



El Camino College
Compton Center

Findings and Evidence for Standards



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Findings and Evidence for Standards

- ∞ Gatherings Evidence (Links)
- ∞ Writing the Topic Sentence
- ∞ Next Steps

Gatherings Evidence (Links)

☞ Getting in the right mind set to write the report

- Everything starts with evidence!
- What is good evidence?
- Use *original* sources

☞ The report must be evidence driven

- Short on narrative – we should give concise and direct responses
- Do not discuss process, unless the question asks for it
- Lots of links!
- Let the evidence speak

Gatherings Evidence (Links)

∞ In Your Standard Group:

- Review your submitted Assessment of Standards
- Review types of Evidence for your Standard from the Guide to Evaluating and Improving Institutions
- Review the questions asked on the Outline of Evidence

∞ Discuss evidence sources for every question/bullet point

∞ Write in the line that says “Link(s)” the evidence for each question/bullet

- Every bullet must have at least 1 piece of evidence to back up the response

Gatherings Evidence (Links)

Reporting Out

- Good sources of evidence should be shared!
- Each team, please share the documents or websites you will be using as sources in your portion of the Self-Evaluation Report
- Folks should “chime in” with alternative good quality sources of evidence as well

Break

∞ Let's Take a 10 Minute Break!

Writing the Topic Sentence

- ∞ The Visiting Team will use the Guide to Evaluating and Improving Institutions as a check list for our report
- ∞ In order to make our responses to each bullet point easy to stop, we must re-write each one as a topic sentence
- ∞ The visiting team will see our responses to the questions easily and our secondary editor will know we answered the questions thoroughly

Writing the Topic Sentence

∞ Example from El Camino College Institutional Self-Evaluation in Support of Reaffirmation of Accreditation – August 2014

- Standard IV.B.1.c. The governing board has ultimate responsibility for educational quality, legal matters, and financial integrity.

Descriptive Summary

The ultimate responsibility for educational quality, legal matters, and financial integrity is granted to the Board in Board Policy 2200...

- Topic Sentence simply restates the question and leads into the evidence (links)

Writing the Topic Sentence

In Your Standard Group:

- Review the questions and bullet points for your Standard
- Work as a team to rewrite the questions and bullet points on the line that says “Topic Sentence”
- Be sure to have the sentence lead into your evidence (links)
- Every question and bullet point must have a Topic Sentence

Break

☞ Let's Take another 10 Minute Break!

Next Steps

- ☞ **Evidence Outline is Due – November 20, 2015**
 - ☞ Before the Thanksgiving break
 - ☞ November 13, 2015 (Friday Meeting) we will discuss how to complete the concise narrative
- ☞ **Descriptive Narratives are Due - January 29, 2016**
- ☞ **Summary and Actionable Improvement Plans Due – February 26, 2016**
- ☞ **Completed Report Due – March 25, 2016**
- ☞ **Turn Document Over to Secondary Editor – April 2016**

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Questions?

Should you have any further questions...

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