ACADEMIC SENATE

AGENDA

Thursday, May 7, 2015 at 1:00 p.m. in the Board room

- I. CALL TO ORDER
- II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

April 2 & 16, 2015 Minutes

IV. REPORTS

Senate: President Board Representative and External Liaison

Paul M. Flor Jerome Evans

Dr. Chelvi Subramaniam

V. ACTION ITEMS-UNFINISHED BUSINESS

1. Curriculum Institute

VI. NEW BUSINESS

- 1. Presentation of Resolution
- 2. Recognition of faculty recommended for tenure
- 3. Student Success Plan
- 4. Academic Senate/Faculty Council Election results
- 5. Election process for Executive officers

VII. INFORMATION-DISCUSSION ITEMS

1. Duties of Officers

VIII. Events/Meetings

1. Curriculum Institute, July 9, 2015 - 10:00am to July 11, 2015 - 12:00pm at the DoubleTree by Hilton Hotel Anaheim-Orange County, located at 100 The City Dr S, Orange, CA 92868.

IX. FUTURE AGENDA ITEMS

- 1. Academic Senate Board Policy
- 2. Strategic Planning Summit
- 3. Self-Evaluation Process

X. ADJOURNMENT



Academic Senate 10 + 1

"Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters." Title 5 Section532000 (b)

"Academic and Professional matters means the following policy development and implementation matters:" Title 5 Section532000 (c)

- 1. Curriculum, including establishing prerequisites.
- 2. Degree and certificate requirements.
- 3. Grading policies.
- 4. Educational program development.
- 5. Standards or policies regarding student preparation and success.
- 6. College governance structures, as related to faculty roles.
- 7. Faculty roles and involvement in accreditation processes.
- 8. Policies for faculty professional development activities.
- 9. Processes for program review.
- 10. Processes for institutional planning and budget development.
- 11. Other academic and professional matters as mutually agreed upon.

Consult collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

1. Rely primarily upon the advice and judgment of the academic senate, OR

2. The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

(From CCCD Board Policy 4.08. For CCCD "Rely primarily" is used for 1-4 and "mutual agreement" is used for 6-10. CCCD policy also has a specific "+1" area that falls under mutual agreement: Selection, evaluation and retention of faculty.)

CEC ACADEMIC SENATE MEETING DATES AND LOCATIONS (1st & 3rd Thursday)

FALL 2014

September 4 September 18 October 2 October 16 November 6 November 20 December 4

Board Room Board Room Student Lounge Board Room Board Room Board Room Board Room

SPRING 2015

January 22 February 5 February 19 March 5 April 2 April 16 May 7 Board Room Board Room Board Room Board Room Board Room Board Room

ECC ACADEMIC SENATE MEETING DATES AND LOCATIONS (1st & 3rd Tuesdays before ECC Senate, usually)

FALL 2014		SPRING 2015	
September 2	Alondra Room	February 3	Alondra Room
September 16	Alondra Room	February 17	Alondra Room
October 7	Alondra Room	March 3	Alondra Room
October 21	Alondra Room	April 7	Alondra Room
November 4	Alondra Room	April 21	Alondra Room
November 18	Alondra Room	May 5	Alondra Room
December 2	Alondra Room	-	

Compton Faculty are encouraged to attend the ECC Academic Senate meetings when possible.



ACADEMIC SENATE MINUTES

Thursday, April 2nd, 2015 1:00 p.m. Board Room

ATTENDANCE

Senators	<u>Visitors</u>
Kent Schwitkis	Jesse Mills
Holly Schumacher	Ruth Roach
Estina Pratt	Albert Jimenez
Jerome Evans	Abiodun Osanyinpeju
Jose Villalobos	Andree Valdry
Dale Ueda	Barbara Perez
Eyob Wallano	Carmela Aguilar
Dr. Essie French Preston	George Luna
Michael Odanaka	Joshua Meadors
Paul Flor	Keith Curry
Mandeda Uch	Judith Crozier
Annaruth Garcia	Alicia Zambrano
Thomas Norton	Celia Valdez
Kendahl Radcliffe	Vanessa Madrid
Hoa Pham	Aurora Cortez-Perez
	Axa M. Maradiaga
	Celia Arroyo

X. CALL TO ORDER – 1:09 p.m.

- XI. APPROVAL OF AGENDA Pratt/Garcia Passed
- **XII. APPROVAL OF MINUTES** –3/5/15 Minutes Nortan/Evans Passed as Amended.

President's Report – Paul Flor Reporting.

- **Area C Meeting** Met last week at Cerritos College. Halligan was in attendance. The handouts have all the decisions we made regarding resolutions. Email will be sent to senators regarding our voting positions.
- Vocational Leadership Institute Distributed to CTE. Please sign up for this.
- **Packet** Contains articulation agreement with 9 HBCUS for transfer.

Board Representative - Jerome Evans reporting

- **Legislative Update** We urge you all to read the bills that are at the back of today's information packet. Faculty needs to get informed on the issues on the table up in Sacramento. More will be coming down the pipeline.
- **SB373** Paul Flor reported on new legislation related to the ratio of full-time faculty to parttime. Legislation will address the issues that many faculty bodies are facing right now - namely the fact that Districts are hiring more adjunct faculty than they are full-time - a management strategy that is watering down the integrity of community college faculty bodies across the state.

- **LGBT Student Club** Michael Odanaka met with James Rogers to set up a club for our LGBT students. Odanaka is serving as advisor for the group.
- **Faculty Development** Hoa Pham reporting. We need people to participate and share their ideas for faculty development. Odanaka suggested we create a standing committee of the Senate to develop activities for faculty development.
- **MOTION** *To create a Senate Committee on Faculty Development* Norton/Schwitkis Approved with one abstention Hoa Pham.
- **Enrollment Management 3-Year Plan 2015-2018** Dr. Humphreys reporting. Discussed the committees plan for enrollment over the next three years.
- Odanaka We need to capture students who are transferring to get degrees.
- **Perez** Counselors Essie French-Preston and Celia Arroyo are working on this. There are FAFSA implications involved.
- **Norton** Why is enrollment dropping? Not enough programs?
- **Humphreys** We are looking at retention. Soon we will be bringing on Cosmetology, the Fire Academy, Early College program, etc. Hopefully, these programs will boost the enrollment in the next three years.
- **STEM Academy -** Eyob Wallano reporting The number of students is declining in proportion to the number of jobs becoming available. We need to look at our strategic initiatives Is there any way we can creative a rewards-based initiative for our highly successful students?

MOTION TO ADJOURN - Pratt/Norton - Passed - 1:55 p.m.



ACADEMIC SENATE MINUTES

Thursday, April 16th, 2015 1:00 p.m. Board Room

ATTENDANCE

Senators	Visitors
Dale Ueda	Jesse Mills
Jerome Evans	Aurora Cortez-Perez
Annaruth Garcia	Axa M Maradiaga
Holly Schumacher	Shemiran I Lazar
Thomas Norton	Ruth Roach
Michael Odanaka	
Estina Pratt	
Eyob Wallano	
Kent Schwitkis	
Mahbub Khan	
Shirley Thomas	
Nikki Williams	
Paul Flor	
Christopher M Halligan	
- •	

- XIII. CALL TO ORDER 1:07 p.m.
- XIV. APPROVAL OF AGENDA Schwitkis/Evans Passed
- **XV. APPROVAL OF MINUTES** –deferred until next meeting

Board Representative - Jerome Evans reporting

- Faculty-led Workshops -
- 1. 4/23/15 12-1 pm Sharing Best Inside Your Classroom.
- 2. 4/30/15 12-1 pm DLAs
- 3. 5/05/15 2-3 pm Basic Skills
- **Questions?** Call Albert Jimenez at extension 2531.
- **Microbiology Student Research Symposium** Tuesday 4/28/15 11-1 pm in the Student Lounge. All students, faculty, and staff are welcome. There will be winners – certificate of scholarship – refreshments provided by CEO Keith Curry. We will be creating propaganda to help with enrollment. We will posting the experiments and results on the website, both Compton and ECC Main Campus websites. We need to find someone to film these, too.
- **Flor** Thank you for starting this symposium. It is a growing initiative. Please release students if during class. Also, faculty please stop by, as well. We approached the bookstore to sponsor this event, and it would be nice if faculty chipped in a few bucks, too, so that we can create some sort of cash prize for the winners.

President's Report – Paul Flor reporting.

- **Spring Plenary 2015** Plenary was 4/16/15. There, a letter from Dr. Fallo was read supporting Compton's movement toward accreditation.
- **BA Degrees –** 10 of these have been approved, two are pending. Faculty at the Plenary seemed to be very enthusiastic about the higher division courses.
- Area C Meeting Halligan attended in person, Flor attended on line. All resolutions were discussed and are included in the packet, and can be found on the state Academic Senate website.
- **CANVAS** New common-course management system that has been approved.
- Lynksystems New tutoring program that should be available by Fall 2015.
- **Caesar Chavez Day** Survey was sent out asking faculty if they wanted the day off or just have events on campus that day. Most faculty voted for keeping the day for instruction.

Odanaka – Do you know why Barbara Perez said that counselors will have to have an extra work day? **Flor** – This was one of the reasons why people were against it.

Khan – L.A. College District recognizes it and they are the largest district in America. Is it the district's decision?

Lazar – Shouldn't there by criteria for the day dedicated to Chavez?

Flor – It is leaning toward "no holiday," it would seem.

- **FACCC and Pending Legislation** Jonathan Lightman spoke at the Plenary about three bills he asked the Academic Senate to pay attention to. He said that, if anyone has any opinions or input they want to give, they can give it on the FACCC website.
- 1. **SB373** Full time faculty hired after July 2016 will not be able to teach an overload.
- AB490 Proposal to have an increase appropriation to EOPS/CARE. We saw cuts in '10 40%. EOPS only got partial funding back in '13/'14. All in the same spirit of SSSP and Equity, this one deserves support.
- 3. **AB626** Increase the ratio of full-time to part-time faculty. This one could use some support, as well.
- **Odanaka** The 75/25 ratio for full to part-time faculty has been around but not enforced. Are any teeth to this bill?
- Flor There is also legislation going through that will initiate some criteria to monitor and enforce this. FACCC also is encouraging senate to budget in part-time faculty participation in the Fall Plenary for 2015.
 - FACCC Events -
 - 1. Health Benefits and Retirement Conference Santa Monica College 5/8/15.
 - 2. CCA/FACCC N. Cal Rural College Conference 4/17/15.
- **Pratt –** The travel reimbursement system is flawed. You get the run-around. It's confusing and no one in HR and/or the business office seem to know the protocol.
- **Thomas –** You are required to get your receipts in before the trip. We should have a Flex Day workshop to learn the entire process.
- Flor This workshop would be handled by Rachelle Sasser.
 - **Professional Development** The PD committee wants to have a brown bag to discuss future events.
- **Odanaka** We need to do more than have brown bag lunches regarding this committee. We need this committee to seriously consider broader professional development. I am also concerned about professional development funding \$400 isn't enough a lot of the time, and there are a lot of

unspent funds at the end of the year. This area is under our purview and we need to put some analysis into these processes and procedures.

• Encourse – Did anyone attend this training? (No one answered)

Academic Awards Tea – Holly Schumacher reporting.

- **Invitations were handed out**. The event will be held this Sunday, 4/19/15, in the Student Lounge. It is a very nice event where we award the STEM scholarships, Nursing and General Education scholarships, as well.
- Pratt Faculty always attended these teas, but the invites are being sent only days before the event. How does that work for faculty? People have lives. They need to plan. Someone needs to get these invites to people in a timelier manner. Don't jump on faculty for not attending these events when they aren't being notified until last-minute.
- **Odanaka** It's actually quite embarrassing how few faculty are attending these events these days. We need to support our students.

Flor – I will be there.

- **Pratt** We need to address the disrespect of the invite if they want us to go, they need to get it to us at least two weeks in advance.
 - **Stem Scholarships** These are merit-based. Please include something in your syllabus. The deadline to apply is in January. Let your students know that these are available.

Upcoming Events –

- **1. Girls and Women in Technology Conference –** 4/24/15 8:30 1:00 p.m. Compton Center is hosting this.
- **2.** Curriculum Institute July 9th, 2015 July 11th, 2015. Doubletree in Anaheim, CA.

MOTION TO ADJOURN -Flor/Norton - Passed - 1:56 p.m.

SHARING THE INFORMATION

The next El Camino College Compton Center Strategic Planning Committee is scheduled to meet on May 28, to continue the process started on April 17. Despite communications issues, the Strategic Planning Committee was well represented by 7 faculty, selected by the Academic Senate as well as Classified, selected by the Classified Union; Confidential/Supervisory, selected by the CEO with input from Confidential/Supervisory employees; Managers, selected by the CEO; and Students, selected by the Associated Student Body.

Since April 17, Dr. Roza Ekimyan and Dr. Abiodun Osanyinpeju were appointed as faculty and administration co-chairs for this committee. They will keep us informed of the process.

The location for the next meeting will be in Paramount but the exact address will be confirmed later.

"We will always be a side order of fries unless we participate in the day-to-day decisions of campus, because that is what truly makes up the conditions of work and makes one a professional employee."

2014 Distinguished Faculty Award 2014 Outstanding Adjunct Faculty Award

Two faculty were selected for these distinguished awards and will be recognized at the Faculty and Staff Appreciation Breakfast, scheduled for Friday, May 8, 2015 from 8:00 - 10:00 a.m. in the Student Lounge. All faculty, retirees, and staff will also be honored. Both winners will receive a specially designed medallion, a monetary award and their name engraved on a permanent plaque.

Academic Senate/Faculty Council election results were tabulated in the presence of Andree Valdry, Claudia Gomez, and Paul M. Flor. Here are the results.

Votes Cast	Voter turnout rate	Winners
5 adjunct faculty	< 1.6%	Carlos Maruri, adjunct representative
31 full-time faculty	32.3%	Philip Yaghmai, CTE
		Andree Valdry, Library & Learning Resources
		Vanessa Haynes, Counseling
		Kendahl Radcliffe, Social Sciences & Fine Arts
		Chris Halligan, Humanities
		Jerome Evans, At-Large representative

Congratulations to the winners and thank you to all who participated.

Election of Executive Committee members - All officers, the Faculty Representative to the Board, and one of the Adjunct Senators shall constitute the Executive Committee. Academic Senate/Faculty Council officers consist of the President, Vice President and Secretary. Academic Senate/Faculty Council officers shall be elected from among the members of the Senate.

We will hold elections for President-elect, Vice President, and Secretary in this order. Election shall be by secret ballot at the last regular General Meeting in May. Nominations for each office shall be followed by the election before proceeding to the nomination and election of a subsequent office. If only one nomination is received per office, the office shall be awarded to the nominee by acclamation.

No later than one meet after the last regular general meeting in May, the executive committee of the Academic Senate shall select the Faculty Representative and the Curriculum Representative/Chairperson.

The Faculty Representative shall be appointed for a two year term. Faculty Representative must be a fulltime faculty member and a member of the Academic Senate/Faculty Council.

The Curriculum Representative/Chairperson shall also selected by the Executive Committee in consultation with relevant institutional committees and notification of appropriate academic administrators. The Curriculum representative/Chairperson must be a full-time faculty member and becomes a voting member of the Academic Senate, Faculty Council, Executive Committee and El Camino Academic Senate.

2015 Curriculum Institute

Event Date: July 9, 2015 - 10:00am to July 11, 2015 - 12:00pm Deadline to Register/Application Deadline: May 30, 2015 The 2015 Curriculum Institute will take place on July 9 - 11, 2015 at the DoubleTree by Hilton Hotel Anaheim-Orange County, located at 100 The City Dr S, Orange, CA 92868.

Theme this year: Healthy Curriculum - Getting your curriculum into shape and keeping it that way



Thursday, May 7, 2:00 p.m. in the Board room (or immediately following the Council meeting)

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES April 2 & 16, 2015 Minutes

IV. REPORTS

Faculty Council:

Chairperson Vice Chairperson ECC Curriculum Committee ECC Education Policies Committee Student Learning Outcomes Student Success Committee Paul Flor Estina Pratt Essie French-Preston Vanessa Haynes Kendahl Radcliffe Lauren Gras

V. ACTION ITEMS-UNFINISHED BUSINESS

1. CCCD Academic Senate and ECC-CEC Faculty Council elections:

VI. NEW BUSINESS

1. Institutional Effectiveness Update

VII. INFORMATION-DISCUSSION ITEMS

1. California Great Teachers Seminar, August 2-7, in Santa Barbara.

VIII. EVENTS/MEETINGS

1. Strategic Planning May 28

IX. FUTURE AGENDA ITEMS

1. Making Decisions at El Camino College

X. ADJOURNMENT

CCCD Academic Senate and *ECC-CEC Faculty Council Roster* 2014-2015 (19 members)

Officers:

President/Chairperson Past President/Past Chairperson President-Elect/Chairperson-Elect Vice President/Vice Chairperson Secretary/Secretary Curriculum/Curriculum Representative Adjunct Representative Board Representative

Members:

Career and Technical Education (2) Annaruth Garcia (16-17)

Dale Ueda (14-15)

Health and Human Services (2) Shirley Thomas (15-16) Pamella West (16-17)

Humanities (2)

Chris Halligan (14-15), Secretary/Secretary Nikki Williams (16-17)

Social Sciences and Fine Arts (2) Billie Moore (14-15)

Mandeda Uch (16-17)

Mathematics (2)

Abigail Tatlilioglu (16-17) Jose Villalobos (15-16)

Science (2)

Kent Schwitkis (15-16) Eyob Wallano (16-17)

Library and Learning Resource Unit (1) Estina Pratt (14-15), Vice President/Vice *Chairperson*

Counseling (2) Essie French Preston (14-15), Curriculum/*Curriculum* Representative Holly Schumacher (15-16) Michael Odanaka, Past President/*Past Chairperson*

At-Large (2) Jerome Evans (14-15), Board Representative Tom Norton (15-16)

Adjunct Representatives (2) Mahbub Khan (15-16) Leticia Vasquez (14-15), *Adjunct Rep*resentative

Paul M. Flor (15-16) Michael Odanaka (vacant, elect spring 2015) Estina Pratt (14-15) Chris Halligan (14-15) Essie French-Preston (14-15) Leticia Vasquez (14-15) Jerome Evans (14-15)



FACULTY COUNCIL MEETING Thursday, April 2nd, 2015 Student Lounge Minutes

ATTENDANCE

<u>Senators</u>

Kent Schwitkis Holly Schumacher Estina Pratt Jerome Evans Jose Villalobos Dale Ueda Eyob Wallano Dr. Essie French Preston Michael Odanaka Paul Flor Mandeda Uch Annaruth Garcia Thomas Norton Kendahl Radcliffe Hoa Pham

Visitors

Jesse Mills **Ruth Roach** Albert Jimenez Abiodun Osanyinpeju Andree Valdry Barbara Perez Carmela Aguilar George Luna Joshua Meadors Keith Curry Judith Crozier Alicia Zambrano Celia Valdez Vanessa Madrid Aurora Cortez-Perez Axa M. Maradiaga Celia Arroyo

Call to Order – 1:55 p.m.

Agenda - Preston/Evans - Approved

Minutes – Pratt/Preston - Approved with amendments.

President's - Paul Flor reporting.

• Elections - There are seven seats up for re-elections. Please make sure to have your nominations in by April 24th.

Curriculum Committee – Dr. French Preston reporting. Please see the handout for CurricuNet. Please remember the SLOs are tracked through TracDat. Curriculum development is done through CurricuNet. **Perez** - Faculty need to get connected to these programs. There needs to be clarification on how to initiate modifications and changes. CEC faculty are not being notified of changes in the curriculum. It is paramount that faculty be involved in these pending changes.

SLOs - Kendahl Radcliffe reporting. CEC faculty need to communicate with their ECC colleagues and share their numbers regarding assessment completion rate. We have 86% completed - 144 out of 168. Division 1 - 36 out of 43 completed; Division 2 - 61 out of 72 completed; Division 3 - 45 out of 50 completed. As of a few weeks ago, we were ahead of Torrance on our completion rate. *All SLOs and PLOs for 2015 are due May 29th*.

AB86 - Dr. Murray gave some background and there was discussion on the topic.

ADJOURNED - Flor/Evans – Approved.



FACULTY COUNCIL MEETING Thursday, April 16th, 2015 Student Lounge Minutes

ATTENDANCE

<u>Senators</u>

Dale Ueda Jerome Evans Annaruth Garcia Holly Schumacher Thomas Norton Michael Odanaka Estina Pratt Eyob Wallano Kent Schwitkis Mahbub Khan Shirley Thomas Nikki Williams Paul Flor Christopher M Halligan Visitors Jesse Mills Aurora Cortez-Perez Axa M Maradiaga Shemiran I Lazar Ruth Roach

Call to Order – 1:57 p.m.

Agenda - Approved

Minutes – Deferred until next meeting.

Vice President's – Estina Pratt reporting.

- **Consultative Council** We are updating and making changes on the Making Decisions document. This is the document that we have been working on for the last three years.
- **Committee Orientation** Discussed having an orientation for senate and other committees so that members know what their committees do, what their responsibilities are, and what goals those committees might be setting.
- Search Firm This firm will be handling the search for a new ECC president. Fallo retires in January, and they have put a committee together to handle it.
- **Planning Summit** The first summit meeting went well. Went through 2015-2017 planning, made adjustments, and made any new changes. We talked about what was happening on our campus, including Early High School, which everyone seemed to like.

Institutional Effectiveness – Legislation is requiring a new set of indicators. This is a 10+1 issue. Seven visits are planned for the future.

Odanaka – People are getting concerned that all this legislation will create mechanisms that will pile even more work onto us and the college. They aren't all for the best.

2014 Distinguished Faculty Award/Adjunct Faculty Award – Paul Flor reporting. It was a record low for nominations this year. We don't recognize each other, and that is sad.

Odanaka – This needs to be a committee decision with criteria. It's a sham otherwise.

Flor – We will discuss this in the committee.

Khan – Students should nominate the faculty. They are the only ones who actually see what they do in the classroom.

Flor – It needs to be more than just what is going on in the classroom.

Wallano – We need to create criteria.

Williams - Anyone can nominate them, even students. They are hesitant because of the letter they have to write, etc.

Elections – Paul Flor reporting. Please see the email I sent. The last day to nominate someone in your area is April 22^{nd} . Elections will be held April 24^{th} – April 30^{th} . Voting will be done in the library. We will announce the winners at the May 7^{th} meeting, where we will then conduct the Executive office elections. **Odanaka** – Just for clarity, there are seven senate seats, and then, after, five executive seats.

Norton – Will there be online voting?

Flor – Yes.

Wallano – What are the different levels of professorship?

Flor – They were approved last year. Look under Board Policies on the district website.

ADJOURNED – Halligan/Norton– Approved.

SHARING THE INFORMATION

On Tuesday, April 28, the Assembly Higher Education Committee passed **AB 490** (Alejo) on a **9-3** vote. AB 490 allocates \$32 million for EOPS and \$8 million CARE programs, which were cut by 40% in 2010 and have been only partially restored.

The bill will be taken up by the Assembly Appropriations Committee in May.

The Assembly Higher Education Committee approved CFT-sponsored/FACCC-supported AB 1385 (Ting) on a 9-3 vote. The bill prohibits a regional accreditation agency from imposing costs on a community college district to recover legal fees for any lawsuit unless there has been an affirmative vote of the majority of the chief executive officers of all the community colleges.

The Assembly Higher Education Committee also passed CFT-sponsored/FACCC-supported AB 1397 (Ting), on a **10-3** vote. AB 1397 requires a regional accreditation agency to provide an opportunity for public comment prior to making a decision on the accreditation status of a community college.

Both bills move to the Assembly Appropriations Committee for review.

The Assembly Appropriations Committee on Wednesday, April 29, passed FACCC-sponsored **AB 404** (Chiu) on its consent calendar. AB 404 facilitates greater communication between community college stakeholders and the U.S. Department of Education on the performance of regional accreditation agencies.

The measure will be heard by the full Assembly before moving to the Senate.

California Great Teachers Seminar: Retreat Experience of a Lifetime

FACCC Education Institute's much-anticipated California Great Teachers Seminar will be held August 2-7 in Santa Barbara. Participating faculty will benefit from each other's experiences while finding the great teacher within.