

Substantive Change Application: *Change in Control of Institution*

Date of Inquiry: May 16, 2018

Anticipated Start Date: June 7, 2019

Name of Institution: Compton College

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Title of Application and Description of Proposal:

Compton College Petition for Change in Control: This proposal details the conclusion of the partnership between the El Camino Community College and Compton Community College districts effective June 7, 2019, when courses for the 2019-2020 school year will be offered under the governing authority of the Compton Community College District (CCCD) Board of Trustees.

Standard I: Mission, Academic Quality and Institutional Effectiveness, and Integrity

Briefly describe the change, including the planning process.

On June 7, 2017, Compton College received [initial accreditation](#) from the Accrediting Commission for Community and Junior Colleges (ACCJC). Then on July 17, 2017, the Board of Governors for the California Community Colleges approved [Resolution No. 2017-2](#) recognizing Compton College as the 114th California Community College. Prior to achieving initial accreditation and being recognized as the 114th California Community College, Compton College began preparations to operate under the authority of the Compton Community College District Board of Trustees as detailed in the [2017 Compton College Comprehensive Master Plan](#), the [Compton College Technology Master Plan](#), and the [Human Resources Staffing Plan](#).

Since summer 2017, a team of individuals from the El Camino Community College and Compton Community College districts has been participating on the El Camino College/Compton College Transition Committee. The Transition Committee meets on a monthly basis and is working together on implementing items cited in our [Partnership Transition Plan](#), which is our internal planning document for the El Camino College/Compton College Transition. Our goal is to complete the transition from El Camino Community College District on June 7, 2019.

Describe how the change is consistent with the mission and goals of the institution.

Since 2006, the El Camino Community College and Compton Community College districts have been dedicated to achieving independent accreditation for the El Camino College Compton Center, now known as Compton College. In accordance with Education Code sections 70902 and 72000, and as specified in California State [Assembly Bill 318](#), the El Camino Community College District Board of Trustees has maintained governing authority over the El Camino

College Compton Center and now Compton College. Through this unique partnership Compton College has been able to provide educational and related support services to Compton Community College District residents. In 2015, as part of the Accreditation Self Evaluation process, El Camino College Compton Center developed the [Vision, Mission and Strategic Initiatives](#) for the El Camino College Compton Center and the future fully-accredited Compton College through the consultative process. At its January 26, 2016, Board meeting, the ECCCD Board of Trustees approved the Vision, Mission and Strategic Initiatives for ECC Compton Center and the future Compton College for 2017-2022. The CCCD also approved the Vision, Mission and Strategic Initiatives at its January 26, 2016, Board meeting.

What is the expected impact of this change? What benefits will result from this change?

The benefit of the change is the establishment of an accredited college under the governing authority of the Compton Community College District Board of Trustees. This change will create a renewed sense of ownership and pride for local residents, with a fully accredited college within the Compton Community College District boundaries.

Standard II: Student Learning Programs and Support Services

Describe the impact of this change on the programs, services, and activities which will support students.

This change will have some impact on the programs offered at Compton College due to the size and needs of the student population. While it is possible that some academic programs may not be carried over or will undergo revisions, all programs will be reviewed, using [program review](#), to ensure that services are aligned with students' needs. Compton College will continue to evaluate the need for the courses within programs and the programs themselves to make decisions that will enhance student learning and success. In 2017-18, the Compton College Academic Senate established a Compton College Curriculum Committee. The Curriculum Committee has developed a [curriculum handbook](#) to assist faculty with development of Compton College curriculum. Furthermore, current El Camino College curriculum will be adopted and transferred into the Compton College CurricuNet Meta. Our goal is to have the Compton College CurricuNet Meta operational by July 31, 2018.

[Student Support Services](#) will largely remain the same at Compton College, as there are a myriad of services already available. Once the transition is complete, these services will remain under the oversight of the vice president of Student Services, who reports directly to the president/CEO. The two Student Support Services that will likely require the most change and support are Financial Aid and Student Enrollment. Compton College is working with the California Community Colleges Chancellor's Office and the U.S. Department of Education to continue to offer financial aid assistance to students once Compton College becomes an independent college under the governing authority of CCCD.

Enrollment and registration services will also change as Compton College implements Ellucian Banner as our new Enterprise Resource Planning system. Compton College will provide ongoing

assistance to current and new students on how to navigate the new registration system, as well as how to access grades and send email via Banner.

Description of any legal or compliance requirements regarding this change.

In order to see that these tasks related to the transition are completed, El Camino College and Compton College collaborate in a monthly Partnership Transition Committee. As evidenced in the [Partnership Transition Plan](#), once the Enterprise Resource Planning system has been fully implemented, Compton College will have to migrate current student educational records, transcripts and financial aid applications from El Camino College to Compton College. At this time, the Compton College Admissions and Records staff have established a workgroup to plan and implement tasks to make the transition for students as smooth as possible. We have requested [legal advice from the California Community College Chancellor's Office](#) to assist us in this process.

The Financial Aid Office at Compton College is in the process of working with the California Community Colleges Chancellor's Office and the U.S. Department of Education to establish the process that will allow Compton College to award financial aid disbursements and offer student loans during the 2019-2020 year. Once the Enterprise Resource Planning system has been established, Financial Aid will work on completing the awarding process. Compton College is reviewing the steps required for Title IV participation with the U.S. Department of Education and working with the California Student Aid Commission on the College's continued participation in the California Student Aid Program. As a vast majority of Compton College students are dependent on financial aid to attend college, streamlining the financial process is absolutely necessary. The directors of Financial Aid at both Compton College and El Camino College are developing an aggressive timeline to meet the eligibility requirements to serve students in 2019-2020.

Standard III: Resources

Human Resources: Please describe the staffing plan to support this change.

After receiving initial accreditation in summer 2017, Compton College revised its [Human Resources Staffing Plan](#) to identify and prioritize the staffing and professional development changes required to thrive as a fully independent institution. This guiding document provides the framework to meet these requirements, including a detailed timeline for new administrative positions through 2022.

The [Human Resources Staffing Plan](#) is designed to support all college operations and optimize student success by integrating the [Compton College Mission, Vision, Strategic Initiatives](#); the [Compton College Technology Plan](#), and the [Human Resources Staffing Plan](#). The [Human Resources Staffing Plan](#) investigates program trends, current staffing levels, and future staffing needs, in addition to providing recommendations for professional development, correlations to accreditation standards, and upcoming steps.

In [July 2017](#), the [CCCCD Board of Trustees approved](#) the [Human Resources Staffing Plan](#), and hiring of new positions commenced, including job announcements for a chief of police, director of financial aid, and director of community relations. In the 2017-2018 State of California Budget, \$11.3 million was allocated to assist the Compton Community College District through the transition. The funding supported new staffing in the Informational Technology Department, the establishment of a Police Department, the Compton College Enterprise Resource Planning system, and support for outreach for future Compton College student enrollment.

Financial Resources: Impact on institutional finances, including a budget showing evidence those resources (including physical, technology and equipment, if appropriate) are available and committed to support the change.

This substantive change proposal has no impact on the institution's finances. *CCCCD* has adequate financial resources to support and sustain student learning programs and services and improve institutional effectiveness. Compton College has created strategic objectives aligned with the mission to establish yearly goals. In addition, long-term planning occurs via a [five-year fiscal management plan](#), which helps maintain financial stability, while short-term planning and resource allocation provides for innovation. The [Compton Community College District budgets](#) for the past five years are available online.

Standard IV: Leadership and Governance

What leadership and governance oversight exists to ensure the continued academic quality and institutional effectiveness is maintained and sustained through this transition?

In accordance with Education Code sections 70902 and 72000, the El Camino Community College District Board of Trustees maintains, operates, and governs El Camino College and Compton College. In August 2006, the El Camino Community College District Board of Trustees approved a [memorandum of understanding](#) to provide educational and related support services to CCCC residents. In 2008, El Camino College and the CCCC approved the [2008 partnership agreement](#) to replace the memorandum of understanding. In 2013, the parties revised the partnership agreement. In 2016, the [partnership agreement](#) was again revised. The partnership agreement provides a set of mutual understandings between the two districts as it relates to the operations of Compton College and the CCCC.

Since 2006, the CCCC has remained a legal entity, overseeing business and administrative activities including: accounting services; budget development and administration; financial, credit, and debt management; payroll services; purchasing, receiving, and asset management; auxiliary services; risk management and insurance; management information services; facilities maintenance and operations; construction and other capital improvement projects; bond funds; human resources and labor relations; community and governmental relations, and all other business, legal, and administrative activities primarily relating to the management of the CCCC. On March 21, 2017, the [governing authority](#) of the CCCC was returned to the Compton District Board of Trustees. The CCCC Board of Trustees is [elected](#) by the residents within the CCCC.

Under the terms of the partnership agreement, the Superintendent/President of El Camino College supervises the president/CEO of Compton College, while the Compton Community College District Board of Trustees oversees the overall operations of Compton Community College District through the CEO. In addition, the Compton Community College District senior management structure includes a vice president of Academic Affairs, vice president of Administrative Services, vice president of Human Resources, and the vice president of Student Services. Through the president/CEO and the vice presidents, Compton College will continue to provide quality academics and institutional effectiveness under the authority of Compton Community College District.

El Camino College's Academic Senate has been working with Compton College's Academic Senate to update its [bylaws](#). Furthermore, Compton College's Academic Senate has begun the process of introducing various [Board Policies and Administrative Regulations](#) that support the College's Mission and Vision Statements, while maintaining a comprehensive and rigorous academic program that aligns with the [goals of the Compton College Academic Senate](#).

Other: Describe the change of local control transition plan and related timelines.

The Compton College [Accreditation Steering Committee](#) was formed in 2011 to help lead the institution to full accreditation under the local control of the CCCD. In the summer of 2017, after gaining initial accreditation status, Compton College updated its internal document [Accreditation and the Process Forward](#) to outline the institution's initial steps toward regaining local control.

The [Partnership Transition Plan](#) presents a detailed timeline through 2021 with specific goals for various departments, including a list of personnel overseeing each area.

The campus community receives detailed updates on the status of the transition plan through the monthly newsletter and email, [Message from the President/CEO](#).

Evidence:

Please include documentation that will help the Committee understand the process by which the change was developed, such as former and proposed mission and/or objectives, summary of discussions with campus constituents (Board of Trustees, Academic Senate, students, community members), strategic plans, financial plans, copies of Board minutes, as appropriate, copies of draft legal documents regarding changes of local control, copies of draft legal documents dealing with matters of facilities and other institutional property, as appropriate.

1. [ACCJC Action Letter – June 7, 2017](#)
2. [Board of Governors California Community Colleges Resolution No. 2017-02](#)
3. [Compton College 2017 Comprehensive Master Plan](#)

4. [*Compton College Technology Master Plan*](#)
5. [*Compton College Human Resources Staffing Plan*](#)
6. [*CCCD/ECCD Partnership Transition Plan*](#)
7. [*California State Assembly Bill 318 and Related Documents*](#)
8. [*Compton College Mission Statement and Strategic Initiatives*](#)
9. [*Program Review*](#)
10. [*Compton College Curriculum Handbook*](#)
11. [*Student Support Services/Programs webpage*](#)
12. [*CCCCO Legal Opinion Regarding Compton College Data – March 6, 2018*](#)
13. [*CCCD Board Minutes from July 2017, Item 15.06: Approval of *Compton College Human Resources Staffing Plan**](#)
14. [*Compton Community College District Five-Year Fiscal Management Plan*](#)
15. [*Compton Community College District Budgets*](#)
16. [*Memorandum of Understanding Between ECCCD and CCD – August 2006*](#)
17. [*Partnership Agreement, July 2008*](#)
18. [*Partnership Agreement, November 2016*](#)
19. [*CCCCO Letter Returning Authority – March 20, 2017*](#)
20. [*BP2100 – Board Elections*](#)
21. [*Compton College Academic Senate Bylaws \(2011-12\)*](#)
22. [*CCCD Board Policies and Administrative Regulations*](#)
23. [*Compton College Academic Senate Goals*](#)
24. [*Compton College Accreditation Steering Committee*](#)
25. [*Accreditation and the Process Forward*](#)
26. [*Messages from the President/CEO*](#)