



Academic Senate Agenda

Facilitator: Dr. Minodora Moldoveanu, President

Recorder: Noemi Monterroso, Secretary

Date: September 16th, 2021

Time: 12:30-2:00 p.m.

Location: Zoom Conference

<https://compton-edu.zoom.us/j/92552825701>

Vision:

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement:

Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

Senators

___ Barragan-Echeverria, Theresa
 ___ Estrada, Harvey
 ___ Gonzalez, Citlali
 ___ Hobbs, Charles
 ___ Kahn, Mahbub
 ___ Madrid, Vanessa
 ___ Mason, Don
 ___ Martinez, Jose Manuel
 ___ Martinez, Victoria
 ___ Maruri, Carlos

___ McPatchell, David
 ___ Mills, Jesse
 ___ Moldoveanu, Minodora
 ___ Monterroso, Noemi
 ___ Moore, Sean
 ___ Morales, Janette
 ___ Phillips, Jasmine
 ___ Phillips, Marjeritta
 ___ Schwitkis, Kent
 ___ Sidhu, Rajinder
 ___ Skorka, Evan

___ Thomas, Shirley
 ___ Van Overbeck, Michael
 ___ Villalobos, Jose
 ___ Woodward, Valerie

Guests

___ Berger, Sheri (VP Acc. Aff.)
 ___ Schumacher, Holly (Ex Officio
 Voting Member, Union Pres.)
 ___ Delilly, Carol (Dean of Nurs.)

Agenda

(Public comment will be allowed on each agenda item).

- 1. Call to Order**
- 2. Approval of Agenda**
- 3. Review and Approval of Minutes from September 2nd, 2021**
- 4. Reports**
 - a. President's Report
 - b. ASB President's Report
 - c. Vice President's Report
 - d. Accreditation Faculty Coordinator Report
 - e. Academic Affairs Report
 - f. Curriculum Report
 - g. Faculty Development Report
- 5. Unfinished Business**
 - a. Third Read /Vote - BP 4106 – Nursing Program
- 6. Consent Agenda**
- 7. New Business**
 - a. First Read/Vote: Legislative Expert – New Senate Role – Recommendation
 - b. Adjunct Senator Vacancy – Candidates Present 1-2 Minute Speeches of Candidacy
 - c. First Read: BP/AR 4225 – Course Repetition
- 8. Discussion Items**
 - a. Faculty Ability to Give Students Access to Their Canvas Shells Before Beginning of Semester – update
 - b. Senate Meetings After October 1st
 - c. New Title 5 – EW – Changes Proposed
 - d. Faculty Certification for Online Teaching – Course Demo – In Absence of DEAC
 - e. Academic Senate Goals – 2021-2022
- 9. Informational Items**
 - a. Additional Academic Senate Meeting – September 30th, 12:30-2 pm
- 10. Future Agenda Items**
 - a. October 7th - Dr. Curry & Chris Ferguson (Dept. of Finance) - Compton College Future Budget and Enrollment
- 11. Public Comment**
- 12. Adjournment**

Next Scheduled Meeting: September 30th, 2021, at 12:30 pm

Zoom Link:

<https://compton-edu.zoom.us/j/92993996456>

COMPTON COLLEGE ACADEMIC SENATE MEETING DATES AND LOCATIONS (1st & 3rd Thursday)

<u>FALL 2021</u>	<u>LOCATION</u>	<u>SPRING 2022</u>	<u>LOCATION</u>
September 2	zoom	March 3	In-Person
September 16	Zoom	March 17	In-Person
September 30	Zoom	April 7	In-Person
October 7	In-Person	April 21	In-Person
October 21	In-Person	May 5th	In-Person
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November 18	In-Person	June 2nd	In-Person
December 2	In-Person		

Per the *Brown Act*, all votes must be recorded by name. Only Nos and Abstentions will be recorded by name in the minutes. If a senator was signed in to the meeting and did not vote No/Abstain, their vote will be assumed to be a Yes.

CCC Academic Senate Roster 2020-2021 (26 Senators)

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President/Chairperson	Minodora Moldoveanu (20-22)
Vice President/Vice Chairperson	Carlos Maruri (21-23)
Secretary/Secretary	Noemi Monterroso (21-22)
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Adjunct Representative	Mahbub Khan (20-21)
Board Representative	Vacant
Distance Education Representative	Vacant (20-22)

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Fine Arts, Communication and Humanities (5)

Charles Hobbs (21-24)
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 Harvey Estrada (20-23)
 Marjeritta Phillips (20-23)
 Valerie Woodward (20-23)

Counseling (5)

Noemi Monterroso (21-24)
 Carlos Maruri (21-24)
 Theresa Barragan-Echeverria (20-23)
 Citlali Gonzales (20-23)
 Janette Morales (20-23)

Social Sciences (3)

Jesse Mills (20-21)
 Vacant (20-23)
 David McPatchell (20-23)

Business and Industrial Studies (3)

Vacant (20-21)
 Sean Moore (20-23)
 Michael Van Overbeck (20-23)

Science, Technology, Engineering and Mathematics (5)

Kent Schwitkis (20-23)
 Jose Villalobos (20-23)
 Jose Manuel Martinez (20-23)
 Rajinder Sidhu (20-23)
 Evan Skorka (20-23)

Health and Public Services (3)

Don Mason (20-23)
 Shirley Thomas (21-24)
 Jasmine Phillips (20-23)

Adjunct Faculty (2)

Mahbub Kahn (20-21)
 Victoria Martinez (20-23)

Ex Officio Voting Members

Holly Schumacher – Union President



Academic Senate Minutes

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- Delilly, Carol (Dean of Nurs.)

Agenda

(Public comment will be allowed on each agenda item).

1. Call to Order at 12:34pm

2. Approval of Agenda

- Minodora would like last information item 9E to move to a discussion item 8E. [Marjeritta Phillips] moved to approve. [Carlos Maruri] Seconded. Approved
- [Michael Van Overbeck] Made a motion to approve the agenda as amended. [Marjeritta Phillips] seconded. Approved

3. Review and Approval of Minutes from June 3rd, 2021

- Amber Gillis. Page two, letter ‘a’ second to last bullet point – the sentence cuts off. Minodora says missing word is “duties”. Minutes will be updated to reflect correct end of sentence.
- [Michael Van Overbeck] Made a motion to approve minutes as amended. [Carlos Maruri] seconded. Approved

4. Reports

- a. President’s Report – Minodora Moldoveanu
 - Changes over the summer
 1. Susan Johnson stepped down as DE Faculty Coordinator. Jasmine Phillips stepped down as Instructional Designer. We don’t have much of a DE department, just the manager who will process requests and help faculty with any trouble shooting and any help they may need.
 2. Curriculum Committee will review DE addendums or anything else that would normally be handled by DE
 3. College is starting “one more class” campaign. It asks students to register for one more course to receive more financial aid. Meant to increase FTES.
- b. ASB President’s Report
 - No ASB representative present in meeting
- c. Vice President’s Report – Carlos Maruri
 - Ed Policy Committee will reconvene next Wednesday.
- d. Accreditation Faculty Coordinator Report – Amber Gillis
 - Institutional Self-Evaluation Report is due to accrediting commission on August 1, 2023. Lauren sent an interest survey on August 20, 2021. It includes a series of questions to gauge interest in helping in different areas related to your subject or learn different things about the college. Accreditation Steering Committee is looking for folks across the campus and not just faculty. Based on responses, committee will put together membership teams that represent all areas of campus. Goal to announce teams in September 2021.
 - Accrediting Commission Training on October 20, 2021. RSVP to participate
 - Evidence trainings. All trainings in PD webpage
- e. Academic Affairs Report - VP Berger
 - Finalizing catalog. Needs few more edits. Plans to be posted by end of week. It will have all the new regulations approved last year that Ed Policy Committee worked on.
 - Dual Enrollment courses (AB288) have been meeting in HS. Afternoon College classes will start later in September for 12-week classes.
 - Will continue to monitor student demand to add second 8-week courses.

f. Curriculum Report – Sean Moore

- Provided summer curriculum open labs to assist faculty with questions and reviewing/revising COR
- Next curriculum meeting will be 9/14/21. Dates changed to 2nd and 4th Tuesday of every month
- Distance Education subcommittee is on hold. Curriculum Committee is making adjustments within CNET so reviewing COR can be streamlined for faculty. More information to come after first meeting.

g. Faculty Development Report – Andree Valdry

- Next meeting 9/21/21. Everyone is welcome.
- Book club flyer provided in chat. Three meeting dates. E-mail to express interest. Free books to first 25 responders
- Minodora: Books have not arrived at Compton College yet. Faculty might have to pick up books on campus. For future, we might need to look for books that are available electronically

5. Unfinished Business

-

6. Consent Agenda

-

7. New Business

-

8. Discussion Items

a. Legislative Expert - New Senate Role – Recommendation

- [Carlos Maruri] motioned to open discussion, [Michael Van Overbeck] seconded. Approved.
- Minodora: Laws constantly change, many affect higher education and faculty. Need to stay politically involved so we are aware and involved on the decisions that will affect us. Is this a role that we, as a Senate, find will be useful to have at Compton College?
- Valerie mentions it will be useful. Provides example of the many issues like AB705 that we are still trying to figure out. It's a bit much to also expect all senators to be aware of changes. Would be in favor of having one person dedicated to comb though and keeping track of all of this.
- Marjeritta agrees it's a good idea. We need to stay abreast of things and have one person dedicated to being aware of all the rules and policies that are constantly changing. For example, we have an assistant in the Chancellors office working with DOE. We need a person that is focused on the new and upcoming rules, regulations, and laws that are coming up in Education because they are changing every day.
- Amber mentions that the ASCCC also asks for volunteers for yearly service and they have a Legislature and Advocacy subcommittee that provides updates and it's a good resource because it's all the legislative updates in real time. Any faculty can join the subcommittee. Link in chat to learn more.
- Minodora: Person will have a standing report in Academic Senate but not necessarily be on e-board with additional meetings. If approved, we can have elections. Item will be moved to new business during next meeting.
- [Carlos Maruri] Made a motion to close discussion. [Charles Hobbs] seconded. Approved

b. Adjunct Representative – Elections

- [Carlos Maruri] motioned to open discussion. [Sean Moore] seconded. Approved

- This position is expiring. We will need to hold elections for this position. We need to advertise. Minodora will send campus email to invite adjuncts to next meeting for their pitch. Elections to be held next month (October)
 - [Marjerrita Phillips] Made a motion to close discussion. [Michael Van Overbeck] seconded. Approved
- c. Zoom Class Recordings – A UDL Practice
- [David McPatchell] motioned to open discussion. [Michael Van Overbeck] seconded. Approved.
 - Are faculty recording synchronous Zoom sessions and providing it for students?
 - This is an accommodation we need to provide our students
 - Students need to attend synchronous courses. They are not required to unmute or turn on camera but still need to attend at their scheduled date/time.
 - a. Exceptions to turning on camera are made if it's needed to evaluate performance or assess student attainment of course outcomes. Examples: giving a speech or for a sign language course
 - Theresa: on the schedule of classes, is there a notation that students can see that informs them they will need to be able to have camera on during class? While that information may be found in syllabus, they can know in advance what the expectation is.
 - a. VP Berger: Online schedule of classes does not currently have notations but good idea to take into consideration for the upcoming schedules
 - Judith: is there notation that tell students if it's in-person or online? Had students that were not aware they had to be on campus or unaware they were expected to be on Zoom
 - a. VP Berger: It is noted in schedule of classes. PDF version has a notation and an explanation of what each type of class means and its expectations.
 - Victoria Martinez: Part of accommodation from SRC is having the courses recorded. SRC needs to know if all faculty recording or does SRC need to request this from each faculty that has a student that needs that accommodation?
 - a. Minodora: Not 100% of faculty are record meetings. Might be a good idea for SRC to request specific faculty to start recording sessions and provide link to students. Overall, it's a good practice that benefits all students
 - [Michael Van Overbeck] Made a motion to close discussion. [Victoria Martinez] seconded. Approved
- d. Faculty Ability to Give Students Access to Their Canvas Shells Before the Semester Begins
- [Michael Van Overbeck] to open discussion. [Theresa Barragan-Echeverria] seconded. Approved
 - This semester faculty were not able to make Canvas shells available to students until Thursday before class began. Brought up issue to administration for solution.
 - VP Berger: Banner information is uploaded into Canvas a month before classes start. Faculty can publish the Canvas shell for their course at any time after that. While students will not be able to submit any work until the semester starts, they can still see everything including syllabus, welcome letter, etc. Faculty have also asked for more time after the end of semester for students to submit work before grades have to be submitted. Now, students can submit work up to 6 days after the term is done to still allow faculty time to grade and submit final grades on time. There should be no issue with faculty publishing Canvas shell prior to the start of semester. Now that semester started and everything is published, DE can't troubleshoot if they are having issues with their course. If you encounter any issues publishing Canvas shell prior to semester starting, contact the DE department (Dr. Matthews or Alister Caddy) to troubleshoot.
 - Nikki: What is the thinking behind not allowing faculty to control the settings ourselves? At other colleges, faculty have access to all settings.

- VP Berger: Biggest issue is financial aid. If the DoE does a Financial Aid program review, they will look at Distance Education courses. A college recently was going to receive a heavy fine during their Financial Aid program review and one of the reasons was that there were discrepancies in faculty-student contact. They will check if students were able to submit work before semester started or after the term ended. We cannot have students submitting work or participating in class before the official start date.
 - Nikki: If the issue is with start/end dates, is the end date not as magnifying/wronged as the start date?
 - VP Berger: They moved the last date that students can submit assignments in Canvas until right before the last date faculty have to submit grades. This change was done to accommodate faculty requests to extend the date that allows students to keep submitting in Canvas
 - Adrianna: When is the due date to publish course? Is it Sunday before classes start?
 - VP Berger: You can publish early if you want students to have access to the shell. You don't have to publish early.
 - Vanessa: Can we accept tests after the course ends, especially if we are being asked to be flexible with our students?
 - VP Berger: You have the 6 days as wiggle room for students with extenuating circumstances. If students need to submit work after the 6 days, you would need to give students an Incomplete and work with student to establish deadlines. Pre-COVID, students only had 6 weeks to submit work to change the Incomplete. During COVID students had 1 year to complete the work to remove the Incomplete. Afterwards, students will have 1 semester to submit the work. Work with DE Department to open new shell for student to submit the missing work
 - Judith: If we need to open a new shell for student that earns an Incomplete, this should go through DE committee to research and discuss best practices.
 - Incomplete vs Grade Change discussed.
 - VP Berger: Once the time period to submit work for an incomplete has passed. Students should not be allowed to submit additional work. Grade Change could only be submitted for 4 reasons: (1) faculty made error, (2) faculty is incompetent- this is something the student would have to prove, (3) faculty committed an act of fraud, (4) there was bad faith – example, faculty said student would get a B but they got a C instead. Faculty or student can initiate the Grade Change but these are the only 4 reasons that you can use.
 - [Michael Van Overbeck] Made a motion to close discussion. [Carlos Maruri] seconded.
Approved
- e. Senate Meetings After October 1st – In Person
- [Michael Van Overbeck] motions to open discussion. [Carlos Maruri] seconds. Approved.
 - Minodora: Emergency Brown Act changes that were made by Governor during COVID expires September 30. Beginning October 1, 2021, any committees that are ruled by Brown Act need to start meeting in person. You can still technically attend meetings remotely, but you will need to follow specific requirements. This includes publishing your physical address in the agenda, you have post agenda physically on your door or physical address at least 72 hours in advance, and give public access to anyone that wants to enter and participate in Senate meeting. While there is a group trying to appeal to the Governors office to extend our ability to meet remotely, we need to discuss meeting in person as a real possibility and how to do it safely. An idea is to reserve the Little Theater for Senate meetings instead of Board Room. We will still need Quorum to conduct meetings. We will need senators to drive to campus so we can conduct Senate meetings.
 - Todd Kler – Any committees that are not ruled by Brown's Act also has to meet in person or can continue remotely?
 - a. Minodora: Any committees that are not ruled by Brown Act are free to meet however they want. This includes Institutional Standing Committees.

- b. VP Berger: All Senate committees are ruled by Brown Act. You can hold Senate meetings remotely if more than 50% of voting senators must participate from locations within the districts territorial boundaries.
 - i. Those who are not present need to...
 - 1. Notice and publish the addresses of where you will be in the agenda.
 - 2. Post agenda at your site. Publish publicly at least 72 hours prior to meeting
 - 3. Allow community into your home to view and/or allow public commentary
 - Sean Moore: Will talk to curriculum committee during next meeting to discuss new requirement that they will have to come to campus to meet face-to-face. Will provide feedback after meeting. Can people provide a public address if you will go to meeting in the public place?
 - a. Minodora: Technically yes. You must be in a place that people can actually show up. For example, you can't be in your car in a public place
 - b. Amber Gillis: Another address can be used as long as the agenda is posted to that address at least 72 hours in advance.
 - c. Marjeritta: If you will be going to a public place, you will most likely need to ask for permission.
 - d. What about attending meeting from out-of-state?
 - i. Senators attending remotely have to follow the guidelines
 - e. Sean: Can faculty participate from their office?
 - i. As long as they post office number to Agenda.
 - ii. Have to be willing to allow public into their office to attend meeting
 - Fanon Wilkins: If community wants to attend Senate meeting on campus, do COVID protocols need to be met by public as well?
 - a. VP Berger: Public needs to pass a temperature check and complete a wellness survey
 - Sean Moore: Recommendation - Agenda should include stipulations and guidelines so the public is aware on how to get into our campus. This statement can also be included in all Senate subcommittee agendas as well
 - Theresa Barragan-Echeverria: Has a space been considered for anyone that does not have an office or for the public to join the meeting that meets criteria for social distancing?
 - a. Minodora: Yes, the Little Theater has been RSVP'd
 - Kendahl Radcliffe: Shouldn't vaccine be required of public if faculty and students are required to have vaccine by January? Can't we provide the public with a Zoom link in case they have concerns to address Senate but are not vaccinated?
 - a. Minodora: Will bring this item up to administration for consideration
 - Sean Moore: we should take a poll of people to check who is comfortable coming on campus to the meetings and see if we will be able to meet quorum.
- ii. [Carlos Maruri] motioned to close discussion. [Michael Van Overbeck] seconded. Approved.

9. Informational Items

- a. Fazal, Aasi – Civility Champion Award, June 2021
 - Congratulations!
- b. Tenure Dinner Celebration for New Tenured Faculty on September 23rd, at 6 pm:
 - i. Domenic Capozzolo
 - ii. Janette Morales
 - iii. Don Mason
 - iv. Jasmine Phillips
 - v. Evan Skorka
 - vi. Sophia Tse

- Celebration will be held via Zoom. Invitations to come.
- c. New Full-Time Faculty Hires
- i. Angela Burrell – Nursing
 - ii. Steven Gonzales – Political Science
 - iii. Jared Gordon – Film
 - iv. Shirlisa Johnson - Nursing
 - v. Nathan Lopez – History
 - vi. Schetema Nealy – Physical Sciences
 - vii. Alejandra Pham – SRC Counselor
 - viii. Fanon Wilkins – Ethnic Studies
 - Feel free to send them a welcome email.
- d. Spring 2022 – Flex Days
- i. February 9 – Senate Flex Day - Optional
 - ii. February 10 – District Flex Day – Mandatory

10. Future Agenda Items

- a. Dr. Curry – Attending Senate on October 7th
- Guest and Dr. Curry will have a presentation during meeting
- b. **Public Comment:**
- i. Holly: “One more Class” Campaign – when we are working with students, our students share that they are struggling during this time of COVID. Struggling monetarily, at home, taking care of family members, etc. It’s a complicated time for everyone. Our students usually have a difficult time when they become overloaded and take too many classes. Instead of dropping one class, they usually drop all of them. Ultimately it affects their financial aid. We have hundreds of students that get SAP’d every semester because they do not meet Satisfactory Academic Progress (i.e., they get disqualified from receiving financial aid). By asking the few students we have to take more class, we are taking advantage of our students who are vulnerable. We are supposed to support them to keep Satisfactory Academic Progress so they can qualify for their financial aid. We shouldn’t force the current students to take more classes. We need more bodies to take classes not squeeze our current students. We need Outreach to recruit new students. Counselors were not involved in conversation, we are going to lose more students.
 - Todd Kler: nobody asked faculty either
 - Lisa Rios: It’s not a proactive strategy to help our campus and grow our numbers. Students were not agreeable when mentioned campaign during class. There are better strategies to get students to our campus
 - Holly: Call Center constantly calls students. Students are complaining. Compton College is calling them too much, multiple times a week.
 - Todd: Faculty were told to go find students for their classes
 - ii. Jose Villalobos: Every few months, payroll gets the checks wrong and we don’t get paid. Payroll says it’s a mistake and will send physical check.
 - Many faculty agreed that their payment is either missing or late

11. Adjournment at 2:11pm

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COMPTON COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES POLICIES

BP 4106 Nursing Program

Issued: June 19, 2018

References:

Education Code §§66055.8, 66055.9, 70101-70107, 70120, 70124, 70125, 70128.578260, 78261, 78261.3, 78261.5, 87482, 89267, 89267.3, 92645
Title 5 §§55060, et seq., 55521
Health and Safety Code §128050

~~Nursing students who have already earned a Compton College’s California Board of Registered Nursing approved Associate Degree in Nursing (ADN) program accepts baccalaureate or higher degree from a regionally-a regionally accredited institution of higher learning- colleges and universities as evidence of fulfillment of are not required to complete any-general education requirements as that may be required for an associate degree. Instead, †These students only need to will complete the coursework necessary for licensingspecific to attaining licensure as a registered nurse. Prerequisite science courses must eomply with the nursing program- meet the recency clause of not exceeding seven years and demonstrate a cumulative grade point average of greater than 2.50 or higher. Required prerequisite science courses that are older have been completed more-than seven years ago must be re-taken.~~

Commented [CM1]: Would including “regionally” exclude international degrees?

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Commented [CM2]: D&D edit

The District shall utilize criteria published on the nursing program’s website and in the current college catalog in addition to the following when screening nursing students:

- Academic degrees or diplomas, or relevant certificates, held by the applicant;
- Grade point average in relevant coursework;
- Life experiences or special circumstances of an applicant;
- Any relevant work or volunteer experience; and
- Proficiency or advanced level coursework in languages other than English.
- Achievement of a successful passing score on the ATI TEAS examination.

Commented [CM3]: Comment from Dr. Thomas: Could you please remove. This was incepted of El Camino College during our partnership. The Program Director agrees with this action to be fair to students without a second language. This has also been the discussion of the nursing faculty for a couple of years.

Commented [CM4R3]: Ed policy suggests to keep

Commented [CM5R3]: D&D edit to cross this out

Nursing students are subject to all policies, regulations, and guidelines outlined in the Associate Degree Nursing (ADN) Student Handbook published by the Compton College Nursing Program.



COMPTON COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES POLICIES

BP 4225 Course Repetition

Issued: June 19, 2018

Revised: June 15, 2021

Commented [CM1]: add, "revised: enter date"

Formatted: Right

Reference:

Title 5, Sections ~~53200, 55000, 55024,~~ 55040, ~~55041, 55042, 55044-55045,~~ 58161

Commented [CM2]: League template shows Title 5 Sections 55040, 55041, 55042, 55044, and 58161 as referenced

The President/~~CEO~~ Chief Executive Officer or designee, relying primarily on faculty expertise, will have the authority to develop and implement policy and procedures with regards to repeatable and non-repeatable courses. Such policies and procedures will be developed in accordance with state, federal and/or district regulations.

Commented [CM3]: Edit from D&D

Repeatable courses ~~with the designation of "ab, abc, or abcd"~~ may be taken more than once for credit. Compton College designates as repeatable courses for which repetition is necessary to meet the lower-division major requirements of California State University (CSU) or University of California (UC) for completion of a Bachelor's Degree, intercollegiate athletics and related conditioning courses, and intercollegiate academic or vocational competition courses.

~~Non-repeatable courses~~ Courses not designated as repeatable may be taken only once for credit. Students may retake a ~~non-repeatable~~ course not designated as repeatable in which they have received a substandard grade ("D," "F," or "NP" ~~or NC~~) or Withdrawal ("W") only once before college intervention.

Commented [CM4]: Edit from D&D

Under special circumstances, students may repeat courses in which a grade of C or better was earned. These special circumstances and other specific exceptions to the above policies are detailed in ~~administrative procedures~~ Administrative Regulation 4225.

Commented [CM5]: Edit from D&D

When course repetition occurs, the permanent academic record shall be annotated in such a manner that all work remains legible, insuring a true and complete academic history.

Procedures for implementing the policy will be developed in collegial consultation with the Academic Senate.

Commented [CM6]: add, "Applicable Administrative Regulation: AR 4225 Course Repetition"

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Applicable Administrative Regulation:
AR 4225 Course Repetition



COMPTON COMMUNITY COLLEGE DISTRICT
ADMINISTRATIVE REGULATIONS

AR 4225 Course Repetition Procedure

Issued: June 19, 2018

Revised: June 15, 2021

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References:

Title 5, Sections 55040, 55045, 55252, 55253, 56029, 58161

Commented [CM2]: League template has lists Ed Code Section 76224 before title 5 sections

Students may retake a ~~non-repeatable~~ course ~~not designated as repeatable~~ in which they have one unsuccessful attempt only once without college intervention. An unsuccessful attempt occurs when a student receives a Withdrawal ("W") or a substandard grade ("D," "F," or "NP" ~~or NC~~). Students may retake a ~~non-repeatable~~ course ~~not designated as repeatable~~ in which they have two unsuccessful attempts only after completing college intervention. Repeatable courses may be repeated per the education code and the district policy.

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Commented [CM4]: D&D Edit

Commented [CM5]: D&D Edit

In general, students are not permitted to repeat courses in which they have earned a grade of "A," "B," "C," or ~~CR~~ "NP" except as described below in section IV for Special Circumstances.

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I. ~~Non-Repeatable Courses Course Repetition to Alleviate Substandard Academic Work~~
~~Non-Repeatable courses are those listed in the College Catalog that do not have lowercase letters in the course number. (Examples of non-repeatable courses include History 101, English 1A (101), and Political Science 1 (101).) All courses are considered non-repeatable unless otherwise stated in the College Catalog (noted in course description). Courses that are not designated as repeatable may be repeated to alleviate substandard work.~~

Commented [CM7]: D&D Edit

Commented [CM8]: nothing in our catalog has a lowercase letter. Few subjects do contain an uppercase letter. Strike through?

Commented [CM9]: D&D Edit

A. Original Attempt (first attempt)

1. If a substandard grade or a "W" is received, the student may retake that course.
2. If a student receives a passing grade, a retake is not allowed unless provided under special circumstances.

B. Second Attempt (first retake)

1. If a student receives a substandard grade or a "W" on the first attempt, a retake is permissible.
2. A passing or substandard grade received in the retake shall replace the original grade and credit in the calculation of the grade point average. This will be annotated on the student's academic transcript.
3. The original grade, alleviated by the new grade, must remain on the student's academic transcript.
4. If a "W" is received on the second attempt, no grade alleviation would apply.

Commented [CM10]: include "EW"? Does it have to be said?

Commented [CM11]: I couldnt find a student transcript as proof but would an F in the second attempt replace a D in the first? I want to say no... asked Felecia.

C. Third Attempt (second retake)

1. If a student attempts a ~~non-repeatable~~ second retake of a course ~~not designated as repeatable~~ ~~two times~~ (the original attempt and the retake) and in both attempts the student receives either a substandard grade or a "W" or a combination, then the student may be permitted a ~~third attempt~~ (second retake) with the completion and approval of a ~~college intervention plan~~ ~~Plan for Student Success~~.

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Commented [CM13]: D&D Edit

2. A passing or substandard grade received in the second retake shall replace the grade and credit received in the first retake or first attempt if the second attempt was a “W” in the calculation of the grade point average.
3. The new grade shall be annotated on the student’s academic transcript.

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4. The original grade, alleviated by the new grade, must remain on the student's academic transcript.
5. If a "W" is received, no grade alleviation would apply.

D. College Intervention

Students with two unsuccessful attempts must submit ~~an repeat petition~~ **Excessive Course Repeat Petition** and, ~~if required by the academic division,~~ a Plan for Student Success signed by a ~~district division designee or~~ counselor.

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II. Repeatable Courses

Repeatable courses are those listed in the College Catalog ~~that have lowercase letters in the course number. The lowercase letters indicate the number of times a course may be repeated. Examples of repeatable courses include Physical Education 60abe (Women's Intercollegiate Soccer Team), and Music 267abed (Concert Jazz Band). In these examples, students may enroll in Physical Education 60abe three times and Music 267abed four times.~~

Commented [HS15]: This is the Permission to Repeat form that is turned in to Admissions and Records, correct?

Commented [CM16R15]: change to "Excessive Course Repeat Petition" (that is the name on A&R webpage) and add "to the Admissions and Records Office" at the end.

Commented [CM17]: Didn't see any "ab, abc, abcd" courses in our catalog. It is listed in course rep policy (pg 39) but no course have that designation

Commented [HS18R17]: We got rid this. Each course now has a separate number.

Commented [CM19]: not really delineated in the catalog which courses are repeatable

A. Scope and Limitations of Repeatable Courses

1. Compton College designates only the following types of courses to be repeatable per Title 5, Section 55041:
 - a) Courses for which repetition is necessary to meet the lower-division major requirements of **California State University (CSU) or University of California (UC)** for completion of a Bachelor's Degree
 - b) Intercollegiate athletics and related conditioning
 - c) Intercollegiate academic or vocational competition.
2. ~~Courses for which repetition is necessary to meet the lower-division major requirements of CSU or UC for completion of a Bachelor's Degree may include a recency requirement which the student has not been able to satisfy without repeating the course. A student may petition for repetition if less than 36 months have elapsed and the student provides documentation that the repetition is necessary for transfer.~~
3. ~~For intercollegiate athletics and related conditioning courses and for intercollegiate academic or vocational competition all repeatable~~ courses, students may repeat a course the maximum number of times that course has been approved for repetitions. Substandard grades and ~~grades of "W"~~ earned each count as an attempt.
3. ~~When a course is repeated pursuant to this section, the grade received each time shall be included for purposes of calculating the student's grade point average, except if the course is repeated pursuant to another section IIB of this article that permits district policy to allow the previous grade(s) to be disregarded.~~

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Commented [CM22]: D&D Edit

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B. Substandard Grade Alleviation

1. If a substandard grade has been recorded in a repeatable course, the course may be retaken for grade alleviation, provided that the attempt does not exceed the maximum number of times the course may be attempted with a passing or substandard grade.
2. No more than two substandard grades may be alleviated for a repeatable course.
3. When a student repeats a course to alleviate substandard academic work, the

previous grade and credit will be disregarded in the calculation of grade point average.

4. If a substandard grade is recorded on the last allowable attempt in a repeatable course, the following applies:
 - a) that last grade cannot be alleviated, and
 - b) lapse of time can never be used for that course.

2

Note: Extenuating circumstances described in section V.B below do not apply to repeatable courses. A student may not petition on the grounds of extenuating circumstances for a repeatable course.

C. Active Participatory Courses and Repeatability

“Active participatory courses” are those courses where individual study or group assignments are the basic means by which learning objectives are obtained. Courses that are related in “content” (also known as “families”) are those courses with similar primary educational activities in which skill levels or variations are separated into distinct courses with different student learning outcomes for each level or variation. Courses eligible to be included in “families” are limited to physical education, visual arts, and performing arts.

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While students will not in most cases be allowed to repeat a specific active participatory course, they can still enroll in a series of active participatory courses that are related in content a maximum of four times. This limit applies even if the student receives a substandard grade or “W” during one or more enrollments or if a student petitions for repetition due to extenuating circumstances in section IV. B.

Discipline faculty will be responsible for determining which courses will comprise families and these families of courses will be designated in the College Catalog along with enrollment limitations.

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III. Variable Unit Courses

Title 5 regulations shall guide Compton College on variable unit courses. If a credit course is offered for variable units on an open-entry/open-exit bases, a student may enroll in the course as many times as necessary to complete one time the entire curriculum of the course as described in the course outline of record. A student may repeat the class until the maximum number of units is earned.

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IV. Withdrawals

A. Withdrawal from a Course

1. Students who are withdrawn from a course after the census date (20% of the course section) shall receive a “W” on their transcript. The period to receive a “W” is from the deadline to drop without notation to the 75% point of the course section.

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B. Military Withdrawals

1. Military withdrawals shall not be counted towards the permitted number of withdrawals or attempts.
2. A student who is a member of an active or reserve United States military service may receive a military withdrawal when the student receives orders from the military.
3. The orders must be verified by the Veteran’s Services Office with appropriate documentation provided by the student.
4. The military withdrawal may be assigned at any time.
5. The symbol for military withdrawals shall be “MW.”

Commented [HS29]: Do we do this?

~~6. Military withdrawals shall not be counted in progress probation or dismissal calculations.~~

~~7. Neither an "F" nor an "FW" can be assigned in lieu of a military withdrawal.~~

~~C. Withdrawal Due to Extraordinary Conditions~~

~~1. A "W" may be removed and "no notation" assigned to any student who withdrew from one or more classes where such withdrawal was necessary, verified through documentation, and approved by the Director of Admissions & Records due to:~~

~~a) fire~~

~~b) flood~~

~~c) other extraordinary conditions such as:~~

~~(1) earthquake~~

~~(2) riot~~

~~(3) terrorism~~

~~(4) acts of war~~

~~(5) other consequential and significant acts.~~

Commented [CM30]: change to " An F cannot"

Commented [CM31]: Change to EW?

Commented [CM32]: add, "reasons beyond their control, which include but are not limited to, the following:"

Commented [CM33]: Match with EW form

Commented [CM34R33]: • Job transfer outside the geographical region;

• Illness in the family where the student is the primary caregiver;

• An incarcerated student in a California State Prison or County Jail is released from custody or involuntarily transferred before the end of the term (In the case of an incarcerated student an excused withdrawal cannot be applied if the failure to complete the course(s) was the result of a student's behavioral violation or if the student requested and was granted a mid-semester transfer);

• The student is the subject of an immigration action;

• Death of an immediate family member;

• Chronic or acute illness;

• Verifiable accidents; or

• Natural disasters directly affecting the student.

Commented [CM35R33]: do we mention the verifiable documentation requirement?

Commented [CM36R33]: how about time limit,, one year I believe (or 18 months?)

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IV. Special Circumstances

Students may only petition to repeat a course beyond the maximum allowed enrollments under the following conditions. Maximum allowed enrollments include any combination of withdrawals and repetitions.

3

A. Significant Lapse of Time

1. A student may petition to repeat a course in which they previously earned a grade of C or better if there has been a significant lapse of time. A significant lapse of time petition may be filed when
 - a) No fewer than 36 months have passed or
 - b) ~~The nature of the course (i.e. skill, knowledge, technology) requires repetition sooner.~~ The district has established a recency prerequisite that is less than 36 months or
 - c) Another institution of higher education to which the student seeks to transfer has established a recency requirement which the student will not be able to satisfy without repeating the course in question, and where less than 36 months has elapsed
2. ~~A student will forfeit significant lapse of time if:~~
 - a) ~~Three substandard grades were received for non-repeatable courses.~~
 - b) ~~The maximum number of attempts in a repeatable course was reached and the last attempt resulted in a substandard grade.~~
3. ~~Lapse of time can only be used once per course.~~

Commented [CM38]: do we make these match our form? V.A.1.b. is not listed on the form. Instead this is listed: Another institution of higher education to which I am seeking to transfer requires me to have taken the course more recently than my last enrollment. I acknowledge that if I completed the course less than 36 months ago, I must provide proof to the academic division that the college I wish to transfer to has a completion requirement of less than 36 months. I acknowledge that the burden of proof is on me

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Commented [CM40]: D&D edit

B. Extenuating Circumstances

1. A student may petition to repeat a course for extenuating circumstances.
2. Extenuating circumstances are verified cases of accidents, illness, or other circumstances beyond the control of the student.
3. The student has the burden of proof to support a claim.
4. ~~Extenuating circumstances may be used once for a non-repeatable course.~~
5. Extenuating circumstances cannot be used if the student has already used the course to obtain a degree at Compton College or if the course was used in academic renewal.
6. Any approved extenuating circumstance petition, subsequently found based on fraudulent documentation, may be reversed. Submission of falsified documentation for extenuating circumstances shall result in the denial and may also result in student disciplinary action.
7. Final decision on extenuating circumstances will be made by Admissions and Records.

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C. ~~Special Classes~~ Educational Assistance for Students with Disabilities

1. ~~Special classes~~ Educational Assistance designed for students with disabilities may be subject to extensions of repeatability in certain circumstances. Repetition may be authorized based on a case by case determination related to the student's educational limitation pursuant to state and federal non-discrimination laws.
2. The determination must be based on one of the following circumstances as specified in Title 5, Section 56029.
 - a) When continuing success of the student in other general and/or special classes is dependent on additional repetitions of ~~a special class~~ an educational assistance class.
 - b) When additional repetitions of a specific class are essential to completing a student's preparation for enrollment into other regular or ~~special classes~~ educational assistance classes.

Commented [CM42]: not listed on form, form needs to change?

Commented [CM43R42]: unless "special class course repeatability" on the form is referencing this

Commented [CM44R42]: is listed in title 5

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- |
- c) When the student has an educational contract which involves a goal other than completion of the special class educational assistance class in question and repetition of the course will further achievement of that goal.
 - 3. When a student with a disability repeats a class, the previous grade and credit shall be disregarded in the computation of grade point averages.

Commented [CM48]: D&D edit

4

~~D. Occupational Work Experience~~ Cooperative Work Experience Education (CWEE)

1. ~~Cooperative Work Experience Education (CWEE)~~

Students may earn up to a total of 16 units. A maximum of eight (8) credit hours may be earned in CWEE during one semester.

Commented [CM49]: not listed on form, form needs to change?

Commented [CM50R49]: is listed in title 5

Commented [CM51]: D&D edit

~~E. Legally Mandated Training~~

1. Course repetition shall be permitted, ~~without petition and regardless of whether the student recorded substandard work,~~ in instances when such repetition is necessary for a student to meet a legally mandated training requirement as a condition of continued paid or volunteer employment. Such courses must conform to all attendance accounting, course approval, and other requirements imposed by applicable provisions of law. Such courses may be repeated for credit any number of times. ~~The governing board of a district may establish policies and procedures requiring students~~ Students must to certify or provide documentation that course repetition is necessary to complete legally mandated training pursuant to the California Code of Regulations.

Commented [CM52]: not listed on form, form needs to change?

Commented [CM53R52]: is listed in title 5

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F. Significant Change in Industry or Licensure Standards

1. A student may ~~petition to repeat a course re-enroll in a course~~ where there has been a change in industry or licensure standards requiring that repetition of the course is necessary for employment or licensure.
2. The student must document the following two provisions:
- that there has been a significant change in the industry or licensure standards since the student previously took the course, and
 - the student must take this course again for employment or licensure.
- ~~3. The change should be one that without the updated course, the student could not obtain or maintain his or her employment or license.~~

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VI. Other Provisions

A. Grade Alleviation with Courses from Other Colleges

1. Grade alleviation with courses from other colleges will be allowed provided the following conditions are met:
- the course is from a regionally accredited college
 - the course is comparable
 - the course is of equal value in units.

2. ~~Grade alleviation with a course from other colleges cannot take place if:~~
- three substandard grades have been received in a non-repeatable Compton College course. However, the course may be used for subject credit to meet prerequisites and the course will count toward graduation subject requirements.
 - the student had reached the maximum number of attempts in a repeatable course and the grade in the final attempt was substandard.

Commented [CM58]: Not a fan of this... this portion seems to be under "Provisions for repeating a course taken at another accredited college or university for which substandard academic performance is recorded" in the League template under "suggested as good practice" section. Still need to look up Title 5

Commented [CM59R58]: Cerritos: Students may use an equivalent course from an accredited college or university to replace a Cerritos College course in which a substandard grade was recorded, if earned subsequent to the substandard grade at Cerritos College. Nothing about it not being able to take place is mentioned

Commented [CM60R58]: didnt read anything in title 5 that requires this

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~~B. Course Repetition and Academic Records~~

1. ~~Courses that are repeated will be recorded in the student's permanent academic record using an appropriate symbol.~~

~~2. Annotating the permanent academic record will be done in a manner that all work remains legible, insuring a true and complete academic history.~~

~~C. Academic renewal is not an exception that permits a student to repeat a credit course.~~

VII. Enrollment Limitations for Courses Related in Content

~~A. Students are limited in the number of active participatory courses they can take if the courses are related in content (also referred to as a family of courses). While students will not in most cases be allowed to repeat a specific active participatory course, they can still enroll in a series of active participatory courses that are related in content. Families of courses are published in the college catalog.~~

~~B. Students will be limited to taking a maximum of four courses in any one family of courses.~~

~~1. For example, the Band Ensemble family of courses contains Music 265abed (Symphonic Band, repeatable up to four times) and Music 267abed (Jazz Band, repeatable up to four times). A student who has already enrolled in Music 265abed two times can enroll only twice more in either Music 265abed or Music 267abed. A student who has already enrolled in Music 265abed two times and Music 267abed two times will not be permitted to enroll in additional courses from the family.~~

C. In addition, all evaluative and non-evaluative grades count toward the four enrollment limitation and all grades and credits received count in computing a student's GPA grade point average. Nothing in these procedures shall conflict with Education Code Section 76224 pertaining to the finality of grades assigned by instructors, or with Title 5, or district procedures relating to the retention and destruction of records.

Commented [CM61]: Get rid? We do not have those courses...

Commented [CM62]: Ask Richette if there are any classes we provide credit for repeats

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Commented [CM63]: D&D edit

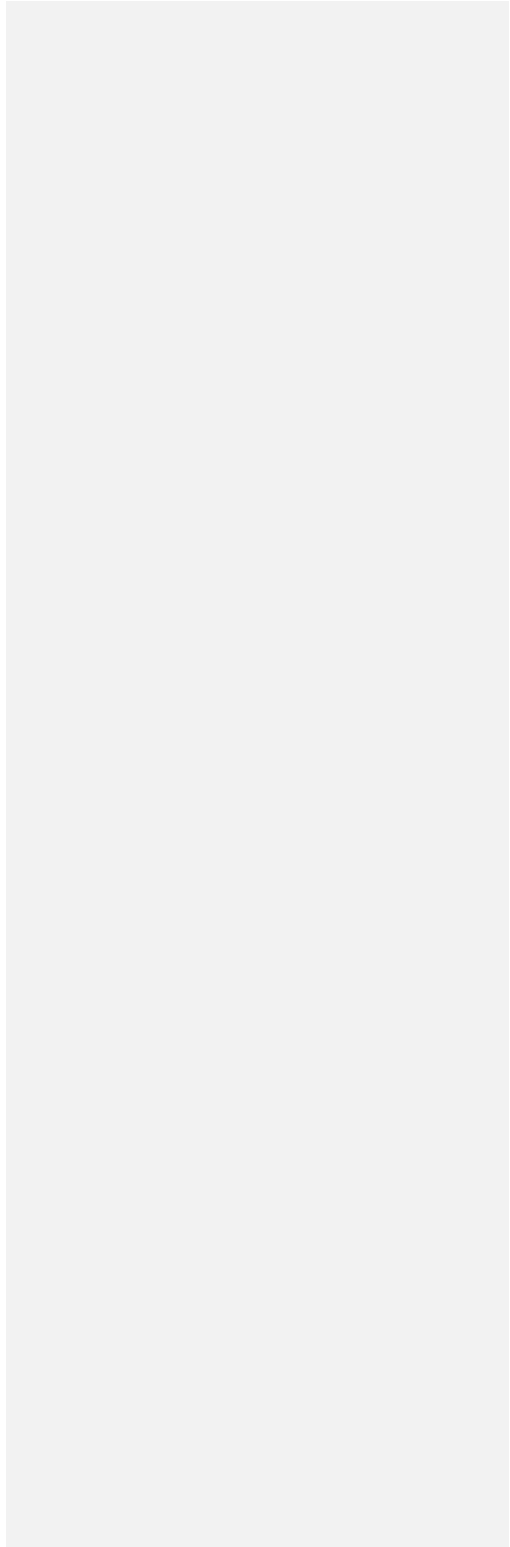
Commented [HS64]: Strike this?

Commented [CM65]: I noticed Cerritos & PCC included this:
Nothing in these procedures shall conflict with Education Code Section 76224 pertaining to the finality of grades assigned by instructors, or with Title 5, or district procedures relating to the retention and destruction of records.

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6



2020-2021 Approved Academic Senate Goals

1. Establish a diverse representation on all campus committees.
2. Continue to support the implementation of AB705: Seymour-Campbell Student Success Act of 2012 for math and English.
3. Establish an orientation for Academic Senate senators.
4. Encourage division chairs to add Senate Updates on their division meeting agendas, in order to increase communication between Senators and their constituents.
5. Increase faculty attendance and involvement at Academic Senate meetings.
6. Support the growth of faculty professional development activities on campus.
7. Assist in the structure and implementation of AB288: Public schools: College and Career Access Pathways Partnership Agreements with local high schools.
8. Increase transparency and communication between faculty and administration.
9. Establish an Equity Certificate Program
 - a. The Equity Centered Syllabus
 - b. Equity Centered Pedagogy
 - c. Culturally relevant pedagogy
10. Add more Ethnic Studies courses.
11. Increase reliance on OER across all subjects.
12. Alter CORs to demonstrate focus on diversity, equity, and inclusion.
13. Focus on increasing accessibility to all course material to achieve 504/508 compliance.
14. Continue to work on making our campus more inclusive and more equitable.
15. Implement data driven decision-making.
 - a. Increase awareness of available student success and student retention data.
 - b. Create dialogue based on the data.
 - c. Change practices to improve student success and retention.
16. Implement evidence-based practices in the classroom.
17. Improve cultural education and cultural intelligence (CQ) on our campus.

Proposed Revisions to Title 5, Excused Withdrawal and Pass-No Pass Grading Option Regulation (45-day)

This document contains underline and strikethrough text, which may require adjustments to screen reader settings.

SECTIONS 55000, 55022, 55023, 55024, 55031, 55032, 55033, 58146, 58161, AND 58509 OF DIVISION 6, OF TITLE 5, OF THE CALIFORNIA CODE OF REGULATIONS ARE AMENDED TO READ:

§ 55000. DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply:

- (a) “Active participatory courses” are those courses where individual study or group assignments are the basic means by which learning objectives are met.~~obtained.~~
- (b) “Advisory on recommended preparation” means a condition of enrollment that a student is advised, but not required, to meet before or in conjunction with enrollment in a course or educational program.
- (c) “All units attempted” means all units of credit for which the student has enrolled in the current community college district of attendance.
- (d) “CR” means “credit” and is a symbol used to denote that a student received credit for at least satisfactory work in a course taken on a “credit-no credit basis” prior to the Fall 2009 term- or at a different institution which uses the “credit-no credit” symbol. This symbol is the equivalent of “pass” in a “pass-no pass” grading system.
- (e) “Community Services Offering” means a fee-supported community services class authorized pursuant to Education Code section 78300 and approved pursuant to subdivision (d) of section 55002 for which state apportionment is not claimed and credit is not awarded.
- (f) “Content review” means a rigorous, systematic process developed in accordance with sections 53200 to 53204, approved by the Chancellor as part of the district matriculation plan required under section 55510, and that is conducted by faculty to identify the necessary and appropriate body of knowledge or skills students need to possess prior to enrolling in a course, or which students need to acquire through simultaneous enrollment in a corequisite course.
- (g) “Contract Course” means a course which a community college district offers under a contract pursuant to Education Code section 78021 with a public or private agency, corporation, association, or other organization.

- (h) “Corequisite” means a condition of enrollment consisting of a course that a student is required to simultaneously take in order to enroll in another course.
- (i) “Course” means an organized pattern of instruction on a specified subject offered by a community college pursuant to subdivisions (a), (b) or (c) of section 55002.
- (j) “Course repetition” occurs when a student who has previously received an evaluative symbol in a credit course, as set forth in section 55023, re-enrolls in that course and receives an evaluative symbol.
- (k) “Courses that are determined to be legally mandated” are courses that are required by statute or regulation as a condition of the student's paid or volunteer employment.
- (l) “Courses that are related in content” are those courses with similar primary educational activities in which skill levels or variations are separated into distinct courses with different student learning outcomes for each level or variation.
- (m) “Educational program” is an organized sequence of courses leading to a defined objective, a degree, a certificate, a diploma, a license, or transfer to another institution of higher education.
- (n) “Enrollment” occurs when a student successfully registers for a specific course at a college~~receives an evaluative or nonevaluative symbol pursuant to section 55023 in a credit course.~~
- (o) “Extraordinary conditions” are those conditions meeting the requirements of section 58509(a) allowing a community college to provide a full refund of enrollment fees to a student.
- (p) “Intercollegiate academic or vocational competition course” is a course that is designed specifically for participation in non-athletic competitive events between students from different colleges that are sanctioned by a formal collegiate or industry governing body. The participation in the event must be directly related to the course content and objectives pursuant to subdivisions (a) or (b) of section 55002.
- (q) “Intercollegiate athletic course” is a course in which a student athlete is enrolled to participate in an organized competitive sport sponsored by the district or a conditioning course which supports the organized competitive sport.
- (r) “NC” means “no credit” and is a symbol used to denote that a student did not receive credit for a course taken on a “credit-no credit basis” prior to the Fall 2009 term~~-, or at a~~ different institution which uses the “credit-no credit” symbol. This symbol is the equivalent of “no pass” in a “pass-no pass” grading system.

(s) “Necessary and appropriate” means that a strong rational basis exists for concluding that a prerequisite or corequisite is reasonably needed to achieve the purpose that it purports to serve. This standard does not require absolute necessity.

(t) “Noncredit basic skills courses” are those courses in reading, writing, computation, and English as a Second Language which are designated by the community college district as noncredit courses pursuant to subdivision (c) of section 55002.

(u) “Nondegree-applicable basic skills courses” are those courses in reading, writing, computation, and English as a Second Language which are designated by the community college district as nondegree-applicable credit courses pursuant to subdivision (b) of section 55002.

(v) “Prerequisite” means a condition of enrollment that a student is required to meet in order to demonstrate current readiness for enrollment in a course or educational program.

(w) “Satisfactory grade” means that, for the course in question, the student's academic record has been annotated with the symbol A, B, C or P as those symbols are defined in section 55023.

(x) “Special classes” means those instructional activities designed to address the educational limitations of students with disabilities who would be unable to substantially benefit from regular college classes even with appropriate support services or accommodations as set forth in section 56028.

(y) “Substandard academic work” means course work for which the grading symbols “D,” “F,” “FW,” or “NP” ~~or “NC”~~ (as defined in section 55023) have been recorded.

Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Sections 70901 and 70902, Education Code.

§ 55022. PASS-NO PASS GRADING OPTION.

(a) The policy adopted pursuant to section 55021 may permit courses to be offered in either or both of the following categories and, if so, shall require that each college catalog specify the category into which each course falls:

(1) Courses in which ~~wherein~~ all students are evaluated on a “pass-no pass” basis.

(2) Courses in which ~~wherein~~ each student may elect until the last day of instruction ~~on registration, or no later than the end of the first 30 percent of the term,~~ whether the basis of evaluation is to be “pass-no pass” or a letter grade.

(b) All units of credit earned on a “pass-no pass” or “credit-no credit” basis in accredited California institutions of higher education or equivalent out-of-state institutions shall be counted in satisfaction of community college curriculum requirements.

(c) Units earned on a “pass-no pass” basis shall not be used to calculate grade point averages. However, units attempted for which a student receives a the symbol “NP” designation (as defined in section 55023) ~~is recorded~~ shall be considered in probation and dismissal procedures.

~~(d) Notwithstanding any provision of this chapter, a district may continue to designate courses as being offered on a “credit no credit basis” instead of a “pass-no pass” basis and may continue to use the “CR” and “NC” symbols, as defined in section 55030, instead of the “P” and “NP” symbols until the Fall 2009 term. Until the Fall 2009 term, any reference in this chapter to the “P” symbol shall be deemed to include the “CR” symbol and any reference to the “NP” symbol shall be deemed to include the “NC” symbol.~~

Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Section 70901, Education Code.

§ 55023. ACADEMIC RECORD SYMBOLS AND GRADE POINT AVERAGE.

(a) Except as provided in subdivisions (b) and (c), grades from a grading system shall be averaged on the basis of the point equivalencies to determine a student's grade point average using only the following evaluative symbols:

<i>Symbol</i>	<i>Definition</i>	<i>Grade Point</i>
A	Excellent	4
B	Good	3
C	Satisfactory	2
D	Less than satisfactory	1
F	Failing	0
P	Passing (At least satisfactory - units awarded not counted in GPA. Has the same meaning as “CR” as that symbol was defined prior to June 30, 2007.)	
NP	No Pass (Less than satisfactory, or failing -	

	units not counted in GPA. NP has the same meaning as “NC” 2007.)	
SP	Satisfactory Progress towards completion of the course (Used for noncredit courses only and is not supplanted by any other symbol.)	

(b) The governing board of a community college district may use “plus” and “minus” designations in combination with letter grades, except that the grade of C minus shall not be used. If pluses and minuses are used, the grade point value of a plus shall be computed by adding 0.3 to the value assigned to the letter grade with which it is combined, and the grade point value of a minus shall be computed by subtracting 0.3 from the value assigned to the letter grade with which it is combined, except that no grade point value shall be less than 0 or greater than 4.0.

(c) Regardless of whether the governing board elects to use plus and minus grading, it may provide for the use of the “FW” grade symbol to indicate that a student has both ceased participating in a course some time after the last day to officially withdraw from the course without having achieved a final passing grade, and that the student has not received district authorization to withdraw from the course under extenuating circumstances. The “FW” symbol may not be used if a student has qualified for and been granted military withdrawal. If “FW” is used, its grade point value shall be zero (0).

(d) The governing board of each community college district shall publish the point equivalencies for the grades used in subdivision (a), or, subdivisions (a) and (b) (if pluses and minuses are used) in the catalog or catalogs of each college in the district as a part of its grading policies. In the event the governing board chooses to use the “FW” described in subdivision (c), it shall be included in the grading system and point equivalencies published in the catalog.

(e) The governing board of each community college district may authorize the use, under controls and conditions specified below, of only the following nonevaluative symbols:

<i>Symbol</i>	<i>Definition</i>
I	Incomplete: Incomplete academic work for unforeseeable, emergency and justifiable reasons at the end of the term

	<p>may result in an “I” symbol being entered in the student's record. The condition for the removal of the “I” shall be stated by the instructor in a written record. This record shall contain the conditions for the removal of the “I” and the grade assigned in lieu of its removal. This record must be given to the student with a copy on file with the registrar until the “I” is made up or the time limit has passed. A final grade shall be assigned when the work stipulated has been completed and evaluated, or when the time limit for completing the work has passed.</p>
	<p>The “I” may be made up no later than one year following the end of the term in which it was assigned.</p>
	<p>The “I” symbol shall not be used in calculating units attempted nor for grade points. The governing board shall provide a process whereby a student may petition for a time extension due to unusual circumstances.</p>
<p>IP</p>	<p>In progress: The “IP” symbol shall be used only in those courses which extend beyond the normal end of an academic term. It indicates that work is “in progress,” but that assignment of an evaluative symbol (grade) must await its completion. The “IP” symbol shall remain on the student's permanent record in order to satisfy enrollment documentation. The appropriate evaluative symbol (grade) and unit credit shall be assigned and appear on the student's permanent record for the term in which the course is completed. The</p>

	<p>“IP” shall not be used in calculating grade point averages. If a student enrolled in an “open-entry, open-exit” course is assigned an “IP” at the end of a term and does not re-enroll in that course during the subsequent term, the appropriate faculty will assign an evaluative symbol (grade) in accordance with subdivision (a) or (a) and (b) if plus and minus grading is used) to be recorded on the student's permanent record for the course.</p>
RD	<p>Report Delayed: The “RD” symbol may be assigned by the registrar only. It is to be used when there is a delay in reporting the grade of a student due to circumstances beyond the control of the student. It is a temporary notation to be replaced by a permanent symbol as soon as possible. “RD” shall not be used in calculating grade point averages.</p>
W	<p>Withdrawal: The “W” symbol may be used to denote withdrawal in accordance with the requirements of section 55024.</p>
MW	<p>Military Withdrawal: The “MW” symbol may be used to denote military withdrawal in accordance with section 55024.</p>
EW	<p>Excused Withdrawal: The “EW” symbol may be used as described in, and in accordance with, section 55024.</p>

(f) In calculating students' degree-applicable grade point averages, grades earned in nondegree-applicable credit courses shall not be included.

(g) The governing board of each district shall adopt rules and regulations governing the inclusion or exclusion of units in which a student did not receive a grade or “pass-no pass” or from which the student withdrew in accordance with rules adopted by the district.

Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Sections 70901 and 70902, Education Code.

§ 55024. WITHDRAWALS FROM CREDIT COURSES.

~~(a) The District governing boards of a district which decides to provide a withdrawal procedure shall adopt a policyies which governing provides for withdrawals from credit courses consistent with the following that implement the requirements of this section.:~~

Student withdrawal procedures shall be published in the course catalog. These procedures shall provide that students withdraw from a course by notifying the college registrar and that the registrar shall inform appropriate college district personnel, including faculty.

~~(1) Withdrawal from a course or courses shall be authorized through the last day of the fourteenth week of instruction (or 75 percent of a term, whichever is less). The governing board, however, may establish a final withdrawal date which prohibits withdrawal after a designated point in time between the end of the fourth week of instruction (or 30 percent of a term, whichever is less) and the last day of the fourteenth week of instruction (or 75 percent of a term, whichever is less). The academic record of a student who remains in a course beyond the time allowed by district policy must reflect a symbol as authorized in section 55023 other than a “W.”~~

(b)(1) A student who withdraws prior to the end of the fourth week of a course, or the expiry of 30 percent of a term, whichever occurs earlier, shall not receive the withdrawal symbol “W” on their transcript. A student who withdraws after this period, but before the end of the fourteenth week of a course, or the expiry of 75 percent of a term, whichever occurs earlier, shall receive the withdrawal symbol “W” on their transcript, unless the district selects an earlier final withdrawal date. A student who remains in a course beyond the district withdrawal date may not withdraw, and shall receive the appropriate a symbol on their transcript, as authorized in section 55023.

~~(7) The “W” shall not be used in calculating grade point averages, but shall be used in determining probation and dismissal of a student, pursuant to article 3 of this subchapter.~~

(2)(A) Military withdrawal occurs when a student on active or reserve status in the United States military or National Guard receives orders compelling a withdrawal from courses. Upon verification of such orders, the military withdrawal symbol “MW” shall be assigned to all courses affected by the military withdrawal.

(B) Military withdrawals shall not be counted in progress probation and dismissal calculations, and shall not be counted toward the permitted number of withdrawals or counted as an enrollment attempt.

(2) The governing board may by regulation authorize withdrawal from a course or courses in extenuating circumstances after the last day of the fourteenth week (or 75 percent of the term, whichever is less) upon petition of the student or his or her representative and after consultation with the appropriate faculty. Extenuating circumstances are verified cases of accidents, illnesses or other circumstances beyond the control of the student.

(3) No notation (“W” or other) shall be made on the academic record of the student who withdraws during the first four weeks or 30 percent of a term, whichever is less. The governing board may establish a period of time shorter than the first four weeks or 30 percent of a term, during which no notation shall be made.

(4) Withdrawal between the end of the fourth week (or such time as established by the district) and the last day of the fourteenth week of instruction (or 75 percent of a term, whichever is less) shall be authorized, provided the appropriate faculty is informed.

(5) Withdrawal after the end of the fourteenth week (or 75 percent of a term, whichever is less) when the district has authorized such withdrawal in extenuating circumstances, after consultation with appropriate faculty, shall be recorded as a “W.”

(6) For purposes of withdrawal policies, the term “appropriate faculty” means the instructor of each course section in question or, in the event the instructor cannot be contacted, the department chair or appropriate administrator.

~~(8) A “W” shall not be assigned, or if assigned shall be removed, from a student's academic record, if a determination is made pursuant to sections 59300 et seq. that the student withdrew from the course due to discriminatory treatment or due to retaliation for alleging discriminatory treatment.~~

(9) The district policy shall establish the number of times (not to exceed three times) that a student may withdraw and receive a “W” symbol on his or her record for enrollment in the same course. The district policy may permit a student to enroll again in a course after having previously received the authorized number of “W” symbols in the same course in colleges within the district, if the chief instructional officer, chief student services officer or other district official designated in the district policy approves such enrollment after review of a petition filed by the student.

(10) The district policy may provide that a “W” symbol will not be assigned to any student who withdrew from one or more classes, where such withdrawal was necessary due to fire, flood or other extraordinary conditions and the withdrawal is authorized by the district pursuant to section 58509.

(11) The district policy shall include provisions for intervention in cases of multiple withdrawals.

~~(b) Within the parameters set forth in subdivision (a), criteria for withdrawal and the procedures to accomplish it shall be established by the district governing board and published in college catalogs.~~

~~(c) A district's responsibilities with respect to enrollment or attendance accounting shall not be modified or superseded in any way by adoption of a withdrawal policy.~~

~~(d) The governing board of a district which decides to provide a withdrawal policy shall also adopt military withdrawal procedures consistent with the following:~~

~~(1) "Military Withdrawal" (MW) occurs when a student who is a member of an active or reserve United States military service receives orders compelling a withdrawal from courses. Upon verification of such orders, a withdrawal symbol may be assigned at any time after the period established by the governing board during which no notation is made for withdrawals. The withdrawal symbol so assigned shall be a "MW."~~

~~(2) Military withdrawals shall not be counted in progress probation and dismissal calculations.~~

~~(3) Military withdrawals shall not be counted toward the permitted number of withdrawals or counted as an enrollment attempt.~~

~~(4) In no case may a military withdrawal result in a student being assigned an "FW" grade.~~

(c)(1) Excused withdrawals shall be allowed to students in extenuating circumstances at any time, upon petition of the student or their representative.

(2) "Extenuating circumstances" means verified cases of accidents, illnesses, or other circumstances beyond the control of the student. Colleges shall proactively engage with the student or their representative to identify available college support services to mitigate the extenuating circumstances and avoid withdrawal. Upon verification of the student's circumstances, and if mitigation efforts are unsuccessful, the student shall receive the excused withdrawal symbol ("EW") on their transcript. Students shall not be denied an excused withdrawal due to a college's inability to respond to the petition or to provide sufficient assistance to mitigate the student's circumstances.

(3) An excused withdrawal shall not be counted in progress probation and dismissal calculations, or toward the permitted number of withdrawals or enrollment attempts. In no case may an excused withdrawal result in a student being assigned an "FW" grade.

(4) An excused withdrawal shall be assigned if a determination is made that the student withdrew from a course due to unlawful discrimination or retaliation.

(5) An excused withdrawal shall be assigned if a student withdraws from from a course due an extraordinary condition under section 58509.

~~(e) The governing board of a district that decides to provide a withdrawal policy shall also adopt an excused withdrawal procedure based upon verifiable documentation supporting the request.~~

~~(1) “Excused Withdrawal” (EW) occurs when a student is permitted to withdraw from a course(s) due to specific events beyond the control of the student affecting his or her ability to complete a course(s) and may include a job transfer outside the geographical region, an illness in the family where the student is the primary caregiver, when the student who is incarcerated in a California state prison or county jail is released from custody or involuntarily transferred before the end of the term, when the student is the subject of an immigration action, or other extenuating circumstances as described in (a)(2), making course completion impracticable. In the case of an incarcerated student, an excused withdrawal cannot be applied if the failure to complete the course(s) was the result of a student's behavioral violation or if the student requested and was granted a mid-semester transfer. Upon verification of these conditions and consistent with the district's required documentation substantiating the condition, an excused withdrawal symbol may be assigned at any time after the period established by the governing board during which no notation is made for withdrawals. The withdrawal symbol so assigned shall be an “EW.”~~

~~(2) Excused withdrawal shall not be counted in progress probation and dismissal calculations.~~

~~(3) Excused withdrawal shall not be counted toward the permitted number of withdrawals or counted as an enrollment attempt.~~

~~(4) In no case may an excused withdrawal result in a student being assigned an “FW” grade.~~

~~(fd) Neither this section, nor a district’s withdrawal policy, may be construed to conflict with district enrollment and attendance accounting responsibilities. Notwithstanding the limits set forth above, apportionment will be limited as set forth in section 58161.~~

Note: Authority cited: Sections 66700, 70901, Education Code. Reference: Sections 70901 and 70902, Education Code.

§ 55031. STANDARDS FOR PROBATION.

(a) Academic probation. A student who has attempted at least 12 semester or 18 quarter units as shown by the official academic record shall be placed on academic probation if

the student has earned a grade point average below 2.0 in all units which were graded on the basis of the grading system described in section 55023.

(b) Progress probation. A student who has enrolled in a total of at least 12 semester or 18 quarter units as shown by the official academic record shall be placed on progress probation when the student receives symbols of “W,” “I,” or “NP” (as defined in sections 55023 and 55030) in fifty percent (50 percent) or more of all units in which a student has enrolled. ~~percentage of all units in which a student has enrolled and for which entries of “W,” “I,” and “NP” and “NC” (as defined in sections 55023 and 55030) are recorded reaches or exceeds fifty percent (50 percent).~~

(c) The governing board of a community college district may adopt standards for probation, provided any such standard is at least as favorable to student progress as the standards established in subdivisions (a) and (b). ~~not lower than those standards specified in subdivisions (a) and (b) of this section. Specifically:~~

~~(1) A district may establish, as the minimum number of units before academic or progress probation is assessed, a number of units fewer than 12 semester or 18 quarter units; or~~

~~(2) A district may establish, as the minimum grade point average for academic probation purposes, a grade point average greater than 2.0; or~~

~~(3) A district may establish, as the minimum percentage of units of “W,” “I,” and “NP,” and “NC,” a percentage less than fifty percent (50%).~~

Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Sections 70901, 70902 and 76000, Education Code.

§ 55032. REMOVAL FROM PROBATION.

(a) A student on academic probation for a grade point deficiency shall be removed from probation when the student's accumulated grade point average is 2.0 or higher.

(b) A student on progress probation because of an excess of units for which entries of “W,” “I,” and “NP” and “NC” (as defined in section 55023 and 55030) are recorded shall be removed from probation when the percentage of units in this category drops below fifty percent (50%).

(c) The governing board of a district shall adopt and publish procedures and conditions for probation, ~~and appeal of probation, and requests~~ for removal from probation. ~~Such procedures and conditions may establish standards not lower than those standards specified in subdivisions (a) and (b) of this section. Specifically:~~ Any such standard must be at least as favorable to student progress as the standards established in subdivisions (a) and (b).

~~(1) A district may establish, as a minimum grade point average for removal from academic probation, a grade point average greater than 2.0; or~~

~~(2) A district may establish, as the minimum percentage of units of “W,” “I,” “NP,” and “NC,” a percentage less than fifty percent (50%) for removal from probation.~~

Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Sections 70901, 70902 and 76000, Education Code.

§ 55033. STANDARDS FOR DISMISSAL.

For purposes of this section, semesters or quarters shall be considered consecutive on the basis of the student's enrollment, so long as the break in the student's enrollment does not exceed one full primary term.

(a) A student who is on academic probation shall be subject to dismissal if the student earned a cumulative grade point average of less than 1.75 in all units attempted in each of 3 consecutive semesters (5 consecutive quarters) which were graded on the basis of the grading system described in section 55023.

(b) A student who has been placed on progress probation shall be subject to dismissal if the percentage of units in which the student has been enrolled for which entries of “W,” “I,” and “NP” and “NC” (as defined in section 55023 and 55030) are recorded in at least 3 consecutive semesters (5 consecutive quarters) reaches or exceeds fifty percent (50%) in accordance with section 55031.

(c) The governing board of a district shall adopt and publish procedures and conditions for dismissal and appeal of dismissal and request for reinstatement. ~~Such procedures and conditions may establish standards not lower than the standards specified in subdivisions (a) and (b) of this section. Specifically: Any such standard must be at least as favorable to student progress as the standards established in subdivisions (a) and (b).~~

~~(1) A district may establish, as the minimum cumulative grade point average for dismissal purposes, a grade point average greater than 1.75; or~~

~~(2) A district may establish, as the minimum percentage of units of “W,” “I,” “NP,” and “NC,” a percentage less than fifty percent (50%), or~~

~~(3) A district may establish, as a minimum number of consecutive semesters or quarters, a number fewer than 3 consecutive semesters or 5 consecutive quarters.~~

~~(d) The district board shall adopt rules setting forth the circumstances that shall warrant exceptions to the standards for dismissal herein set forth.~~

Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Sections 70901, 70902 and 76000, Education Code.

§ 58146. EMERGENCY CONDITIONS ALLOWANCE FOR DISTRICTS UNABLE TO MAINTAIN COLLEGE FOR PRESCRIBED TIME; GENERAL PURPOSE APPORTIONMENTS MATERIALLY DECREASED.

(a) An emergency conditions allowance is an allocation of funds calculated to approximate the same general purpose apportionments the district would have received from the State School Fund had an emergency or extraordinary condition not occurred. ~~The Chancellor may authorize an emergency conditions allowance may be provided, subject to approval by the Chancellor, to for~~ a district affected by an emergency or extraordinary condition. ~~as defined pursuant to subdivision (b).~~ The allowance shall be calculated to ~~approximate the same general purpose apportionments from the State School Fund as the district would have received had the emergency not occurred.~~

(b) An “emergency or extraordinary condition” ~~is defined as one is an event of the following that specifically causes the district to be prevented~~ a district from maintaining instruction its schools during that fiscal year for at least 175 days during a fiscal year, or materially decreases a district’s the general purpose apportionments of a district calculated pursuant to Education Code sections 84750.4 or 84750.5, to be materially decreased in that year or subsequent years: An “emergency or extraordinary condition” may be caused by the following events:

- (1) fire;_;
- (2) flood;_;
- (3) earthquake;_;
- (4) impassable roads;_;
- (5) an epidemic or a pandemic;_;
- (6) the imminence of a major safety hazard as determined by a the local law enforcement agency;_;
- (7) a strike involving public transportation services used by students ~~to students provided by a nondistrict entity~~;_;
- (8) the unavailability of classroom facilities leased by the district where the unavailability is caused by extraordinary factors ~~wholly external to and beyond the control of the~~ district;_;

(9) any order of any military officer of the United States or of the state to meet an emergency created by war, or of any civil officer of the United States, of the state, or of any county, city and county, or city authorized to issue such order to meet an emergency created by war;

(10) a public health crisis recognized by an order of a city or county board of health, or of the State Department Board of Public Health; or

(11) another emergency declared by the state government or the federal government.

~~(c) The facts demonstrating the applicability of one of the circumstances described in subdivision (b) shall be established to the satisfaction of the Chancellor may require by affidavits from the members of the appropriate district official the governing board to establish the impacts an event has caused to of the district, and.~~

~~(d) As a condition to receiving an emergency conditions allowance, the district must to demonstrate to the satisfaction of the Chancellor that it made good faith its efforts to mitigate the effects of the event and avoid a material decrease in to its the general purpose apportionments of a district calculated pursuant to Education Code section 84750.4 or 84750.5.~~

Note: Authority cited: Sections 66700, 70901, 84750.4 and 84750.5, Education Code.

Reference: Section 70901, Education Code.

58161. APPORTIONMENT FOR CREDIT COURSE ENROLLMENT.

(a) A community college district may claim state apportionment the attendance of for students enrolled ~~students for enrollments in credit courses on the district's census data, except as otherwise indicated in this section.~~ for state apportionment only if so authorized by this section and if all other requirements of this division are satisfied. For purposes of this section, the definition of enrollment found in section 55000 shall apply.

(b) A district may not receive claim state apportionment for a student who has previously received a satisfactory grade, as defined in section 55000, subdivision (w), in the same credit course ~~an enrollment in a credit course for the attendance of a student who receives a satisfactory grade, as defined in section 55000, one time unless an one-time exception applies.~~

(c) A district may claim state apportionment for the attendance of students for enrollments enrolled in a credit course no more than totaling a maximum of three times, per credit course and if all other requirements of this division are satisfied.

(d)(1) Notwithstanding subdivisions (b) and (c) of this section, a district may claim state apportionment for students enrolled in credit courses ~~the attendance of students for~~

enrollments ~~(1)~~ in credit courses designated as repeatable ~~under~~, as provided in section 55041, as defined in section 55000, for no more than four times for semester courses or six times for quarter courses. This limitation applies even if a student receives a substandard grade or “W” during one or more of the enrollments in such a course.

(2) Notwithstanding subdivisions (b) and (c) of this section, a district may claim state apportionment for students enrolled ~~for the enrollment attendance of students~~ in active participatory credit courses that are related in content in physical education, visual arts, or performing arts, ~~as provided in section 55040(c)~~, for no more than four times for semester courses or six times for quarter courses. This limitation applies even if a student receives a substandard grade or “W” during one or more of the enrollments in such a course.

(e) Notwithstanding subdivisions (b), (c), and (d) ~~and (e)~~ of this section, a district may claim state apportionment for one additional enrollment ~~if all other requirements of this division are met and only in the following circumstances~~

~~(1) The attendance of a student for an enrollment in a credit course resulting in that student's repetition of that credit course~~ when ~~because the~~ the district determines ~~pursuant to section 55043~~ that there has been a significant lapse of time as defined in section 55043.

~~(2) The attendance of a student for an enrollment in a credit course which is a repetition of the credit course pursuant to section 55045 due to extenuating circumstances, if such credit course is not designated as repeatable pursuant to section 55041.~~

(f) Notwithstanding subdivisions (b), (c) ~~and (d)~~ and (e) of this section, a district may claim state apportionment for students enrolled ~~the attendance of students~~ in credit courses ~~for enrollments in the credit courses~~ without limitation ~~if all other requirements of this division are met and~~ in the following circumstances:

(1) The student is enrolled ~~attendance of a student in a~~ legally mandated training class ~~as provided in section 55040(b)(8)~~.

(2) The student is enrolled ~~attendance of a student with a disability may be claimed for state apportionment for each enrollment by that student in a credit special class as a~~ due to a disability-related accommodation which is justified by one of the circumstances describe ~~section 56029~~.

(3) The student is enrolled ~~Except for active participatory courses in physical education, visual arts, or performing arts, the attendance of a student for each enrollment in a~~ portion of in a variable unit open entry/open exit credit course, but only to the extent that repetition of such courses is permitted under ~~pursuant to section 55044~~.

~~(4) The attendance of a student is enrolled for each enrollment in work-experience education, a cooperative work experience course pursuant to section 55253.~~

~~(5) The attendance of a student withdrawing as a result of extraordinary conditions pursuant to section 55024(a)(10).~~

~~(6) The attendance of a student receiving a military withdrawal (“MW”) pursuant to section 55024(d)(1).~~

~~(7) The attendance of a student withdrawing as a result of discriminatory treatment pursuant to section 55024(a)(8).~~

~~(8) (5) The attendance of a student is enrolled in a course as a result of a change in industry or licensure standards such that repetition of the course is necessary for employment or licensure, as set forth in section 55040(b)(9).~~

(g) To the extent permitted by article 4 of subchapter 1 of chapter 6, a district may permit enrollment in credit courses beyond the limits set forth in this section, but such additional enrollments may not be claimed for state apportionment.

Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Section 70901, Education Code.

§ 58509. REFUND OF ENROLLMENT FEES AND WITHDRAWAL DUE TO AN EXTRAORDINARY CONDITION. Authority of Chancellor to Waive Provisions to Accommodate Students Impacted by Extraordinary Conditions.

(a) Notwithstanding section 58508, a community college district may provide a full refund of enrollment fees to any student who withdrew from one or more ~~classes~~, courses, where the district finds that such withdrawal was necessary for one of the following reasons:

(1) the college attended by the student was closed or the college was unable to provide all or substantially all of the instruction in the course or courses in which the student was enrolled due to fire, flood or other conditions ~~qualifying for adjustment of apportionment pursuant to~~ as defined in section 58146; or

(2) ~~although the district does not qualify for an apportionment adjustment pursuant to section 58146,~~ the student was personally impacted by an event enumerated in section 58146, one of the conditions enumerated in that section made it difficult or impossible preventing the student from ~~to~~ attending one or more courses. ~~because the student was actively engaged in responding to the fire, flood or other condition or because such condition required the student to evacuate his or her home.~~

(b) Consistent with section 55024, subdivision (a)(4), a community college district shall record an “EW” ~~need not record a “W”~~ on the academic record of a student who withdraws from one or more ~~classes~~ courses due to any of the circumstances described in subdivision (a).

~~(c) The Chancellor is authorized, upon receipt of a written request from a community college district, to waive any provision of this title in order to accommodate students affected by any of the circumstances described in subdivision (a).~~

Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Section 70901, Education Code.