

MINUTES OF THE  
**COMPTON CENTER FACULTY COUNCIL**  
**October 22, 2009**

Council Members Present: Art Flemming, Ahmad Manzoor, Shemiran Lazar, Jerome Evans, Estina Pratt, Eugene Benson, Christopher Halligan, Shirley Thomas, Michael Odanaka, Tom Norton, Saul Panski, Darwin Smith (12) Senators present.

Administrators Present: Dr.Cox, Dr. Dever, Dean Curry (3) Administrators Present.

Guests: Carmela Aguilar, Chelvi Subramaniam, Ella Stewart (3) Guests Present.

**I. Call to Order**

Ms. Pratt called the meeting to order at 1:25 p.m.

**II. Approval of Agenda**

The agenda was adopted (Evans/Lazar Moved/Seconded)

**III. Approval of Minutes**

The minutes for the meeting of 10/8/09 were approved (Norton/Manzoor Moved/Seconded)

**IV. Reports**

**FEE PAYMENT POLICY**

Dean Curry outlined the new policy that will go into effect for winter and spring, whereby students who owe fees and do not pay them by a fixed date will be dropped from classes. He indicated that 12/9/09 fort priority registrants and 2/8/10 for other students are proposed cut-off dates. This policy will not impact currently enrolled students and will be posted in the class schedule.

Curry also indicated that there will be some exceptions who will not be dropped, including students on financial aid, veterans, international students with F-1 visas, and students qualifying for BOG waivers (around 62% of our current enrollment).

There will also be a dollar threshold (to be determined) below which a student will not be dropped for owed fees.

Flemming was concerned about notification of students. He was told that flyers will be handed out and Subramaniam urged that flyers be provided to faculty, for distribution to current students. It was also suggested that students be informed of this policy when they register for classes, and there were additional suggestions that students be individually and personally notified of overdue fees.

Curry added that students who are waitlisted and then included in a class will have to pay fees as well.

### **FIRST YEAR EXPERIENCE**

FYE Coordinator Rebecca Mason provided the Council with an overview of the First Year Experience Program. She indicated that there are currently sixty-six students, five instructors, two counselors and her (coordinator) involved in the program.

FYE students participate in a detailed orientation when the term starts; are guided as to how college differs from high school; have early intervention protocols in place when academic problems occur; and take classes that are linked. Field trips, guest speakers, and individualized counseling are all parts of the program.

Mason indicated that the program currently consists of two cohorts, one takes classes Monday and Wednesday and the other on Tuesday and Thursday.

She indicated that at ECC the program started with only sixty participants and now serves over eight hundred. The program's participants had very high rates of course completion and continued enrollment in subsequent terms., though persistence diminishes once students are not in the FYE community.

### **SLO ASSESSMENT WORKSHOP**

Chelvi Subramaniam informed the Council members of upcoming SLO Week activities on the main campus and at Compton, including a workshop on assessment that she would be giving on Monday, November 2, 2009 in C-29. She stressed the importance of Compton faculty assessing SLOs on our campus, both to see how well we are doing and to prepare for the time when we might become autonomous again and could prove our proficiency in this area. Subramaniam indicated that she would have some model assessments to share with workshop- attendees.

Lazar asked how SLOs would be measured. Subramaniam responded that rubrics would need to be developed that would measure the degree of SLO attainment/proficiency.

Panski pointed out that Compton faculty need to be directly involved in the ECC SLO effort, as the Commission expects ECC to be at the proficiency level by 2012.

## **DRUG AND ALCOHOL SURVEY**

Irene Graff provided the Council with an overview of the federally mandatory Drug and Alcohol Survey that will be administered to staff and students both at Torrance and at Compton.

She walked the group through the survey components and indicated that there was no provision for students or staff to mail completed surveys. She stressed that all responses—primarily to be provided online—will be anonymous.

Aguilar asked if there would be a Spanish-language version of the survey, for students who may have limited English language proficiency. Graff indicated an interest in discussing such an option.

### **V. Discussion Items**

## **REMARKS BY THE PROVOST**

Dr. Cox informed the group that hand sanitizing stations will be placed at various points on campus. He also reminded those in attendance of the upcoming H1N1 vaccination clinic that would shortly be on campus.

He also provided an overview of the focus workshops being conducted by consultants to gauge attitudes towards Compton on the part of Compton and other community college students, as well as on the part of Hispanic and African-American residents of the CCCD. He urged faculty members to serve as observers at these upcoming workshops (10/26/09, 10/27/09).

### **VI. Action Items**

None

### **VII. Adjournment**

Motion to adjourn (Panski/Evans Moved/Seconded) @ 2:45 p.m.

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