

Provost/CEO Recommendations for Improvements To the Compton Center/Compton District Institutional Standing Committees

Background: Currently the Compton Center and the Compton District has Institutional Standing Committees. The Institutional Standing Committees are a key component of the Compton Center/Compton District Governance Structure. Over the course of the past five years the Institutional Standing Committees have not meet as frequently; Minutes and Agendas are not posted on the webpages; Institutional Standing Committees have not established yearly goals and evaluations; and regular attendance by committee members have been lacking. In March 2016, the Compton District finalized Administrative Regulation 2511 - Council and Committee Structure. However, more information needs to be provided to employees on how the Governance Structure operates at the Compton Center/Compton District. In order improve our Governance Structure and to strengthen our response in our Self-Evaluation Report, I am providing some recommendations for improvement.

Provost/CEO Recommendations: I am recommending the following to improve the Institutional Standing Committees and Governance Structure at the Compton Center/Compton District:

1. By June 30, 2016, each Institutional Standing Committee will complete their 2015-2016 online committee evaluations.
2. By the end of the 2016 spring semester send an online survey to all employees regarding the Institutional Standing Committees.
3. Effective July 1, 2016, the Academic Senate and the CCCFE - Certificated Unit would appoint a faculty co-chair to each of the Institutional Standing committees expect for the Auxiliary Services Committee. The Associated Student Body would appoint a co-chair of the Auxiliary Services Committee. In addition, the Provost/CEO will appoint a management representative to serve as a co-chair to each of the institutional standing committees.
4. At the first meeting in the fall, each Institutional Standing Committee will develop their committee goals for the 2016-2017 year and review the results from the 2015-2016 online committee evaluation.
5. By October 1, 2016, develop a Decision Making and Governance Manual for the Compton District and Compton Center. The committee to develop the Decision Making and Governance Manual, will include the Provost/CEO, the President of the Academic Senate, President of CCCFE - Certificated Unit, President of the

CCCFE – Classified Unit, a Supervisory/Confidential Employee, and the
Associated Student Body President.

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