



**COMPTON COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES POLICIES**

**BP 6150 Designation of Authorized Signatures**

**Issued: June 16, 2012  
Revised: March 24, 2014  
Revised: March 17, 2020**

**Reference:**

Education Code Sections 85232, 85233

Authority to sign order and other financial transactions on behalf of the Board of Trustees is delegated to the following officers, or their successors, when their employment is approved by the Board of Trustees. This policy will be reauthorized at least once each year at the annual organizational meeting of the Board of Trustees:

- Board President
- Board Clerk
- President/Chief Executive Officer (CEO)
- Vice President of Administrative Services
- Vice President Academic Affairs
- Vice President of Human Resources
- Vice President of Student Services
- Director of Purchasing and Auxiliary Services
- Director of Accounting

The authorized signatures shall be filed with the Los Angeles County Office of Education.

The President/CEO shall establish such regulations as are necessary detailing other signature authorizations to initiate order and other financial transactions.

Applicable Administrative Regulation:  
AR 6150 Authorized Signatures