



Academic Senate Agenda

Facilitator: Dr. Minodora Moldoveanu, President

Recorder: Noemi Monterroso, Secretary

Date: November 16, 2023

Time: 2:00-3:30 p.m.

Location: **In Person – Board Room**

Vision:

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement:

Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

25 Voting Members

- Blake, Eckko
- Elfarissi, Hassan
- Ekimyan, Roza
- Hobbs, Charles
- Johnson, Susan
- Lopez, Karina
- Lopez, Nathan
- Martinez, Jose
- Martinez, Victoria
- Maruri, Carlos
- Mills, Jesse

- Moldoveanu, Minodora
- Monterroso, Noemi
- Moore, Sean
- Morales, Janette
- Schwitkis, Kent
- Tavaréz, Juan
- Thomas, Shirley
- Valdry, Andree
- Van Overbeck, Michael
- Villalobos, Jose
- West, Pamela
- Woodward, Valerie

Joanna Wyatt

Ex-Officio Voting Members

- Conn, Brad-DEFC
- Moore, Sean-Curric. Chair
- Morales, Janette-Un. Pres.

Guests

- Berger, Sheri-VP Ac. Aff.

Senators

- Barrag
- Ekimy
- Ellis, S
- Estrada
- Corona
- Hobbs
- Kahn,
- Madric
- Mason
- Martin
- Martin

Agenda

Public comments will be allowed during the discussion portion of each agenda item whether they are direct, indirect, oral, written, or otherwise, and will be limited to 3 minutes per person.

1. Call to Order

2. Approval of Agenda

3. Review and Approval of Minutes from November 2nd, 2023

4. Reports

- a. President's Report
- b. Associated Student Government (ASG) Report
- c. Vice President's Report
- d. Accreditation Faculty Coordinator Report
- e. Academic Affairs Report
- f. Curriculum Report
- g. Distance Education Faculty Coordinator (DEFC) Report
- h. Faculty Development Committee Report
- i. Enrollment Committee Report
- j. Open Educational Resources (OER) Committee Report
- k. LGBTQ+ Committee Report
- l. First Year Experience (FYE) Committee Report
- m. Student Learning Outcomes (SLO) Coordinator Report

5. Presentations

- a. Black and Men of Color Success
- b. Students Who Drop & Students on Probation
- c. Retention and Persistence Plan

6. Consent Items

7. Unfinished Business

8. New Business

- a. BP/AR 4231 – Grade Change

9. Discussion Items

- a. Dual Enrollment – Overburdened Students & Academic Renewal
- b. Ideas of Issues to Tackle as a Senate

10. Informational Items

- a. Dr. Curry's Response to Decisions Made by the Senate During the May 18th and June 1st Meetings
- b. Dr. Curry's Responses to Decisions Made by the Senate During the Sept. 21st and Oct. 5th Meetings
- c. Committee Vacancies
 - Curriculum Committee: 1 BIST Faculty, 1 HEPS, 1 -STEM, 1 Counselor, 1 Student Rep – High Priority – Meets 2nd & 4th Tuesday of the month 2-3:30 pm – in person
 - Enrollment Committee – 1 Faculty Co-Chair – Meets 4th Tuesday of the month 12-1 pm on zoom
 - Faculty Development Committee Members: Meeting 3rd Tue of month 1-2 pm - need faculty from BIST, STEM, Counseling

FYE Taskforce – 1 Faculty Co-Chair – Meetings 3rd Friday of the month from 9:30-10:30am via zoom

Equitable Approaches to Community Safety and Health Taskforce – need several faculty

DEAC - Student Rep, HEPS, Adjunct Faculty Rep

Calendar Committee - needs several faculty

Student Success Committee - 1 faculty; meets every 3rd Thursday 1:00 p.m. -2:00 p.m.

PLEC - 1 faculty - meets 2nd Friday at 11:00 a.m. via Zoom

11. Future Agenda Items

12. Public Comment

13. Adjournment

Next Scheduled Meeting: December 7, 2023

COMPTON COLLEGE ACADEMIC SENATE MEETING DATES AND LOCATIONS (1st & 3rd Thursday)

<u>FALL 2023</u>	<u>LOCATION</u>	<u>SPRING 2024</u>	<u>LOCATION</u>
September 7	Board Room	February 22	Board Room
September 21	Board Room	March 7	Board Room
October 5	Board Room	March 21	Board Room
October 19	Board Room	April 4	Board Room
November 2	Board Room	April 18	Board Room
November 16	Board Room	May 2	Board Room
December 7	Board Room	May 16	Board Room

Per the *Brown Act*, all votes must be recorded by name. Only Nos and Abstentions will be recorded by name in the minutes. If a senator was signed in to the meeting and did not vote No/Abstain, their vote will be assumed to be a Yes.

CCC Academic Senate Roster 2023-2024 (26 Voting Members)

Officers:

President/Chairperson	Minodora Moldoveanu (22-24)
Vice President/Pres. Elect	Sean Moore (23-24)
Secretary/Secretary	Noemi Monterroso (22-24)

Members:

Fine Arts, Communication and Humanities (5)

Charles Hobbs (21-24)
 Juan Tavarez (23-26)
 Susan Johnson (23-26)
 Andree Valdry (23-26)
 Valerie Woodward (20-24)

Counseling (5)

Eckko Blake (23-26)
 Vacant (23-26)
 Carlos Maruri (21-24)
 Noemi Monterroso (21-24)
 Karina Lopez (23-26)

Social Sciences (3)

Nathan Lopez (23-26)
 Jesse Mills (21-24)
 Pam West (23-26)

Business and Industrial Studies (3)

Vacancy (21-24)
 Sean Moore (23-26)
 Michael Van Overbeck (23-26)

Science, Technology, Engineering and Mathematics (5)

Hassan Elfarissi (23-26)
 Jose Martinez (23-26)
 Kent Schwitkis (23-26)
 Jose Villalobos (23-26)
 Vacancy (22-25)

Health and Public Services (3)

Vacancy (23-26)
 Shirley Thomas (21-24)
 Roza Ekimyan (23-26)

Adjunct Faculty (2)

Joanna Wyatt (22-25)
 Victoria Martinez (23-26)

Ex Officio Voting Members

Janette Morales – Union President (23-25)
 Sean Moore – Curriculum Chair (22-24)

Corina Diaz – Faculty Development Committee Chair (22-24)
Brad Conn – Distance Education Faculty Coordinator (22-24)



Academic Senate Minutes

Facilitator: Dr. Minodora Moldoveanu, President

Recorder: Noemi Monterroso, Secretary

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- Diaz, Corina-FDC Chair

Guests

- Berger, Sheri-VP Ac. Aff.

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1. Call to Order at 2:03pm

2. Approval of Agenda

- **Brad C. motioned to approve agenda. Jesse M. seconded. Approved**

3. Review and Approval of Minutes from October 19th, 2023

- **Valerie W. motioned to approve minutes. Susan J. seconded. Approved**

4. Reports

a. President's Report – Minodora Moldoveanu

- Current Compton College mascot will be retiring at the end of year
- Minodora was a judge for the Halloween decoration and costume contest; winner(s) will be announced soon
- Thank you to Nathan L., David C., and Richard F. for putting together events to celebrate Dia de Los Muertos
- Sean M., Minodora M., Vanessa M., and Mayela R. met to discuss Game Design program. Will meet with CIS and Michael V. to discuss next steps
- Taste of Thanksgiving will be on Nov. 14th
- Sean and Minodora will attend Plenary in a few weeks
- Next Senate meeting will have 3 presentations

b. Associated Student Government (ASG) Report

c. Vice President's Report – Sean Moore

- Reviewed BP and AR Flow Chart updates— Updated BP and AR handout provided to attendees
- During the last e-board meeting, we discussed the Work Experience Education AR being placed on hold until repeatability is added to Title 5. There is now a CCLC template available to reference as we move forward
- Consultative Council Monday meeting was cancelled
- Regarding AR and BP 4231 – Grade Change: Nathan, Carlos, and Sean are scheduled to meet on 11-6-23

d. Accreditation Faculty Coordinator Report – Sheri Berger

- Received communication from accrediting team chair, they are nearly wrapping up core inquiries (hopefully we will have them next week)

e. Academic Affairs Report – Sheri Berger

- **AB1111 Common Course Numbering:** In legislation, they were required to form a group to provide implementation recommendations. Implementation deadline is July 1, 2024. Group will finalize report on implementation guidelines by December 2024. If there are any concerns regarding draft report talk to Sean or Sheri so they can voice concerns to groups. AB1111 would require common course number (taxonomy) across all CCCs for similar course. This also means they will all need to have the same amount of units, course description, prerequisites, topics, and SLO and Outcomes.
- <https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/Educational-Services-and-Support/common-course-numbering-project>

f. Curriculum Report – Sean Moore

- Friendly reminder, we only have two CCC meetings remaining this year. Please provide a gentle reminder to our colleagues during division meetings. If anyone needs assistance with requested changes please let Sean know
- Two new programs were approved in the last CCC meeting: Communication Studies 2.0 AA-T and Social Media – Certificate of Achievement. Thank you Minodora and Jared
- Special thank you to Professor Nathan Lopez for launching the LGBTQ Studies Degree Program. Requested changes are being addressed
- Regarding the game design program: Mayela, Vanessa, Minodora, and Sean met on Tuesday, 10-31-23. They need feedback from the CIS faculty and Machine Tool Technology to make an informed decision on how to best proceed. They decided to have a second meeting and Doodle Poll was sent
- Sean attended the ASCCC Area C meeting last Friday, 10-27-23. Sean recommended the divisions discuss the resolutions and provide feedback on how to vote on specific resolutions when attending plenary on 11-17-23. Guidance on Implementation of DEIA Evaluation and Tenure Review Regulations memorandum was discussed and the importance of sharing the information with union and AS leaders. As a result, Sean shared the information with AS and union presidents that day. Additionally, Sean shared the resolutions link and information regarding potential updates to the CCCC disciplines list with our AS President. It is important to note, there are two proposed revisions in Art and Nursing, as well as one new discipline in AI. We need to keep this in mind as we move forward with designing our AI program
- In the next CCC agenda email, Sean can add the CCCC AB 1111 website link, information regarding Guidance on Implementation of DEIA Evaluation and Tenure Review Regulations memorandum, and a PPT of potential updates to the CCCC disciplines list
- Thank you to all faculty and the CCC team for their contributions and hard work on our college's curriculum. Thank you to our Academic Senate senators for their ongoing support with curriculum approval processes
- g. Distance Education Faculty Coordinator (DEFC) Report – Brad Conn
 - CVC has reported that we have 133 students that are taking courses at Compton College
 - DEAC will review/approve edits to AR4105 during 11/28/23 meeting. DEAC will also revise handbook and clarify next steps for DE recertification
 - Funds were approved for 20 faculty to take Online Teaching and Design (OTD) course at no cost and, if eligible, receive \$500 stipend
 - Full-time faculty not DE certified – free class and \$500 stipend
 - Part-time faculty not DE certified – free class and \$500 stipend
 - Full/Part time faculty DE certified – free class but no stipend
 - Instructional Designer position with 40% release time is still open
- h. Faculty Development Committee Report
- i. Enrollment Committee Report
- j. Open Educational Resources (OER) Committee Report – Nathan Lopez
 - Held OER PD session a few weeks ago and plans to have another PD session in Spring 2024
 - Faculty that are using OER should inform the bookstore they are using OER. They should also let their division coordinator know so that they can include that information in Banner. It's important for bookstore and SRC students that faculty report if they are using OER for their courses. SRC student do not have access to books if the information is not in bookstore
- k. LGBTQ+ Committee Report
- l. First Year Experience (FYE) Committee Report

m. Student Learning Outcomes (SLO) Coordinator Report

5. Consent Items

- **Jose V. motioned to approve the Consent Agenda Items. Kent S. seconded. Approved**
- a. Standard Course Review: Distance Education; Remove prerequisites: ENGL 101H - Honors Reading and Composition.
- b. Standard Course Review; distance education; no proposed changes: FILM 234 - Camera and Lighting.
- c. New Programs: Communication Studies 2.0 AA-T; and Social Media - Certificate of Achievement.

6. Unfinished Business

- a. Statement of Opposition to the All African Diaspora Education Summit (AADES)
 - **Brad C. motioned to open discussion on item 6a. Jose V. seconded**
 - Originator of statement recommended we revise statement to provide disclaimer and safety travel guidelines for all faculty instead
 - **Nathan L. motioned to remove item 6a from agenda. Victoria M. seconded. Approved**
 - The Statement of Opposition to AADES has been removed from the agenda and a new statement with disclaimer and safety travel guidelines will be brought to Senate when it is written
- b. Adoption of Simple Syllabus as the eSyllabus at Compton College Recommendation
 - **Susan J. motioned to open discussion on item 6b. Roza E. seconded**
 - Concern in HEPS is that not all faculty use Canvas
 - Simple Syllabus is not part of Canvas, it is it's own webpage so all faculty will be able to use even if they don't use Canvas for their course
 - **Kent S. motioned to approve item 6b. Valerie W. seconded. Approved**

7. New Business

- a. Hiring Prioritization of Faculty Positions
 - **Charles H. motioned to open discussion on item 7a. Carlos M seconded**
 - **Jesse M. motioned to approve Hiring Prioritization of Faculty Positions. Nathan L. seconded. Approved**
- b. Faculty Development Committee Handbook Edits
 - **Brad C. motioned to open discussion on item 7b. Carlos M. seconded**
 - Main edits are to remove FDC chair as Senate ex-officio voting member due to no release time for position
 - All Senate subcommittee chairs and Union president are ex-officio Senate voting members but many have their own release time that allow them to attend Senate meetings. FDC chair has no release time
 - If approved, this will require an edit in Senate constitution
 - **Kent S. motioned to approve item 7b. Sean M. seconded. Approved**
- c. FDC Chair Removal as Ex-Officio Voting Member from Senate
 - **Kent S. motioned to approve the removal of FDC chair as a Senate ex-officio voting member. Sean M. seconded. Approved**

8. Discussion Items

- a. Recommendation for Adoption of the Remind App or Suitable Alternative
 - **Sean M. motioned to open discussion on item 8a. Carlos M. seconded**
 - Survey results showed that 66% of faculty respondents use some type of texting service to communicate with students. This might warrant the college adopting a service that the entire college can use to text students without using personal phone numbers
 - Remind app has been useful for multiple faculty. Does not require faculty nor students to share personal phone number. Difficulty is that participants have to download app onto phone (might restrict access to some students)
 - **Brad C. motioned to close discussion on item 8a. Charles H. seconded**

- b. Develop a Recommendation on How to Improve SLO Completion Rates
 - **Jesse M. motioned to open discussion on item 8b. Susan J. seconded**
 - E-Lumen should make it easier for faculty to submit SLOs, there hasn't been enough time to run report and look at completion rate data
 - Recommendations:
 - SLO Coordinator should sit down with Deans and Chairs to provide list of missing SLOs. Deans and Chairs have to hold faculty accountable. Sit down with faculty and do it with them (it is a fast process in e-lumen but some faculty are just not doing it)
 - Host more SLO training/open labs; these were useful in the past. It's also worked for Program Review and Curriculum
 - **Sean M. motioned to close discussion on item 8b. Roza E. seconded**

- c. Developing a Student-Centered Student Grievance Process
 - **Brad C. motioned to open discussion on item 8c. Pamela W. seconded**
 - Recommendation: Create small taskforce to review current policy and see if we can make positive changes to make it more student friendly. AR 5530, last updated April 2021
 - Recommendation: Senate should be provided a presentation by Student Development to review current process
 - **Jesse M. motioned to close discussion on item 8c. Sean M. seconded**

- d. Co-Teaching Off-Site Courses
 - **Hassan E. motioned to open discussion on item 8d. Michael V. seconded**
 - Faculty that co-taught shared experiences (pros and cons) and how it could look like in off-site courses
 - Recommendation is not to start co-teaching in off-site courses, but to:
 - Have classroom management PD, especially for faculty teaching off-site courses
 - Develop Community of Practice
 - High School counselor or staff should be in dual enrollment courses to do the classroom management
 - Revisit dual enrollment curriculum, specifically for Compton Early College where students are taking both AP and college course at same time
 - **Jesse M. motioned to close discussion on item 8d. Carlos M. seconded**

- e. Brainstorm Ideas of Teaching and Learning Plans: Dual Enrollment Community of Practice, Emphasis on Skills vs. Degrees – How do we ensure our programs remain relevant in the job market?
 - **Jesse M. motioned to open discussion on item 8e. Carlos M. seconded**

- There were a few Teaching and Learning Plans that were approved and a couple more that are still in review. If there are additional ideas, let Minodora know
 - **Jesse M. motioned to close discussion on item 8e. Carlos M. seconded**
- f. California's Chancellor's Office Vision 2030 <https://www.cccco.edu/About-Us/Vision-2030>
- **Pamella W. motioned to open discussion on item 8f. Carlos M. seconded**
 - **Nathan L. motioned to close discussion on item 8f. Carlos M. seconded**
- g. Brainstorm Enrollment Strategies
- **Carlos M. motioned to open discussion on item 8g. Jesse M. seconded**
 - Recommendations:
 - Drop off flyers to local businesses
 - Window decals for local businesses
 - Mailers to local residents
 - Table in high traffic areas (in community)
 - Make Outreach office and efforts more visible
 - **Carlos M. motioned to close discussion on item 8g. Nathan L. seconded**
- h. Ideas of Issues to Tackle as a Senate
- **Kent S. motioned to open discussion on item 8h. Jesse M. seconded**
 - Recommendations:
 - Chairs in faculty offices and collapsible dinner trays/tables
 - Name plaques for faculty offices
 - Add Bulletin Boards in IB1
 - Flyer holders for doors in IB1
 - Plan an Academic Senate Retreat
 - **Jesse M. motioned to close discussion on item 8h. Roza E. seconded**
- **Meeting adjourned at 3:32pm**

9. Informational Items

- a. Student Equity and Achievement (SEA) BOT Presentation
- b. Committee Vacancies
 - Curriculum Committee: 1 BIST Faculty, 1 HEPS, 1 -STEM, 1 Counselor, 1 Student Rep – High Priority – Meets 2nd & 4th Tuesday of the month 2-3:30 pm – in person
 - Enrollment Committee – 1 Faculty Co-Chair – Meets 4th Tuesday of the month 12-1 pm on zoom
 - Faculty Development Committee Members: Meeting 3rd Tue of month 1-2 pm - need faculty from BIST, STEM, Counseling
 - FYE Taskforce – 1 Faculty Co-Chair – Meetings 3rd Friday of the month from 9:30-10:30am via zoom
 - Equitable Approaches to Community Safety and Health Taskforce – need several faculty
 - DEAC - Student Rep, HEPS, Adjunct Faculty Rep
 - Calendar Committee - needs several faculty
 - Student Success Committee - 1 faculty; meets every 3rd Thursday 1:00 p.m. -2:00 p.m.
 - PLEC - 1 faculty - meets 2nd Friday at 11:00 a.m. via Zoom
- c. ASCCC [Fall 2023 Resolutions](#) for Discussion During Division Meetings October 27, 2023.

10. Future Agenda Items

- a. Black and Males of Color Support Activities Update

11. Public Comment

12. Adjournment at 3:32pm

Next Scheduled Meeting: November 16, 2023

Compton College Retention and Persistence Plan

November 7, 2023

Purpose:

Coordinate and measure enrollment and student success in terms of persistence and retention.

- The retention rate is the percentage of students who remain enrolled through the end of a course out of all students enrolled in a given term; it is the percentage of students who did not drop late or withdraw from the course.
- Persistence is defined from term to term, for example fall to spring persistence or fall to fall persistence. That is, the number of students from one term returning/registering in another term.

Introduction/Summary:

	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024 Institutional-Set Goal
Retention* (Primary Terms)	81%	82%	87%	83%	83%	82%	In Development
Fall to Spring Persistence** (All Students)	54%	54%	58%	55%	55%		60%
Fall to Fall Persistence*** (Full-Time Students)	90%	65%	61%	47%	60%		66%

*Data Source: [CCCO Data Mart](#)

**Data Source: [Student Success Metrics Dashboard](#)

***Data Source: MIS/IE Office

Completion by Design: Progress

Associated College Plans:

- [Enrollment Management](#)
- [Adult Strategic Enrollment Management Plan](#)
- [BMCS Program Initiative](#)
- [Student Equity](#)
- [Tri-City Adult Education Consortium Annual Plan](#)

Student Target Groups:

- Currently enrolled students:
 - Students on probation
 - Undecided
 - 45+ credits
 - Students aged 20+
 - Student-Parents
 - Students who are employed full-time (35+ hours/week)
 - Promise Program students

Plan-Related Goals:

Goal 2 (Adult SEM): Increase Adult Student Fall-to-Spring Persistence to 2,137 by 2024-2025

Academic Year	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Persistence*	2,149/3,757	1,654/2,970	1,338/2,536	1,376/2,402	In Progress

*Data Source: Argos/IE Office (includes awards completers)

Goal 1 (Student Equity Plan) - Increase the number of Males of Color persisting from term-to-term by a minimum of 15 percentage points

Academic Year	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Persistence*	61.8%	61.4%	67.9%	69.3%	In Progress

*Data Source: Argos/IE Office (includes awards completers)

Goal 3 (Student Equity Plan) - Increase the number of Black and African American students with targeted academic and personal support to promote successful course completion and persistence to the next term

Academic Year	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Persistence*	66.4%	52.9%	55.4%	62.3%	In Progress
Success Rate**	54.7%	62.1%	60.4%	57.1%	In Progress

*Data Source: Argos/IE Office (includes awards completers)

**Data Source: CCCCO Data Mart (Primary Terms)

Goal 1 (BMCS Program) - Increase term-to-term persistence % of students that attend events that enroll in a subsequent term v. comparison group*

Fall Term	2022-2023	2023-2024
Persistence** (BMCS Participants)	90% (18/20)	
Persistence** (Comparison Group)	61.9% (584/943)	

*Comparison Group: Black/African American students not attending BMCS events

**Data Source: Argos/IE Office (includes award completers)

Goal 2 (BMCS Program) - Persistence, successful course completion, transfer, and degree completion of Black and Male Students of Color will all increase by 10% by 2024-25

Academic Year	2022-2023	2023-2024
Persistence*	69.3%	
Success Rate	59.0%	
Transfer**	NSC Report Pending	
Degree Completion	27 students	

*Data Source: Argos/IE Office (includes award completers)

**Data Source: National Student Clearinghouse

Commented [NJ1]: @Amar Williams I have added this most recent draft to the succession planning folder for @Keith Curry to review. I have asked @Cesar De Jesus Jimenez to chair the outreach meetings on Monday. The final plan is going to academic senate on the 16th of November and needs to be in the packet by Nov. 10th.

Current Retention Activities

23/24 Priority	Plan	Activity	Department Responsible	Lead	Status
1	Adult SEM – Fall 2023 deadline	Create a schedule that reflects the adult learner class and schedule needs (ex. Accelerated College Education (ACE) program)	Academic Affairs	Dean of Student Success and Deans of Student Learning	In Progress
2	Adult SEM – Fall 2023 deadline	Explore how the Success Team case management and toolkit provide needed support for adult students	Dean of Counseling and Guided Pathways	Adult Education Guided Pathways Counselor, other Guided Pathways counselors, Student Services Advisors	In Progress
3	EMP 2024	Implement student withdrawal survey to better understand why students are withdrawing from classes and to design interventions to support student retention.	Institutional Effectiveness	Dean of Institutional Effectiveness	In Progress
4	EMP 2024	Establish partnerships with community-based organizations,	Student Equity	Director of Basic Needs and Student Success	In Progress

		K-12, and Los Angeles County departments to support basic needs of Compton College students. (ex. CalFresh)			
	EMP 2024	Create student milestones and checkpoints for students in their Guided Pathway Divisions (weekly emails and text messages, throughout the term).	Counseling	Student Success Teams	Ongoing
	EMP 2024	Develop protocols for early alert tools that can be embedded throughout an academic term and provide faculty and staff within all Guided Pathway Divisions with professional development opportunities and training on early alert tools (i.e., CRM Advise).	Counseling	Dean of Student Success and Dean of Counseling and Guided Pathways	Ongoing
	EMP 2024	Utilize CRM Advise for communication, including email, text, mobile push	Counseling	Student Success Teams	Ongoing

		notifications, and nudges.			
	EMP 2024	Expand resources and services for students in need of housing, food, clothes, childcare, transportation, technology and other essentials.	Student Equity	Director of Basic Needs and Student Success	Ongoing
	EMP 2024	Expand and evaluate Assembly Bill 1705, the Seymour-Campbell Student Act of 2012 interventions, to increase the number of students who pass transfer-level English and math in their first year at the college.	Academic Affairs	Math and English Faculty, and Dean of Student Success and Dean of Student Learning	Ongoing
	Adult SEM – Spring 2023 deadline	Intentional invitations to adult learners to Black and Males of Color (BMCS) Program events and services	BMCS Program	Director of BMCS and Program Technician	Ongoing
	Adult SEM – Spring 2023 deadline	Identify adult learner male populations for targeted services (e.g., athletics, programs of	MOC Taskforce	MOC Task Force Tri Chairs	Ongoing

		study, student leadership)			
	Adult SEM – Spring 2023 deadline	Normalizing “help-seeking” behaviors for academic and basic need supports through BMCS and/or Associated Student Government (ASG)	BMCS	Director of BMCS	Ongoing

Current Persistence Activities

2023-2024 Priority	Plan	Activity	Department Responsible	Lead	Status
1	Adult SEM - Spring 2023 deadline	Develop credit-for-prior learning through the Military Articulation Platform and explore other credit-for-prior learning opportunities for additional disciplines (e.g., art portfolios)	Academic Affairs	Vice President of Academic Affairs, and Faculty MAP Lead	In Progress
2	Adult SEM – Spring 2023 deadline	Identifying Local Programs that Increase Employability (LPIE) for CalFresh exemption	Vice President of Student Services	Vice President of Academic Affairs, Dean of Student Learning, Directors of student services programs	Completed
3	EMP 2024	Implement a career services education plan for Compton College	Counseling Transfer/Career	Dr. Cesar Jimenez	In Progress

		students by Guided Pathway Division.			
4	Adult SEM – Fall 2024 deadline	Build partnership and coordination of services with the Department of Public Social Services (DPSS)	Director of Institutional Effectiveness	Student Services Advisor/Dir. of CalWORKs	In Progress
	EMP 2024	Expand resources and services for students in need of housing, food, clothes, childcare, transportation, technology and other essentials.	Student Equity	Director of Basic Needs and Student Success	Ongoing
	EMP 2024	Utilize CRM Advise for communication, including email, text, mobile push notifications, and nudges.	Counseling Success Teams	Dean of Counseling and Guided Pathways Student Success Teams	Ongoing
	EMP 2024	Develop and implement a career assessment training program for counseling faculty and advisors by Guided Pathway Division.	Counseling	Student Success Teams	Ongoing
	Adult SEM – Spring 2023 deadline	Identify adult learner male populations for targeted services (e.g.,	Dean of Counseling and Guided Pathways; Director of	Student Service Advisors; Guided Pathway	Ongoing

		athletics, programs of study, student leadership)	Black and Males of Color Success	Success Teams	
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**COMPTON COMMUNITY COLLEGE DISTRICT BOARD
OF TRUSTEES POLICIES**

BP 4231 Grade Change

**Issued: June 19, 2018
Revised: January 24, 2022**

Reference:

Citation: Education Code Sections 76224(a) and 76232,
Title 5 Section 55025

When grades are awarded for any course of instruction taught at Compton College, the determination of the student's grade by the instructor shall be final in the absence of mistake, fraud, bad faith, or incompetence as defined below:

- Mistake: may include, but is not limited to, unintentional clerical errors and/or errors made by an instructor in calculating a student's grade.
- Fraud: a deception deliberately practiced in order to secure unfair or unlawful gain.
- Bad Faith: an intentional dishonest act.
- Incompetence: a lack of fitness to perform required duties.

A student who alleges that a grade in a course was given as a result of mistake, fraud, bad faith, or incompetency may appeal the grade within 18 months of the last day of the term in which the grade was posted.

Upon determination by the Compton Community College District that a grade in a course was given as a result of fraud, the President/Chief Executive Officer (CEO) or designee will change or remove the fraudulent grade from the student's transcript of record based on the recommendation of the reviewing committee.

The President/CEO shall implement procedures to assure the accuracy and integrity of all grades awarded by the faculty and maintained by the Compton Community College District.

Procedures for changing or removing grades in accordance with this policy have been developed by the President/CEO or designees in collegial consultation with the Academic Senate.

Applicable Administrative Regulation:
AR 4231 Grade Change



COMPTON COMMUNITY COLLEGE DISTRICT ADMINISTRATIVE REGULATIONS

AR 4231 Grade Change

Issued: May 15, 2018
Revised: January 24, 2022

Reference:

Education Code Sections 76224 and 76232;
Title 5 Section 55025

Determination of Final Grades

The instructor of record for the course shall determine the grade to be awarded to each student. The Evidence/Records of Achievement shall justify the final grade assigned. The grade assigned shall be considered to be final and is not subject to reconsideration, in the absence of mistake, fraud, bad faith, or incompetency. Each instructor of record may be expected to explain a grade to a student who makes inquiry.

The instructor of record shall report final semester grades to Admissions & Records by the due date given by Admissions & Records.

Faculty Initiated Grade Changes

Faculty initiated grade changes must be submitted to Admissions & Records with an accompanying written justification for the grade change from a lower to a higher grade. Requests for changing a grade from a higher to a lower grade are prohibited except for exceptional circumstances that must be documented.

Grade changes are not permitted based on coursework submitted after the end of the course.

The removal or change of an incorrect grade from a student's record shall only be done pursuant to Education Code Section 76232 or by an alternative method that ensures that each student shall be afforded an objective and reasonable review of the requested grade change.

Faculty initiated grade changes will only be accepted for grades recorded within the previous 18 months.

Grade Change Petitions and Appeals

- A. Grounds for requesting a grade change, within 18 months of grade received. A student can request a grade change if the grade is incorrect due to mistake, fraud, bad faith, or incompetency.
- B. Informal Grade Change Request
If a student believes that a mistake was made in computing or recording a grade, they may contact the instructor directly to ask for a review of the grade records and make the correction. The student may contact the divisional Dean if the original instructor is not available. However, the Dean may not change the grade in response to an informal request; only the instructor can order the grade change in response to an informal request and only if the request is made within the time limits set by this procedure.

C. Formal Grade Change Petition

A student may file a Grade Change Petition whether or not they have pursued an informal grade change request.

Filing a Grade Change Petition

A student who alleges that a grade in a course was given as a result of mistake, fraud, bad faith, or incompetency may file a Grade Change Petition with the Admissions and Records Office, using the Grade Change Petition form. The student must state the grounds for the petition and include supporting documentation. The Grade Change Petition form is available at the Admissions and Records Office.

Response to Filing

The Admissions and Records Office shall provide the Grade Change Petition to the instructional Dean for the division in which the course was offered. Upon receipt, the Dean may discuss the request with the student and instructor, separately or together. The student may decline to meet with the instructor and/or the Dean. The Dean shall forward the Grade Change Petition to the instructor and direct the instructor to act on the petition. The instructor shall then review the Petition within thirty days, decide whether or not to change the grade, and provide an explanation for the action. The Dean will verify that the action is permitted by college policy. The Admissions and Records Office shall notify the student of the action and preserve a copy of the Grade Change Petition. If the petition is denied, the notification letter will include the Grade Appeal Procedures and Grade Appeal Petition.

Special Circumstances

The procedure described here shall be used in the following circumstances:

- A. If the instructor is unavailable to respond to the Grade Change Petition within the time limit; or
- B. If, at the time the Grade Change Petition is filed, the student has filed, in accordance with District procedures, a discrimination complaint against the instructor; or
- C. If, at the time the Grade Change Petition is filed, the Dean determines that it is possible there has been gross misconduct by the instructor.

In such circumstances, the Dean, in consultation with the Vice President of Academic Affairs, shall appoint an alternate instructor to review and act upon the Petition. The alternate shall be in the discipline of the course or in a related discipline. If no qualified instructor is on the faculty, the Dean, in consultation with the Vice President of Academic Affairs, shall arrange for a qualified faculty from another institution.

Grade Appeal

If the instructor's response to the Grade Change Petition is not acceptable to the student, the student may file a Grade Appeal with the Vice President of Academic Affairs no more than 10 business days after being notified of the denial. The burden of proof is on the student.

The Grade Appeal shall consist of:

- A. The Grade Appeal Form stating the grounds for the appeal,
- B. Allegation of mistake, fraud, bad faith, or incompetency,
- C. A copy of the Grade Change Petition showing the instructor's decision, and

D. Supporting documentation.

The Grade Appeal Form is available at the office of the Vice President of Academic Affairs and the Admissions and Records Office.

Pre-Hearing Communication

The Vice President of Academic Affairs or a designee may meet with the student, the instructor, or other persons, to facilitate communication between the student and the instructor and to determine the factual basis for the appeal.

Grade Appeal Panel: Composition

When a Grade Appeal is filed with the Vice President of Academic Affairs, a Grade Appeal Panel shall be appointed within thirty calendar days. The Panel shall consist of the following:

- A. An instructional Dean other than the Dean of the Division in which the disputed grade was given;
- B. One instructor chosen by the President of the Academic Senate from the discipline of the course in which the disputed grade was given, or a related discipline;
- C. One instructor chosen by the President of the Academic Senate from a discipline outside of the division of the course in which the disputed grade was given; and
- D. One or more students chosen by the President of the Associated Student Government.

The Panel shall be chaired by the Vice President of Academic Affairs the chair shall be a non-voting member of the Panel. All matters considered by the Grade Appeal Panel shall be treated as confidential by members of the Panel.

Grade Appeal Panel: Hearing

Within 30 calendar days of empanelment, the Grades Appeal Panel shall review the Grade Appeal, including all documents submitted by the student and other documentation it considers relevant. The Grade Appeal Panel shall conduct a hearing prior to making a determination on the outcome of the grade appeal. Both the student and the instructor shall be notified of the day and time of the hearing and invited to attend. Both the student and the instructor will be provided an opportunity to make a statement and to be asked questions. The student may be accompanied by an advisor. The advisor may be a faculty member or a student. The advisor may be present to advise the student but may not ask or answer questions. The instructor may be accompanied by an advisor. The advisor may be a faculty member or a representative of the faculty union. The advisor may be present to advise the instructor but may not ask or answer questions. The Grade Appeal Panel may make a recording of the hearing, which may be consulted during the Panel's deliberation.

Grade Appeal Panel: Decision

Following its hearing, the Panel shall deliberate and make findings by majority vote. The Panel may sustain or deny all, some, or none of the allegations in the Grade Appeal. If the Panel finds that the disputed grade is incorrect because of mistake, fraud, bad faith, or incompetence, the Panel will determine the new grade to be assigned. The Appeal Panel Chair shall issue its findings and recommendation to the Vice President of Academic Affairs and forward grade change decision to the

Admissions and Records Office, who shall inform the appealing student and the instructor within 10 business days. The decision of the Grade Appeal Panel is final.

Expunging of Changed Grade

When a grade is changed in accordance with this Regulation, the original incorrect grade shall be expunged from the student's record.

Changing Grades in Cases of Fraud

Instructor fraud

- A. The Vice President of Academic Affairs may determine, based on evidence such as the faculty discipline process, legal findings, or other statements or documentation, that a grade was assigned by an instructor in a fraudulent manner. This determination may be made without any regard to time limit.
- B. Upon such determination, the Vice President of Academic Affairs, in consultation with the Dean of discipline in which the grade was assigned, shall appoint an alternate instructor to assign a replacement grade. The alternate shall be in the discipline of the course or in a related discipline. If no qualified instructor is on the faculty, the Dean, in consultation with the Vice President of Academic Affairs, shall arrange for a qualified consultant.
- C. In changing the grade, the alternate instructor shall consider all evidence of the student's actual performance in the course.
- D. If the alternate instructor is unable to determine the actual performance of the student in the course, then, in consultation with the Dean, the alternate instructor may recommend to the Vice President that the grade for the course be removed. The Vice President has the authority to remove the grade from the student's record.
- E. Following the determination that a grade was assigned in a fraudulent manner, the action to change or remove the grade shall be removed within a reasonable time.
- F. In cases of fraud, both the instructor of record and the student shall be notified of the grade change.



November 6, 2023

Dr. Minodora Moldoveanu
President, Academic Senate
Compton College

Serving the Communities of
Compton, Lynwood, Paramount and
Willowbrook, as well as portions of
Athens, Bellflower, Carson, Downey,
Dominguez, Lakewood, Long Beach,
and South Gate

Dear Dr. Moldoveanu:

Below are my responses to the following Academic Senate – Summary
of Decisions Made at the May 18, 2023 and June 1, 2023, Meetings:

1111 East Artesia Boulevard
Compton, CA 90221-5393
Phone: (310) 900-1600
Fax: (310) 605-1458
www.compton.edu

**Academic Senate – Summary of Decisions Made at the May 18,
2023, Meeting**

Curriculum Items:

1. Course Reviews, Changes, DE, and Articulation: CSCI 102, HDEV 101, HDEV 105, HDEV 107, HDEV 110, and HDEB 115 ***Accepted as presented.***
2. Course Inactivations: ATEC 145. ***Accepted as presented.***

BARBARA J. CALHOUN
President

JUANITA DOPLMORE
Vice-President

ANDRES RAMOS
Clerk

DR. SHARONI LITTLE
Member

SONIA LOPEZ
Member

KENDRA CARNES
Student Trustee

KEITH CURRY, Ed.D.
President/CEO

Other Items:

1. Compton College ISER. ***Accepted with modifications as needed to language or evidence.***
2. Board Policy 4042: Open Educational Resources. ***Accepted as presented.***
3. Cosmetology Teacher Training Program. ***Received.***

**Academic Senate – Summary of Decisions Made at the June 1, 2023,
Meeting**

Curriculum Items:

1. Course Reviews, Changes, DE, and Articulation: ACRP 103, ACRP 104, ACRP 134, JIST 184, PSYC 110, PSYC 112, and PSYC 116. ***Accepted as presented.***
2. New Courses: ESTU 101H, ESTU 150, FILM 130, PE 110A, PE 110B, PE 110C, PE 125A, PE 125B, PE 125C, SOCI 207, SOCI 208A, SOCI 208B. ***Accepted as presented.***

Other Items:

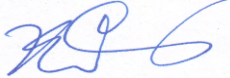
1. Academic Freedom Resolution. ***Received.***
2. Outreach and Recruitment Plan. ***Accepted as presented.***
3. Guided Pathways Workplan. ***Accepted as presented.***
4. OER Coordinator Description of Duties. ***Received.*** We will take this under advisement and have proceed to begin negotiating with the federation regarding this job description. Please note, as mentioned in our previous communications, job descriptions are not approved by the

Academic Senate as it is does not comply with [Board Policy 2510 – Participation in Local Decision Making](#) and [Board Policy 2520 – Academic Senate](#).

5. OER-IEPI Plan – PRT. ***Accepted as presented.***
6. Administrative Regulation 7341: Sabbaticals. ***Accepted as presented.***
7. Compton College Goals. ***Accepted as presented.***
8. Inclusion, Diversity, Equity, and Accessibility Template for Curriquet. ***Accepted as presented.***
9. Hyflex Definition at Compton College. ***Not Accepted as presented.*** Please schedule a meeting with Dr. Sheri Berger, vice president of academic affairs to discuss our concerns and how the definition could potentially be modified to address these concerns. The major concern, is the requirement for students who signed up for synchronous remote sections to have two in-person meetings. We look forward to this meeting being scheduled.

If you have any additional questions or comments, please contact me at 310-900-1600, ext. 2000 or via email at kcurry@compton.edu.

Sincerely,



Keith Curry
President/CEO

c. Vice Presidents, Academic Senate Executive Committee



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Member

SONIA LOPEZ
Member

KENDRA CARNES
Student Trustee

KEITH CURRY, Ed.D.
President/CEO

November 6, 2023

Dr. Minodora Moldoveanu
President, Academic Senate
Compton College

Dear Dr. Moldoveanu:

Below are my responses to the following Academic Senate – Summary
of Decisions Made at the September 21, 2023 and October 5, 2023,
Meetings:

**Academic Senate – Summary of Decisions Made at the September
21, 2023, Meeting**

Curriculum Items:

1. Course Reviews, Changes, DE, and Articulation: ACRP 101, ACRP 130, ACRP 132, ACRP 140, ACRP 150, ACRP 154, CDEV 103, CDEV 104, CDEV 112, CDEV 115, PSYC 101, PSYC 101H, PSYC 102, PSYC 107, PSYC 108, PSYC 115, PSYC 120, PSYC 122. *Accepted as presented.*

**Academic Senate – Summary of Decisions Made at the October 5,
2023, Meeting**

Curriculum Items:

1. Course Reviews, Changes, DE, and Articulation: CDEV 110, CDEV 114 *Accepted as presented.*
2. New Courses: ART 145. *Accepted as presented.*

If you have any additional questions or comments, please contact me at 310-900-1600, ext. 2000 or via email at kcurry@compton.edu.

Sincerely,

Keith Curry
President/CEO

c. Vice Presidents, Academic Senate Executive Committee