



*Foundation for the Compton Community College District*

**FCCCD BOARD OF DIRECTORS MEETING**

Tuesday, April 13th, 2010

CCCD Board Room 5:30 P.M. – 7:00 P.M.

**MINUTES**

**Board Members in Attendance:** Ronald Gerhard, Sherri Franklin, Dr. Lawrence Cox, Dasol Mashaka, Rodney Murray, Dr. John Phalen, Dr. Ikaweba Bunting, and Dr. Nelly Rodriguez.

**Absent:** Mohammad H. Khalilzadeh, James E. Castillo, Martin Vargas and Tony Williams.

**Guests in Attendance:** Julia Sylva, Legal Counsel; and Kimberly Baker, Admin. Assist. for the Foundation.

**Call to Order**

In the absence of the President and Vice-president, the Treasurer, Mr. Ronald Gerhard, called the meeting to order at 5:35 P.M.

**Approval of Minutes**

A motion was made and seconded to approve the Minutes for the February 9th meeting with Board member Sherri Franklin abstaining.

**Review Agenda**

Treasurer, Mr. Ronald Gerhard, reviewed the agenda items and facilitated the discussion.

**Financial Report**

Treasurer Ronald Gerhard distributed the Financial Report to members. A presentation of the report was followed by a brief discussion and a motion to approve the report. The motion was carried unanimously.

**Director's Report** – Mr. Pazos made a written report available and began his presentation by reviewing the proposed 2009-2010 Budget. The importance of a budget that shows a balance between services rendered and administrative cost was highlighted as an extremely important goal in creating an effective Foundation. Fundraising objectives were addressed with special emphasis on the Title V Endowment match opportunity. The recommendation to use available funding to create the permanent endowment before the end of the fiscal year was presented as a key goal for this fiscal year. In addition, the need to expand areas of support beyond scholarships was addressed if goals were to be reached. A motion to approve the budget was second and carried unanimously.

An update on the bookkeeper search was presented along with a copy of the resume and a proposed agreement. After reviewing several resumes, Treasurer, Ron Gerhard, and the director selected Mary Archibald, CPA, who has been specializing in non-profits for over 20 years and is familiar with college foundations. Her services include preparing and



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filing the 990s and monthly reconciliations until June 30<sup>th</sup>, 2010. The monthly fee is \$400 which does not include a fee of \$800-\$1000 for completing and filing the 990s. After a brief discussion a motion to enter into an agreement for conducting the bookkeeping services and filing the 990s was second and unanimously approved.

Mr. Pazos reminded the Board of the April 25<sup>th</sup> fundraising event for the Athletics Department. Dr. Cox proposed that each of the Board members present contribute \$100 in order to become a Silver Sponsor at \$1,000. After a brief discussion, the Board conceded. Additional silent auction contributions were made by Sherri Franklin and Julia Silva.

Information on the scholarships and their presentation during the Academic Awards Tea, May 16<sup>th</sup>, was presented as an additional opportunity to recognize contributions made by donors. This includes Mrs. Spiecker, Marty Vargas, and Tony Williams representing Southern California Edison. A table will be available for Foundation members and their guest. A detailed report of the scholarships and students receiving them will be available as soon as Student Services generates it.

Mr. Pazos presented a "Draft proposal for areas of support based on our mission." The document represented a strategy for the Foundation to expand into new areas of support and also manage funding requests. After extensive discussion, a motion to have the Executive Committee and the Executive Director incorporate Board recommendations was second and unanimously approved.

**Compton Community College District Report**

Dr. Cox invited the Board members to the next District Board Meeting on April 20<sup>th</sup> at 6:00 PM in order to be introduced and recognized formally.

**Committee Reports**

**Executive Committee** – Mr. Gerhard informed the Board of the resignation of Elizabeth Martinez and welcomed Ms. Sherri Franklin to her first Board meeting.

**Board Development Committee** – Mr. Mashaka reported on the progress being made by the committee with a handout on the current board composition. A discussion on the merits of board selection and possible models from other colleges followed with diversity being the key issue.

**New Business**

Dr. Rodriguez asked if retention of the Spiecker Scholarship fund can be consider a fulfillment of her 2009-10 dues. The matter was referred to the Executive committee.

**The meeting was adjourned at 7:10 P.M.**