



TRANSITION PLANNING TEAM MEETING NOTES

Facilitator: Keith Curry, President/CEO
Date: November 5, 2019

Recorder: Paula VanBrown
Location: Board Room

Vision

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement

Compton College is a welcoming environment where the diversity of our students is supported to pursue and attain academic and professional excellence. Compton College promotes solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for transfer, completion and lifelong learning.

Present:

Nelly Alvarado
Richette Bell
Rebekah Blonshine
Keith Cobb
Keith Curry

Paul Flor
Cesar Jimenez
Elizabeth Martinez
Heather Parnock

Barbara Perez
Rachelle Sasser
Nelson Shiota
Lauren Sosenko

1. Review minutes from October 1, 2019 meeting – Approved, with corrections

Student Services - line 3, **creating “Cranium Café”**

Financial Aid – line 3: high school coed, s/b “code”; line 5: Dream Act, s/b ‘Student loans’; line 6: delete “Financial”.

2. Compton CCD 2016-2021 Partnership Transition Plan

Dr. Curry said he needs everyone to update their section of the CCCD 2016-2021 Partnership Transition Plan.

Keith Cobb requested conciliation report from Banner; needs to reconcile report every month. Notepad report-Excel Report. Steve Haigler said he can’t process at this time. Mentioned COD reconciliation (Notepad) – reconcile to Banner. Steve Haigler suggested hiring a Financial Aid reconciliator. Keith Cobb is currently doing reconciliations. Keith Curry reported that signed PPA says auditors will come out n 2021. He directed Steve Haigler, Andrei Yermakov, and Keith Cobb to write Board Policies/Administrative Regulations for Financial Aid, COD, Banner and PeopleSoft interaction.

3. Banner Issues/Outstanding Items

The Transition Team discussed Banner Issues.

4. Areas of Focus

A. Admissions & Records:

Richette Bell reported that students still owe outstanding fees from the partnership with El Camino College. LaVetta Johnson can remove the hold through Colleague, however, El Camino College is still placing holds on Compton Students. Dr. Curry suggests sending an email to El Camino College every week to let them know who has paid, and they should then release their hold. El Camino College needs to figure-out how to reconcile their system. Dr. Curry said he will discuss this with Dr. Maloney.

Richette Bell reported they are doing testing on online system for ordering transcripts, and would like to resolve this by the end of this semester. Barbara Perez said she can create rosters with students' names only, no grades. Attendance on-line; if not done online, transfers to Banner.

Dr. Curry instructed Richette Bell to contact auditor and ask what is needed; what advice to give to faculty? Dr. Curry would like to have this information by the end of the week.

Richette Bell further reported the boxes are for pickup from El Camino College. Ready to open CCCApply for applications. Doesn't know what has happened to records from November 1 through November 6. Needs Production Committee to send recommendations to Dr. Curry. There is no threshold on student accounts. If fees are not paid, the student cannot register for the next semester.

B. Academic Affairs:

Dr. Atkinson-Alston reported she has talked with CTE students. Update on Articulation: Articulation website updated; internal information is not necessarily just for students. Dr. Curry suggested providing a link from Articulation to other areas for students. Heather Parnock and Cesar Jimenez are to work on this.

C. Student Services:

Cesar Jimenez reported that Dr. Blonshine has recruited 25 faculty for Early Alert to help bridge the gap.

Elizabeth Martinez reported El Camino College showed-up yesterday to pick up files, but they weren't ready; documents need to be scanned. working with Maxient; working on sending additional information for Comevo.

Dr. Alvarado – working on scripts with Comevo, putting a list together for next week. Some of Comevo' functions: displays a complete list of users who have entered the course; creates a usage spreadsheet from the raw data; displays which users have completed or not completed the course; shows how many users have been through a path choice via the section name, parent and path name.

Elizabeth Martinez said all Pathways Directors are needed to participate; needs status of CRM Early Alert. Cesar Jimenez said the faculty is excited, early alerts are a priority; progress reports are being sent out.

Dr. Curry mentioned that we do not have signed contracts for all high school students, therefore the FTES for these students cannot be counted. Dr. Curry will write-up issues, create a process and discuss with Board of Trustees. Discussed CAMS/contracts. CAMS meeting will be held on November 7, 2019; ties into dual enrollment.

Cesar Jimenez will offer on-line counseling,

D. Business Services:

Steve Haigler absent

E. Communications:

Heather Parnock – no report

G. Information Technology Services:

Andrei Yermakov reported the ITS Department is working on configuring the Automic application to be able to download the MIS reports and process the CCCApply file automatically. Continuing working on the OneCard terminals and the scanners deployment for Banner Document Management.

H. Police Services:

Chief Ramund Box reported

I. Nursing:

Dr. Curry reported that the Nursing Educational Consultant visited today; reviewed everything. Compton College needs to do mid-term report. Production Committee – schedule; Maya to put together a timeline. Dr. Abiodun Osanyinpeju, Dr. Blonshine, and Syria Purdom to provide list of book availability, and books that are currently in the library.

Other Items:

None discussed

**Next scheduled meeting:
Tuesday, November 5, 2019 at 2:30 p.m. in the District Boardroom**