

**EL CAMINO COLLEGE COMPTON CENTER
FACULTY COUNCIL
Thursday, November 18, 2010 BOARD ROOM
Minutes**

I. Call To Order – Saul Panski – 2:00 p.m.

II. Approval of Agenda – Pratt/Manzoor – passed.

III. Approval of Minutes of 11/4/10 – Norton/Manzoor – passed.

IV. Reports:

Dr. Arce on the accreditation process:

Accreditation – Dr Arce, VP of Academic Affairs is serving as Accreditation Liaison Officer with direct communication with the Commission, and spoke candidly about our present challenges with regard to Compton’s accreditation process.

There are three major steps we must accomplish:

1. Application for Eligibility
2. Candidacy and Preparation of Self-Study
3. Sustainability of Eligibility

Applying to become eligible to for candidacy. Eligibility Application consists of responses to 21 eligibility criteria. There is a manual – at www.ACCJC.org – called, *The Eligibility, Candidacy, and Initial Accreditation Manual*.

There will be five subcommittees, each dedicated to specific criteria in the application, which will be broken up and distributed to each committee respectively. After all the data has been gathered, a writing team will be assembled.

There are areas of concern:

1. Program review needs to get up to speed.
2. Planning needs to be more systematic and validated
3. Steady progress is required on SLOs and SLO assessment.
4. We need to strengthen our governance processes – publishing agendas, taking minutes, documenting everything. What evidence do we have that proves that we are meeting our requirements as faculty or a college?

5. We need to prove that we can sustain ourselves, fiscally, of course, but in other areas as well. We have had numerous changes in CEO's, CBO's, Deans and M&O directors. We need to demonstrate stability.

By Fall 2011, we may be ready to submit our eligibility application. We want to avoid submitting an application that is rejected. We want to meet all requirements in a strong position. If not Fall 2011, then Spring 2012.

Compton needs to start taking this process seriously. It is a great opportunity for participation and dialog, as well as self-assessment of all faculty, staff, everyone on campus. Arce stated that Fall 2011 could be a realistic date for submission of the Eligibility application, but we have "some heavy lifting to do."

Barbara Perez stated that committees still need to assess their areas so that we can start to gauge ourselves based on the Commission's rubric. All the committees are to report back at the end of February, after this point, we will have a better idea where we stand.

Saul also stated that we need to figure out where the Main Campus is at with regard to SLO's and then look at our own, and create a road map to Fall 2011.

Darwin asked Arce who wasn't "taking this process seriously."

Chelvi answered that basically our faculty hasn't taken it seriously, that's who. She went on to explain that a lot of us chose not to be involved in the SLO assessments. Now is the time to get faculty to understand that they have to be a part of this assessment process.

Dr. Arce answered Darwin's query by stating that some at both ECC and Compton Center are not taking these matters as seriously as they should. We need to prove to the Commission that we are doing the work,

Christina Gold asked if we are shooting for "sustainable," or just "proficient."

Arce continued to say that we must work collaboratively, and this means that ECC needs to be helpful. It is our goal that Compton be independent again. He said that the district will have to be autonomous and without a State trusteeship for this to happen.

Saul noted that we will need to report to the state and state chancellor for two years before the state can release us from FCMAT compliance and review the status of local authority.

Art Flemming pointed out that with FCMAT we are under district review by the State, and with ACCJC we are under college review, as part of ECC. The CCCD needs to be independent again before the college can revert to CCCD control.. Art further explained the importance of us all being in-sync, and agreed that there are plenty of ways in which we can all collaborate in this process.

Arce answered by say that we are in-sync, and that Chelvi, Dave Vavil, and Barbara are focused on the collaborative work.

Barbara Perez noted that our ultimate goal is to have Compton College back under the jurisdiction of its own district but until that takes place we must also function as an ECC center and eventual college campus.

Chelvi states that we need to keep our data disaggregated so that we have accurate evaluative data that will help us to plan for the future. All of this data will also be used in program reviews.

Arce concluded by saying that the next nine to twelve months will be crucial – and that the administration will be calling on the faculty for help. He stated that he will be working closely with Barbara, Dr. Cox, and Saul. He hopes to have an accreditation website up soon so that we can all collectively gauge our progress.

V, Discussion items

Instructor’s Authority to Drop Students – Question was posed for discussion – “Does the instructor have the authority to drop a student if they do not have the text?”

Gerald Sequeira – Director of Admissions and Records-- stated that the Ed. Code on Student Conduct and Discipline requires due process in such matters. He referred directly to the following code section:

76034 – *No student shall be removed unless it is related to attendance or conduct. Student needs notice and advanced notice.*

He further noted that if, for any reason, a student must be removed, he can only be removed for two days. He referred to the following code:

76032 – *Faculty can only remove a student for the remainder of class time and the following class period.* The instructor must also fill out the appropriate paperwork at Student Life.

As time was running short, it was agreed to carry over this discussion item to the 12/9/10 meeting.

VI. Action Items

Program Review Timeline – Presented as a first reading – a vote for approval will be requested at the next meeting – December 9th. Changes include calendar year program timeline rather than academic year timeline.. Arce pointed out that it would be important to tie in our program reviews with their counterparts on the Torrance campus.

VII. Adjournment

Motion to Adjourn: Norton/Mnnzoor – passed.