



**COMPTON COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES POLICIES**

BP 6330 Purchasing

**Issued: February 17, 2009
Revised: December 12, 2017
Revised: May 19, 2020**

References:

Education Code Section 81656
Public Contract Code Section 20650 and 20651

The President/Chief Executive Officer (CEO) has delegated the authority to purchase supplies, materials, apparatus, equipment and services as necessary to the efficient operation of the District. No such purchase shall exceed the amounts specified by Section 20651 of the California Public Contract Code as amended from time to time. All procurement transactions shall be ratified by the Board within 60 days.

The President/CEO shall further delegate specific procurement roles to appropriate employees.

The President/CEO shall establish the administrative regulations necessary to carry out this policy.

Employees who inappropriately attempt to commit district financial resources are personally subject to the liability for payment and/or disciplinary action up to and including dismissal.

Applicable Administrative Regulations:

AR 6330 Purchasing
AR 6332 Use of Credit Cards
AR 6333 Revolving Fund Purchases