



Board Agenda

Compton Community College District

Tuesday, January 21, 2014
Closed Session to Commence at 4:00 p.m.
Open Session to Commence at 5:00 p.m.

BOARD ROOM
1111 E. Artesia Boulevard
Compton, California 90221

I. Call to Order at 4:00 p.m.

II. Roll Call

Dr. Deborah LeBlanc
LoWanda Green
Leslie Irving
Sonia Lopez
Andres Ramos
Miguel Quintero
Mr. Thomas E. Henry, Special Trustee
Dr. Keith Curry, Chief Executive Officer

III. Approval of Closed Session Agenda

IV. Requests to Address the Board of Trustees – Closed Session Agenda Matters

V. Recess to Closed Session in accordance with the Ralph M. Brown Act (Government Code Sections 54950 and following) and Education Code Section 72122 to discuss or take action on the following items:

A. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION:

1. Conference with legal counsel--existing litigation (Subdivision (a) of Section 54956.9)
 - a. Stacy Farrah vs. Compton Community College District
 - b. Compton Community College District vs. Sandy Pringle Associates Inspection Consulting, et. al.

B. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION:

1. Significant exposure to litigation pursuant to Government Code Section 54956.9(b)(1) and (3)(C) the following claims or complaints:
 - a. Claim of Compton Community College District Federation of Employees, Local #3486-1 vs. Compton Community College District

C. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, PURSUANT TO GOVERNMENT CODE SECTION 54957(B):

1. Five Cases

D. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54957.6:

1. Agency designated representative: Dr. Keith Curry, CEO
Employee organizations: Compton Community College Federation of Employees, Classified Employees Federation of Employees, Certificated Employees

E. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO GOVERNMENT CODE SECTION 54957:

1. Chief Executive Officer

VI. Reconvene to Open Session at 5:00 p.m.

VII. Roll Call

- LoWanda Green
- Leslie Irving
- Sonia Lopez
- Andres Ramos
- Miguel Quintero
- Dr. Deborah LeBlanc
- Mr. Thomas E. Henry, Special Trustee
- Dr. Keith Curry, Chief Executive Officer

VIII. The Pledge of Allegiance

IX. Report of Actions Taken in Closed Session Pursuant to Government Code Section 54957.1

X. Approval of Open Session Agenda

XI. Requests to Address the Board of Trustees – Agenda/Non-Agenda Items

XII. Minutes of December 17, 2013

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XIII. Reports from Representatives and Employee Organizations

1. Faculty Representative Report – Jerome Evans
2. Classified Representative Report – Gloria Hughes
3. Academic Senate President Report – Michael Odanaka
4. CCCFE Certificated Employees Report – Toni Wasserberger
5. CCCFE Classified Employees Report – Joseph Lewis
6. Associated Student Body Report – ASB Representative

XIV. Presentations

1. 2012-2013 Compton Community College District Financial Audit Report
2. 2012-2013 Measure CC General Obligation Bond Audit and Performance Audit Reports

XV. Consent Agenda – Recommendation of the CEO

Page 10

1. Administrative Services
 - A. Purchase Orders and Blanket Purchase Orders
 - B. Approval of Stale Dated Warrant

2. Human Resources
 - A. Management Team Personnel Action
 - B. Academic Employment and Personnel Changes
 - C. Classified Employees
 - D. Temporary Non-Classified Service Employees

XVI. Action Items

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1. Office of the Special Trustee
 - A. Approval of Special Trustee’s Advisory Committee Appointments
 - B. 2014 Elected Board of Trustees Goals

2. Office of the CEO
 - A. Compton Community College District Resolution No. #12-17-2013A - Authorizing the Investigation of the Feasibility of Local Funding Sources.
 - B. Absence of a Board Member

3. Administrative Services
 - A. Contracts
 - B. Budget Adjustments/Augmentations/Transfers
 - C. Non-Resident Tuition Fees for 2014-2015
 - D. 2012-2013 Compton Community College District Financial Audit Report
 - E. 2012-2013 Measure CC General Obligation Bond Audit and Performance Audit Reports

4. Facilities Planning and Development
 - A. Contracts

XVII. Discussion/Information Items

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1. Office of the Special Trustee
 - A. Special Trustee’s Advisory Committee 2014 Meeting Dates
 - B. Special Trustee’s Advisory Committee Meeting Minutes for October 2013

2. Office of the CEO
 - A. Board of Trustees Presentations and Reports Schedule for 2014
 - B. Citizens’ Oversight Committee 2014 Meeting Dates

3. Administrative Services
 - A. Measure CC Bond Fund Category Budgets and Balances

XVIII. Oral Reports

1. Compton Center
2. CEO Report
3. Student Trustee Report
4. Board of Trustees Report
5. Special Trustee Report

XIX. Next regularly scheduled meeting date: Tuesday, February 18, 2014

Closed Session begins at 4:00 p.m.
Open Session begins at 5:00 p.m.

XX. Adjournment

COMPTON COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

Wednesday, December 17, 2013

MEETING MINUTES

- I. The Board of Trustees Meeting was called to order at 4:00 p.m.
- II. Roll Call – Members Present
 - Mr. Thomas Henry, Special Trustee
 - Dr. Keith Curry, Chief Executive Officer
- III. Approval of Closed Session Agenda – **Approved**
- IV. Requests to address the Board of Trustees – Closed Session Agenda Matters
 - No Requests
- V. Recess to Closed Session at 4:02 p.m. in accordance with the Ralph M. Brown Act (Government Code Sections 54950 and following) and Education Code Section 72122, to discuss or take action on the following items:
 - A. Conference with Legal Counsel – Pending Litigation
 - B. Conference with Legal Counsel – Anticipated Litigation
 - C. Public Employee Discipline/Dismissal/Release/Pursuant to Government Code Section 54957(B)
 - D. Conference with Labor Negotiators pursuant to Government Code, Section 54957.6
 - E. Public Employee Performance Evaluation Pursuant to government Code Section 54957
- VI. Reconvene to Open Session of the Board of Trustees at 5:05 p.m.
- VII. Roll Call – Members Present
 - Deborah LeBlanc
 - LoWanda Green
 - Leslie Irving
 - Sonia Lopez
 - Andres Ramos
 - Miguel Quintero
 - Keith Curry
 - Thomas Henry
- VIII. Pledge of Allegiance – Led by Reuben James

Trustee LeBlanc introduced the following special guests:

- Jose Solache, Lynwood City Council
- Sky Fisher, Compton Unified School District Board of Trustees Member
- Holly Mitchell, Senator, 47th District
- Aja Brown, Mayor, Compton, California
- Satra Zurita, Compton Unified School District Board of Trustees Member

Trustee LeBlanc also acknowledged:

Lorraine Cervantes, former Compton College District Board of Trustees member
Barbara Calhoun, former Councilmember, Compton, California

IX. Report of Actions Taken by Special Trustee during closed session:

No reportable action taken

X. Oath of Office for CCCD Elected Board Members:

Deborah LeBlanc, administered by Special Trustee Thomas Henry
LoWanda Green, administered by CUSD Board Member Satra Zurita
Leslie Irving, administered by Mayor Aja Brown
Sonia Lopez, administered by Senator Holly Mitchell
Andres Ramos, administered by Lynwood Councilman Jose Solache

XI. Approval of Open Session Agenda – **Approved, with corrections**

Corrections: Page 41; Agreement – Heiden Engineering Services; dates s/b: 11/1/2012-6/30/2014
Amendment – Systems Technology Associates, Inc. dates s/b: 5/10/2011-12/31/2014
Page 65; Item 4B: Learning Resources Center, Budget: 370,000, s/b 3,700,000.

XII. Requests to address the Board of Trustees – Agenda/Non-Agenda Items

Sky Fisher. Member CUSD Board of Trustees – Congratulated new board members.

Lorraine Cervantes, former board member: Welcomed new board members; stated that she has been attending CCCD Board Meetings since 1969; offered her assistance and support to the new board members; commented that the board should ask for benefits and stipends.

Nehasi Lee, student: Commented on his knowledge of AB318 and told the Special Trustee what he should be doing; commented on the student trustee.

XIII. Minutes of November 13, 2013 – **Approved**

XIV. Reports from Representatives and Employee Organizations

- A. Faculty Representative Report – Jerome Evans: Congratulated new board members, and extended holiday greetings.
- B. Classified Representative Report – Gloria Hughes: No report
- C. Academic Senate President Report – Michael Odanaka: Congratulated new board members. Commended that the Academic Senate did not support the District's request for exemption from the 50% Law and will file a formal objection with the Chancellor's Office; extended holiday greetings.
- D. CCCFE Certificated Employees Report – Toni Wasserberger: Welcomed the new board members; commented on the Request for Exemption from the 50% Law; extended holiday greetings.
- E. CCCFE Classified Employees Report – Joseph Lewis: Congratulated new board members; thanked the CEO for the Staff Appreciation Breakfast.
- F. Associated Student Body Report – No report

XV. **Presentations**

1. El Camino College Compton Center Financial Aid Department – Mytha Pascual, Director, Financial Aid, distributed copies and gave a PowerPoint presentation on the Financial Aid Department.
2. Compton Community College District Special Trustee's Advisory Committee
Dr. Lestean Johnson, Committee President, presented a brief status report on the Special Trustee's Advisory Committee.

XVI. Annual Organizational Meeting

- a. Election of Officers for period December 17, 2013 through the Annual Organizational Meeting in December, 2014.

2014 OFFICERS:

1. President – Dr. Deborah LeBlanc
 2. Vice President – Leslie Irving
 3. Clerk – Sonia Lopez
- b. Los Angeles County Committee on School District Organization - Andres Ramos
- c. 2013 Representative: Los Angeles County School Trustees Association - Leslie Irving
- d. 2013 Representative: California Community College Trustees Board Election – Dr. Deborah LeBlanc
- e. 2013 Representative: Secretary to the Board for period 12/17/2013 through the Annual Organizational Meeting in 12/2014 – Dr. Keith Curry

XVII. Consent Agenda – Approved

1. Administrative Services
 - A. Purchase Orders and Blanket Purchase Orders
2. Human Resources
 - A. Management Team Personnel Action
 - B. Academic Employment and Personnel Changes
 - C. Classified Employees
 - D. Temporary Non-Classified Service Employees

XVIII. Action Items

1. Office of the Special Trustee
 - A. Board of Trustees' Regular Scheduled Meeting Dates for 2014 – **Approved**
3. Office of the CEO
 - A. Resolution #12-17-2013A - Authorizing the Investigation of the Feasibility of Local Funding Sources – **Item removed for further review**
 - B. Resolution #12-17-2013B - To Establish Adult Education Consortium – **Approved**
 - C. Board of Trustees' Travel/Conference Requests – **Approved with Amendment**
(Amendment – Student Trustee Miguel Quintero added to request).

3. Administrative Services – **Approved**

A. Contracts

Agreements

1. CPP, INC. - To provide the District a Myers-Briggs Type Indicator (MBTI) Certification Program that introduces a suite of MBTI on-line and pencil and paper assessments for full-time and adjunct counselors to get certified.
2. EMERALD DATA SOLUTIONS, INC./BOARD DOCS - To provide a proprietary, web-based service known as BoardDocs.
3. STUDY SMART TUTORS INC. - To provide six sessions (18 hours) of SAT preparation and essential materials for the Upward Bound Math Science Program participants.

Amendments

1. VAVRINEK, TRINE, DAY & CO., LLP - Original agreement board approved on July 16, 2013. This is the first amendment to this agreement. The Period of Performance shall now be amended from December 31, 2013 to June 30, 2014 in order to fulfill all requirements of the original agreement.

- B. Budget Adjustments/Augmentations/Transfers 2013-2014
 - C. Resolution #12-17-2013C - Authorizing the Opening of New Bank Account at Union Bank
 - D. Resolution #12-17-2013D - Authorization to Close Bank Account at US Bank
 - E. Resolution #12-17-2013E - Authorization to Close Bank Account at First Bank
 - F. Resolution #12-17-2013F - Authorizing the District's Membership in the Statewide Educational Wrap-Up Program (SEWUP) Joint Powers Authority (JPA).
4. Facilities Planning and Development – **Approved, as corrected**
- A. Contracts
 - Agreement
 - 1. HEIDER ENGINEERING SERVICES - Original agreement was board approved October 16, 2012. This is the second amendment to the agreement, in the amount of \$21,000.00 and will increase the maximum approved compensation from \$157,652.91 to \$178,652.91. To cover additional inspection and testing needed for Phase 2 Utility Infrastructure Project based on the proposal dated October 23, 2013, hereby incorporated into this agreement as Exhibit "A". All other contractual obligations of the agreement not amended hereby shall remain in full force and effect. **(Correction: Dates: s/b 11/01/2012-6/30/2014)**
 - Amendment
 - 1. SYSTEMS TECHNOLOGY ASSOCIATES, INC. (STA) - Original agreement board approved on May 10, 2011. This is the second amendment to this agreement. The Period of Performance shall now be extended from December 31, 2013 to June 30, 2014. The compensation shall remain the same; to fulfill all requirements of the original agreement. **(Correction: Dates: s/b 5/10/2011-6/30/2014)**
 - Ratification
 - 1. NINYO & MOORE GEOTECHNICAL AND ENVIRONMENTAL SCIENCES CONSULTANTS - To provide geotechnical, materials testing, specialty inspections, environmental services, and inspection assistance with close-out of old projects.
 - B. Bid Award – Allied Health Building Project Bid # CCC-011A
 - C. Change Orders
5. Human Resources – **Approved**
 - A. Approval and Ratification of Agreement Between Compton Community College District and the Compton Community College Federation of Employees, Classified Unit.
 - B. Resolution # 12-17-2013G - Resolution to Increase Annual District Contribution for Health Benefits for Administrators and Confidential Employees.
 - C. Memorandum of Understanding Between the Compton Community College District and the Compton Community College District Federation of Employees, Certificated Unit, Concerning the District Health Benefits and the Adoption of an Internal Revenue Code Section 125 Flexible Benefit Plan.
 - D. Memorandum of Understanding Between the Compton Community College District and the Compton Community College District Federation of Employees, Classified Unit, Concerning the District Health Benefits and the Adoption of an Internal Revenue Code Section 125 Flexible Benefit Plan.
 - E. Resolution #12-17-2013G Regarding Administrator and Confidential Employee Election to Receive Cash in Lieu of Benefits.

XIX. Discussion/Information Items – Received for Information/Discussion

- 1. Office of the Special Trustee
 - A. 2014 Compton Community College District Board Goals

2. Office of the CEO
 - A. Board of Trustees Presentations and Reports Schedule for 2013
 - B. Board of Trustees Presentations and Reports Schedule for 2014
 - C. Citizens' Bond Oversight Committee Meeting Dates
3. Academic/Student Services
 - A. El Camino College Compton Center Accreditation Update
 - B. El Camino College Compton Center FTES
4. Administrative Services
 - A. AB 2910 Quarterly Financial Status Report – Form CCFS – 311Q First Quarter
 - B. Measure CC Bond Fund Category Budgets and Balances
(Correction: Item #1 – LRC ~~\$370,000~~, s/b \$3,700,000)

XVIII. Oral Reports

1. Compton Center – Barbara Perez, VP Compton Center
Ms. Perez reported a fairly successful fall semester and instructors are now in the process of putting together their grades. Last week some English and Math faculty met with instructors from Lynwood USD to discuss the requirements that high school teachers are having relative to the common core, how they are dealing with that, and how it will impact their students, and to better prepare these students for when they come to the Compton Center. They will reconvene at the end of March to further discuss these items. There have several performances by the Art, Dance and Music students. She has requested that they give more notice before these performances, because these performances have been very good.
2. CEO Report
Dr. Curry welcomed Chelvi Subramaniam as the new dean of Student Success; congratulated Dr. Ricky Shabazz on his new position and thanked him for his service to the District; thanked Felipe Lopez and Linda Owens for their great work in the facilities area; thanked Rachelle Sasser, and extended holiday greetings to all.
3. Board of Trustees Reports:
Student Trustee Miguel Quintero: Mr. Quintero welcomed the new board members; thanked Dr. Curry and Mr. Henry for allowing him to attend the CCLC conferences, and also for supporting ASB activities; commented on students' concern about cuts in course offerings.

Trustee LoWanda Green: Expressed her appreciation on being welcomed to the board and extended holiday greetings.

Trustee Deborah LeBlanc: Trustee LeBlanc welcomed the new board members; extended special thanks to Ms. Lopez for bringing Senator Holly Mitchell to this meeting; asked the CEO to please send letters of thanks to the elected officials who attended this board meeting; commented on her CCLC conference and the African American Trustees' Association attendance; thanked Dr. Curry for the "Taste of Thanksgiving" event; and congratulated the nursing students who graduated last week.

Trustee Sonia Lopez: Ms. Lopez commented on the "Taste of Thanksgiving" and the Staff Appreciation Breakfast.

Trustee Andres Ramos: Commented on the request for the exemption from the 50% Law; congratulated Dr. Shabazz on his new position; commented on A2MEND and thanked Dr. Curry for his outreach efforts; thanked Vice President Perez; and extended holiday greetings.

Trustee Irving: Congratulated new board members and expressed that she looks forward to serving the District; commented that she enjoyed the Nursing Pinning Ceremony; extended holiday greetings.

4. Special Trustee Henry

The Special Trustee reported on his trip to Washington for hearings on the ACCJC. Mr. Henry thanked and congratulated the new board members; thanked family and friends of the new members for attending this board meeting; and extended holiday greetings to all.

XIX. Next regularly scheduled meeting: **Tuesday, January 21, 2014**

Closed session begins at 4:00 p.m.

Open session begins at 5:00 p.m.

XX. Meeting adjourned in memory of former South African President, Nelson Mandela, at 7:58 p.m.

Compton Community College District – 1111 East Artesia Boulevard -- Compton, California 90220

Agenda for the Compton Community College District Board of Trustees
from
Office of the Chief Executive Officer
Keith Curry

XVII. CONSENT AGENDA – Recommendation of the CEO

1. Administrative Services
 - A. Purchase Orders And Blanket Purchase Orders
 - B. Approval of Stale Dated Warrant

2. Human Resources
 - A. Management Team Personnel Action
 - B. Academic Employment and Personnel Changes
 - C. Classified Employees
 - D. Temporary Non-Classified Service Employees

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Felipe Lopez, CBO

1A. PURCHASE ORDERS AND BLANKET PURCHASE ORDERS FOR DECEMBER 2013
Compton Community College District

BOARD OF TRUSTEES PURCHASE ORDER LISTING
Meeting Date: 1/21/2014

The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Special Trustee. It is recommended that the following purchase orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

P.O. Number	Vendor Name	Site Name	Description	P.O. Cost
Fund 01 Unrestricted-Compton Ed Center				
P0701577	The Magic Rose	Student Affairs	Non-Instruct Supplies	\$163.50
P0701578	Isd-Los Angeles County	Student Affairs	Non-Instruct Supplies	\$496.00
P0701597	Long Beach City College	Office of the CEO	Other Rentals	\$3,736.64
P0701613	Alberto B. Jimenez	Learning Center	Non-Instruct Supplies	\$139.25
P0701618	California Community	Athletics	Other Services and Expenses	\$150.00
P0701619	Ricky L. Shabazz	Academic Affairs	General Office Supplies	\$29.40
P0701620	American Express	Office of the CEO	Non-Instruct Supplies	\$305.42
P0701621	Core Fiber Optics, Inc.	Information Technology	Repairs Non-instructional	\$800.00
P0701622	Compton Unified School	Office of the CEO	Other Rentals	\$4,072.00
P0701624	College of the Desert	Athletics	Other Services and Expenses	\$150.00
P0701626	Premier Computer	Academic Affairs	General Office Supplies	\$353.00
P0701627	Gaumard Scientific	Nursing	Instructional Supplies	\$1,190.21
P0701628	Harland Technology	Academic Affairs	Maintenance Contracts	\$827.00
P0701630	Impact Applications, Inc.	Athletics	Non-Instruct Supplies	\$500.00
P0701632	Life-Assist Inc.	I&T Division	Instructional Supplies	\$5,424.04
P0701633	Monarch TV Productions	Public Relations &	Multi Media Advertising	\$775.00
P0701636	Office Xpress	Div Office-Student	Postage	\$239.79
P0701645	Envirocheck, Inc.	Operations	Contract Services	\$490.00
P0701650	Thompson West	Fiscal Services	General Office Supplies	\$75.21
P0701658	Viatron Systems Inc	Information Technology	Maintenance Contracts	\$14,940.00
P0701671	Stella Luna	Office of the CEO	Non-Instruct Supplies	\$87.96
P0701677	Yale Chase Materials	Fiscal Services	Repairs Non-instructional	\$874.49
P0701704	American Express	Rideshare	Rideshare Incentive	\$955.35
P0701719	American Express	Office of the CEO	Non-Instruct Supplies	\$142.34
P0701732	Elizabeth Martinez	Transfer Center	Other Services and Expenses	\$33.70
P0701734	Sesac	Academic Affairs	License Fee/Site Licenses -ITS	\$300.00
P0701735	Villa Flowers	Transfer Center	Other Services and Expenses	\$37.06
P0701746	Gridworks	Academic Affairs	New Equipment - Instr Lease	\$8,115.50
P0701759	Vizion Marketing	Student Recruitment	Non-Instruct Supplies	\$6,867.00
P0701761	Vizion Marketing	Transfer Center	Other Services and Expenses	\$1,280.75
P0701762	Vizion Marketing	Office of the CEO	Non-Instruct Supplies	\$1,289.03
P0701764	El Camino College	Financial Aid	Institutional Return of Funds	\$1,178.00
P0701765	Keith Curry	Office of the CEO	Non-Instruct Supplies	\$32.69
P0701766	Expressions to Wear	First Year	Non-Instruct Supplies	\$2,475.93
P0701767	Advanced Fire	Operations	Maintenance Contracts	\$2,861.80
P0701769	New Game	Office of the CEO	Non-Instruct Supplies	\$425.00
P0701781	Los Angeles County Fire	Operations	License Fee/Site Licenses -ITS	\$540.00
P0701782	American Print Media	Public Relations &	Multi Media Advertising	\$700.00
P0701785	Office Xpress	Financial Aid	Equipment	\$1,818.12

P0701786	TAJ Office & School	Financial Aid	Equipment	\$326.99
P0701806	Melissa's Party Supply	Office of the CEO	Non-Instruct Supplies	\$110.00
P0701807	Ward's Natural Science	Natural Sciences	Instructional Supplies	\$1,165.86
P0701808	Fischer Engineering Co.	I&T Division	New Equipment - Instructional	\$3,651.85
P0701809	Carolina Biological	Life Sciences	Equipment	\$1,488.18
P0701811	Fisher	Life Sciences	Instructional Supplies	\$2,697.54
P0701821	Office Solutions	Fiscal Services	Equipment	\$905.02

Fund 01 Total: 46 **\$75,216.62**

Fund 10 Restricted-Compton Ed Center

P0701623	Compansol	TRIO	Postage	\$24.95
P0701651	Nelly Alvarado	Summer Food Program	Other Services and Expenses	\$77.18
P0701653	Westlake Professional	VATEA Medial / TV	New Equipment - Instructional	\$5,962.30
P0701678	Gst Information	Student Success	New Equipment -	\$10,059.32
P0701730	S&B Foods	EOPS CARE	Hospitality	\$305.00
P0701758	B & D Electrical	VATEA I&T	New Equipment - Instructional	\$2,400.00
P0701760	TAJ Office & School	Student Success	Non-Instruct Supplies	\$862.95
P0701763	Airgas West	VATEA I&T	New Equipment - Instructional	\$5,882.73
P0701768	Nelly Alvarado	Summer Food Program	Other Services and Expenses	\$272.73
P0701810	Prosource Specialties	EOPS CARE	Non-Instruct Supplies	\$10,763.23
P0701812	Assist Design	EOPS	Other Outgo	\$7,748.44

Fund 10 Total: 11 **\$44,358.83**

Fund 40 Capital Outlay Fund-Compton Ed

P0701634	Mariscal Painting, Inc.	Scheduled Maintenance	Site Improvements	\$5,900.00
P0701731	Southland Industries	Scheduled Maintenance	Site Improvements	\$11,609.00
P0701736	Vanguard Flooring Inc.	Scheduled Maintenance	Site Improvements	\$14,383.09
P0701804	Weatherproofing	Scheduled Maintenance	Site Improvements	\$14,891.47
P0701805	Vanguard Flooring Inc.	Scheduled Maintenance	Site Improvements	\$14,936.20
P0701818	Logan Telcom Wiring	Scheduled Maintenance	Site Improvements	\$1,819.00

Fund 40 Total: 6 **\$63,538.76**

Fund 60 Workers' Comp - Compton Ed Ctr

P0701596	Keenan & Associates	Human Resources	Insurance	\$1,350.00
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Fund 60 Total: 1 **\$1,350.00**

PO Funds Total: 64 **184,464.21**

Fund 01 Unrestricted-Compton Ed Center

B0710737	U.S. Healthworks	Human Resources	Medical Expense	\$1,500.00
B0710738	Midwest Library Service	Div Office Instr.	Library Books	\$38,000.00
B0710747	Clarus Corporation	Public Relations &	Multi Media Advertising	\$7,500.00

Fund 01 Total: 3 **\$47,000.00**

Fund 10 Restricted-Compton Ed Center

B0710752	S&B Foods	TRIO	Other Services And Expenses	\$1,000.00
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Fund 10 Total: 1 **\$1,000.00**

BPO Funds Total: 4 **48,000.00**

Grand Total POs and BPOs: 68 **232,464.21**

1B. APPROVAL OF STALE DATED WARRANT

LACOE has determined that certain checks have not been cashed and processed through the banking system. After six months, through an automatic process, reverses the original transaction. It is recommended that the Special Trustee approve the following Stale Dated Warrant:

<u>WARRANT(S) #</u>	<u>AMOUNT</u>
20004498	\$138.50

Agenda for the Compton Community College District Board of Trustees
from
Human Resources Division
Rachelle Sasser, Dean, Human Resources

2A. MANAGEMENT TEAM PERSONNEL ACTION

1. It is recommended that the Special Trustee approve the employment contract for Dr. Thamizhchelvi Subramaniam, Dean of Student Success, effective January 6, 2014 through June 30, 2015, Range 4, Step 3. The contract is available upon request, in the Human Resources Office.

2B. ACADEMIC EMPLOYMENT AND PERSONNEL CHANGES

It is recommended that the Special Trustee ratify/approve the employment and personnel changes for Academic employees as shown below.

1. Employment – Dr. Kent Schwitkis, full-time Physics/Astronomy Instructor, Class VI, Step 11, effective January 16, 2014.
2. Employment – Dr. Jesse Mills, full-time Political Science Instructor, Class VI, Step 11, effective January 3, 2014.
3. Employment – Dr. Sevana Khodagholian, full-time Chemistry Instructor, Class VI, Step 11, effective January 16, 2014.
4. Employment – Rajinder Sidhu, full-time Anatomy/Physiology Instructor, Class III, Step 13, effective January 16, 2014.
5. Employment – Phillip Walls, part-time Air Condition Instructor, Class I, Step 3, effective January 20, 2014 – June 10, 2014.
6. Limited Term – Julie Schneider, Welding Instructor, Class I, Step 11, effective January 21, 2014 – June 30, 2014.
7. Employment – Bryan Gonzalez, part-time English Instructor, Class II, Step 1, effective January 18, 2014.
8. Employment – Jill Yamakawa, part-time Foods & Nutrition Instructor, Class III, Step 1, effective January 16, 2014.
9. Salary Adjustments – Alberto Jimenez, full time Instructional Specialist, Class V, Step 13, effective January 16, 2014.
10. Employment – Rebecca Donegan, part-time Geography Instructor, Class III, Step 1, effective January 18, 2014.
11. Employment – Hasina Elfarissi, part-time Anatomy/Physiology Instructor, Class III, Step 1, effective January 18, 2014.
12. Employment – Gordon Porter, part-time Speech Instructor, Class II, Step 1, effective January 18, 2014.
13. Employment – Lisa Che Rheinheimer, part-time EMT Instructor, Class IV, Step 1, effective January 18, 2014.
14. Employment – Thomas Stewart, part-time Chemistry Instructor, Class V, Step 4, effective January 16, 2014.

15. Employment – Nicole Avery, part-time Art Instructor, Class IV, Step 1, effective January 16, 2014.
16. It is recommended that the Special Trustee approve the following part-time salary placement effective January 16, 2014:

Name	Discipline	Class	Step
Arasasingham, Premilla	Chemistry	V	3
Carroll, Craig P.	Theater	V	3
Davis, Timothy	Music	III	2
Douglas, Jefferey	English	III	3
Gutierrez Padilla, Laura	Counseling	III	3
Harris, Kimberly D.	Nursing	III	3
Lawrence, Richard J.	Communications Studies	V	3
Peters, Joshua S.	Art	III	3
Stockstill, Wendy	Art	II	3
Strong, Becky V.	Administration Of Justice	I	3
Abdulmalek, Sulaiman	Biological Sciences	VI	3
Mims, Brian K.	Counseling	II	3
Adams, Eugene E. III	Counseling	II	3
Biffle, Lamar T.	P/E Health	V	4
Martinez, Amanda	P/E Health	I	2
Rooks, Robert	Real Estate	I	4
Neal, Albert	Communications Studies	V	3
Sims-Drew, Sharon A.	Nursing	IV	1

2C. CLASSIFIED EMPLOYEES:

It is recommended that the Special Trustee approve the provisional employment for the classified employee as shown below.

1. Kristen Johnson, Categorically Funded Program Specialist, Range 27, Step A, EOPS/CARE, Student Affairs, effective January 21, 2014 through June 30, 2014, not to exceed 25 hours per week (NTE 120 days).

2D. TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES:

It is recommended that the Special Trustee ratify/approve the employment and personnel changes for non-classified employees as shown below.

1. Cheny Dominguez, Supplemental Instruction Tutor, Rate C, \$12.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 28, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
2. Eric Fitzpatrick, Assistant Coach (Football), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 12, 2013 through November 30, 2013, Athletics, Student Affairs (NTE 20 hours per week).

3. Venice Gamble, Supplemental Instruction Tutor, Rate C, \$12.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 27, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
4. Enrique Guzman, Tutor, Rate B, \$8.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
5. Brian Martinez, Assistant Coach (Football), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 12, 2013 through November 30, 2013, Athletics, Student Affairs (NTE 25 hours per week).
6. Jairo Mejia, Supplemental Instruction Tutor, Rate C, \$12.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 28, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
7. David Ornelas, Assistant Coach (Baseball), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 15, 2014 through May 20, 2014, Athletics, Student Affairs (NTE 25 hours per week).
8. Ralph Ornelas, Assistant Coach (Baseball), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 15, 2014 through May 20, 2014, Athletics, Student Affairs (NTE 25 hours per week).
9. Julio Reyes, Tutor, Rate B, \$8.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 28, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
10. Charles Russell, Assistant Coach (Football), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 12, 2013 through November 30, 2013, Athletics, Student Affairs (NTE 25 hours per week).
11. Martha Sandoval, Supplemental Instruction Tutor, Rate C, \$12.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 28, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
12. Hiram Sims, Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 28, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
13. Vivian Turner, Assistant Coach (Women's Basketball), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective October 1, 2013 through March 30, 2014, Athletics, Student Affairs (NTE 25 hours per week).
14. Kristen Johnson, Student Worker I, Rate A, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective December 16, 2013 through January 17, 2014, EOP&S/CARE, Student Affairs (NTE 25 hours per week).

Agenda for the Compton Community College District Board of Trustees
from
Chief Executive Officer
Keith Curry

XVI. Action Items

1. Office of the Special Trustee
 - A. Approval of Special Trustee's Advisory Committee Appointments
 - B. 2014 Elected Board of Trustees' Goals

2. Office of the CEO
 - A. Compton Community College District Resolution No. #12-17-2013A - Authorizing the Investigation of the Feasibility of Local Funding Sources.
 - B. Absence of a Board Member

3. Administrative Services
 - A. Contracts
 - B. Budget Adjustments/Augmentations/Transfers
 - C. Non-Resident Tuition Fees for 2014-2015
 - D. 2012-2013 Compton Community College District Financial Audit Report
 - E. 2012-2013 Measure CC General Obligation Bond Audit and Performance Audit Reports

4. Facilities Planning and Development
 - A. Contracts

Agenda for the Compton Community College District Board of Trustees
from
Office of the Special Trustee
Thomas Henry

1A. APPROVAL OF SPECIAL TRUSTEE’S ADVISORY COMMITTEE APPOINTMENTS

It is recommended that the Special Trustee appoint the following individuals to a one-year term on the Special Trustee’s Advisory Committee.

APPLICANTS:

- Domitila Aguilar
- Amirah Hendrickson
- Marie Hollis
- Dr. Lestean Johnson
- Cynthia Macon

SPECIAL TRUSTEE ADVISORY COMMITTEE BIOS

Domitila Aguilar:

Ms. Aguilar, a resident of South Gate, is currently employed by Lynwood Unified School as a 2nd and 6th grade teacher. Ms. Aguilar received a B.A in Liberal Studies from California State University, Long Beach in 1998. She received her Master’s degree in Governance from the California School Board Association, a Master’s degree in Education from the University of Phoenix, and AVID Training from Cal State University San Diego. In her career as an educator, she has experience working with students as a teacher, advisor, department chair, and mentor. Ms. Aguilar has served on several advisory committees relating to education and was President of the Lynwood Unified School District Board from 1998-2003.

Ms. Aguilar feels her participation in the Special Trustee Advisory Committee will allow her to support her community, be a voice for students, and motivate them to pursue higher educational goals. Ms. Aguilar recently completed a two-year term on the Special Trustee’s Advisory Committee.

Amirah Hendrickson:

Amirah Hendrickson is currently employed with the Los Angeles Superior Court as Court Manager/Administrator in Civil Operations Division and is the owner of Azuri Tours and Travel, Inc. and Azuri Passport and Visa Services. Ms. Hendrickson is also Founder and CEO of The Foundation for Bridging the World Through Travel Corporation.

Ms. Hendrickson received her A.A. degree in general education from West Los Angeles College and her M.P.A. from California State University, Dominguez Hills.

In 2009 Ms. Hendrickson received the Humanitarian Award for her work on the Continent of Africa and in 2010 she received the Black Business Portrait from the Carson Black Chamber of Commerce. Ms. Hendrickson is an active member of IATAN and a board member of the Africa Travel Association (ATA) Southern California. Ms. Hendrickson recently completed a two-year term on the Special Trustee’s Advisory Committee.

Marie Hollis:

Mrs. Hollis is currently the President of Concerned Citizens of Compton, Inc., President of the Committee to Save Compton Community College, and President of the South Bay Retirement Residence. Ms. Hollis is an active member of many other organizations including the American Association of University Women, Board of Directors for the Camp Fire Council, Inc., Beautification Commission for the City of Compton, Pastors for Compton, and the National Association for Equal Justice in America.

Marie Hollis earned her Bachelor of Science Degree from Langston University and her Masters of Arts Degree from the University of Oklahoma. Mrs. Hollis taught math in Oklahoma and for the Los Angeles Unified School District where she served as Chairperson of the Math Department for 15 years and as school counselor for 22 years. She retired for only two years and then returned to the classroom for an additional 10 years.

Because of her dedication and spirit of service to her community, Mrs. Hollis is the recipient of numerous awards. In 2011 she was the honored recipient of the Woman of the Year Award received from Assemblyman Isadore Hall of Compton. In 2010 she was honored as the Distinguished Woman of the Year Award from Senator Rod Wright of Inglewood. Mrs. Hollis has also received an award for one of the top ten Counselors in the L.A. Unified School District, Mayor Tom Bradley's "Apple for the Teacher" Award; Honorary Service Award from the PTA, Stephen White Junior High; Outstanding Service Award from EKO Multi-Purpose, the Volunteer Service Award from Social Concerns of Southern California, and the Sweetheart Citizen Award from Compton City Council. Ms. Hollis recently completed a two-year term on the Special Trustee's Advisory Committee.

Dr. Lestean Johnson:

Currently, Dr. Johnson serves as President/CEO of Compton Chamber of Commerce with the responsibility for the City of Compton and surrounding business areas for business planning, enterprise accountability, business development and marketing. Also responsible for leading in enhancing and stimulating economic growth, business advocacy, and civic participation in the City of Compton and surrounding areas by focusing on education, promotion, and development of the business community, and those areas of the community affecting business. She has served in this capacity as President/CEO for the past ten years.

Additionally, Dr. Johnson serves as Executive Director of New Beginnings Academy, an educational facility in the City of Compton for over 20 years. She has worked in the City of Compton for over thirty years. In the capacity of Executive Director of New Beginnings Academy, she administered the day to day operation of the facility, lead company investments and carried out the strategic plans and policies as established by the Board of Directors.

Throughout her career, she has worked to improve the community and has championed the interests of businesses and the community at large. Dr. Johnson currently serves on an advisory team where trainings and workshops are provided to existing and potential businesses. Dr. Johnson holds a Masters Degree in Business Management; and a Doctorate Degree in Education with an emphasis on literacy. Dr. Johnson recently completed a two-year term on the Special Trustee's Advisory Committee.

Cynthia Macon:

Cynthia Macon has been a resident of Compton since 1963. She began her career working in Silicon Valley as a Marketing and Public Relation Specialist. She acted as Marketing Director for Voyager Software in Santa Monica. Cynthia received the Best Innovation Award from the National Public

Relations Society of America (NPRSA) based in New York for her application and use of computer technology in creating the first PR software.

Cynthia received her Affordable Housing Management Association (AHMA) Certification. Cynthia has a long history of volunteering in community organizations including tutoring and teaching computer skills at the Stanford Children's Hospital in Palo Alto and to the homeless through the Union Rescue Mission of San Francisco, participated in Our Author's Club, and in Sheriff Baca's Annual Community Day. Cynthia received the City of Compton Volunteer Award for improving the image of the city through her worldwide radio, television, and print public relations campaign to hold press conferences and publicize the multiple historic world-breaking records of our children pilots at Tomorrow's Aeronautical Museum located at the Compton Airport.

Cynthia has been a member of the Committee to Save Compton Community College, the Concerned Citizens of Compton, and the National Association for Equality and Justice in America. She also served as a member of the first Special Trustee Advisory Board convened for the Compton Community College District as mandated under AB-318. Ms. Macon recently completed a two-year term on the Special Trustee's Advisory Committee.

1B. 2014 ELECTED BOARD OF TRUSTEES' GOALS

It is recommended that the Special Trustee discuss and approve the Compton Community College District 2014 Elected Board of Trustees' Goals.

Compton Community College District **2014 Elected Board of Trustees Goals**

- I. Participate in community activities and events and bring observations to the Board.
 - a. Attend events in the community.
 - b. Speak to community groups.
 - c. Bring copies of community events and activities to other Elected Board members.
 - d. Ensure Board representation at significant District events.
- II. Participate in the operation of the District at Board Meetings.
 - a. Speak freely and openly on policy issues.
 - b. Solicit opinions of fellow Elected Board members.
 - c. Present ideas during discussion section of Board Meetings.
 - d. Complete 2014 Board Evaluation
- III. Participate in Trustee education program.
 - a. Attend a conference on Trustee Responsibilities and Professional Development.
 - b. Submit materials from various sources to fellow Trustees.
 - c. Review Trustee education materials sent by various organizations.
- IV. Support the current CCCD Facilities Master Plan.
 - a. Study, review and receive Measure CC fiscal updates.
 - b. Study, review and receive the 2012-2013 Measure CC Bond Audit and Performance Audit Reports.
 - c. Continue construction program.
 - d. Review construction program activities.
- V. Fiscal Responsibilities.
 - a. Study, review and provide input on the 2014-2015 Budget.
 - b. Study and review the 2012-2013 Annual Financial Audit Report.
 - c. Monitor current Budget.
 - d. Study and respond to national, state and local fiscal changes.
- VI. Support Partnership with El Camino College
 - a. Receive and review the El Camino College Accreditation reports for the Compton Center.
 - b. Study and review the Partnership Agreement with El Camino College.
 - c. Study and review the Facilities Memorandum of Understanding with El Camino College.
- VII. Support the Foundation for Compton Community College District.
 - a. Actively support the Foundation activities.
 - b. Develop community involvement in the Foundation.
- VIII. Required Board Training.
 - a. Ethics, per AB 1234.
 - b. Sexual Harassment.
 - c. Brown Act

Agenda for the Compton Community College District Board of Trustees
from
Office of the Chief Executive Officer
Keith Curry

2A. COMPTON COMMUNITY COLLEGE DISTRICT RESOLUTION NO. #12-17-2013A

It is recommended that the Special Trustee approve Resolution #12-17-2013A - Authorizing the Investigation of the Feasibility of Local Funding Sources.

RESOLUTION NO. #12-17-2013A

A RESOLUTION OF THE SPECIAL TRUSTEE OF THE COMPTON COMMUNITY COLLEGE DISTRICT, LOS ANGELES COUNTY, CALIFORNIA, AUTHORIZING THE INVESTIGATION BY COMPTON COMMUNITY COLLEGE DISTRICT OF THE FEASIBILITY OF LOCAL FUNDING SOURCES

WHEREAS, the State of California (the “State”) is unable to provide the Compton Community College District (the “District”) with enough money for the District to adequately maintain its educational facilities notwithstanding ongoing efforts to obtain such monies; and

WHEREAS, it is likely that the District will face further reductions in State facility funding placing added financial pressure on the District; and

WHEREAS, the State has further reduced deferred and restricted maintenance funding to the District which impairs the ability of the District to maintain our existing facilities; and

WHEREAS, the aggregate loss of State funding impairs the District’s ability to provide the highest quality of education to our students; and

WHEREAS, the improvement of educational facilities is a high priority of the Special Trustee of the District (the “Special Trustee”); and

WHEREAS, the Special Trustee determines that the quality and capacity of the District’s facilities and the delivery of up-to-date technology resources to students throughout the District impacts the academic achievement of all students; and

WHEREAS, the District regularly reviews all of the District’s facilities and maintains an assessment of what improvements thereto might be needed; and

WHEREAS, the Special Trustee desires to obtain additional financial and legal information as well as information from the community regarding their opinions of the facility and technology needs of District and possible new funding sources for those needs; and

WHEREAS, the State Trustee desires to authorize the Chief Executive Officer (the “CEO”), and his designee(s) to take certain actions in furtherance of the evaluation of local school funding opportunities; and

WHEREAS, all acts, conditions and things required by the Constitution and laws of the State of California to exist, to have happened and to have been performed precedent to and in connection with the actions authorized hereby do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the District is now duly authorized and empowered, pursuant to each and every requirement of law, to undertake such actions for the purpose, in the manner and upon the terms herein provided;

NOW, THEREFORE, BE IT RESOLVED by the Special Trustee of the Compton Community College District, as follows:

Section 1. Recitals. All of the recitals herein contained are true and correct, and the Special Trustee so finds.

Section 2. Declaration of Intent. The Special Trustee hereby declares his intention to investigate the feasibility of local school funding opportunities, including a local Proposition 39 bond election in 2014, and hereby authorizes the CEO and his designee(s) to take such actions as are deemed in the interest of the District in furtherance of facilitating such investigation, including the conduct of a community opinion survey, the engagement of Stradling Yocca Carlson & Rauth for bond and legal counsel services.

Section 3. Other Actions. The CEO and his designee(s) are hereby authorized and directed to do any and all things which they may deem necessary or advisable in order to carry out, give effect to and comply with the terms and intent of this Resolution. All actions heretofore taken by the CEO, employees and agents of the District in furtherance of the intent of this Resolution are hereby approved, confirmed and ratified.

Section 4. Effective Date. This Resolution shall take effect from and after its date of adoption.

PASSED, ADOPTED and APPROVED this 21st day of January 2014.

Thomas E. Henry, Special Trustee
Compton Community College District

SECRETARY'S CERTIFICATE

I, Keith Curry, Ed. D., Chief Executive Officer of the Compton Community College District, Los Angeles County, California, hereby certify as follows:

The foregoing is a full, true and correct copy of a Resolution duly adopted at a regular meeting of the Special State Trustee and the Board of Trustees of said District duly and regularly and legally held at the regular meeting place thereof on December 17, 2013, of which meeting all of the State Trustee and members of the Board of said District had due notice and at which a quorum was present.

I have carefully compared the same with the original minutes on file and of record in my office and the foregoing is a full, true and correct copy of the original Resolution adopted at said meeting and entered in said minutes.

Said Resolution has not been amended, modified or rescinded since the date of its adoption, and the same is now in full force and effect.

Dated: January 21, 2014

Keith Curry, Chief Executive Officer
Compton Community College District

2B. ABSENCE OF A BOARD MEMBER

It is recommended that the Special Trustee excuse Trustee Deborah LeBlanc from the Tuesday, March 25, 2014 Board of Trustees Meeting with no loss of salary.

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Felipe Lopez, CBO

3A. CONTRACTS

It is recommended that the Special Trustee, in accordance with Board Policy 6340, approve the following Contracts.

AGREEMENT

- 1. CONTRACTOR:** FISCAL CRISIS MANAGEMENT AND ASSISTANCE TEAM (FCMAT)
SERVICES: To conduct one Annual Progress Review of the District’s operations in accordance with Assembly Bill 318
REQUESTING DEPT: CHIEF EXECUTIVE OFFICER
FUNDING: LINE OF CREDIT
DATES: 01/22/14 – 12/31/14
NTE: \$100,000

3B. BUDGET ADJUSTMENTS/AUGMENTATIONS/TRANSFERS

It is recommended that the Special Trustee approve or ratify the following adjustments, augmentations, and transfers. The adjustments do not adversely affect the total District budget.

FISCAL YEAR 2013-2014

1. General Fund – Unrestricted
2. General Fund – Restricted
3. Capital Outlay Fund

1. General Fund – Unrestricted

Expenditures:

		-FROM-	
<u>Major Object</u>	<u>Description</u>		<u>Amount</u>
5XXX	Other Operating Expenses		\$ 2,500.00
7XXX	Other Outgo		<u>84,000.00</u>
			\$86,500.00
		-TO-	
<u>Major Object</u>	<u>Description</u>		<u>Amount</u>
2XXX	Classified Salaries & Other Nonacademic Salaries		\$84,000.00
4XXX	Supplies and Materials		<u>2,500.00</u>
			\$86,500.00

Summary Total **\$ 0.00**
 Total Transfer Amount - \$86,500

Summary of Transfers:
 To provide funds for legal settlement and instructional supplies.

2. General Fund – Restricted

Expenditures:

-FROM-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
4XXX	Supplies and Materials	\$ 492.00

-TO-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5XXX	Other Operating Expenses and Services	\$ 492.00

Summary Total **\$ 0.00**
 Total Transfer Amount - \$492

Summary of Transfers:
 Funds to increase Foster and Kinder Care Education Program printing budget.

3. Capital Outlay Fund

Expenditures:

-FROM-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5XXX	Other Operating Expenses and Services	\$75,000.00

-TO-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
6XXX	Capital Outlay	\$75,000.00

Summary Total **\$ 0.00**
 Total Transfer Amount - \$75,000

Summary of Transfers:
 To allocate available funds for Infrastructure Phase I to the appropriate object code.

3C. NON-RESIDENT TUITION FEE FOR 2014-2015

It is recommended that the Special Trustee adopt the non-resident tuition fee for the fiscal year 2014-2015, commencing with the summer session of 2014, in the amount of \$193 per unit of course work pursuant to Education Code Section 76140. Non-resident students are residents of a state other than California.

It is also recommended that the Special Trustee adopt a non-resident capital outlay fee for the fiscal year 2014-2015, commencing with summer session 2014, in the amount of \$42 per unit of course work, pursuant to Education Code Section 76141 (a). The additional fee for all non-resident students is permitted to be charged for capital outlay purposes. Compton Community College District will set aside these additional dollars for the purpose of capital outlay, maintenance, and equipment.

The 2014-2015 combined non-resident tuition and capital outlay fee rate is \$235 per unit. The 2014-2015 adjustments to the rates are based on formulas provided by the State Chancellor's Office using reported statewide averages, District FTES and expenditures, and rates charged by neighboring districts.

3D. 2012-2013 COMPTON COMMUNITY COLLEGE DISTRICT FINANCIAL AUDIT REPORT

It is recommended the Special Trustee accept the annual financial audit report prepared by Vavrinek, Trine, Day and Co. for Compton Community College District. Copies of the audit report for the 2012-2013 fiscal year have been distributed to the Special Trustee. The District received an unmodified opinion on its financial statements for 2012-2013. The public may review the Annual Financial Audit Report in the Office of the CEO, or on the web at:
http://www.district.compton.edu/district_budget/audits/index.asp

3E. 2012-2013 MEASURE CC GENERAL OBLIGATION BOND AUDIT AND PERFORMANCE AUDIT REPORTS

It is recommended that the Special Trustee receive the annual Measure CC General Obligation Bond Audit and Performance Audit Reports prepared by Vicenti, Lloyd & Stutzman, LLP for the Compton Community College District. Copies of the audit report for the 2012-2013 fiscal year have been distributed to the Special Trustee. The District received an unmodified opinion on its Measure CC General Obligation Bond Fund financial statements for 2012-2013. The public may review the Audit and Performance Audit Reports in the Office CEO, or on the website at:
http://www.district.compton.edu/measure_cc_bond/audits/index.asp

Agenda for the Compton Community College District Board of Trustees
from
Facilities, Planning & Development
Felipe Lopez, CBO

3A. CONTRACTS

It is recommended that the Special Trustee, in accordance with Board Policy 6340, approve the following Contracts.

AGREEMENTS

- 1. CONTRACTOR:** GEOTEK, INC.
SERVICES: To provide geotechnical services for the Allied Health Building project on campus.
REQUESTING DEPT: FACILITIES
FUNDING: BOND MEASURE CC & CAPITAL OUTLAY
DATES: 02/01/14 – 06/30/15
NTE: \$87,664
- 2. CONTRACTOR:** AT&T
SERVICES: To provide equipment, configuration and installation of Wi-Fi for the Library and Learning Resource Center.
REQUESTING DEPT: FACILITIES
FUNDING: BOND MEASURE CC
DATES: 01/22/14 – 06/30/14
NTE: \$325,000
- 3. CONTRACTOR:** GST
SERVICES: To provide computer equipment, network configuration, data drops and installation for the Library and Learning Resource Center.
REQUESTING DEPT: FACILITIES
FUNDING: BOND MEASURE CC
DATES: 01/22/14 – 06/30/14
NTE: \$270,000

AMENDMENT

- 1. CONTRACTOR:** S & K ENGINEERS
SERVICES: Original agreement was board approved on October 25, 2008. This amendment to the agreement, in the amount of \$28,500 and will increase the maximum approved compensation from \$5,221,550 to \$5,250,050. To prepare drawings showing connections to buildings for domestic water, fire water, natural gas, sanitary sewer, and storm sewer. The scope of work includes review of as-built (record) drawings and field investigation of existing buildings.
REQUESTING DEPT: FACILITIES

FUNDING: BOND MEASURE CC
DATES: 09/16/08 – 06/30/14
NTE: \$5,250,050

RATIFICATIONS

- 1. CONTRACTOR:** MARISCAL PAINTING, INC.
SERVICES: To pressure wash Compton Community College District Tower (Student Lounge), prime, prep, and paint.
REQUESTING DEPT: FACILITIES
FUNDING: CAPITAL OUTLAY
DATES: 12/01/13 – 12/31/13
NTE: \$5,900

- 2. CONTRACTOR:** VANGUARD FLOORING
SERVICES: To install District-purchased carpet in the Admissions and Records Office, Student Affairs Office, Band Room, Y-82, Rooms E-54, E-10, F-10, and 9 practice rooms in the Music Area.
REQUESTING DEPT: FACILITIES
FUNDING: CAPITAL OUTLAY
DATES: 12/19/13 – 01/19/14
NTE: \$14,937

- 3. CONTRACTOR:** NINYO & MOORE
SERVICES: To provide inspection and materials testing services to close-out the new DSA Application No. 03-115329 for the Library and Learning Resource Center HVAC and Lighting Alterations.
REQUESTING DEPT: FACILITIES
FUNDING: BOND MEASURE CC
DATES: 01/13/14 – 06/30/14
NTE: \$6,384

Agenda for the Compton Community College District Board of Trustees
from
Office of the Chief Executive Officer
Keith Curry

XVIII. Discussion/Information Items

1. Office of the Special Trustee
 - A. Special Trustee's Advisory Committee 2014 Meeting Dates
 - B. Special Trustee's Advisory Committee Meeting Minutes for October 2013

2. Office of the CEO
 - A. Board of Trustees Presentations and Reports Schedule for 2014
 - B. Citizens' Bond Oversight Committee 2014 Meeting Dates

3. Administrative Services
 - A. Measure CC Bond Fund Category Budgets and Balances

Agenda for the Compton Community College District Board of Trustees
from
Office of the Special Trustee
Thomas E. Henry

1A. SPECIAL TRUSTEE’S ADVISORY COMMITTEE 2014 MEETING DATES

It is recommended that the Special Trustee receive for information the Special Trustee’s Advisory Committee 2014 Meeting Dates.

Monday, February 10, 2014

Wednesday, March 26, 2014

Monday, June 16, 2014

Monday, August 18, 2014

Monday, October 20, 2014

Monday, December 15, 2014

All Special Trustee’s Advisory Committee Meetings will be held in the District Board Room beginning at 5:30 p.m.

1B. SPECIAL TRUSTEE'S ADVISORY COMMITTEE MEETING MINUTES

It is recommended that the Special Trustee receive for information the Special Trustee's Advisory Committee 2014 Meeting Dates.

MEETING MINUTES - Monday, October 21, 2013

- I. The Special Trustee's Advisory Committee Meeting was called to order at 6:35 p.m.
- II. **Roll Call** – Members Present
 - Lestean Johnson, Chair
 - Amirah Hendrickson, Vice Chair
 - Marie Hollis
 - Cynthia Macon
 - Olivia Verrett
 - Keith Curry, Interim CEO
 - Thomas Henry, Special Trustee
 - Absent:
 - Amelia Apple
 - Domitila Aguilar
- III. **Pledge of Allegiance** - All
- IV. **Approval of Agenda** - Motion to approve agenda made by Ms. Verrett; seconded by Ms. Hendrickson – **Approved**
- V. **Review/Approval of Minutes of August 19, 2013** – Motion to approve minutes of August 19, 2013 made by Ms. Hendrickson; seconded by Ms. Verrett – **Approved**
- VI. **Public Comments on Agenda/Non-Agenda Items** – Barbara Calhoun shared her concerns about Community Survey Results.
- VII. **Presentation:**

Compton Community College District 2013D Bond Sale – JoAnna Bowes, Managing Director of Keygent Advisors, distributed and reviewed the CCCD 2013D Bond Sales, beginning with a history of the District Bond Sales.

Comments from Committee:
Ms. Verrett asked about the use of iPads by students. Dr. Curry reported that installing Wi-Fi being installed in classrooms; looking at other technology across the campus. The committee discussed technology options and use for the campus. The CEO reported that he will keep the committee informed of the status of technology, Wi-Fi and computer upgrades on campus.
Ms. Verrett asked if the committee could have a presentation on campus technology.
- VIII. **Discussion/Information Items:**
 1. Special Trustee's Advisory Committee Goals -
Dr. Curry stated that the Advisory Committee has done an outstanding job on addressing their

stated goals during the last year. At the next meeting we will have an update on the Accreditation Time for the El Camino College Compton Center, and an update on the 5-Year Budget Assumptions.

However, Goal #1 (Participating in community activities and events and reporting their observations back to the Committee) has not been fully met. Copies of these events and response from the community have not been brought back and shared with the Committee.

Goal #2 (Participating in the operation of the District at Special Trustee Advisory Committee meetings) is being met and administration is listening to the Committee's advice.

Goal #3 (Fiscal Responsibility). The Committee has received the 2011-2012 Annual Financial Audit; the 2012-2013 Budget and the 5-Year Budget Assumptions. However, at the next meeting the revised 5-Year Budget Assumptions will be presented. Information on the Line-of-Credit and the Bond Expenditures have also been presented to the Committee.

Goal #4 (Support the Partnership with El Camino College District) The Partnership Agreement and the Facilities Memorandum of Understanding has been presented, discussed with the Committee, and received feedback. The only document that has not been reviewed is the El Camino College Compton Center Accreditation Update, which includes the Accreditation Timeline and will be presented at the December 16, 2013 Advisory Committee meeting.

Goal #5 (Participate in required Special Trustee's Advisory Committee Training) The Ethics Training and Accreditation Basics Workshop were available on-line, and the Brown Act Training was provided at the June 2013 meeting. Ms. Macon stated that she had not been able to access the Ethics Training on-line and Dr. Curry said that he would send the link to her.

2. Special Trustee's Advisory Committee Appointments –

All of the member's appointments (except Olivia Verrett) will expire in January 2014. The CEO is asking for anyone wishing to be re-appointed to submit a Letter of Interest to him to declare their interest in being re-appointed to the Advisory Committee.

IX. Advisement Agenda

1. Community Survey Results:

Dr. Curry distributed and reviewed the process and results of the Community Survey Results.

Dr. Johnson read several comments/concerns that were sent by community members. Dr. Curry stated that he will address these concerns to the committee.

2. Future Agenda Items:

- a) 5-Year Budget Assumptions
- b) El Camino College Compton Center Accreditation Update
- c) 2013 Special Trustee's Advisory Committee Evaluations
- d) Presentation of Certificates to Advisory Committee members

X. **Comments:**

1. CEO Update

Dr. Curry announced that he is continuing with the CEO Roundtable discussion in our service area cities. The next Board of Trustees' Meeting on December 17, 2013 will be held in the Student Lounge and will include the swearing-in of the elected Board of Trustees. Also on December 17th the Ribbon-Cutting Ceremony for the new Central Plant and the opening of the campus main road will be held. We have gone out to bid for the Allied Health Building project, the Nursing and Child Development Center projects.

2. Advisory Committee

Ms. Macon extended kudos to the District for the renovations and the efforts put forth to re-make the college and wants to be sure that El Camino does not take the credit. She is proud to see what the Bond money has funded.

Ms. Hollis also expressed her appreciation for the tremendous amount of work that Dr. Curry has done, but feels he has not received the proper recognition. She also expressed her opinion that the elected board members should be allowed more participation.

Ms. Verrett expressed her appreciation to the staff and the CEO. She stated that she would be willing to distribute information and have the CEO attend City Council meeting.

Ms. Hendrickson agrees that the CEO should visit the City Council meetings and disseminate information on the District's progress. Also suggested that the Committee members give accolades to Dr. Curry in the community for the great work he has done.

Dr. Johnson agrees with the other Committee member regarding presentations at City Council meetings, progress on campus, and credit for this being given to CCC District, not El Camino. She reported on the successful forum with the Board Candidates held the previous week.

The Special Trustee stated that he appreciates the Committee's candor, and is pleased with their reporting their responses to the Community Survey Results. Stated that President Fallo admires Dr. Curry for his exemplary leadership, and has no question about his respect for the CEO, and his interest in the District being accredited.

XI. Adjournment @ 8:47 p.m.

Compton Community College District – 1111 East Artesia Boulevard -- Compton, California 90220

Agenda for the Compton Community College District Board of Trustees
from
Office of the Chief Executive Officer
Keith Curry

2A. BOARD OF TRUSTEES PRESENTATIONS AND REPORTS SCHEDULE FOR 2014

It is recommended that the Special Trustee receive for information the Board Presentations and Reports Schedule 2014.

Schedule for 2014

MONTH	PRESENTATION	REPORT
January 2014	2012-2013 CCCD Financial Audit Report 2012-2013 Measure CC General Obligation Bond Audit and Performance Audit Reports	
February 2014	Student Success and Support Program Implementation	2013-2014 Budget Update 2013 Annual Fact Book
March 2014	Facilities Projects	Compton Center FTES Quarterly Fiscal Status Report
April 2014	El Camino College Compton Center Student Success Scorecard 2014-2015 Budget Assumptions	
May 2014	2014-2015 Budget Workshop Student Learning Outcomes	Notice of Public Hearing
June 2014	2014-2015 CCCD Tentative Budget 2012-2013 Citizens' Bond Oversight Annual Report	2014-2015 Tentative Budget Quarterly Fiscal Status Report
July 2014	Facilities Projects	Accreditation Update
August 2014	EOP&S/CARE Program	Notice of Public Hearing FTES Compton Center
September 2014	2014-2015 Compton Community College District Budget	Quarterly Fiscal Status Report
October 2014	FCMAT Cal WORKS Program	Faculty/Staff Professional Development
November 2014	Honors Transfer Program First Year Experience Program	
December 2014	Special Trustee's Advisory Committee Financial Aid	Quarterly Fiscal Status Report Accreditation Update Compton Center FTES

2B. CITIZENS' OVERSIGHT COMMITTEE MEETING DATES

It is recommended that the Special Trustee receive for information the Citizens' Oversight Committee meeting dates and times. All committee meetings will be held in the District Board Room.

February 27, 2014 @ 5:00 p.m.

April 24, 2014 @ 5:00 p.m.

June 26, 2014 @ 5:00 p.m.

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Felipe Lopez, CBO

3A. MEASURE CC BOND FUND CATEGORY BUDGETS AND BALANCES

It is recommended that the Special Trustee receives for information the following Compton Community College District Measure CC Bond Fund Category Budgets and Balances.

The following table reports Measure CC Bond preliminary expenditures through
December 31, 2013

CATEGORY	BUDGET	EXPENDED	BALANCE
Unassigned	\$ 960,750	\$ -	\$ 960,750
Learning Resource Center	4,405,000	\$ 1,566,354	2,838,646
Master Planning	122,000	\$ 6,597	115,403
Utilities Master Plan	218,000	\$ 220,951	(2,951)
Allied Health Building **	1,800,000	\$ 4,916	1,795,084
MIS Building Renovation Phase 1	50,000	\$ -	50,000
Program Support	10,000	\$ -	10,000
Campus Wide Improvement	125,000	\$ 21,674	103,326
Infrastructure Phase 1 *	8,900,000	\$ 5,146,272	3,753,728
Music	1,134,250	\$ 21,845	1,112,405
Infrastructure Phase 2*	4,150,000	\$ 1,173,072	2,976,928
	\$ 21,875,000	\$ 8,161,681	\$ 13,713,319

* These projects are funded by State Capital Outlay funds (~90%) and Measure CC Bond funds (~10%)

** These projects are funded by State Capital Outlay funds (~70%) and Measure CC Bond funds (~30%)