



## TRANSITION PLANNING TEAM MEETING NOTES

**Facilitator:** Keith Curry, President/CEO  
**Date:** October 1, 2019

**Recorder:** Paula VanBrown  
**Location:** Board Room

### Vision

Compton College will be the leading institution of student learning and success in higher education.

### Mission Statement

Compton College is a welcoming environment where the diversity of our students is supported to pursue and attain academic and professional excellence. Compton College promotes solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for transfer, completion and lifelong learning.

### Present:

Nelly Alvarado  
Richette Bell  
Rebekah Blonshine  
Ramund Box

Keith Cobb  
Keith Curry  
Cesar Jimenez  
Elizabeth Martinez

Abiodun Osanyinpeju  
Rachelle Sasser  
Andrei Yermakov

### **1. Review minutes from September 3, 2019 meeting - Approved**

### **2. Compton CCD 2016-2021 Partnership Transition Plan**

Dr. Curry will send updated Partnership Transition Plan; needs feedback by October 15, 2019.

### **3. Areas of Focus**

#### **A. Admissions & Records:**

Richette Bell reported there will be a meeting on Friday for BDF training; scanner. Met with Antonio to discuss transcripts; and the National Clearing House.

Elizabeth Martinez reported that the website has been updated.

Richette Bell - needs to edit/improve format for Fusion Program. Challenge- Printing from cloud-based site. Students still cannot request transcripts on-line. Another concern is that some students received transcripts without paying their fees.

Dr. Curry said to hold transcripts for winter/spring until fees are paid.

Richette Bell to send Dr. Curry and Elizabeth "w" dates; Elizabeth Martinez to create policy.

Discussion. November 18, 2019; January 30, 2020; May 18, 2020

Richette Bell – National Student Clearing House; Banner Clearing House – does not have scripts at this time. Will submit on the 18<sup>th</sup> of each month.

Andrei Yermakov verified the automation of Application from CCCApply can be downloaded.

#### **B. Academic Affairs:**

Dr. Curry reported he met with Dr. Atkinson-Alston, Amber Gillis, and Sharon Moore regarding curriculum. 147 courses need to be updated by December 31, 2019; if not these classes cannot be offered.

Dr. Osanyinpeju asked if we should wait for all classes to be updated or should they be submitted to the board as they are received, or should classes not approved be put on schedule as pending?

Dr. Curry asked about the Psychology ADT status. Dr. Osanyinpeju will check with Articulation Officer; Dr. Curry also needs a list of all things that Barbara Perez does and who will take over these tasks?

C. Student Services:

Elizabeth Martinez reported that she is in contact with Dr. Ross at El Camino College; has not picked-up student records yet. Maxient is up and running, but not connected to Banner.

Cesar Jimenez reported he is creating café; two counselors due in class; course 6 weeks long. Currently can chat with the six counselors on-line. Degree Works – already live but needs further work.

Cesar Jimenez – Summer advise – email/text messages to students; should be reading for training session by the end of the month. 30 faculty to participate. Suggests providing access to more faculty.

D. Business Services:

No report

E. Communications:

Dr. Curry reported for Heather Parnock; Hired director; updating transition guide; updating Compton.edu website; Developed Compton College degree and transcripts; Updated Police Department and Financial Aid communications.

F. Financial Aid:

Keith Cobb – reported Federal program for Financial Aid is up and running; processing direct loans; partnered with Operation Hope to help students manage their finances. Approved to offer Federal Aid/ Dream Act – new high school coed being used, but many have to use old school codes. Should have answers by end of this month. Last Benner training will be held next week. Students can apply for loans/Dream Act today.

Dr. Curry stated that he does not want Financial to go live now, needs to discuss further. Asked Keith Cobb to submit a board letter with this information.

G. Information Technology Services:

Andrei Yermakov reported on: full automation of CCCApply; Need to create reports of vendors to Financial Aid; will meet with department heads regarding Banner Document Scanner; One-Card terminals deployed; data goes to One Card System. One-Card/Banner interface; Argus can only be connected to Banner. Will be doing additional hours for atomic training for Financial Aid; meeting with Keith Cobb on Friday; may have to contact Ellucian for additional help.

Richette Bell report MIS Reporting/error reporting; Lauren needs input by October 15, 2019 in order to send to Chancellor.

H. Police Services:

Chief Ramund Box reported – Last three weeks all communications training; Sheriff loaned Compton Community College District Police Department 20 radios. Need to learn their processes and codes. Will be ready to connect after all training is done. Chief Box will inform Keith Curry when they are ready to purchase equipment. Sheriff has inspected equipment left from El Camino College is reported that everything is top-of-the-line.

Dr. Curry said to extend the Security Company contract through January 2020. Need recruitment strategy for hiring more police officers. Many candidates were not able to pass the physical agility test. They must run 1 ½ miles and climb 2-6 foot fences. Dr. Curry instruct Chief Box to check with other college.

Rachelle Sasser stated that most other colleges do not have Police, just security guards. The problem with recruiting from academies is these are new recruits and they don't have years of

experience.

I. Nursing:

Dr. Abiodun Osanyinpeju reported last month he met with BRN. Will meet again on October 17, 2019. Timeline for hiring Associate Dean and Interim Director of Nursing; Has 5 applicants for Interim Dean – meeting with committee to review applications.

Full-time instructors – 20 hours of re-assigned time. Dr. Osanyinpeju will meet with Rachell Sasser to discuss further. He also reported that Nursing faculty feels 20% re-assigned time should be included in the 100% time; faculty say they do not understand the form.

Dr. Curry instructed Dr. Osanyinpeju to inform faculty they must complete the form and list professional development opportunities they have taken. The Nursing Program is on the watch list by the BRN.

Concerns: Reports being submitted late; clinicals. Dr. Curry meeting with BRN Director on October 3, 2019. Discussion. Dr. Curry will also attend the Nursing meeting on October 7, 2019, and 2:00 p.m.

NCLEX – Scores need to improve;

Mentoring for Associate Dean;

Program staffing; working on number of positions they need; also need job description for Assistant Director.

**Other Items:**

A. Great News –

Keith Cobb reported over \$1M has been given in scholarships.

Dr. Blonshine reported 30 faculty have registered for FLEX days.

**Next scheduled meeting:  
Tuesday, November 5, 2019 at 2:30 p.m. in the District Boardroom**