



TRANSITION PLANNING TEAM MEETING NOTES

Facilitator: Keith Curry, President/CEO
Date: December 4, 2018

Recorder: Paula VanBrown
Location: Board Room

Vision

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement

Compton College is a welcoming environment where the diversity of our students is supported to pursue and attain academic and professional excellence. Compton College promotes solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for transfer, completion and lifelong learning.

Present:

Dr. Stephanie Atkinson-Alston
Richette Bell
Ramund Box
Keith Cobb
Dr. Keith Curry
Elizabeth Martinez
Steve Haigler

Heather Parnock
Barbara Perez
Rachelle Sasser
Nelson Shirota
Michael Trevis
Andrei Yermakov

Participating by telephone:

Babatunde Atane
Robin Dreizler
Dr. Art Leible
Dr. Dena Maloney
Jane Miyashiro
Ross Miyashiro

1. Follow-up Items:

- A. Compton College CCCApply Application – Richette Bell reported that she is having issues with CCCApply; and can't upload applications at this time. Richette Bell and Andrei Yermakov are working to resolve this issue and will include Dr. Leible in the conversation.

Dr. Curry stated that he wants to Go Live with CCCApply on January 1, 2019. Richette Bell has been in Banner training all week, but will meet with Andrei Yermakov on Friday afternoon, after which she will have more information.

2. Transition Committee Updates:

A. Admissions & Records:

Richette Bell – Reported that she had Banner Document Management (BDM) training – won't happen again until March. This week they are planning to do mock registration for students, and have asked students and staff to participate and make suggestions, report issues, etc.

Elizabeth Martinez asked if names of students who have submitted their forms are available. Dr. Leible responded that he will provide that list tomorrow morning. He will also provide that information by the fifth of each month.

B. Academic Affairs:

Dr. Atkinson-Alston – Reported that she is working on FLEX Reporter and should be done in January 2019. She will follow-up with Cornerstone Webinar; and is also working on the class schedule for Summer 2019, fall 2019, and the Compton College Catalog.

Dr. Curry said they need to revise the scheduling process and will discuss next steps with Dr.

Atkinson-Alston.

C. Student Services:

Elizabeth Martinez reported that she is working on the job description for Articulation Officer/Counselor. She is also working on the timeline for scanning ECC Compton College student records. Ross Miyashiro stated that very few records need to be scanned, He will let Compton know what records are to be scanned or destroyed, and will bring his team over to Compton.

D. Business Services:

Dr. Curry commented that we need a plan for advertisements - \$150,000 for marketing plan to come from fund 19 for summer and fall registration. Heather Parnock to provide a plan for these funds by February 1, 2019.

Steve Haigler is working on Financial Aid. TouchNet provided an on-campus demonstration regarding e-refunds. Steve Haigler will be meeting on Bank Mobile and TouchNet implementation in December 2018 and will meet with the representatives from Banner on CGI with Los Angeles County. Steve Haigler also reported that he has received a spread sheet, but does not have a contact person for One Card. Steve Haigler needs a Student Services person for this. Dr. Curry commented that should be Chris Perez, Student Activities Coordinator.

Dr. Leible commented that One Card is being implemented by ECC for summer registration. Financial Aid changing from Total Payment; using Bank One.

Steve Haigler reported that a quote for 'Simpler Reporting' will be on the December 2018 board agenda. Simpler Reporting will house the Compton Community College District Financial Records from 2006 through 2018.

E. Communications:

Heather Parnock reported that she sent Tartar Message to students last Tuesday; scheduling workshops for students, and making flyers to remind students about the record release form. Met with Web Master to discuss transition of website which should be done by June 7, 2019. Needs separate contract for OUCampus for Compton College.

F. Financial Aid:

Keith Cobb reported that the application for the Grant for Veterans was submitted last week. Dr. Curry asked Keith Cobb to check with the Chancellor's Office on the status of our application.

G. Information Technology Services:

Andrei Yermakov reported has no game plan for document housed in the Hershey system; Dr. Leible said he may be able to cover this on existing contract. Andrei Yermakov and Dr. Leible should met to discuss next steps.

H. Police Services:

Chief Trevis reported that things are progressing as planned. Lt. Ramund Box will assume the position of Police Chief on January 1, 2019. Chief Trevis will notify other law enforcement agencies of the change.

Dr. Curry reported that he has talked with our attorney regarding the transfer of Police Services and it requires a 180-day notice. The board meeting on December 11, 2018 is two days short so

Compton will submit a termination resolution, and the Board will ratify it at the December 11, 2018 board meeting.

I. Nursing:

No report. Dr. Curry commented that this is the second time no one has attended from the Nursing Department. Considering hiring a Nursing Director at a higher salary, Dr. Maloney said to remove some language from transition as it relates to nursing.

3. **Other Items:**

A. Dr. Curry asked about Title IX; Dr. Maloney had no updates.

B. Updated Data Sharing MOU will be sent to Dr. Maloney.

**Next scheduled meeting:
Tuesday, January 8, 2019 at 2:30 p.m. in the District Boardroom**