



TRANSITION PLANNING TEAM MEETING NOTES

Facilitator: Keith Curry, President/CEO
Date: November 6, 2018

Recorder: Paula VanBrown
Location: Board Room

Vision

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement

Compton College is a welcoming environment where the diversity of our students is supported to pursue and attain academic and professional excellence. Compton College promotes solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for transfer, completion and lifelong learning.

Present:

Dr. Stephanie Atkinson-Alston
Richette Bell
Ramund Box
Keith Cobb
Dr. Keith Curry
Steve Haigler

Elizabeth Martinez
Heather Parnock
Barbara Perez
Rachelle Sasser
Andrei Yermakov

Participating by telephone:

Jaynie Ishikawa
Lillian Justice
Dr. Art Leible
Dr. Dena Maloney
Dr. Lisa Mednick Takami

1. Follow-up Items:

- A. Compton College CCCApply Application – Andrei Yermakov is working on creating database download. Dr. Curry reported that CCCApply for spring is not up. Richette Bell reported that she couldn't get access to set up rules.
- B. Dr. Curry said for Elizabeth Martinez, Richette Bell, Andrei Yermakov, and Heather Parnock to work together on this. Art Leible agreed, and said he has a second set of data batch in December 2018.
- C. Compton College Bookstore Transition: Dr. Curry reported that Follett Higher Education Group, Inc., has been selected and is on track to start on November 16, 2018. Dr. Maloney stated that ECC is aware of this change. Dr. Curry stated that up to \$65,000 is available for bookstore renovations.

2. Transition Committee Updates:

A. Admissions & Records:

Richette Bell – Reported that she needs to get more information on the transition of student records and also Financial Aid records. Shared date; Singularity – what is the plan, Art Leible responded – Singularity; changing to DocuWare. Richette Bell mentioned that the Admissions Office would like a list of students who agreed to have their records released. Dr. Curry said to add to the Timeline the date she needs this information. Art Leible said he sent Andrei Yermakov two lists – those currently enrolled, and those enrolled in the past.

B. Academic Affairs:

Barbara Perez – Banner imported curriculum; working with Admissions on Admissions and registration components. Also working on figuring out faculty contracts in Banner. Dr. Atkinson-Alston. Reported that the class catalog will be ready by April 1, 2019; meeting with Steve Haigler on Program Mapper contract.

C. Student Services:

Elizabeth Martinez stated the main conversation is on SARS; scheduling with ECC.
Dr. Curry asked Elizabeth Martinez for the job description for Counselor and Articulation Officer.
Barbara Perez stated that the Articulation Officer does not need to be a faculty member.

D. Business Services:

Steve Haigler is moving forward with purchasing Simpler Reporting program. Dr. Curry reported that Steve Haigler has requested Datatel and Student Records web-based program that will archive financial information. Dr. Maloney commented that Simpler Reporting is a great program.

E. Communications:

Heather Parnock – Working on Timeline for 2019-2020 catalog; finalizing winter/spring 2019.
Working with records on new student mock-up portal.

F. Financial Aid:

Keith Cobb – Participation Agreement pending finalization of catalog; Grant for Veterans should be out in about two weeks.

G. ITS:

Andrei Yermakov reported he needs to look at migration from CCCApply. Art Leible said he will meet on DocuWare system.

H. Police Services:

Lt. Ramund Box reported that he is working on internal timeline for the transfer of officers.
Dr. Curry said they need to move on sending letters to current officers to ask if they want to come back to Compton Community College District. Lt. Box will follow-up on summer/fall parking permits, etc. Andrei Yermakov said they would be available for students on a self-service Credential Services portal. Credential Services can process parking permit requests. Richette Bell to follow-up on this.

I. Nursing:

Dr. Curry reported that the position for Director of Nursing has been cancelled, and we will move forward with hiring an Associate Dean who reports directly to Dr. Osanyinpeju. The BRN requires that we have a Director of Associate Dean before the transition.

3. Other Items:

A. Compton Community College District/El Camino Community College District Data Sharing Agreement: Dr. Curry said for research we need to have data for five years.

B. Title IX Transition Process –Dr. Curry will outsource investigations to Nicole Miller of AALRR. We also need to have someone onsite to listen to student and staff complaints. Dr. Curry stated that Rachelle Sasser will be the main point of contact person for informal complaints.
Janie – Record-keeping; using Maxient for Title 5 and Title 9 to track these cases. wants to meet with Rachelle Sasser to explain responsibilities. Elizabeth Martinez is working on Maxient implementation; has quotes and should be ready by January.

C. Professional Development/ Professional Development Reporter/Cornerstone Transition Plan – Dr. Atkinson-Alston has set up a meeting; spoke with Cornerstone; needs FLEX reporter through spring of 2019. Dr. Mednick Takami can provide Dr. Atkinson-Alston with information on Professional Development Reporter. Dr. Curry said Dr. Atkinson-Alston and Dr. Mednick Takami should meet to discuss the Cornerstone contract.

D. The Transition Party will be held on May 31, 2019. Christine Aldrich will co-chair the Transition Party committee with someone from ECC.

**Next scheduled meeting:
Tuesday, December 4, 2018, at 2:30 p.m. in the District Boardroom**