



## Academic Senate Minutes

**Facilitator:** Amber Gillis, President

**Recorder:** Nikki Williams, Secretary

**Date:** September 19, 2019

**Time:** 12:30-2:00 p.m.

**Location:** Boardroom

**Vision:**

Compton College will be the leading institution of student learning and success in higher education.

**Mission Statement:**

Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

**SENATORS:**

<p><input type="checkbox"/> Estrada, Harvey</p> <p><input checked="" type="checkbox"/> Evans, Jerome</p> <p><input checked="" type="checkbox"/> Gillis, Amber</p> <p><input checked="" type="checkbox"/> Khan, Mahbub</p> <p><input type="checkbox"/> Kooiman, Brent</p> <p><input checked="" type="checkbox"/> Maruri, Carlos</p>	<p><input checked="" type="checkbox"/> Mills, Jesse</p> <p><input checked="" type="checkbox"/> Moldoveanu, Minodora</p> <p><input checked="" type="checkbox"/> Moore, Sean</p> <p><input checked="" type="checkbox"/> Pham, Hoa</p> <p><input type="checkbox"/> Richardson, Pamela</p> <p><input type="checkbox"/> Roeun, Malinni</p> <p><input checked="" type="checkbox"/> Schumacher, Holly</p>	<p><input checked="" type="checkbox"/> Schwitkis, Kent</p> <p><input checked="" type="checkbox"/> Sidhu, Rajinder</p> <p><input type="checkbox"/> Thomas, Shirley</p> <p><input checked="" type="checkbox"/> Valdry, Andree</p> <p><input checked="" type="checkbox"/> Villalobos, Jose</p> <p><input checked="" type="checkbox"/> Williams, Nikki</p>
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**AGENDA:**

- 1) **Call to Order-** 12:43 Amber Gillis
- 2) **Approval of Agenda-** Motion to approve the agenda- Schwitkis/Mills
- 3) **Review and Approval of Minutes from May 30, 2019 Meeting-** Motion to approve the minutes as mailed out- Schwitkis/Mills
- 4) **Reports**
  - a) **President’s Report-** Amber Gillis  
I had a meeting and it was brought to my attention that there are some issues with curriculum. Our curriculum was kicked back to us from the Chancellor’s Office because there were some problems with credit and clock hours. The District has been saying that this is a relatively easy fix, however it does require us to make these changes and if we do not meet the deadline of December 31<sup>st</sup> we will not be able to teach these courses. This is an ongoing conversation that I have been having with the District and I wondered why senate was not notified.
  - b) **Vice President’s Report-** Jesse Mills  
We had 4 program reviews come in for the first IBC meeting this month, this is good although they are not all in. On the SLO front, there is a big reorganization effort as we got our Guided Pathway Divisions; we are having to reshuffle everything. There is still an SLO coordinator position and we really need an SLO coordinator. This will help get our SLO and program review process on track.
  - c) **Faculty Board Representative Report-** Jerome Evans  
I have my little brown envelope. I am asking for donations for the Latino Heritage Month Book Fair.
  - d) **Academic Affairs Report-** No report
  - e) **Accreditation Report-**Amber Gillis  
The Accreditation Steering Committee met yesterday. We are in the middle of our Mid-Term Report cycle. We are writing to the quality Focus Essay. We need to show how we are addressing the recommendations and making changes. We are putting out an open call to anyone who would like to join a writing team.

f) Curriculum Report- Sean Moore

A. Gillis- I would like to introduce our new Curriculum Chair, Sean Moore who is taking over R. Ekimyan's last year as chair. S. Moore- I uploaded all of necessary documents to our One Drive for transparency. One of the documents includes all of the courses that need to be reviewed. In the next 11 weeks we need to get these classes approved by all necessary groups. It is very important because of the December 31<sup>st</sup> deadline that they are done accurately so they do not get sent back by the Chancellor's Office. If a course is attached to a degree, then the program can become inactive so this is a big deal. Discussion followed. We have vacancies in the Curriculum Committee- 1 Business and Industrial Studies representative, 1 Social Sciences representative, 2 Health and Public Services representatives, SLO Coordinator, and student representative.

g) Distance Education Report- Jasmine Phillips

DEAC is meeting on September 24, 2019 from 1-2 and FCRC meeting on September 24 from 12-1 in VT 212A. Friday, September 20 there is a faculty professional development for LTI from 11-1. We need to form workgroups to work on some of the issues that we have in Distance Education. We need workgroups for accessibility, the DE Handbook, revamping the website, AS 60 revise, conferences, LTI research, best practices, and marketing and orientation videos. We have an October hire date for the LMS Specialist and he will be taking over Gema's position.

h) Faculty Development Report- Judy Crozier

We had our second meeting of fall. Our book club book is Teachin' It. There are still a few books left if you want to sign up for them on Flex Reporter. The meeting dates are September 27, October 25, and November 15 from 12-2 and the author will do a Zoom conference with us from 2-2:30 on those dates. We also discussed our books for spring 2020. We are also working on our process for how we want to do our call for proposals for flex days.

**5) Unfinished Business**

a) Second Read and Vote: IEPI Report, Distance Education: Jasmine Phillips, Distance Education Faculty Coordinator

Motion to open discussion for the IEPI Report- Mills/Evans. A. Gillis- One of the recommendations is that we are supposed to be looking at another sub-committee for Senate and I would like some clarification on this. J. Philips- This is a subcommittee of DE. Discussion followed. Motion to approve the document as is- Schwitkis/Schumacher. Ayes have it and the document is approved.

b) Second Read and Vote: Needs Assessment Document: Lauren Sosenko, Manager of Institutional Research

Motion to open discussion for the Needs Assessment Document- Schwitkis/Mills. L. Sosenko- I am here to answer any questions or concerns. This is pretty comprehensive and can change over time. Motion to close discussion for the Needs Assessment Document- Moldoveanu/Mills. Motion to approve the Needs Assessment Document- Schwitkis/Evans. Ayes have it and the document is approved.

c) Second Read: 2019-2020 Academic Senate Goals

Motion to open discussion for the Academic Senate Goals Document- Moldoveanu/Villalobos. A. Gillis- Any discussion. J. Mills- Did we strike a couple of goals because we already accomplished these. A. Gillis- Yes, this was determined at the Senate Retreat. Motion to close discussion for the Academic Senate Goals Document – Schwitkis/Evans. Motion to approve the Academic Senate Goals document as amended– Schwitkis/Mills. Ayes have it and the document is approved.

**6) Actionable and Discussion Items**

a) ASB Commissioner of Classes and Curriculum and ASB Ambassador – Christopher Perez,

Motion to open discussion-Moldoveanu/Evans. This is Latino Heritage Month and the Book Fair is October 8 and 9 from 11am-2pm and 6-8pm in the Student Lounge. I would like to introduce Benson Atkins. B. Atkins- I am the Commissioner of Classes and Curriculum. I have an open door policy and free to help when you need. C. Perez- I need your assistance in breaking down a silo here on campus, this is the Ambassador program in ASB. It was formerly known as the Delegate program and we have renamed it to the Ambassador Program so that it is more leadership focused. We are trying to have this as an introduction to ASB. This is for students who want to get involved but may not know in what role or capacity. What I would like from you is to know what leadership skills I can teach ASB members that will help them in the classroom. Discussion followed. Please send any feedback directly to me, I will leave my cards here for everyone. Motion to close discussion- Villalobos/Maruri.

b) First Read: Compton College Technology Plan – Lauren Sosenko, Manager of Institutional Research  
Motion to open discussion-Schwitkis/Mills. Compton College Technology Plan is something that we are working on updating. There was one written not too long ago in 2017. We thought about how to align this with the states vision for success, our Guided Pathways, and Distance Education. We worked to do a Compton College 2024 Technology Plan that is a bit broader that covers our needs. You have the draft and I am seeking your feedback. Discussion followed. A. Gillis- Please send feedback to L. Sosenko by Tuesday, September 24, 2019. Motion to close discussion  
Moldoveanu/Evans.

**7) Informational Items**

- a) ASCCC Fall Plenary, November 7-9, 2019
- b) Dr. Cornel West Event at CSUDH: Friday, September 27<sup>th</sup> 2019 from 4-6pm
- c) 3<sup>rd</sup> Annual Tenure Reception: Wednesday, September 25, 2019 from 6-8pm, StudentLounge

**8) Announcements**

**9) Future Agenda Items**

- a) Committees and Faculty Participation
- b) Board Policies and Administrative Regulations – Fall 2019 Review Schedule
- c) Curriculum Handbook Revisions

**10) Adjournment- 1:55**

**Next Scheduled Meeting: October 3, 2019 at 12:30pm**  
**Boardroom**

