



**Professional Development Committee Meeting Minutes**  
**March 13, 2018**  
**Time: 1:00-2:00 p.m.**  
**Location: Human Resources Conference Room**

**Vision**

Compton College will be the leading institution of student learning and success in higher education.

**Mission Statement**

Compton College is a welcoming environment where the diversity of our students is supported to pursue and attain academic and professional excellence. Compton College promotes solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for transfer, completion and lifelong learning.

**Meeting Participants**

Rachelle Sasser  
Syria Purdom  
Gayathri Manikandan  
Fazal Aasi

Judith Crozier  
Pham Hoa  
Wendy Wimberly  
Nikki Williams

Absent: Victor Kowalski, Alice Hawkins

**Minutes**

1. November 14th, 2017 meeting minutes were approved. Syria can post the November minutes online.
2. Conference Request: All 5 requests got approved
  - Ms. Colleen Edwards will be going to “American Association for Women in Community Colleges at Cerritos, CA on 5/11/18 (not to exceed \$200)
  - Mr. David McPatchell went to “National Institute on the Teaching of Psychology” at St. Pete Beach, FL from Jan 3- 6, 2018 requesting \$1623.61
  - Ms. Syria Purdom and Ms. Wendy Wimberly will be going to ACTLA 2018 Conference at San Diego, CA from 4/26/18 to 4/28/18 for approximately \$1100 and \$1000 respectively.
  - Mr. Miguel Ornelas will be attending ICTCM 2018 during 3/15/18 to 3/18/18 at Washington DC for approximately \$1200
  - Other requests submitted before this meeting was approved by Ms. Sasser.
  - Ms. Sasser will check with Business Office to see how much budget is left for this year.
  - Ms. Manikandan will add Ms. Hoa Pham to the Conference Reimbursement approval form.
3. Health and Lifestyle Expo:
  - Thursday April 26<sup>th</sup> from 11:00am to 1:00pm in student lounge. Due to the low attendance last year, we scheduled it only for 2 hours this year.
  - Waiting to hear from Mr. Michael for the vendor list.

- There will be free health screening for all the employees. Also there will be giveaways and raffle prizes.
  - Ms. Crozier will update the flyer.
4. 4CSD conference is in Claremont: Couldn't make it this time.
5. Suggestion cards:
- Dr. Aasi compiled the survey list from spring flex day and provided a copy to all.
  - Only 10 tenure faculties and 8 full-time staff participated.
  - Most of them wanting to have Interactive workshops.
  - Please review the survey results and bring your ideas for Fall 2018 flex activities to our next meeting.
6. Faculty/Staff PD:
- Faculty members decided to have Canvas "Quick and Dirty" workshop.
  - Staff members decided to have "MS Excel" workshop.
  - Ms. Sasser will check with Elana to fix the dates for these workshops during spring 2018.
7. Next Flex Tuesday Activity: "Working Shop" for getting hands on experience for flipping your class.
- It will be on March 27<sup>th</sup>, 2018 from 1 to 2pm and open to everyone.
  - Ms. Crozier will email the form for putting this event in the flex reporter to Ms. Williams.
  - Ms. Williams will create the flyer, email the filled form to Mr. Tuan Hua to have this event on the flex reporter.
  - We need to request to Ms. Gema Perez to create a sandbox for all the employees who registered for this workshop.
  - During the workshop, participants will be paired up to create their own flipped class.
8. Guided Pathways:
- Books are ready to be picked up from Dr. A's Office along with the bookmark that tells us the chapters to read before each meeting date.
  - So far we have 12 people signed up and expecting ASB students to participate as well.
  - Meeting dates are: 3/20, 4/17, and 5/15 from 1pm to 2pm at Student Success Center room 220
9. Omni OU update:
- Everyone need to make sure that their webpage is accessible meaning the links are working, etc.

Next meeting → Since the second Tuesday of the month being a spring break, our next meeting will be on Thursday, April 19th, 2018 from 1pm to 2pm at Human Resource office.

Enjoy your spring break everyone!!

**The Next Scheduled Meeting:  
May 8, 2018  
1-2 p.m. / Human Resources Conference Room**