up on the website and Gillis is asking everyone to please read the document. This is so important so that when the team comes, we are all versed in the self-study. Flor reminded us that as Senators, we will need to read the document and vote on it.

- ASCCC Fall Plenary- David McPatchell spoke about some of the meetings he attended. SLO and Accreditation updates were given at plenary. There were meetings on how campuses are doing. He attended a meeting on part time faculty evaluation. They are encouraging part time faculty to participate in professional development. There is discussion of having a Southern California Chancellors Office as well.

**VII. Information- Discussion Items**

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**VIII. Events/Meetings**

**MOTION TO ADJOURN** – Approved – 1:51 p.m.

## **Proposed 2016-2017 Goals**

The Academic Senate's annual goals reflect a commitment to "an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making" (Strategic Initiative C).

### **1. Ensure full faculty involvement in decision-making related to academic and professional matters (BP 2520)**

Measures:

- Arrange faculty representation on campus committees and periodic updates,
- Recruit faculty co-chairs for Institutional Standing Committees
- Ensure divisions have required number of senators
- Review and begin revising Academic Senate By-laws to reflect curriculum reforms
- Ensure Academic Senate office is relocated in swing space

### **2. Strengthen faculty involvement in the activities of the Academic Senate**

Measures:

- Provide an orientation at the start of the academic year
- Provide regular, ongoing communication with all faculty, encouraging greater involvement in the Senate and committees
- Encourage greater participation of senators in meetings and other activities of Senate
- Establish initiatives to recognize faculty achievements

### **3. Support the college's institutional effectiveness goal that more students from our diverse communities will attain educational success and achieve their academic goals.**

Measures:

- Support Enrollment Management initiatives through ongoing communication and faculty involvement
- Support accreditation efforts through regular Senate/Faculty Council communication and collaboration
- Foster awareness of and encourage faculty involvement in the local implementation of statewide initiatives for student success, equity, enrollment, retention and completion



## SHARING THE INFORMATION

*Effective faculty leadership is best achieved through teams not heroes.*

### Compton Curriculum Committee Proposal

#### Fall 2015

Form a college curriculum committee  
Chair – Essie French-Preston

Charge: Determine the curriculum and programs for the newly accredited Compton College

#### Membership:

Option 1 – current representatives to ECC’s division curriculum committees

Option 2 – divisions elect representatives (mirror senate elections?)

- Science
- Math
- English/ESL
- Social Sciences
- Arts
- Business/CIS
- Nursing
- PE

Undergo Curriculum training

Work with Strategic Planning committee to finalize mission statement for Compton

Establish a timeline to review curriculum from divisions

Divisions/departments begin to identify courses and programs from ECC curriculum that will comprise Compton College – including any modification to the curriculum

#### Spring 2016

Curriculum committee begins to review course proposals.

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2017 Compton Center/Future Compton College Comprehensive Master Plan review

[http://www.compton.edu/adminandoperations/provostceo/Documents/2017\\_CCCD-CMP\\_Nov11-2017\\_DRAFT.pdf](http://www.compton.edu/adminandoperations/provostceo/Documents/2017_CCCD-CMP_Nov11-2017_DRAFT.pdf)

Feedback or questions are welcome until November 18. Forward to Dr. Abiodun Osanyinpeju at [aosanyinpeju@elcamino.edu](mailto:aosanyinpeju@elcamino.edu)

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Student Equity Faculty Showcase is scheduled for Tuesday, December 6, in the Staff Lounge from 1 to 2:30 pm. All faculty are invited to an interactive roundtable showcase of Student Equity projects, including Directed learning activities, Embedded tutoring, Program success data, and Writing a successful proposal for Student Equity funding. Refreshments provided.

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On Monday, December 5, in the Staff Lounge during a scheduled managers and supervisors meeting all faculty and staff are invited to attend from 1 to 2:30 pm. This is an open invitation to listen to Sasha Abramsky, author of *The American Way of Poverty – How the other Half Lives*, a book depicting a reality of a number of our students.

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Reminder: For faculty preparing syllabi for Winter and Spring courses

This is the new mission statement for Compton Center and the future Compton College. Be sure to include this on upcoming syllabi:

El Camino College Compton Center and the future Compton College is a welcoming environment where the diversity of our students is supported to pursue and attain academic and professional excellence. Compton Center promotes solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for transfer, completion and lifelong learning.

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### **IEPI Pathways Training Workshops**

**Gather your college leadership team and come learn about different strategies of implementing a college pathways approach.**

#### ***General Information***

IEPI, in partnership with the Statewide Academic Senate and select AACC CA Guided Pathways colleges, is sponsoring two upcoming pathways events. These two-day events are designed for college leadership teams interested in learning about different strategies to implement a college pathways approach. Time and attention will be spent disseminating California grown pathway strategies now in place at our colleges. National pathway models will also be shared. In addition, workshop attendees will hear from Davis Jenkins, Senior Researcher at the Community College Research Center at Columbia University, author of *Redesigning America's Community Colleges: A Clearer Path to Student Success*. Consistent with IEPI events there will also be time built in for leadership teams to begin to develop action plans tailored to their unique college culture.

**When:** January 26-27, 2017

Hilton Orange County Costa Mesa

Registration link: <http://pathwayscostamesa.eventbrite.com>

#### ***Workshop Schedule/Registration/Cost***

Registration is required through Eventbrite. There is a \$75 per-person registration fee for attending. Registration includes morning beverages and lunch on day one and continental breakfast and lunch on day two. Participants are responsible for travel and any parking costs. This two-day workshop is tentatively scheduled from 9:00 am - 5:00 pm on day one and from 8:30 am – 3:00 pm on day two.

**Register:** <http://iepi.cccco.edu/professional-development>

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Online Teaching Conference, June 19 – 21, 2017, Hilton Anaheim, Cost: \$275 (through April 15th, 2017)



**El Camino College  
Compton Center**

**FACULTY COUNCIL Agenda  
Thursday, December 1, 2:00 p.m. in the Board room  
(or immediately following the Council meeting)**

- I. CALL TO ORDER**
- II. APPROVAL OF AGENDA**
- III. APPROVAL OF MINUTES**
  - November 17, 2016 Minutes
- IV. REPORTS**
  - Faculty Council:**

Chairperson	Paul Flor
Vice Chairperson	Chris Halligan
ECC Curriculum Committee	Essie French-Preston
ECC Education Policies Committee	Vanessa Haynes
Student Learning Outcomes	Hoa Pham
Student Success Committee	Amber Gillis
- V. ACTION ITEMS-UNFINISHED BUSINESS**
- VI. NEW BUSINESS**
  - 1.
- VII. INFORMATION-DISCUSSION ITEMS**
- VIII. EVENTS/MEETINGS**
- IX. FUTURE AGENDA ITEMS**
  - 1. Revising By-laws to reflect changes to curriculum
  - 2. Drafting of Curriculum Handbook

**ADJOURNMENT**

# CCCD Academic Senate and *ECC-CEC Faculty Council Roster*

2016-2017 (19 members)

## Officers:

President/ <i>Chairperson</i>	Paul M. Flor (17-18)
Past President/ <i>Past Chairperson</i>	Michael Odanaka
President-Elect/ <i>Chairperson-Elect</i>	Vacant
Vice President/ <i>Vice Chairperson</i>	Chris Halligan (16-17)
Secretary/ <i>Secretary</i>	Nikki Williams (16-17)
Curriculum/ <i>Curriculum Representative</i>	Essie French-Preston (16-17)
<i>Adjunct Representative</i>	Mahbub Khan (16-17)
Board Representative	Jerome Evans (16-17)

## Members:

### **Career and Technical Education (2)**

Annaruth Garcia (16-17)

Phillip Yaghamai (17-18)

### **Health and Human Services (2)**

Shirley Thomas (18-19)

Pamela West (16-17)

### **Humanities (2)**

Chris Halligan (17-18), Vice President/*Vice Chairperson*

Nikki Williams (16-17) Secretary/*Secretary*

### **Social Sciences and Fine Arts (2)**

Kendhal Radcliff (17-18)

Mandeda Uch (16-17)

### **Mathematics (2)**

Abigail Tatlioglu (16-17)

Jose Villalobos (18-19)

### **Science (2)**

Kent Schwitkis (18-19)

Eyob Wallano (16-17)

### **Library and Learning Resource Unit (1)**

Andree Valdry (17-18)

### **Counseling (2)**

Essie French Preston (17-18), Curriculum/*Curriculum Representative*

Vanessa Haynes (18-19)

Michael Odanaka, Past President/*Past Chairperson*

### **At-Large (2)**

Jerome Evans (17-18), Board Representative

David McPatchell (18-19)

### **Adjunct Representatives (2)**

Mahbub Khan (18-19), *Adjunct Representative*

Elizabeth Craigg Walker (17-18)



**El Camino College  
Compton Center**

**FACULTY COUNCIL MEETING  
Thursday, November 17<sup>th</sup>, 2016 2:00 p.m. Board Room**

**Minutes**

**ATTENDANCE**

<b>Senators</b>	<b>Visitors</b>
Eyob Wallano	Ruth Roach
Jerome Evans	Amber Gillis
Andree Valdry	Roza Ekimyan
Mandeda Uch	Katherine Marsh
David McPatchell	Fazal Aasi
Nikki Williams	Mindora Moldoveanu
Paul Flor	
Kent Schwitkis	
Christopher Halligan	
Annaruth Garcia	
Mahbub Khan	
Vanessa Haynes	

**I. Call to Order** – Paul Flor- 1:58 p.m.

**II. Agenda** – Schwitkis/Wallano- Approved

**III. Minutes** – French-Schwitkis/Wallano- Approved

**IV. Reports:**

**Chairperson** – Paul Flor reporting.

- IEPI- Included in the packet are the agenda for consultative council which addresses that Curry will continue the initiative with resources from the district. We will be identifying people to participate and will continue to push forward with this.
- Flor has been asked by the CEO/Provost to draft several board policies. He will be working with Dr. Curry on that over winter break.
- Education Task Force- This is part of our prevue. Flor was the only faculty representative at the meeting. Comments and scores were given for each of the programs. A rubric was used that was provided by Kendahl Radcliffe. We are in the process of transcribing the meeting and will have more information after that as well as the recommendations. The recommendations will be sent to the CEO and will be shared with the Board. Perez spoke and stated that she was disappointed that there was no response from some people about attendance at the meeting. Had she known that people could not attend then she would have tried to accommodate the timing of the meeting. The Union faculty did not come. Barb stated that the union were not invited because they withdrew from the committee. Halligan stated that he was really surprised that they were not participating. Barb stated that the Union attorney advised union not to participate.
- Flor discussed the upcoming events in December. Flor will be inviting Dr. Murray to present to us on Strong Workforce.
- Academic Senate at ECC faculty shared their feelings about active shooters on campus. Include Nixel- 888777 text CECPD on your syllabus. Faculty at Torrance reiterate and express how much crime there is on campus. Compton does not have anywhere near the same amount of crime.

- Institutional Effectiveness Committee- Share this with your colleagues if you know anyone who is scheduled to work on their program reviews. Jesse Mills will be glad to give you a copy. 4 faculty are still needed to volunteer for sub-committees.

**Vice Chairperson-** Chris Halligan reporting.

- No report

**ECC Curriculum Committee-** Essie French-Preston reporting.

- No report

**Student Learning Outcomes-** Kendahl Radcliffe reporting.

- No report

#### **V. Action Item/Unfinished Business**

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#### **VI. New Business**

- Vanessa Haynes- The counselors are continuing to go into the classrooms to make presentations on staying in classes and financial aid- as well as discuss the loss of the BOG Fee Waiver and completing an Educational Plan. Flor asked when counselors will move to present in transfer level courses. Haynes stated that they are focusing on at risk students but if any faculty would like a counselor to come into the classroom then all they have to do is ask for one to come in. Halligan stated that this is nothing new and asked if we don't already require students to see a counselor. Haynes stated that we don't have a mechanism yet that makes visiting a counselor mandatory. Perez- discussed including the new mission statement on our syllabi.

#### **VII. Information- Discussion Items**

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#### **VIII. Events/Meeting**

**ADJOURNED** – 2:11 p.m.