



El Camino College Compton Center

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Admissions Office
310-900-1600 x2050

The El Camino Community College District is committed to providing equal employment and educational opportunities for all individuals, regardless of race, color, ancestry, religion, gender, national origin, marital status, sexual orientation, handicap, age and Vietnam-era status.

Concurrent Enrollment Application

Section I: Student Information ***** (only one): Summer ___ Fall ___ Winter ___ Spring ___ Year: _____

Name _____ Birth Date _____ Age _____
Last First MI

Address _____ Email _____

City _____ State _____ Zip _____ Phone # _____

El Camino College ID # _____ or Social Security # _____

Name of School _____ (Students enrolled in a **Home Study Program** must provide proof that the **Home Study Program** is registered with the State of California).

At the time of enrollment, I will be in grade ___10 or below, ___11, or ___12, and in the HS Graduating Class of _____.

Student, Parent/Guardian and principal/designee, by signing this Concurrent Enrollment Application you acknowledge that you have read and understand the following:

1. Before deciding to concurrently enroll at the Compton Center (COM), students should review course offerings in the Schedule of Classes and the current COM Catalog noting dates, prerequisites, locations and times of class(es). Courses with a credit/no-credit grade option only, such as English A, B, R and 2R, may not be used for high school credit.
2. **Applying for concurrent enrollment does not guarantee a seat in a class.**
3. Enrollment fees are waived for California residents. Non-residents, out-of-country and out-of-state students will pay the appropriate tuition. Please consult a current class schedule for tuition requirements.
4. **PROCESS TO ENROLL and REGISTER** – Complete the Application for Admission online and wait to receive a student ID. Submit this Concurrent Enrollment Application to the Compton Center Admissions and Records Office. Apply early, the applications for the winter and spring are accepted beginning September 1 and the applications for the summer and fall are accepted beginning March 1. **Students are responsible for registering for classes in person in the Admissions and Records Office starting the Monday prior to the start of classes.**
5. Students must clear any prerequisites and/or arrange for assessment and testing if necessary.
6. Students may only register for the approved class(es). Registering for non-approved classes will result in loss of concurrent enrollment privileges and forfeiture of most petitioning rights.
7. Enrollment is limited to 2 classes. Written permission from the school principal and parent, approval from El Camino College's Director of Admissions, and a copy of the high school transcript is required in order to enroll in more than two classes.
8. Students not attending the first day may be dropped from the class.
9. Students must conduct themselves in a responsible and appropriate manner for a college environment (ECC Board Policy 5138).
10. All students are subject to the Student Code of Conduct. Students are responsible for reading and understanding the Student Code of Conduct and all relevant policies and procedures.
11. **Students are protected by the Family Education Rights and Privacy Act (FERPA).** Neither the parent, family member, nor a representative from the student's school may inquire about the student or obtain information on the student's academic performance, enrollment, or attendance without the expressed written consent of the student regardless of the student's age.
12. Student must meet all academic deadlines outlined in the semester calendar located in the Schedule of Classes – add and drop deadlines, and deadlines for withdrawing from a class with a "W" on the transcript.
13. Students must request transcripts if the high school requires transcripts for allowing high school credit.

14. Students must apply for concurrent enrollment each semester. Concurrently enrolled students do not receive continuing student status. Therefore, high school students receive the least priority for registration each semester.
15. **Student's grade(s) will become part of the permanent academic record.** Classes are taught at the college level – students must ensure that their maturity level and academic preparation is appropriate to the level of the class they enroll in.
16. Concurrently enrolled student should make sure that they have access to a parent/ adult (i.e. cell phone) in case of emergency, class cancellation, campus evacuation, black-out or any non-planned event.
17. Students enrolled in Home Study Programs must provide proof that the Home Study Program is registered with the State of California.
18. Health Center fees are not charged and therefore students are not eligible for Health Center services.
19. **Students are required to purchase textbooks and/or other materials required in the course syllabus or outline.** Parking permits are required if students intend to park on campus.
20. Content in some classes may not be suitable for minors. The Compton Center reserves the right and has the responsibility to restrict concurrent enrollment if it is determined that the student does not have the ability to benefit from enrollment or for reasons of health and safety, appropriateness of the course, preparedness of the student, seat availability, registration priority, or college policy.
21. College policy prohibits concurrently enrolled students from enrolling in online courses.
22. All documents submitted to El Camino College Compton Center become the property of El Camino College.

Section II: Parent Consent

I have read and understand the expectations and responsibilities outlined above and agree to all the conditions. I hereby give my consent to my son/daughter to attend El Camino College and enroll in the classes for which a recommendation has been made. ***She/he does does not need accommodations at the Compton Center due to disability.** (*Students who need accommodations due to disability should make arrangements for these through their school districts in consultation with the Special Resource Center at the Compton Center).

Parent Signature

Print Name

Date

Section III: Principal or Designee Course Recommendation

I recommend that the above named student enroll in the course(s) listed below. ***For summer only: I certify the student has availed himself/herself of all opportunities to enroll in an equivalent course at his/her school of attendance, and his/her participation does not cause our school to exceed the 5 percent statutory limit.*** (Enrollment is limited to 2 classes. Written permission from the school principal and parent, approval from El Camino College's Director of Admissions, and a copy of the high school transcript is required in order to enroll in more than two classes.)

Course #1 _____

Course #2 _____

Authorized Signature

Print Name and Title

Date

Section IV: Student Signature

I have read and understand the expectations and responsibilities outlined in this application.

Signature _____

Date _____

Section V: Additional Approvals if Required

Director of Admissions / Designee
(Approval Required to Enroll in More than Two Classes)

Date _____

Director of Admissions or Designee

Date _____

Admissions Processor

Division Dean Approval for Special K/10 Admits

If a student has not completed the 10th grade, the student must schedule a meeting with the appropriate academic Division Dean that oversees the department in which the student wishes to take a class. The student must submit letters of support from both a parent and the high school principal (not a high school counselor). And a copy of the high school transcript in addition to gaining permission to attend from the Division Dean..

Date _____

Approved _____ Denied _____