



El Camino College Compton Center

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Admissions Office
310-900-1600 x2050

The El Camino Community College District is committed to providing equal employment and educational opportunities for all individuals, regardless of race, color, ancestry, religion, gender, national origin, marital status, sexual orientation, handicap, age and Vietnam-era status.

Concurrent Enrollment Application

Section I: Student Information

Term (Summer, Fall, Winter, or Spring): _____ Year: _____

Name _____ Birth Date _____ Age _____
Last First MI

Address _____

City _____ State _____ Zip _____ Phone # _____

El Camino College ID # _____ Student will be contacted at student's El Camino email address.

Name of School _____ (Students enrolled in a **Home Study Program** must provide proof that the **Home Study Program** is registered with the State of California.)

At the time of enrollment, I will be in grade ____10 or below, ____11, or ____12, and in the HS Graduating Class of ____.

Student, Parent/Guardian and principal/designee, by signing this Concurrent Enrollment Application you acknowledge that you have read and understand the following:

1. Before deciding to concurrently enroll at the Compton Center (COM), students should review course offerings in the Schedule of Classes and the current COM Catalog noting dates, prerequisites, locations and times of classes. Courses with a credit/no-credit grade option only, such as English A, B, 82 and 84, may not be used for high school credit.
2. **Applying for concurrent enrollment does not guarantee a seat in a class. By law, priority is given to college students.**
3. Enrollment fees are waived for California residents. Non-residents, out-of-country and out-of-state students will pay the appropriate tuition. Please consult a current class schedule for tuition requirements.
4. **PROCESS TO ENROLL and REGISTER** – Complete the Application for Admission online and wait to receive a student ID. Submit this Concurrent Enrollment Application to the Compton Center Admissions and Records Office. Apply early, the applications for the winter and spring are accepted beginning September 1 and the applications for the summer and fall are accepted beginning March 1.
5. **Students are responsible for registering for classes online prior to the start of classes.**
6. Students must clear any prerequisites and/or arrange for assessment and testing if necessary.
7. Students may only register for the approved classes. Registering for non-approved classes will result in loss of concurrent enrollment privileges and forfeiture of most petitioning rights.
8. Enrollment is limited to 2 classes. Written permission from the school principal and parent, a copy of the high school transcript, and approval from El Camino College's Director of Admissions is required in order to enroll in the maximum of three classes.
9. Students not attending the first day may be dropped from the class.
10. Students must conduct themselves in a responsible and appropriate manner for a college environment (ECC Board Policy 5138).
11. All students are subject to the Student Code of Conduct. Students are responsible for reading and understanding the Student Code of Conduct and all relevant policies and procedures.
12. **Students are protected by the Family Education Rights and Privacy Act (FERPA).** Neither the parent, family member, nor a representative from the student's school may inquire about the student or obtain information on the student's academic performance, enrollment, or attendance without the expressed written consent of the student regardless of the student's age.
13. Student must meet all academic deadlines outlined in the semester calendar located in the Schedule of Classes – add and drop deadlines, and deadlines for withdrawing from a class with a "W" on the transcript.
14. Students must request transcripts if the student's school requires transcripts for allowing high school credit.

15. Students must apply for concurrent enrollment each term. Concurrently enrolled students do not receive continuing student status. Therefore, high school students receive the least priority for registration each semester.
16. **Student's grade(s) will become part of the permanent academic record.** Classes are taught at the college level – students must ensure that their maturity level and academic preparation is appropriate to the level of the class they enroll in.
17. Concurrently enrolled student should make sure that they have access to a parent/adult (i.e. cell phone) in case of emergency, class cancellation, campus evacuation, black-out or any non-planned event.
18. Students enrolled in Home Study Programs must provide proof that the Home Study Program is registered with the State of California.
19. Health Center fees are not charged and therefore students are not eligible for Health Center services.
20. **Students are required to purchase textbooks and/or other materials required in the course syllabus or outline.** Parking permits are required if students intend to park on campus.
21. Content in some classes may not be suitable for minors. The Compton Center reserves the right and has the responsibility to restrict concurrent enrollment if it is determined that the student does not have the ability to benefit from enrollment or for reasons of health and safety, appropriateness of the course, preparedness of the student, seat availability, registration priority, or college policy.
22. All documents submitted to El Camino College Compton Center become the property of El Camino College.
23. **Students that have not completed the 10th grade prior to the start of the term must gain the permission of the appropriate academic Division Dean that oversees the department in which the student wishes to take a class.** The student must take to the Dean: letters of support from both a parent and the high school principal (not a high school counselor); a copy of the high school transcript; cleared all required prerequisites, if any; and for classes for which recommend preparation is English 1A (college level English), the students must take the assessment test and at least assess into English A and English 84.

Section II: Parent Consent

I have read and understand the expectations and responsibilities outlined above and agree to all the conditions. I hereby give my consent to my son/daughter to attend El Camino College and enroll in the classes for which a recommendation has been made. ***She/he does does not need accommodations at the Compton Center due to disability.** (**Students who need accommodations due to disability should make arrangements for these through their school districts in consultation with the Special Resource Center at the Compton Center.*)

Parent Signature

Print Name

Date

Section III: Principal or Designee Course Recommendation

I recommend that the above named student enroll in the course(s) listed below. ***For summer only: I certify the student has availed himself/herself of all opportunities to enroll in an equivalent course at his/her school of attendance, and his/her participation does not cause our school to exceed the 5 percent statutory limit.*** (*Enrollment is limited to 2 classes. Written permission from the school principal and parent, approval from El Camino College's Director of Admissions, and a copy of the high school transcript is required in order to enroll in more than two classes.*)

Course #1 _____

Course #2 _____

Course name must be specific to courses offered at El Camino College (ex: "Spanish" incorrect, "Spanish 21ab" correct).

Authorized Signature

Print Name and Title

Date

Section IV: Student Signature

I have read and understand the expectations and responsibilities outlined in this application.

Signature _____

Date _____

Section V: Additional Approvals if Required

Director of Admissions / Designee

(Approval Required to Enroll in More than Two Classes)

Date _____

Division Dean Approval for Special K-10 Admits

(See Item 23 Above)

Date _____

Approved ____ Denied ____

Date _____

Admissions Processor