



TRANSITION PLANNING TEAM MEETING NOTES

Facilitator: Keith Curry, President/CEO
Date: March 5, 2019

Recorder: Paula VanBrown
Location: Board Room

Vision

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement

Compton College is a welcoming environment where the diversity of our students is supported to pursue and attain academic and professional excellence. Compton College promotes solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for transfer, completion and lifelong learning.

Present:

Dr. Stephanie Atkinson-Alston
Richette Bell
Ramund Box
Dr. Keith Curry
Elizabeth Martinez
Dr. Wanda Morris

Heather Parnock
Dr. Abiodun Osanyinpeju
Rachelle Sasser
Mike Trevis
Andrei Yermakov

Participating by telephone:

Dr. Dena Maloney
Lillian Justice
Robin Diaz
Melissa Guess
Dr. Art Leible
Lisa Mednick-Takami
Dr. Dipte Patel
Ann O'Brien

1. Follow-up Items:

- A. AB1299 Implementation (discussed at the January 8, 2019 meeting)
Dr. Maloney mentioned they are reviewing BP1100 - Compton Community College District. Dr. Curry said Elizabeth Martinez should start meeting with her committee on AB1299, and Dr. Maloney said she would like for Ross Miyashiro to attend those meetings.
- B. Compton College Curriculum – Dr. Atkinson-Alston has been meeting regarding the curriculum. Currently concerned with Curriculum Analyst, Math & Physics items. She is working with the Chancellor's Office to finalize Certificates of Accomplishments but needs another letter with Compton's name; also needs clarification from *Alice*. Dr. Curry stated he will send the information to Alice when it is received from the Chancellor's Office. Approved letters have been sent to *Jean*.
- C. Compton College/El Camino College Data Sharing Agreement (discussed at the January 8, 2019 meeting) – Dr. Curry reported that he is still reviewing and will be finished by next week. He asked that posting be held off.

2. Transition Committee Updates:

- A. Admissions & Records:
Richette Bell – Reported they are testing CCCApply and yesterday identified how to correct errors. Phase I to be completed by March 11, 2019. Banner-all categories are to be covered with one letter, i.e. non-residents, high school students, etc. This looks like it will minimize the amount of work to be done. Richette Bell also reported that they have a contract from Credentials, \$1,000 generation rate each month for transcripts, \$3.00 fee charge per transcript.

This is the only vendor she has looked at so far, and has one other possible vendor – the National Clearing house.

Dr. Curry instructed her to put National Clearing House on board agenda along with Credentials. He recommends the contract should be for 3-5 years only.

Richette Bell said AB1299 needs articulation - evaluators, managers to participate. Dr. Curry asked her to provide a timeline. Ms. Bell reported she is working on a draft of a one-page residency form for students. Registration dated will start May 14, 2019 for summer, and May 28, 2019 for fall.

B. Academic Affairs:

Dr. Atkinson-Alston – Reported that PD Reporter is up and running; building maps in Program Mapper; and Banner is still working on course schedule.

Barbara Perez reported that she met with Nelson last week – in Argos some setups are already in existence. Summer schedule is in Banner, but can't do fall until schedule is approved.

Dr. Maloney asked if there is a timeline for the Veterans' schedule. Dr. Atkinson-Alston responded yes, in April

Heather Parnock commented that it needs to be completed by March 30, 2019. She will be meeting with Academic Affairs on Friday.

Dr. Curry asked if all Board Policies regarding calendars have been completed.

Dr. Atkinson-Alston responded that not all of them have been completed; there are still some items from Student Services missing.

Dr. Curry asked Heather Parnock to provide him with a checklist before the end of the day. All board policies should be complete.

C. Student Services:

Elizabeth Martinez reported that she is going forward with Maxient contract. Keenan & Associates have reviewed this contract, and it has been sent back to Maxient for revision.

D. Business Services:

Steve Haigler reported that he has to cleanup some items before transferring them. He met with reps from Simpler Systems, who will setup financial data, and is waiting for their reply. The Department of Education is not able to provide this service. He also has received a proposal from Bank Mobile, and is working with Credentials regarding parking

Dr. Curry reported the bookstore is ready; prices were adjusted last week, and they are much higher for Compton College than they are for El Camino College.

E. Communications:

Heather Parnock reported that she is working on the class schedule and catalog and also working with web developer to transfer data from ECC to Compton. Andrei Yermakov commented that the

plan is to go-live in mid-March 2019. Heather Parnock also reported she is working on the marketing plan, and working to promote release form.

F. Financial Aid:

Keith Cobb - absent

G. Information Technology Services:

Andrei Yermakov reported he is working with Banner on CRM Recruit. Will have training tomorrow on scanning documents. Also working on CCCApply, student email accounts. He is also moving forward with training for importing files. Dr. Leible stated that they are continuing with Singularity. Ross Miyashiro is still working on which files to destroy or scan. They have about 50 boxes to be shipped off-site for scanning,

H. Police Services:

Chief Ramund Box reported that he is working with Human Resources to hire additional officers. He has done lots of research on working with other law enforcement agencies until our systems are built, and has a mutual aid agreement with the Sheriff's Office.

Chief Mike Trevis reported that ECC has their own 911 emergency system. The State is no longer giving these emergency systems certifications. 911 calls will go to the local Police Department or to the Sheriff's Office. Dr. Curry asked about the pros and cons of using the Highway Patrol or Sheriff's Office. Chief Trevis said he prefers using the Sheriff's Office.

Chief Box said he will have more information to report in about two weeks. The Sheriff's Department and the Highway Patrol will provide quotes and infrastructure information. Chief Box also would prefer using the Sheriff's Department.

Dr. Curry said he needs this information within the next two weeks; also needs AT&T to be setup by June 7, 2019. Dr. Curry asked Chief Box to obtain information on Live Scan. Dr. Curry said he feels we do not need our own system and should use the Sheriff's Department or the Highway Patrol, and he would prefer using the Compton Sheriff's Department. Chief Trevis said obtaining our own system would be very costly in the long run, and asked if we can lease equipment. Chief Box will follow-up. Chief Box will be visiting the Sheriff on Wednesday, and will report back to Dr. Curry.

Dr. Curry said we still need a proposal – equipment, support, timeline, lease. Steve Haigler and Andrei Yermakov are to be included in this project.

I. Nursing:

Dr. Wanda Morris reported she is continuing to have both joint and separate meetings. Has made final changes to curriculum (3 minor course changes) and should be complete by next ECC and Compton meetings. There will be a BRN site visit in fall 2020. No specific guidelines have been given,

Dr. Curry said he will attend the Educational Licensing Committee on March 14, 2019 in Sacramento.

Dr. Morris reported the first two quarters the pass rate was 97%.

3. Other Items:

Dr. Curry reported a massive recruitment effort is starting. Tables and tablets will be provided for students to use for registration; about 1500 students have completed the Authorization and Consent to Release Educational Records.

**Next scheduled meeting:
Tuesday, April 2, 2019 at 2:30 p.m. in the District Boardroom**