



**TRANSITION PLANNING TEAM  
MEETING NOTES**

**Facilitator:** Keith Curry, President/CEO  
VanBrown

**Recorder:** Paula

**Date:** May 1, 2018

**Location:** Board Room

**Vision**

Compton College will be the leading institution of student learning and success in higher education.

**Mission Statement**

Compton College is a welcoming environment where the diversity of our students is supported to pursue and attain academic and professional excellence. Compton College promotes solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for transfer, completion and lifelong learning.

**Present:**

Richette Bell	Elizabeth Martinez	<u>Participating by telephone:</u>
Dr. Stephanie Atkinson-Alston	Wanda Morris	Dr. Dena Maloney
Dr. Keith Curry	Barbara Perez	Babatunde Atane
Keith Cobbs	Rachelle Sasser	Arthur Leible
Melissa Guess	Chief Michael Trevis	Ross Miyashiro
Steve Haigler	Andrei Yermakov	Heather Parnock

**1. Follow-up Items:**

Compton College Bookstore: Babatunde Atane shared the Compton College Bookstore RFP timeline.

Richette Bell reported on CCCApply's - hard getting records moved. Dr. Curry instructed Elizabeth Martinez to follow-up with Richette Bell. Barbara Perez suggested distributing form to students enrolling for 2019/2020, transferring records without their reapplying. Ross Miyashiro asked if Compton College has a federal government number; Melissa Guess responded that Compton College does not have a federal government number.

Dr. Curry said he needs to understand Form Stack and Dr. Maloney – said this needs to go into a plan or timeline for Compton College students; It was requested that Ross Miyashiro and Elizabeth Martinez schedule a meeting regarding the transfer of student records from ECC to Compton College

Dr. Curry said to send email to students after graduation to inform them of accreditation and Compton College transition. More discussion will occur during the next Partnership Transition meeting.

Elizabeth Martinez reported that she met with Jaynie Ishikawa and Rachelle Sasser to create a timeline as it relates to Title IX.; The recommendation is to hire a Title IX coordinator by summer 2019. Dr. Curry stated that we have to be careful about how this position will be funded. Potential staffing requests should be analyzed and submitted by divisions.

**2. Update on Compton College Substantive Change Proposal**

Dr. Curry – reported meeting at 4:00; will submit Substantive Change Proposal to El Camino Community College District Board of Trustees for first reading at their May 21, 2018 meeting.

**3. Transition Committee Updates:**

**A. Admissions & Records:**

Discussion regarding the Compton College Banner ERP implementation. Barbara Perez said there is a project manager from Ellucian; Richette Bell to provide project leaders for her team. Elizabeth Martinez will follow-up with Ross Miyashiro need to schedule a meeting to discuss student records.

**B. Academic Affairs:** Dr. Atkinson-Alston – Reported that they are continuing to work on Compton College curriculum, will be meeting again May 4, 2018. Final curriculum due on May 8<sup>th</sup>, and she feels they are on task; will also be meeting with the Chancellor's Office.

- C. Student Services: Ms. Martinez' comments under follow-up items.
- D. Business Services: Steve Haigler reported that he is scheduling PeopleSoft training from LACOE for Compton College employees.
- E. Communications: Heather Parnock reported that she has sent an email to faculty reminding them to clean-up their faculty webpages. Elizabeth Martinez reported that all Student Services are actively working on their websites. Heather Parnock mentioned new marquee should be done in 6-12 weeks. Dr. Curry stated that he will send an email to the city of Compton regarding solar-powered signage.
- F. Financial Aid: Melissa Guess mentioned application completion; accreditation; letter from state regarding four policies; 2 from Financial Aid; institutional refund; and Admissions. El Camino's policies can be revised for Compton College. She is concerned with students' selection of CCC on FAFSA; can take 1188 (Compton) and pull data into Banner system. PPA – final fall submission is due in February. She has been meeting with the new Financial Aid Director weekly.  
  
Dr. Maloney stated that the League sent out letters regarding student loan. Ross Miyashiro reported talking with the Chancellor's Office; not to implement before fall 2019. Steve Haigler asked why do students in the College Promise program (free tuition) need loans. Dr. Curry responded that this will be discussed at another date.
- G. Information Technology Systems: Andrei Yermakov reported that Office 365 has been launched, and Board members were migrated first, then staff and administration. There were half-hour training sessions to explain features/use. He also reported that he has been working with Banner on integrating Banner with Office 365.
- H. Police Services: Chief Michael Trevis reported interviews for a Police Chief for Compton College are scheduled for May 2018, and should have this position filled by August 2018. He also stated that he is waiting for salary information to be provided by our consultants for the other police officer positions.
- I. Nursing: Dr. Morris reported that the Nursing curriculum was approved on April 23, 2018; now its moving to division curriculum next week. BRN to approve by fall 2019; has to advertised, but must be fully vetted by all before advertising. All courses have been re-numbered.

**The next Consultative Council meeting is scheduled for Tuesday, June 5, 2018 at 2:30 p.m.  
in the District Board Room**