



ACADEMIC SENATE

AGENDA

Thursday, October 20, 2016 at 1:00 p.m. in the Board room

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

October 6, 2016 Minutes

IV. REPORTS

Senate:

President

Board Representative and External Liaison

Vice President

Paul M. Flor

Jerome Evans

Chris Halligan

V. ACTION ITEMS-UNFINISHED BUSINESS

1. Education Task force

VI. NEW BUSINESS

1. Distance Education compliance
2. Curriculum Update
3. Accreditation Update

VII. INFORMATION-DISCUSSION ITEMS

1. Academic Senate news
2. 90th Anniversary Planning Committee

VIII. Events/Meetings

1. Formerly Incarcerated Students Regional Meetings, October 21, 2016 LA Trade Technical
2. Curriculum Regional Meetings - South October 22, Mt. San Antonio College
3. MQs and Equivalency Regional Meetings, October 29 (South)
4. Fall Plenary Session, November 3 to 5, 2016, Westin South Coast Plaza
5. Contextualized Teaching and Learning Regional Meetings, December 2 and December 3
6. Common Assessment Initiative Regional Meetings, December 9 and December 10

IX. FUTURE AGENDA ITEMS

1. Strong Workforce
2. AB 104

X. ADJOURNMENT



**COMPTON COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES POLICIES**

BP 2520 Academic Senate

Issued: May 19, 2015

Reference:

Education Code Section 70902(b)(7);
Title 5, Sections 53200 et seq
Accreditation Standard IV.A
Board Policy 2510 Participation in Local Decision Making

The Academic Senate is organized under the provisions of the California Code of Regulations, Title 5, shall represent the faculty and make recommendations to the administration and to the Board with respect to academic and professional matters, so long as the exercise of such functions does not conflict with the lawful collective bargaining agreement.

The Board or its designee will consult collegially with the Academic Senate when adopting policies and procedures. The Board will rely primarily on faculty expertise on academic and professional matters as defined by Sub-Chapter 2, Section 53200, et seq., California Administrative Code, Title 5, and as listed below:

1. Curriculum, including establishing prerequisites and placing courses within disciplines;
2. Degree and certificate requirements;
3. Grading policies;
4. Educational program development;
5. Standards and policies regarding student preparation and success;
6. District and College governance structures as related to faculty roles;
7. Faculty roles and involvement in accreditation process, including self-study and annual reports;
8. Policies for faculty professional development activities;
9. Processes for program review;
10. Processes for institutional planning and budget development, and
11. Other academic and professional matters as mutually agreed upon between the Board of Trustees and the Academic Senate.

The Academic Senates' organization, membership functions and committee structure shall be developed by the Academic Senate.

CEC ACADEMIC SENATE MEETING DATES AND LOCATIONS (1st & 3rd Thursday)

* This is a special meeting scheduled to coincide with ACCJC Accreditation visit the week of March 6-9th. This is a Tuesday. We are switching days with El Camino College.

FALL 2015

September 8	Board Room
September 22	Board Room
October 6	Board Room
October 20	Board Room
November 3	Board Room
November 17	Board Room
December 1	Board Room
December 15	Board Room

SPRING 2016

February 16	Board Room
March 7*	Board Room
March 16	Board Room
April 6	Board Room
April 20	Board Room
May 4	Board Room
May 18	Board Room

ECC ACADEMIC SENATE MEETING DATES AND LOCATIONS (1st & 3rd Tuesdays before ECC Senate, usually)

FALL 2015

September 6	Dist. Ed. room 166
September 20	Dist. Ed. room 166
October 4	Dist. Ed. room 166
October 18	Dist. Ed. room 166
November 1	Dist. Ed. room 166
November 15	Dist. Ed. room 166
December 6	Dist. Ed. room 166

SPRING 2016

February 21	Dist. Ed. room 166
March 9*	Dist. Ed. room 166
March 21	Dist. Ed. room 166
April 4	Dist. Ed. room 166
April 18	Dist. Ed. room 166
May 2	Dist. Ed. room 166
May 16	Dist. Ed. room 166

Compton Faculty are encouraged to attend the ECC Academic Senate meetings when possible.

Per the Brown Act all votes must be recorded by name. Only No's and Abstentions will be recorded by name in the minutes, If you were signed in to the meeting and did not vote No/Abstain, your vote will be assumed to be a Yes.



ACADEMIC SENATE MINUTES

Thursday, October 6th, 2016 1:00 p.m. Board Room

Senators	ATTENDANCE Visitors
Eyob Wallano	Faza Hasi
Jerome Evans	Jessie Mills
Mandeda Uch	Estina Pratt
David McPatchell	Jose Bernaudo
Nikki Williams	Chelvi Subramaniam
Paul Flor	Rashid Yahye
Kent Schwitkis	Shemiran Lazar
Shirley Thomas	Minodora Moldoveanu
Mahbub Khan	Axa Maradiaga
Vanessa Haynes	Ruth Roach
Michael Odanaka	

- I. CALL TO ORDER** – Paul Flor 1:07p.m.
- II. APPROVAL OF AGENDA** – Schwitkis/Wallano-Approved
- III. APPROVAL OF MINUTES** – Evans/Schwitkis Approved

IV. REPORTS

President’s Report- Paul Flor reporting.

- Discussed how we as faculty need to get involved with committees, accreditation, slo review, and program review. Faculty need to that they are getting involved with putting together information that leads into documents such as the environmental scan being used by the Education Task Force.

Board Representative – Jerome Evans reporting

- Presented the letter written by Tom Henry for the Return of Local Authority. This is included in the packet.
- Discussed the new campus plan that was presented at last week’s State of the College address and offered anyone who does not have a copy of the pictorial plan a copy.
- The Latino Heritage fair will culminate on October 15th. There is a flyer circulating about a “for pay” book fair that is not authorized. Our book fair is free and books are given away. The ad is fraudulent- please let as many people know. The book fair will be Tuesday and Wednesday of next week.
- A flex credit workshop is being held at Cerritos College on Open Educational Resources. If you are interested in registering- Evans has a flyer and will send it out.

Accreditation: Amber Gillis reporting.

- none

Special Report: Keith Curry Reporting.

- October 14th is the next accreditation team meeting in the staff lounge. Curry had a conference call with the commission and our site visit team chairperson was confirmed. Dr. Kindred Murillo from Lake Tahoe Community College.
- Return of Local Authority- We are working with the State Chancellors Office as well as El Camino. We anticipate this happening soon.
- Thank you to Senate for ensuring that all of the campus institutional committees have faculty co-chairs.
- Discussed the Education Task Force- Curry brought forth the idea of working with faculty to take a look at the low enrolled programs back in spring 2016. Curry stated that he wants to ensure that we realize that this is not targeting programs but strategically looking at programs. Our enrollment is down at the Center. We need to bring in new programs and need to figure out how we are going to do this. Jose Bernaudo discussed how the union has voted against the results of the two reports that were generated. Bernaudo stated that if this goes through as proposed, then it will be done without faculty collaboration. Bernaudo stated that recruitment is not the responsibility of faculty. Curry pointed out that as part of the certificated contract faculty are responsible for recruitment. Don Roach asked where our recruitment efforts are. He has heard ads for other schools but not for Compton. Roach wants to ensure that the programs that are low enrolled are being highlighted. Curry responded by stating all of the different recruitment and outreach efforts that are being made. Roach stated that the programs that are being considered to be cut are necessary programs that lead into other programs on campus. Flor pointed back to the role of senate with the 10+1 rule and how we absolutely have a role in the academic process. Flor stated that we are going to be forming a committee to address the issue of low enrolled classes and that faculty who are concerned with this should plan on joining.
- Curry spoke about the Compton Tartar Leadership Academy and stated what it is and how it will function. He would like to have 30 people participate in the program (10 managers/administrators, 10 faculty, 10 classified staff). The goal is to have applications available in November. We have applied for \$50,000 of funding for this Academy. This information was included in the packet.
- Rashid Yahye stated that the idea that there will be layoffs is not a rumor, this information has been given to faculty who are involved in these low enrolled programs. Yahye also pointed out that the community has not been made aware of what the plans are. These cuts need to be presented to the community as an obligation for the bonds that they passed so that they can see where money has been allocated. Curry stated that he would like for faculty to look at BP 1200 and the environmental scan that states what individuals in the community are looking for. He wants to make sure that the programs that we are providing are the programs that people need and want. Curry is trying to implement BP1200 in order to help increase the enrollment on our campus.
- Accreditation- Our goal is to present the self-evaluation to the El Camino Board at their November 15th Board Meeting. The deadline is fast approaching.

V. ACTION ITEMS-UNFINISHED BUSINESS

- Institutional Effectiveness Sub-Committee membership- They are scheduling program review reviews for this week. Because there are so many program reviews, The Institutional Effectiveness Committee is entertaining the idea of having sub-committees to help with these. There are 5 faculty members on the committee and it looks like 5 will not be enough. Flor is putting a call out to faculty who are interested in participating on these subcommittees. Flor will be recruiting faculty to help with the program review- it will not be a yearlong commitment only when the reviews come up.
- Board Policies 4020, 4025, 4260- This is the second reading and Flor stated that he would like us to take action on these. Schwitkis/French-Preston motion to approve the Board Policies with the modification of what we understand to be a mistake in the text given to us. The modification is that we replace the first yellowed section with the second yellow section. French-Preston pointed out wording that needs to be cut out because of a repetition of information. The motion carried with 1

abstention (Shirley Thomas). Perez made the recommendation that the Senate really start to look at this over the next 2-3 years to ensure that the Board Policies really reflect what we want as a district. Pratt asked if there will be procedures that go with these policies. Perez stated that the last statement of the policies states that we will need to come up with our own procedures.

- Bernaudo asked if we will be discussing the motion that was tabled about the Educational Task Force. Schwitkis reiterated the motion that was placed forward was for Senate to go against the Educational Task Force. The motion was tabled because of the wording and ensuring that we are separating the results from the faculty who participated in finding the data that was used in the reports and the data itself. Flor stated that faculty was asked to be part of this task force because the task force was going to go forward with faculty participation or not. Flor stated that he really looked at the numbers. Bernaudo stated that there is no data in the report. Perez stated that the data is available and it was given to the union. Roach stated that there are many programs that have low enrollment. Flor pointed out that some of the areas that low enrolled are areas where programs were created to help professors make their load. Lazar would like to know what type of communities we target for business programs. We should be targeting companies and making partnerships for these programs. Perez said that for the Business program we have partnered with Food for Less and the program flourished. But over time, the enrollment in the courses dwindled because of changes to the program. Our evening program has plummeted because of the improvement in the economy. Yahye - why does Academic Senate not want to consider the fact that behind closed doors a decision has already been made to shut these programs down? Yahye stated that there are 2 administrators that are stating that the decision has already been made to cut these programs. He also stated that recruitment are not doing their jobs with proper recruiting procedures. Flor stated that faculty members who are part of the Enrollment Management Committee should be bringing these issues of enrollment and recruitment to the committee. Perez stated that she would like to defend the outreach staff. Perez stated that enrollment are getting the students here and it is faculty responsibility to get students to stay. We need to recruit high school students. 70% of students from this area go to community college and only 30% of them come to Compton. Odanaka reiterated that Senate has a responsibility for faculty to serve on these committees and to be active. In terms of voting on the motion, this should be voted on soon and it should be on the agenda to ensure that the body knows and can vote on it. Flor stated that this will be put on the agenda for the next meeting.

VI. NEW BUSINESS

- Enrollment Update- Barbara Perez spoke about the enrollment numbers and stated that the classes that began at the high school are not incorporated into the numbers yet. There are a few classes that are very strong. We are still slightly under the number of where we should be. The cosmetology program day class is 100% full and the night class is 80% full. With summer we should be able to make our numbers this year. This means that we are going to have to borrow from summer so we will go into stabilization next year. With the opening the Fire Academy, this should also help to bring numbers up in the next academic year.
- Incident Report and Referral Form- This is included in the packet and faculty should be aware of it to know how to fill out the report if there is a disturbance in the classroom. This on the Student Services Portal of the webpage.
- Perez has asked Flor to identify faculty to attend the ACCJC workshop. A recommendation will be made by Senate, but if you know anyone who would like to attend should let Flor know.

MOTION TO ADJOURN – Evans/French-Preston Approved- 2:23p.m.

Proposed 2016-2017 Goals

The Academic Senate's annual goals reflect a commitment to "an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making" (Strategic Initiative C).

1. Ensure full faculty involvement in decision-making related to academic and professional matters (BP 2520)

Measures:

- Arrange faculty representation on campus committees and periodic updates,
- Recruit faculty co-chairs for Institutional Standing Committees
- Ensure divisions have required number of senators
- Review and begin revising Academic Senate By-laws to reflect curriculum reforms
- Ensure Academic Senate office is relocated in swing space

2. Strengthen faculty involvement in the activities of the Academic Senate

Measures:

- Provide an orientation at the start of the academic year
- Provide regular, ongoing communication with all faculty, encouraging greater involvement in the Senate and committees
- Encourage greater participation of senators in meetings and other activities of Senate
- Establish initiatives to recognize faculty achievements

3. Support the college's institutional effectiveness goal that more students from our diverse communities will attain educational success and achieve their academic goals.

Measures:

- Support Enrollment Management initiatives through ongoing communication and faculty involvement
- Support accreditation efforts through regular Senate/Faculty Council communication and collaboration
- Foster awareness of and encourage faculty involvement in the local implementation of statewide initiatives for student success, equity, enrollment, retention and completion



SHARING THE INFORMATION

Effective faculty leadership is best achieved through teams not heroes.

Compton Curriculum Committee Proposal

Fall 2015

Form a college curriculum committee
Chair – Essie French-Preston

Charge: Determine the curriculum and programs for the newly accredited Compton College

Membership:

Option 1 – current representatives to ECC’s division curriculum committees

Option 2 – divisions elect representatives (mirror senate elections?)

- Science
- Math
- English/ESL
- Social Sciences
- Arts
- Business/CIS
- Nursing
- PE

Undergo Curriculum training

Work with Strategic Planning committee to finalize mission statement for Compton

Establish a timeline to review curriculum from divisions

Divisions/departments begin to identify courses and programs from ECC curriculum that will comprise Compton College – including any modification to the curriculum

Spring 2016

Curriculum committee begins to review course proposals.

On a related matter, the three board policies have been submitted to the Board of Trustees: BP 4025 Philosophy and Criteria for Associate Degree and General Education, BP 4260 Pre-Requisites and Co-requisites, BP 4020 Program, Curriculum, and Course Development.

First meeting of the 90th Anniversary Planning Committee was held on October 11 in the CEO Conference room. Faculty co-chairs are Toni Wasserberger, Professor Emeritus, and Liza Rios, Communications

Professor. The committee has a budget of \$50,000 to work with. Faculty interested in participating should contact the co-chairs.

IEPI Pathways Training Workshops

Gather your college leadership team and come learn about different strategies of implementing a college pathways approach.

General Information

IEPI, in partnership with the Statewide Academic Senate and select AACC CA Guided Pathways colleges, is sponsoring two upcoming pathways events. These two-day events are designed for college leadership teams interested in learning about different strategies to implement a college pathways approach. Time and attention will be spent disseminating California grown pathway strategies now in place at our colleges. National pathway models will also be shared. In addition, workshop attendees will hear from Davis Jenkins, Senior Researcher at the Community College Research Center at Columbia University, author of *Redesigning America's Community Colleges: A Clearer Path to Student Success*. Consistent with IEPI events there will also be time built in for leadership teams to begin to develop action plans tailored to their unique college culture.

Workshop Schedule/Registration/Cost

Registration is required through Eventbrite. There is a \$75 per-person registration fee for attending. Registration includes morning beverages and lunch on day one and continental breakfast and lunch on day two. Participants are responsible for travel and any parking costs. This two-day workshop is tentatively scheduled from 9:00 am - 5:00 pm on day one and from 8:30 am – 3:00 pm on day two.

Who Should Attend?

Each college is encouraged to send a leadership team that includes senior level administrators (CIO, CSSO, etc.) and representatives of the Academic Senate, Student Services (deans/counselors) and faculty.

Questions?

For questions related to workshop registration, contact Maureen Akal at Makal0361@icloud.com or (630)337-3004.

Register: <http://iepi.cccco.edu/professional-development>

Resources

Flyer: IEPI Pathways Training ([pdf](#)) ([doc](#))

SUBJECT: BOARD OF GOVERNORS NOMINEES

Annually the Academic Senate for California Community Colleges calls for nominations for one of the two faculty seats on the Board of Governors. We seek your assistance in identifying outstanding faculty members who are knowledgeable about the issues facing faculty and others in the community colleges. While we are particularly interested in candidates who represent and who have shown commitment to issues of diversity, as you will see on the enclosed sheet, the Academic Senate has broadened the criteria to encourage leaders with a variety of experiences to consider applying for this position. Thus, ***it is important that all members of your faculty are aware of this opportunity to serve.***

The Governor appoints members of the Community College Board of Governors. As you may be aware, two faculty members serve on the Board of Governors, serving staggered two-year terms. The Governor makes these faculty appointments from a list of recommendations put forward by the Academic Senate for California Community Colleges.

Attached is a description of the criteria the Academic Senate's Executive Committee will use to select nominees. In addition, we would expect candidates to be articulate, capable of presenting a reasoned argument on issues of educational policy, and to have knowledge of statewide educational issues. Any college or district senate or an Executive Committee member of the Academic Senate for California Community College may nominate faculty. In each case, the nominee is strongly encouraged to include a letter of endorsement from the faculty member's local academic senate. If a faculty member has been previously nominated and would like to be reconsidered, a letter of intent should be sent to the Senate Office with a current resume.

Candidates for nomination should submit a statement of intent, an application, a current resumé outlining relevant professional activities, and the letter of local senate endorsement is desirable. **All original materials must be received in the Academic Senate Office by 5:00 p.m. on Friday, December 16, 2016. NO FAXES WILL BE ACCEPTED.**

Nominees will be selected and interviewed by the Executive Committee at their January 6, 2017 meeting in Alameda. All candidates will be notified of the outcome of the nomination process. Thank you for your assistance in identifying worthy and qualified candidates.



El Camino College
Compton Center

FACULTY COUNCIL Agenda
Thursday, October 20, 2:00 p.m. in the Board room
(or immediately following the Council meeting)

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

October 6, 2016 Minutes

IV. REPORTS

Faculty Council:

Chairperson

Paul Flor

Vice Chairperson

Chris Halligan

ECC Curriculum Committee

Essie French-Preston

ECC Education Policies Committee

Vanessa Haynes

Student Learning Outcomes

Hoa Pham

Student Success Committee

Amber Gillis

V. ACTION ITEMS-UNFINISHED BUSINESS

VI. NEW BUSINESS

1.

VII. INFORMATION-DISCUSSION ITEMS

VIII. EVENTS/MEETINGS

IX. FUTURE AGENDA ITEMS

1. Revising By-laws to reflect changes to curriculum

2. Drafting of Curriculum Handbook

ADJOURNMENT

CCCD Academic Senate and *ECC-CEC Faculty Council Roster*

2016-2017 (19 members)

Officers:

President/ <i>Chairperson</i>	Paul M. Flor (17-18)
Past President/ <i>Past Chairperson</i>	Michael Odanaka
President-Elect/ <i>Chairperson-Elect</i>	Vacant
Vice President/ <i>Vice Chairperson</i>	Chris Halligan (16-17)
Secretary/ <i>Secretary</i>	Nikki Williams (16-17)
Curriculum/ <i>Curriculum Representative</i>	Essie French-Preston (16-17)
<i>Adjunct Representative</i>	Mahbub Khan (16-17)
Board Representative	Jerome Evans (16-17)

Members:

Career and Technical Education (2)

Annaruth Garcia (16-17)
Phillip Yaghamai (17-18)

Health and Human Services (2)

Shirley Thomas (18-19)
Pamela West (16-17)

Humanities (2)

Chris Halligan (17-18), Vice President/*Vice Chairperson*
Nikki Williams (16-17) Secretary/*Secretary*

Social Sciences and Fine Arts (2)

Kendhal Radcliff (17-18)
Mandeda Uch (16-17)

Mathematics (2)

Abigail Tatlilioglu (16-17)
Jose Villalobos (18-19)

Science (2)

Kent Schwitkis (18-19)
Eyob Wallano (16-17)

Library and Learning Resource Unit (1)

Andree Valdry (17-18)

Counseling (2)

Essie French Preston (17-18), Curriculum/*Curriculum Representative*
Vanessa Haynes (18-19)
Michael Odanaka, Past President/*Past Chairperson*

At-Large (2)

Jerome Evans (17-18), Board Representative
David McPatchell (18-19)

Adjunct Representatives (2)

Mahbub Khan (18-19), *Adjunct Representative*
Elizabeth Craigg Walker (17-18)



**FACULTY COUNCIL MEETING
Thursday, October 6th, 2016 2:00 p.m. Board Room
Minutes**

ATTENDANCE

Eyob Wallano
Jerome Evans
Mandeda Uch
David McPatchell
Nikki Williams
Paul Flor
Kent Schwitkis
Shirley Thomas
Mahbub Khan
Vanessa Haynes
Michael Odanaka

Faza Hasi
Jessie Mills
Estina Pratt
Jose Bernaudo
Chelvi Subramaniam
Rashid Yahye
Shemiran Lazar
Minodora Moldoveanu
Axa Maradiaga
Ruth Roach

- I. Call to Order** –Paul Flor 2:25 p.m.
II. Agenda – completed during Senate
III. Minutes – Schwitkis/Wallano- Approved
IV. Reports:

Chairperson – Paul Flor reporting.

- none

Vice Chairperson- Chris Halligan reporting.

- none

ECC Curriculum Committee- Essie French-Preston reporting.

- none

Student Learning Outcomes- Kendahl Radcliffe reporting.

- none

V. Action Item/Unfinished Business

- none

VI. New Business

- none

VII. Information- Discussion Items

- none

VIII. Events/Meeting

- none

ADJOURNED – Evans/French-Preston Approved -Approved 2:25 p.m.