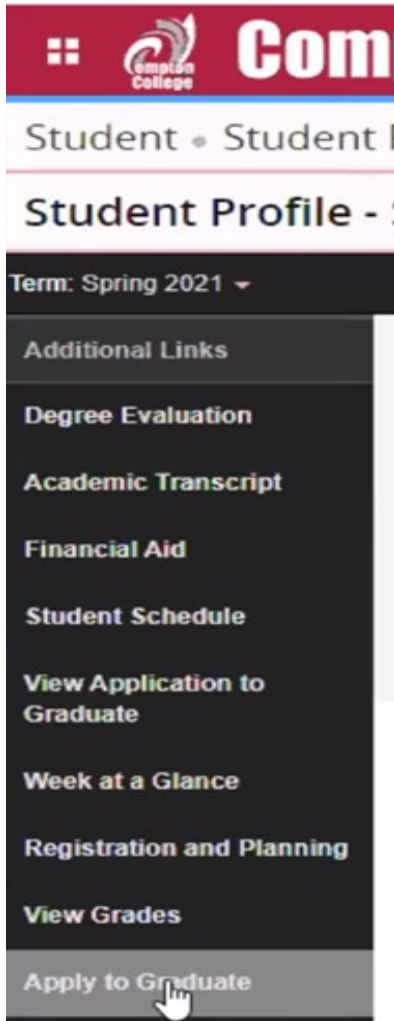


# Online Graduation Application Instructions




## STEP 1:

- ⇒ Log into the MyCompton student portal and click the Student Services tile.
- ⇒ On your student profile page, under 'Additional Links,' scroll down until you see the **Apply to Graduate** link.
- ⇒ Click the link to begin the Graduation Application.



## STEP 2:

- ⇒ Select the **Term**



# Compton College

Student • Graduation Application

## Curriculum Selection

Term \*

Spring 2021

Current Program


Associate in Arts Transfer

Level	Program	Major
Undergraduate	AAT in Psychology for Transfer	Psychology for Transfer

Continue

**STEP 3:**

- ⇒ The eligible degrees and/or certificates that you've added to your record will be visible for you to choose from.
- ⇒ You may only submit one graduation application at a time.
- ⇒ You can change or add additional majors.
- ⇒ To change or add a major submit a [Change of Major](#) form to Admissions and Records at: [admissions@compton.edu](mailto:admissions@compton.edu)



# Compton College

Student • Graduation Application

## Graduation Date Selection

Current Program

Associate in Arts Transfer

Graduation Ceremony Attendance

Graduation Date \*

Select

Date: 06/11/2021 Term: Spring 2021 Year: 2020-2021

Back Continue

**STEP 4:**

- ⇒ Select the **Graduation Date**

## Graduation Date Selection

## Current Program

Associate in Arts Transfer

## Graduation Ceremony Attendance

## Graduation Date \*

Date: 06/11/2021 Term: Spring 2021 Year: 2020-2021

## Will you attend the ceremony?



Yes



No



Undecided

Back

Continue

**STEP 5:**

⇒ Indicate if you plan to participate in the graduation ceremony.

Note: The Spring 2021 Commencement Ceremony will be held virtually on June 11, 2021.

## STEP 6:

- ⇒ Select the **Name for your Diploma**
- ⇒ You will only be able to change or add your Middle Name or Initial, and add a Last Name Suffix like JR., SR, III, etc.
- ⇒ To change your First or Last name, you must submit a [Change of Name Form](#) to Admissions and Records at [admissions@compton.edu](mailto:admissions@compton.edu). **Official documentation is required to change your name.**

College
Student • Graduation Application

### Diploma Name Selection

**Current Program**  
Associate in Arts Transfer

**i** Enter the name to be printed on your diploma. Use "One of your Names" to select or change the name to be printed on your diploma. If a current diploma name exists, you may keep it by selecting "Keep Diploma Name."

**Name**  
[REDACTED]

Select a Name for your Diploma \*

Select
▼

Back
Continue

**Middle Name**

**Last Name Prefix**

**Last Name**


**Suffix**

## Diploma Mailing Address Selection

## Current Program

Associate in Arts Transfer

## Mailing Address For Diploma

 Please select State (Province) and Zip (Postal Code) or select Nation to proceed.

## One of your Addresses \*

Select 

Back

Continue

**STEP 7:**

- ⇒ Select or update the **mailing address** to be used for mailing your diploma.
- ⇒ If a new address is added here, it **WILL NOT be used as your official or permanent address**. This address will only be used for mailing your diploma.

**Step 8:** Final Review of Graduation Application. If everything is accurate, press **Submit Request**.

⇒ To submit another graduation application, go back to the *Apply to Graduate* link in your Student Profile.

The screenshot displays the 'Student • Graduation Application' page on the Compton College website. The page is divided into several sections for data entry:

- Personal Information:** Fields for 'Diploma Name', 'First Name', 'Middle Name', and 'Last Name' are shown with redacted text.
- Diploma Mailing Address:** Fields for 'Street', 'City' (Long Beach), 'State or Province' (California), and 'Zip or Postal Code' are shown with redacted text.
- Nation:** The field is filled with 'United States of America'.
- Curriculum:** Fields for 'Current Program' (Associate in Arts Transfer), 'Level' (Undergraduate), 'Program' (AAT in Psychology for Transfer), and 'Major' (Psychology for Transfer) are filled out.

At the bottom of the form, there are two buttons: 'Back' and 'Submit Request'. A large red arrow points directly to the 'Submit Request' button.

**STEP 9:** Check the Status of Your Graduation Application

⇒ You may check the status of your application by clicking on the **View Application to Graduate** link.

Compton College

Student • Student

Student Profile -

Term: Spring 2021 ▾

Additional Links

Degree Evaluation

Academic Transcript

Financial Aid

Student Schedule

**View Application to Graduate**

Standing: Good Standing, as of F...		Overall
Matriculated Term:	Not Provided	
Last Term Attended:	Fall 2020	
Leave of Absence:	Not Provided	
<b>Graduation Information</b>		
Graduation Applications:	None	