



TRANSITION PLANNING TEAM MEETING NOTES

Facilitator: Keith Curry, President/CEO
Date: May 5, 2020

Recorder: Paula VanBrown
Location: Zoom

Vision

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement

Compton College is a welcoming environment where the diversity of our students is supported to pursue and attain academic and professional excellence. Compton College promotes solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for transfer, completion and lifelong learning.

Participants:

Nelly Alvarado	Zeina Elali	Heather Parnock
Rebekah Blonshine	Paul Flor	Barbara Perez
Ramund Box	Cesar Jimenez	Rachelle Sasser
Keith Cobb	Elizabeth Martinez	Lauren Sosenko
Keith Curry	Abiodun Osanyinpeju	Andrei Yermakov

1. **Review minutes from April 7, 2020 meeting** – Approved, with corrections from Chief Box.
 - A. National Student Clearinghouse – Zena Allali reported that Admissions and Records Staff is putting the final touches on the spring report and will submit it before the end of the week. Lauren Sosenko said another issue the exact process for enrollment is unclear; can't start with Student Tracker. Also the Student Tracker contact is requiring a red-lined version and that Reuben James is working on this. Lauren Sosenko said she does not know if there will be any other problems. Dr. Keith Curry instructed Lauren Sosenko to contact National Clearinghouse to clarify. Dr. Curry also instructed Elizabeth to ask Richette Bell for an update on National Clearinghouse.
 - B. ECC Data Sharing Agreement – Lauren Sosenko stated that she met with El Camino College last week, and had a lot of back and forth discussion regarding our request pertaining to the Data Sharing Agreement. El Camino College thinks the cohort data will be incomplete, and they do not know how the Compton College students are coded. Barbara Perez stated that every student had a location code. She may send an email to a contact from the El Camino College MIS, they may be able to help with issues. Lauren Sosenko said she would have to speak with Ellucian, as she does not know the criteria used to identify students. Dr. Curry said he will review his emails regarding the decision as it relates to location codes.
2. **Compton CCD 2016-2021 Partnership Transition Plan**
Dr. Curry included the Compton Community College District/El Camino College 2016-2021 Partnership Transition Plan for information/review.

3. Areas of Focus

A. Admissions and Records -

Zeina Elali reported they are not yet able to print transcripts from online requests. They are still using the same manual process to get student transcripts. Zeina Elali said she will be meeting next week to decide on the parchment to be used. Lauren Sosenko asked about the Argos Report. Barbara Perez reported she met with Ellucian earlier today and gave them all the reports. They are trying to identify who is working on this. They are also trying to get GPAs on the list for Presidential Scholars winner. We will have some issues with the Presidential Scholars next year, because students are still using El Camino College data.

B. Academic Affairs

Sheri Berger has been hired as the Vice President of Academic Affairs and will start on June 15, 2020.

C. Student Services

Dr. Nelly Alvarado reported that online orientation went live today. The next step is to work on communication. Everyone can see the link to access the first couple of sites. Dr. Alvarado also reported the orientation will be provided in Spanish in about 6 to 8 weeks, and all videos are closed captioned.

Dr. Cesar Jimenez reported that CRM Advise will be down for a couple of days. Others are helping with Early Alerts and other general information. He has talked briefly with EDanalytics. The next piece is to explore other options.

Dr. Blonshine stated that faculty need to have a better understanding, and need to have more access to student data.

Dr. Jimenez said he agrees; faculty really don't know what's taking place. They should be given more access to CRM Advise.

Dr. Blonshine said that's good, because that is what they are asking for. If it shows on the report, it indicates that someone tried to contact the student three times, but were not able to reach them.

Dr. Jimenez said they could look up a student just like their advisor does.

Dr. Curry stated that the most important thing is closing the loop.

Dr. Jimenez asked what are the next steps, and stated that he and Dr. Blonshine need to provide more training.

Dr. Curry added that other deans need to be trained so they can provide training to others. Dr. Curry also stated that in his meeting tomorrow with deans and division chairs Early Alerts will be discussed. Dr. Flor and Dr. Osanyinpeju agreed. Dr. Blonshine will talk about this more during tomorrow's meeting.

Dr. Curry stated that healthy competition is good. He suggested having a pizza party for those who have the most Early Alerts.

Dr. Jimenez stated that keeping up with the Early Alerts has been difficult. Dr. Curry also said they are getting hit with numerous Early Alerts daily. Dr. Jimenez reported they have a CRM advisory meeting every Thursday, and EDanalytics has been very helpful.

Dr. Curry stated that yes, we need more staff, but he is afraid potential budget cuts.

D. Business Services

No Report

E. Communication

Heather Parnock reported that Community Relations has a web page and if you have information

to post send it to her for posting. Heather Parnock also reported today the pre-recorded parts of the commencement ceremony were filmed. Heather Parnock also said she is working on providing information to graduating students on how to submit their videos. She is also working on dates for the catalog; Veterans' Affairs needs these dates by May 15, 2020.

F. Financial Aid

Keith Cobb reported this is the first successful year on our own. By the end of May 2020 Financial Aid will start receiving applications for 2021. Dr. Curry instructed Keith Cobb to schedule a meeting with him.

G. Information Technology Systems - Andrei Yermakov

Andrei Yermakov reported that he is working with Ellucian on document migration and management, finalizing workflow, active integration, and developing Argos Reports. In Colleague, he has asked Ellucian to help with data pool. Andrei Yermakov also stated that work is in progress with the Associated Student Body data to capture what needs to be done, and most California colleges are struggling. Ellucian is working on Banner management system.

H. Police Services

Chief Ramund Box reported they now have more staff in the Dispatch Office. Dr. Curry instructed Chief Box to work with Securitas to secure more officers for the 2020-2021 year.

I. Nursing - Dr. Abiodun Osanyinpeju

Dr. Abiodun Osanyinpeju report that the BRN is concerned with how Compton is handling classes. Dr. Shirley Thomas reported 95.3% of all first time testers passed. At this time they are unable to do clinicals as most sites are closed, but will be able to do virtual simulations. Dr. Thomas said she hopes the Nursing students may be able to have a real graduation at a later date. Dr. Curry suggested maybe they could wait until fall. He asked Dr. Thomas to submit recommendations to him by Monday, so they can be reviewed in Cabinet. Dr. Thomas stated that fourth semester students will graduate on time.

4. Other items

Dr. Curry provide approval for additional Admissions and Records staff to work overtime to assist Felicia Hattan with Graduation Petitions.

5. Next steps

No discussion

**Next scheduled meeting:
Tuesday, June 2, 2020 at 2:30 p.m. via Zoom**