EL CAMINO COLLEGE  
Service Area Outcomes (SAO) Assessment Plan

Mission: El Camino College offers quality, comprehensive educational programs and services to ensure the educational success of students from our diverse community.

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<tr>
<th>Unit</th>
<th>CalWORKs</th>
<th>Date</th>
<th>4/3/13</th>
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<td>SAO</td>
<td>Improve and increase CalWORKs student participation in assigned work study hours.</td>
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| Participants | Trish Bonacic  
Brenda Donaldson  
Brandi Marsh |

**Assessment Plan**

The CalWORKs Program Specialist will initiate a *tracking system to increase and improve student participation in assigned work study hours.*

- Students will complete a pre-screening Work Availability Form as apart of the application process.
- Prior to assigned placement, the student must attend a mandatory CalWORKs Work Study Orientation.
- Once placed in the assignment, the Program Specialist will monitor student work schedules on a bi-weekly basis.
- The students’ work schedule from 2012-2013 will be compared to those students who completed a pre-screening Availability Form from 2013-2014.

*Tracking method: timesheet log.*

**Results/Actions Taken**

**Results:**

**Actions Taken:**