Guided Pathways Committee Meeting
(Minutes)

Facilitator: Sheri Berger & Nicole Jones   **Recorder:** Dorothy Bush

Date: March 1, 2023   **Time**:3:00 p.m.-4:30 p.m.   **Location:** Zoom

Vision

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement

Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

Attendees

28 Attendees

Minutes

1. **Check-in – Desiree**
   - i. Welcomed! This is the first Guided Pathways committee meeting of this semester for spring 2023.
   - ii. Thanked everyone for joining us.
   - iii. We will have a discussion regarding the Guided Pathway Summit taking place in May. We want to get the ball going with the working groups that will support those efforts and partnerships between Academic Affairs and Student Services.

2. **CAGP # 4 – Desiree**
   - i. The California Guided Pathways Institute #4 is taking place in Coronado, San Diego from March 22nd – March 24th, our team will include the follows staff:
     - Desiree, Tri-Chair
     - Dr. Curry, President/CEO
     - VP Jones, Tri-Chair
     - VP Berger, Tri-Chair
     - Dr. Moldoveanu, Academic Senate, President
     - Jose Martinez, SLO Coordinator
     - Lynda Wilkerson, PD Liaison and SLO Facilitator
   - ii. The focus for the Cohort Guided Pathways Institute will be teaching and learning as a huge strategy to ensure an equal equability and student outcomes.
     VP Berger:
   - i. She's in the process of trying to set up advanced work meetings with all these institutes. Hopefully, we'll meet the week of March 13th to discuss the work that we need to do.
   - ii. Next month, we'll be able to share some of the data that we looked at, the results of the conversation that we had and bring that back to the committee for further discussion.

3. **Roles & Responsibilities – Final Read – VP Jones**
   - i. This is our third read of the roles and responsibilities, we've been having conversation about this work from the last several meetings.
   - ii. One of our roles and responsibilities was to make sure we update our manual for all of the positions on the Success teams.
   - iii. Desiree shared screen of the Roles and Responsibilities with the team. Also, posted the document for sharing purposes in the Chat.

iv. We had multiple opportunities to provide feedback and have conversations about the roles and responsibilities. It's just for us to clarify what those existing duties are that are actually happening.

v. Last fall semester 2022, it looked as if work that was described in the manual wasn't really the actual work that was happening in the Success team.

vi. Our goal with updating the manual was to capture and document what the actual work is of each person who's represented on the Success teams. Also, to ensure that we're on the same page.

vii. We have positions and we would like your feedback concerning what that work is currently happening within those Success teams for each of those represented positions. Positions are as follows:
   o Deans
   o Divisions Chairs
   o Instructional Faculty
   o GP & Academic, Counselors
   o Student Services Advisors
   o Student Support Services members
   o Research & Planning
   o Director, Education & Workforce Development
   o Student Success & Instructional Coordinators

- Dr. Roach
   i. For faculty members, the Union has expressed concerns that this committee is trying to modify our job descriptions without going through negotiations. He feels that we should make a comment section that this is not intended for that purpose.

   ii. VP Jones replied, it must not be so construed because you intended one way, but others may interpret it another way. She thinks it should be explicitly stated that this isn't intended to change the Roles and Responsibilities of faculty.

   iii. It's a fair, common and good observation, she would be in support of notating that in the Success team manual.

   iv. Also, even referencing the Collective Bargaining Agreement and/or job descriptions, to state the intention within this document is not to supersede anything that has been bargained with the Union. It's not to replace/or add job descriptions in lieu of Collective Bargaining Agreement.
   It's to reflect the work that's already happening within our Success teams and to ensure that we're all clear and on the same page with regard to that expectation that's already been established, if agreeable to everyone.

   v. In terms or listing the job descriptions on this document, we asked folks to summarize what their work was in their respective group.

   vi. We do need to bring it back again once; we provided those final edits for one more review. It looks like we're set on the content, just need to add those footnotes so that those other items are clarified. We'll work on some language for that and update it.

4. Guided Pathways Workplan - VP Berger

   i. We talked about the Workplan in the fall semester. We're hoping it was going to be released in November/December 2022, but it was released about 2 weeks ago. It was originally due end of March, but they extended it to June 1st.

   ii. You all may remember the Scale of Adoption Assessment (SOA), this is a completely revamped look at our Guided Pathways plan. It's a 4-year plan where the SOA was an annual activity.

   iii. The plan required funds that we're going to receive from 2022 through 2026, so in order to do that, we have to submit our work plan and have to report on our programmatic benchmarks.

   iv. We're going to gather some information, so that we can start moving forward to completing this plan and to make sure that we're addressing the experts to help us in responding.

- VP Jones:
  i. This workplan focuses on 2 areas. We're going to have 5 areas which focuses on five questions which are Metrics centered planning aligned with our Equity plan, integrated, Guided Pathways elements for across all areas.
  ii. Shared screen of the Workplans slides and reviewed with the committee members.
  iii. Questions has to do with successful enrollment which is defined as a number of applications, number of those who applied, how many students enrolled into Compton college in that 5 year trend.
  iv. This is based on our institutional set standards and goals, which was last updated in November 2022 when the data became available. Also, it's available on the Office of Institutional Effectiveness website.
  v. In 2017-2018, our successful enrollment goals were 34% and in 2022 it was 45%. **Note:** that data is not broken down by demographics, ethnicity or gender.
  vi. We'll have three choices on how we answer these questions, so we're going to launch the zoom poll, which committee members will vote. Question is as follows:
     - Question #1: Need to estimate our colleges level of progress. Advancing local goals related to ensuring students are successfully enrolling.
     - **Results:**
        - 43% of the people says we're 50% - 75% at completing and reaching our goals.

  - Dr. Sosenko said although, we don't see it in the data that were provided but, we hit our 45% goal.
  - We all know that our enrollment is down, and two-thirds of our student population is female.
  - How are we attracting males of color and ensuring that this program is engaged in that conversation related to enrollment.

- VP Jones:
  i. Question #2 is based on this response; we have a set of questions that we're going to need to respond to and we'll use the survey called Qualtrics. The slides are as follows:
     - **Slide #1** - First primary term to secondary term for persistence, using a percentage estimator colleges level of progress then seeing local goals related to ensuring entering students are successful, persisting from their first term to the secondary primary term. As you can see where our goal is at 60%.
     - Will launch a zoom poll concerning our successful enrollment, we want to get your estimate in terms of how we'll doing towards these goals.
        - **Results:**
           - Exceeding our 60%
           - Who would be best to help us respond to questions about persistence?
        - **Feedback:**
           - A&R, Faculty, I.E, Student Services categorical programs, Student Success committee, etc.

     - **Slide #2** – Completed Transfer Level Math & English which is our colleges level of progress and advancing our local goals related to ensuring entering students are successfully completed. Transfer students in English in their first year.
     - **Slide #3** – Our goal for English is 48% and goal for Math is 18%.
        - **Results:**
           - Starting Integration – 56%
           - Integration in Progress – 34%
           - Fully Integrated   10%
           - Who would be best to help us respond to questions about Math & English completion in the first year?
        - **Feedback:**

- Dr. Roach, Dr. Blonshine, English, Faculty, the 705 Workgroup Counselors, Transfer Division Chairs, Student Success Center Deans.

- **Slide #4** – College level progressing towards the goals related to ensuring students are successful in their transfer to a 4-year institution. We have our data in terms of students counts for 2018 through 2021, our goal is 49%.
    - **Results:**
        - Starting Integration – 52%
        - Integration in Progress - 43%
        - Fully Integrated - 5%
        - Who would you identify as helping us to respond to questions about transfer to a 4-year institution?
    - **Feedback:**
        - SSC Instructional Specialist & Faculty for Math & English

- **Slide #5** – Concerning Completion, which is regarding our colleges level of progress and advancing our local goals related to ensuring students are completing their college journeys.
    - **Results:**
        - Starting Integration - 32%
        - Integration in Progress - 63%
        - Fully Integrated - 5%
        - Who should we talk to about completion?
    - **Feedback:**
        - Transfer & Career Counselors, and student graduates, etc.

- VP Jones:
- Next slide, a different question that we're going to be asking you in our poll.
- We'll be looking at our progress and integrating our Student Equity and Achievement program with Guided Pathways to achieve (Key Performance Indicators) KPI metrics.
- Will launch the poll for committee members to vote. Questions are as follows:
    - What level are we at with regard to integration?
    - Are we fully integrated?
    - Are we just beginning the integration?
    - Are we partially integrated?
    - Describe our level of integration.
        - **Results:**
            - Starting Integration – 41%
            - Integration in Progress -59%
            - Fully Integrated – 0%
            - Who should we to talk to about Guided Pathway integration?
                - **Feedback:**
                - Student Equity, maybe Institutional Effectiveness, Student Success committee, Guided Pathways (Categorical).

- **Associate Degree for Transfer (ADT) Integration**
    - **Results:**
        - Starting Integration – 19%
        - Integration in Progress -75%
        - Fully Integrated – 6%
        - Who would be best to help us respond to questions about Associate degree for transfer integration within our Guided Pathways?
            - **Feedback:**
            - Guided Pathways Counselors & Transfer Center

- **Zero Textbook Cost to Degree (ZTC) program Integration**
  - **Results:**
    - Starting Integration – 47%
    - Integration Creation in Progress -53%
    - Fully Integrated – 0%
    - Who would be best to help us respond to questions about ZTC integration with Guided Pathways?
      - **Feedback:**
        - Faculty Development committee, Bookstore, Library and other committees.

- **California Adult Education Program (CAEP) Integration**
  - **Results:**
    - Starting Integration – 53%
    - Integration in Progress - 47%
    - Fully Integrated – 0%
    - Who would be best to help us respond to questions about CAEP integration with Guided Pathways?
      - **Feedback:**
        - Adult Ed, Counselors, Career Ed, Librarian, etc.

- **Strong Workforce Program (SWP) Integration**
  - **Results:**
    - Starting Integration – 31%
    - Integration in Progress - 63%
    - Fully Integrated – 6%
    - Who would be best to help us respond to questions about SWP integration with Guided Pathways?
      - **Feedback:**
        - Workforce Development, Lynell Wiggins, Nicole Smith, Gilberto, etc.

5. **Guided Pathways Summit Planning Group**
   i. The Guided Pathways Summit is held every academic year in May based upon the Academic calendar.
   ii. Please save the date because the Summit is already on the calendar for Friday, May 5, 2023 from 8:30am – 10:30am.
   iii. Volunteers are needed from the committee, if folks are interested in participating in the planning efforts and implementation of the Summit, please drop your name in the Chat or email the Tri-Chairs. Also, encourage that we have a presentation from Http.
   iv. Plan to send information to committee members and anyone on campus that might be interested in the planning process.

6. **Success Teams – TST's Leads**
   - BIST – Pablo:
     - We're planning the first meeting by March 8th. He sent out an email today to the Success team, just waiting to hear back.

   - FACH – Noemi:
     - The first meeting of the semester is next Thursday, March 9th at 1:00pm.
     - March 16th, we're taking around 10 to 12 students to see the Lion King at the Theater production in the evening.
     - March 13th, we're taking students to see Twice in Los Angeles, 1992.
     - Some Workshops are coming up. They are as follows:
       - March 28th, Creative Writing workshop, in-person at 11:00am.
       - April 3rd, Digital Art workshop with Philip Fleming.

- March 20th, Digital or Slash Photography workshop, but not sure if in-person or via zoom.
- A lot of activities are coming up.
- A lot of faculties are putting the word to bring guest speakers and taking students on field trips.

- SSCI - Shay:
    - Had their first meeting today for this semester.
    - Continuing with our Study Jam with bookstore vouchers for students who visit the Student Success center and get tutoring, etc.
    - Have the Transfer and Career virtual conference coming up in May.
    - Planning the Community Day.

- STEM – Ben:
    - For STEM, we have made it happen this semester also, taking applications this week.
    - STEM week will be taking place during the first week of May.
    - Working with our new advisor, Marlene Rabidetta next week to organize and plan.
    - Collaborating with the Transfer and Career center.

7. **Closing**
    - Desiree:
    - Reminder! Meetings are held the first Wednesday of each month from 3:00pm – 4:30pm. Meetings are as follows:
        - April 5th
        - May 3rd
        - June 7th
    - More to come regarding Unit plans.

    - VP Jones:
        - She doesn't know if there has been any communication to this group about Dual enrollment, she thinks it's a summit that's coming up.
        - Just FYI, there's a team that will be attending the Dual enrollment summit which, will be held the first week in May.
        - They will be looking at learning about best practices, strengthening our pathways and ultimately getting to look at pathways that being in the high schools and extend into Guided Pathways.

Meeting Adjourned: <u>3:55</u>pm