



TRANSITION PLANNING TEAM MEETING NOTES

Facilitator: Keith Curry, President/CEO
Date: June 2, 2020

Recorder: Paula VanBrown
Location: Zoom

Vision

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement

Compton College is a welcoming environment where the diversity of our students is supported to pursue and attain academic and professional excellence. Compton College promotes solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for transfer, completion and lifelong learning.

Participants:

Rebekah Blonshine	Elizabeth Martinez	Rachelle Sasser
Ramund Box	Abiodun Osanyinpeju	Nelson Shirota
Keith Cobb	Heather Parnock	Andrei Yermakov
Keith Curry	Heather Parnock	
Zeina Elali	Barbara Perez	

1. **Review minutes from May 5, 2020 meeting** – Approved, with corrections from Chief Ramund Box.
 - A. National Student Clearinghouse – Zeina Elali reported that they went live with National Student Clearinghouse for Enrollment Verifications, and are working on the final piece which is Degree Verification.
2. **Compton CCD 2016-2021 Partnership Transition Plan**
The Compton Community College District 2016-2021 Partnership Plan was included in the meeting packet, and was presented and discussed by Dr. Keith Curry.
3. **Areas of Focus**
 - A. **Admissions and Records** – No Report.
 - B. **Academic Affairs**
Barbara Perez is working on making Argos reports available to academic divisions. A complete cycle of operations has been done regarding scheduling in Banner including rolling a schedule from one term to another which has gone fairly smoothly. The last couple of months have been one liners so this should work.
 - C. **Student Services**
Dr. Nelly Alvarado provided an update on the Online student orientation, which has went live and Dr. Cesar Jimenez provided an update on the CRM Advise Early Alert for spring 2020.
 - D. **Business Services**
Many of the items in the action plan has been completed. The major concern we have is working with student account receivables, which we need to work with Ellucian on an Argos report.

E. Communication

Heather Parnock reported on final preparations for the upcoming virtual Compton College Commence Ceremony scheduled for Friday, June 12, 2020, beginning at 11:00 a.m.

F. Financial Aid

Keith Cobb mentioned over the weekend 2020-2021 FAFSAs were downloaded. There are over 5,000 students in the system. Students will start seeing their information in their portal and campus logic. They will begin applying CCPG's to correspond with fall registration. CAREs money has been distributed. If a student did not receive funds, after completion of all requirements, it takes seven to ten business days for the student to receive monies. CAREs Act money will be distributed to students for summer.

Dr. Curry mentioned he has completed his online financial aid training, and due to COVID-19, is waiting on the dates for the face-to-face Financial Aid training to be offered.

G. Information Technology Systems

Andrei Yermakov provided the following report:

1. We are still working with Ellucian on converting Viatron records to Banner Document Management (BDM).
2. Ellucian Workflow Module is ready for the first workflow; we need to conduct final testing.
3. Business Office and Ellucian are working on analyzing the GURFEED table so that we can record Accounts Receivable transactions. Ellucian Team is performing analysis on how to archive historical Datatel/Colleague records.
4. We are working on installing a new Banner Security Module that will allow us to track security changes in Banner.
5. The Associated Student Body opt-out fee process is almost completed; it needs final testing. We experienced a major issue with CCCApply spam applications that exhausted our Microsoft licenses for students. We are developing a process to remove inactive student accounts.

H. Nursing

Dr. Abiodun Osanyinpeju provide the following report:

1. The final interview for the associate dean of nursing/program director was held on May 26, 2020. We are awaiting the report of the reference checks on the candidate.
2. Minor curriculum changes related to the alternative mode of instruction were submitted by Dr. Thomas (interim associate dean of nursing) and were approved by Dr. Schutte (Nursing Education Consultant) on behalf of BRN.
3. Our nursing classes are on track to concluding successfully at the end of the semester. Only one course (NURS 222) will extend into summer for the students to complete the clinical hours.
4. The ATI TEAS testing of the fall cohort for the nursing program was conducted successfully at the end of May 2020. A total of 35 applicants were tested.

4. Other items

Dr. Curry mentioned that these meetings will be scheduled through June 2021. The first Tuesday of each month at 2:30 p.m.

5. Next steps

No discussion

**Next scheduled meeting:
Tuesday, July 7, 2020 at 2:30 p.m. via Zoom**