



## TRANSITION PLANNING TEAM MEETING NOTES

**Facilitator:** Keith Curry, President/CEO  
**Date:** January 8, 2019

**Recorder:** Paula VanBrown  
**Location:** Board Room

### Vision

Compton College will be the leading institution of student learning and success in higher education.

### Mission Statement

Compton College is a welcoming environment where the diversity of our students is supported to pursue and attain academic and professional excellence. Compton College promotes solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for transfer, completion and lifelong learning.

### Present:

Dr. Stephanie Atkinson-Alston  
Richette Bell  
Ramund Box  
Keith Cobb  
Dr. Keith Curry  
Elizabeth Martinez  
Dr. Morris

Steve Haigler  
Heather Parnock  
Dr. Abiodun Osanyinpeju  
Rachelle Sasser  
Andrei Yermakov

Participating by telephone:  
Melissa Guess  
Dr. Art Leible  
Dr. Dena Maloney  
Ross Miyashiro  
Dr. Jean Shankweiler  
Chief Michael Trevis  
Lisa Mednick-Takami

### **1. Follow-up Items:**

- A. Compton College CCCApply Application – Richette Bell reported that she has been able to upload majors to CCCApply. Heather Parnock has reviewed the initial communications. Richette Bell’s staff will test to make sure programming is correct. Richette Bell also reported that she met with the CCCApply team; won’t be officially available until February; finalizing CC page for student application submission; should be able to go-live after January 25, 2019. Dr. Curry said to go-live on February 1, 2019. Students should be able to submit their applications then.
- B. Compton Community College District/El Camino Community College District Data Sharing Agreement. Dr. Curry stated that he is meeting with Dr. Maloney next Thursday regarding the El Camino Community College District and Compton Community College District Sharing Agreement.

### **2. Transition Committee Updates:**

#### A. Admissions & Records:

Richette Bell – Reported that on January 14, 2019, she will meet with Andrei Yermakov about the Compton College Transcript system, and has contacted National Student Clearinghouse. Transcript paper, diplomas/diploma covers need to be developed and ordered by the end of the spring 2019 semester.

Dr. Curry stated that Assembly Bill - 1299, Gipson. Community colleges: Compton Community College District, will be discussed at the February 5, 2019 meeting.

Richette Bell said that she needs the list of students who have submitted their release of information form; names and student ID number is the only information needed on this list.

Dr. Curry instructed Andrei Yermakov to follow-up with Dr. Leible on obtaining this list. Art said he will send this list each month to Andrei Yermakov.

B. Academic Affairs:

Dr. Atkinson-Alston – Reported that she has started to input schedule.

Certificates - Dr. Curry stated that we are working with the Chancellor's Office resolving the issues and concerns with the Certificates of Achievement Programs. Dr. Curry said the Chancellor's Office is requesting minutes from the Advisory Committee.

Nelson Shiota will be the contact for PC Reporter.

C. Student Services:

Elizabeth Martinez reported that she is reviewing the Student Services Board Policies and Administrative Regulations/Procedures. She will be meeting on Friday to discuss identifying records-which to scan or destroy; continuing MIS reporting; and needs to identify a person to help with this.

D. Business Services:

Dr. Curry commented that we need a plan for advertisements - \$150,000 for marketing plan to come from fund 19 for summer and fall registration. Heather Parnock to provide a plan for these funds by February 1, 2019.

Steve Haigler is working on how to distribute funds - TouchNet or Bank Mobile. He would like to try TouchNet. And employ Simpler Systems for financial data. Melissa stated that ECC is using Bank Mobile. Dr. Curry stated that he would like to use Credentials for parking permits. Steve Haigler reported that Public Safety has developed a budget.

E. Communications:

Heather Parnock reported that she has completed her audit of Compton's website; still had several links back to ECC, which she is working of correcting. She is also working with Ann on the transfer of duties for Community Relations.

F. Financial Aid:

Keith Cobb reported that the application for the Grant for Veterans was submitted and he is waiting for a response. Financial Aid is on track to go live in March. Dr. Maloney stated that Lauren Sosenko should submit a request to Ross for Institutional Research, Dr. Leible said that the request can be sent through the website, because it is easier to track data requests. Dr. Curry said that the Veterans' Center will be moved, and a work group is being formed.

G. Information Technology Services:

Andrei Yermakov reported on CCCApply – he needs to test database script; next Banner document conversion. He is working with Dr. Leible on students who have given their consent to transfer information; going live next week with Banner's student module. Dr. Leible reported that he and Andrei Yermakov will meet next week and will provide archived student information before going live.

H. Police Services:

Chief Ramund Box reported that he is working with Human Resources to hire additional officers. 41 applications for police officer, and 11 applications for Sergeant have been received. Local law enforcement agencies have been notified that the Compton Community College District Police

Department is back. Dr. Curry instructed Rachelle Sasser to announce support position is available for the Campus Police Department. There is \$1M in the budget to purchase equipment for the Campus Police.

Dr. Maloney commented that the Police budget will be discussed at their meeting on January 9<sup>th</sup>. She will also provide copies of invoices of money spent on the Police Department. Dr. Curry reported that the new Police Department building is scheduled to open on July 2019.

I. Nursing:

Dr. Wanda Morris reported that the BRN has made their decision, and the agreement will be going to the board on March 14, 2019. She also stated that she administration to attend meetings with her. She stated that she needs an action plan and is working with Dr. Atkinson-Alston and Dr. Peju on this. Dr. Curry said that he will attend the meeting on March 14<sup>th</sup> in San Diego with Dr. Morris. Dr. Morris stated that she needs clarity on position classifications for the Nursing Department. She will be meeting with Compton and El Camino, both together and separately. Dr. Maloney asked when the Action Plan is due. Dr. Curry responded, in two weeks. Dr. Morris said they will hire an Associate Dean, for which she has received five applications and the position closes on January 11, 2019. There are also two faculty positions open for Nursing.

Jean asked if the Interim Director is not sufficient. Dr. Morris stated that is correct, but a permanent Director will be hired. Other resource persons can be filled on a part-time basis.

**3. Other Items:**

- A. Dr. Maloney mentioned the May 31<sup>st</sup> celebration which will be held from 1:00 p.m. to 3:00 p.m. Dr. Curry, Dr. Maloney, and Christine Aldrich will meet to discuss logistics and plan events for this celebration Dr. Curry reported that he has reserved the gym for this special event and said that the focus should be on the employees.

**Next scheduled meeting:**

**Tuesday, February 5, 2019 at 2:30 p.m. in the District Boardroom**