

Substantive Change Application: *Change in Local Control*

Date of Inquiry: July 27, 2018

Anticipated Start Date: June 10, 2019

Name of Institution: Compton College

Address: 1111 East Artesia Boulevard, Compton, California, 90221

ALO Name: Dr. Stephanie Atkinson-Alston, Vice President of Academic Affairs

Phone: (310) 900-1600, Extension 2132

Email: satkinsonalston@elcamino.edu

Title of Application and Description of Proposal:

Compton College Petition for Change in Control: This Proposal details the conclusion of the partnership between El Camino College and Compton College effective June 10, 2019, when courses for the 2019-2020 school year will be offered under the authority of the Compton Community College District Board of Trustees.

Standard I: Mission, Academic Quality and Institutional Effectiveness, and Integrity

Briefly describe the change, including the planning process.

On June 7, 2017, Compton College received initial accreditation from the Accrediting Commission for Community and Junior Colleges (ACCJC). Prior to achieving initial accreditation, Compton College began preparations to operate under the authority of the Compton Community College District Board of Trustees as detailed in the [2017 Compton College Comprehensive Master Plan](#).

Describe how the change is consistent with the mission and goals of the institution.

Since 2006, the El Camino Community College District (ECCCD) and the Compton Community College District (CCCD) have been dedicated to achieving independent accreditation for the El Camino College Compton Center, now known as Compton College. The Compton College [mission statement](#) and [strategic goals](#) are consistent with this objective, centering on robust growth, student success, and community partnerships as the institution moves into fully independent status.

In accordance with Education Code sections 70902 and 72000, and as specified in California State [Assembly Bill 318](#), the El Camino College Board of Trustees has maintained and governing authority over Compton College since August 2006, providing educational and related support services to CCCD residents. In 2008, a new partnership agreement replaced the original [Memorandum of Understanding](#), and in 2013, the parties revised this agreement to outline a set of mutual understandings between the two districts relating to the operations of Compton College as the institution moves toward local governance under the CCCD.

What is the expected impact of this change? What benefits will result from this change?

The foremost impact is the establishment of an accredited college under the governing authority of the CCCD Board of Trustees within the boundaries of the Compton Community College District. The benefits of this change include a return to local governance and a renewed sense of ownership for local residents, with a fully accredited college in the District led by members of the local community.

Standard II: Student Learning Programs and Support Services

Describe the impact of this change on the programs, services, and activities which will support students.

This change will have some impact on the programs offered at Compton College due to the size and needs of the student population. While it is possible that some programs may not be carried over or will undergo revisions, all programs will be reviewed, using [program review](#), to ensure that services are aligned with student needs. The College will need to evaluate the need for the classes within programs and the programs themselves to make decisions that will positively impact students. Furthermore, current ECC curriculum will be adopted since this curriculum has already been articulated. Compton College has recently developed a curriculum committee that will begin reviewing courses within the next six months (4).

Student support services will largely remain the same, as there are myriad services available at this time. Once the transition is complete, these services will fall under the authority of Compton Community College District Board of Trustees. The two support services that will likely require the most change and support are Financial Aid and student enrollment. The College is working with the U.S. Department of Education to continue to offer financial aid assistance to students once the transition is complete.

Enrollment and registration services will also change as Compton College implements [Banner/Ellusian](#) as their new Enterprise Resource Planning system. Although this will require students to learn to navigate a new system for registration and to perform basic functions such as accessing grades, the College plans to offer assistance with the program to support students during registration and throughout their academic career at Compton College.

Description of any legal or compliance requirements regarding this change.

In order to see that these tasks and others related to the transition are completed, El Camino College and Compton College collaborate in a monthly Partnership Transition Committee. As evidenced in the [Partnership Transition Plan](#), once the ERP system has been fully implemented, the College will have to work to migrate students and their financial aid applications over to Compton College. At this time, the College's

Admissions and Records staff have established a workgroup to plan and implement tasks to make the transition for students as smooth as possible.

In addition, conversations regarding curriculum have commenced with the State Chancellor's Office, and Compton College has formed a Curriculum Committee. This committee works closely with Compton College administration to oversee the transfer of curriculum. The College has begun the process of renumbering courses and has been working with CurricuNet Meta for curriculum implementation and maintenance.

Financial Aid at Compton College is in the process of working with the State Chancellor's Office to establish the process that will allow Compton College to award financial aid disbursements and offer student loans to students. Once the ERP has been established, Financial Aid will work on completing the awarding process. Current discussions include working with the Department of Education to review steps required for Title IV participation and how to submit applications to participate in Cal Grant. As a vast majority of Compton College students are dependent on financial aid to attend school, streamlining the financial process is a considerable concern for the College. The Directors of Financial Aid at both Compton College and El Camino College are at work to develop an aggressive timeline to meet the eligibility requirements to serve students.

Standard III: Resources

Human Resources: Please describe the staffing plan to support this change.

After receiving initial accreditation in summer 2017, Compton College revised its [Human Resources Staffing Plan](#) to identify and prioritize the staffing and professional development changes required to thrive as a fully independent institution. This guiding document provides the framework to meet these requirements, including a detailed timeline for new administrative positions through 2022.

The *Human Resources Staffing Plan* is designed to support all college operations and optimize student success by integrating the Compton College Mission, Vision, Values, Goals and Objectives Statement; the [Compton College Technology Plan](#), and the [Compton College Staff Diversity and Equal Employment Opportunity Plan](#). The *Staffing Plan* investigates program trends, current staffing levels, and future staffing needs, in addition to providing recommendations for professional development, correlations to accreditation standards and upcoming steps.

In [July 2017, the CCCD Board of Trustees approved](#) the *Human Resources Staffing Plan*, and hiring of new positions commenced, including job announcements for a chief of police, director of financial aid, and director of community relations. In its 2017-2018 budget, the state of California allocated funding to the CCCD, via [SB85](#), to support new staffing needs as Compton College makes the transition to local governance.

Financial Resources: Impact on institutional finances, including a budget showing evidence those resources (including physical, technology and equipment, if appropriate) are available and committed to support the change.

This substantive change proposal has no impact on the institutional finances. Compton College has adequate financial resources that are sufficient to support and sustain student learning programs and services and improve institutional effectiveness. Compton College has created strategic objectives aligned with the mission and uses these strategic objectives to establish annual goals. In addition, long-term planning occurs via a five-year fiscal management plan, which helps maintain financial stability, while short-term planning and resource allocation provides for innovation. The [Compton Community College District budgets](#) for the past five years are available online

Standard IV: Leadership and Governance

What leadership and governance oversight exists to ensure the continued academic quality and institutional effectiveness is maintained and sustained through this transition?

In accordance with Education Code sections 70902 and 72000, the El Camino College Board of Trustees maintains, operates, and governs El Camino College and Compton College. In August 2006, the El Camino Community College District Board of Trustees approved a [memorandum of understanding](#) to provide educational and related support services to CCCD residents. In 2008, El Camino College and CCCD approved the [2008 partnership agreement](#) to replace the memorandum of understanding. In 2013, the parties revised the partnership agreement. In 2016, the [partnership agreement](#) was again revised. The partnership agreement provides a set of mutual understandings between the two districts as it relates to the operations of Compton College and the CCCD.

Since 2006, the CCCD has remained a legal entity, overseeing business and administrative activities including: accounting services; budget development and administration; financial, credit and debt management; payroll services; purchasing, receiving, and asset management; auxiliary services; risk management and insurance; management information services; facilities maintenance and operations; construction and other capital improvement projects; bond funds; human resources and labor relations; community and governmental relations, and all other business, legal, and administrative activities primarily relating to the management of CCCD. On March 21, 2017, the [governing authority](#) of the CCCD was returned to the Compton District Board of Trustees. The CCCD Board of Trustees are [elected](#) by the residents of CCCD.

The CCCD Board of Trustees, supervise the President/CEO of Compton College and Compton Community College District. Dr. Keith Curry, has been employed with the District since 2005. In addition, Compton Community College District senior management structure includes a Vice President of Academic Affairs, Vice President of Administrative Services, Vice President of Human Resources, and the Vice President of Student Services. Through the President/CEO and the Vice Presidents, Compton College

will continued to provide academic quality and institutional effectiveness as an institution under the authority of Compton Community College District.

Other: Describe the change of local control transition plan and related timelines.

The Compton College [Accreditation Steering Committee](#) was formed in 2011 to help lead the institution to full accreditation under the local control of the CCCD. In the summer of 2017, after gaining initial accreditation status, Compton College updated its [Process to Accreditation](#) document to outline the institution's initial steps toward regaining local control.

The [Partnership Transition Plan](#) presents a detailed timeline through 2021 with specific goals for various departments, including a list of personnel overseeing each area.

The campus community receives detailed updates on the status of the transition plan through the monthly series, [Message from the President/CEO](#).

Evidence:

Please include documentation that will help the Committee understand the process by which the change was developed, such as former and proposed mission and/or objectives, summary of discussions with campus constituents (Board of Trustees, Academic Senate, students, community members), strategic plans, financial plans, copies of Board minutes, as appropriate, copies of draft legal documents regarding changes of local control, copies of draft legal documents dealing with matters of facilities and other institutional property, as appropriate.

1. [Compton College 2017 Comprehensive Master Plan](#)
2. [Compton College Mission Statement and Strategic Initiatives](#)
3. [California State Assembly Bill 318 and Related Documents](#)
4. [Program Review Handbook](#)
5. Curriculum Handbook (link needed)
6. [ERP Call for Proposals](#)
7. [Compton College Human Resources Staffing Plan](#)
8. [CCCD Board Minutes from July 2017, Item 15.06: Approval of Compton College Human Resources Staffing Plan](#)
9. [California State Senate Bill 85](#)
10. [CCCD Financial Documents](#)
11. [Partnership Agreement, July 2008](#)
12. [Partnership Agreement, November 2016](#)
13. [Return of Local Control Documents](#)
14. [BP2100 – Board Elections](#)
15. [Compton College Accreditation Committee Minutes](#)

16. [Compton Community College District Budgets](#)
17. [“Process to Accreditation” Internal Document](#)
18. [CCCD/ECCD Partnership Transition Plan](#)
19. [Message from the President/CEO, Summer 2017](#)
20. [Message from the President/CEO, October 2017](#)
21. [Message from the President/CEO, November 2017](#)
22. [CCCD Annual Financial Report - 2017](#)