



**El Camino College Compton Center**  
www.compton.edu

## High School Registration Process

<b>A</b>	<b>Talk to a High School Counselor to Get a Concurrent Enrollment Application</b>
Step 1	Complete <b>Section I</b> of the Concurrent Enrollment Application.
<b>B</b>	<b>Get Parents Signature on the Concurrent Enrollment Application</b>
Step 2	Obtain Parent/Guardian consent to enrollment at the El Camino College Compton Center by completing <b>Section II</b> of the Concurrent Enrollment Application.
<b>C</b>	<b>Meet with High School Counselor</b>
Step 3	Obtain High school Principal, Assistant Principal, or Counselor consent by completing <b>Section III</b> of the Concurrent Enrollment Application.
<b>D</b>	<b>Complete the Admissions Application Online and Turn In Concurrent Enrollment Application</b>
Step 4	Apply online by clicking the “ <b>Apply Here</b> ” link at www.compton.edu
Step 5	Wait to receive your confirmation email and student ID number.
Step 6	Turn in the completed Concurrent Enrollment Application to the Admissions and Records Office: <b>1111 E Artesia Blvd, Compton, CA 90221; Admin Building.</b> ★Make sure all required signatures (parents and counselors) are included.
<b>E</b>	<b>Complete All Prerequisites and Register in Person</b>
Step 7	Take the English and/or Math Placement Tests in the Assessment Center, (310) 900-1600 Ext. 2830. Many courses in English and Math require taking an Assessment Test (check our website or College Catalog). Students who have not completed 10 <sup>th</sup> grade must take both assessment tests.
Step 8	Meet with a Compton Center Counselor. If the course has a prerequisite, the student must prove, prior to enrollment, that the prerequisite has been met.
Step 9	Register in person the Monday prior to the start of the semester at the Compton Center Admissions and Records Office.
Step 10	Print schedule to confirm registration.
Step 11	Attend the first class session and adhere to all policies, procedures, and all add/withdrawal deadlines as outlined in the College Catalog and the class schedule.
<b>F</b>	<b>Contact the Outreach Department at (310) 900-1600 Ext. 2765 for Questions</b>

**Please Note:**

- ★High School students who complete the Admissions Application and Concurrent Enrollment Form may be eligible to take classes for **FREE** provided the student qualifies for California Residency.
- ★Students must complete an Admissions Application and a Concurrent Enrollment Form each session they wish to take classes at the college.
- ★If a student has not completed 10<sup>th</sup> grade, the student must also submit letters of support from both a parent and the high school principal (not a high school counselor) and a copy of the high school transcripts. Student must obtain written approval of an El Camino College Compton Center Academic Dean.
- ★If a student wishes to enroll in three courses, the student must also submit letters of support from both a parent and the high school principal (not a high school counselor) and a copy of the high school transcripts. Student must obtain written approval from the Director of Admissions and Records.
- ★Applying to Compton Center does not guarantee a seat in a class. Registration priority is given to continuing students first, followed by new and returning students, and then K-12 students.
- ★**High school students are responsible for purchasing their own books. Compton Center DOES NOT provide free books for high school students participating in the Concurrent Enrollment Program.**



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## WHO TO CONTACT

If any Principal, Assistant Principal, or Counselor has any question related to the concurrent enrollment process, here are three key Compton Center Admissions and Records and Outreach employees who can be of assistance.

<b>CONTACT</b>	<b>TITLE</b>	<b>TELEPHONE</b>	<b>EMAIL</b>
Ricky Shabazz	Director, Outreach	(310) 900-1600, Ext. 2763	rshabazz@elcamino.edu
Joyce Duren	Outreach Specialist, EOP&S	(310) 900-1600, Ext. 2202	jduren@elcamino.edu
Alicia Zambrano	Outreach Coordinator, CTE/WIT	(310) 900-1600, Ext. 2913	azambrano@elcamino.edu

<b>OFFICE</b>	<b>TELEPHONE</b>
Admissions and Records	(310) 900-1600, Ext. 2050
Assessment Center (Placement Exam)	(310) 900-1600, Ext. 2830
Bookstore	(310) 900-1600, Ext. 2820
Counseling Appointments	(310) 900-1600, Ext. 2076
Extended Opportunity Programs and Services (EOP&S)	(310) 900-1600, Ext. 2914
Learning Resource Center	(310) 900-1600, Ext. 2541
Library	(310) 900-1600, Ext. 2175
Student Life	(310) 900-1600, Ext. 2802
Student Support Services (TRIO)	(310) 900-1600, Ext. 2502
Transfer Center	(310) 900-1600, Ext. 2760

E-mail: [outreach@compton.edu](mailto:outreach@compton.edu)