

**MINUTES  
OF THE  
ACADEMIC SENATE MEETING**

**HELD IN THE BOARD ROOM**

October 4, 2007

**MEMBERS PRESENT:**    **13 members present:**  
Saul Panski, Dr. August Hoffman, Estina Pratt,  
Dr Art Flemming, Shemiran Lazar, ManzoorAhmad,  
Darwin Smith, Michael Odanaka, Shirley Thomas,  
Marjeritta Philips, Pamella West, Christopher Halligan,  
Tom Norton,  
**2 members absent**

**MEMBERS ABSENT:**    Walter Bentley, Tom Ryldach,

**ADMINISTRATORS**        **2 administrators present**  
Mark Hovatter, Fred Sturner

**PRESENT:**

**VISITORS PRESENT:**    **10 visitors present**  
Mike Khalilzadeh, Aurora Cortez, Diane Collins,  
Chelvi Subramaniam, Axa Maradiaga, Jose Bernaudo,  
Dr. Sylvia Arroyo, Rodney Murray, Dr. Pieter Van  
Niel, David Maruyama

**25 IN ATTENDANCE**

**I.        CALL TO ORDER**

The meeting was called meeting to order by Saul Panski at 1:10 p.m.

**II.       APPROVAL OF AGENDA**

Saul asked for a motion to adopt the agenda.  
Moved/seconded (Manzoor Ahmad/August Hoffman)  
to amend and accept the agenda of 10/0407.

**III.      APPROVAL OF MINUTES**

Manzoor Ahmad/August Hoffman (moved/seconded) to accept the minutes  
of September 20, 2007.

#### IV. **REPORTS**

##### A. **President's Report**

1. Saul Panski said he was pleased to report that the agenda and minutes were on the web page. He apologized that the agenda was jumbled by the printer.

FCMAT will be visiting our campus October 29<sup>th</sup>-31<sup>st</sup> to review our Academic Progress. He also has learnt that Academics will not be the only area they will be focusing on. They will also look at facilities, Shared Governance, and Fiscal affairs. Mr. Panski noted that he was concerned that faculty leadership was not informed of these other areas. He said he did ask, but received no response. In his e-mail to the Provost, he noted that he did not want to see FCMAT come here and not talk to Art Flemming our Rep to the Board or the faculty leadership on matters related to shared governance. In fact he indicated that he believed that the level of shared governance at our institution is something that we should brag about.. He added that some of our faculty members, like August Hoffman and Chris Halligan, had been very involved in facilities related matters and that the FCMAT members covering this area should speak with them.

He concluded by stating that he and Mr. Murray had been asked to meet with Ms. Sasser that day at 3:00 p.m. to discuss those faculty who would meet with the FCMAT teams when they get on campus.

##### B. **Faculty Rep Report**

Dr. Flemming noted that he would report on the funding side of the activities. The facilities and infrastructure improvements are still operating under the first \$41million dollar. draw of the bond and about 90% of this money has been expended. The district is eligible for another \$25 mil. issue of the bond. The Provost has mentioned that a process by which funding determinations will be made will be to have a prioritized project list developed by the Budget and Planning Committee , reviewed by the Shared Governance Committee. He said that some of these processes occurred two years ago and that a priorities list went through the shared Governance Committee.. Dr Flemming noted that the District has no current Master Plan, and that the last one written was in 1997, 10 years ago. It would be in our interest to have one, not only for state funding but also for the next issue of bonds. There has been \$350,000 set aside to write one; \$90,000 has already been spent and he has seen nothing in writing and would like to at least see evidence of a draft. Mr. Fred Sturner interjected to say that that this amount was spent to get an aerial survey of the campus, a physical survey and to identify features and infrastructure components.

Mr. Sturner agreed that the Facilities Master Plan follows an Educational Plan. According to the current master educational plan we state that we have 7,600 weekly contact hours but the current accurate number is barely 3,000. We have to have accurate numbers in our projections in relation to space usage and that will have to be done annually.

A brief discussion followed and Saul Panski noted that the real question is if there is a time-line for an updated Educational Plan, Facilities Master Plan and Technology Plan using the documents when Compton College existed. Mr. Panski also announced that the Provost has indicated in an e-mail that nothing will be decided until it is prioritized by the Facilities Committee, and the Shared Governance Committee. Fred Sturner said that a Facilities Committee is being formed. Saul Panski volunteered Art Flemming, August Hoffman and Chris Halligan to serve on this committee and the members presented assented to this recommendation.. Saul Panski ended the discussion by saying he will have Art send his questions to the Provost and Special Trustee.

Saul Panski reported that Institutional Committees now exist on paper and that he would continue to ask for volunteers. Chelvi Subramaniam suggested that an email to out to the entire faculty asking for volunteers to serve on the Safety Committee. She pointed out that it was not advisable to have the same people serving on all the committees . **Student Report.**  
None

Mr. Panski asked Division Chairs to submit names for their reps to the Curriculum Committee. They would need to contact each division at ECC for meeting times as each division is different.

## **V. Discussion Item**

### A. Proposed Search Process for Permanent Provost

Saul Panski announced that this item was on the last ECC Board Agenda as a supplemental information item, signed by CEC Special Trustee Peter Landsberger and Tom Fallo, President of El Camino College. It indicates that a consultant will be hired to do the search by Nov. and postulates a search committee that will consist of 5 faculty members; 2 appointed by the Senate, 2 by the Union and 1 by ECC Senate. Susan Dever will be the ECC rep. Saul asked that 3 people be considered by the group. Rodney Murray, Saul Panski, and Art Flemming who is faculty Rep to the Board. A fourth slot remained open. Chelvi Subramaniam volunteered, and Saul asked if everyone was in agreement. The group consented to Chelvi Subramaniam being the fourth person on the committee. Mr. Panski will send an e-mail to Peter Landsberger and submit the names for the committee. Mr. Ahmad wanted to know why a search firm has to be involved. Saul Panski responded that usually for a provost, a search firm

is used. That is the standard. August Hoffman volunteered to be an alternate. Mike Odanaka was concerned about the expense. Saul announced that he was giving official notice that if anything is of concern to anyone about the process, he should be notified so that it will be brought to the Trustee's notice before the October board meeting.

Saul noted that last year, ECC cleared \$2 mil; 1 for running the center, and another was for our FTES, and \$500,000 for signing the agreement with us. Another \$1 mil. Now comes to ECC for running a 2<sup>nd</sup> college, totaling \$3.5 mil. ECC also receives an additional \$1 mil which formerly came out of Compton's budget, which must be spent on Compton. Fred Sturner and Mark Hovatter are being paid out of this fund, as they are working directly on the CEC campus but are ECC employees. They are therefore getting \$4.5 million but are only obligated to spend \$1 million at CEC.

Clearly in terms of diplomacy and negotiating expertise, we have to give Dr. Fallo credit. This agreement is of mutual benefit to both institutions.

Discussion about hiring committees followed. Chelvi Subramaniam complained that they did not work as the process was not followed through, as candidates were not selected, Saul Panski announced that there are three open screening committees needing volunteers. Dean of Voc Tech, has Mike Khalilzadeh, Rodney Murray and Hiram Hironaka, a member of the auto tech faculty at ECC. The other two are Director of Outreach and School Relations, for which Cheryl Threadgill has volunteered, and Director of Financial Aid, for which Dr Sylvia Arroyo volunteered. As more committees are organized, he will ask for more volunteers. There are no tenure requirements to serve on screening committees.

**VI. Adjournment**

EstinaPratt/ August Hoffman moved/seconded to adjourn the meeting  
The meeting adjourned at 2:00 p.m.

Faithfully submitted by Estina Pratt

