



Compton College Academic Senate Agenda



President: Amber Gillis
Date: February 21, 2019
Location: Boardroom

Secretary: Nikki Williams
Time: 12:30-2:00pm

Vision

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement

Compton College is a welcoming environment where the diversity of our students is supported to pursue and attain academic and professional excellence. Compton College promotes solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for transfer, completion and lifelong learning.

Accreditation Standards

This division meeting aligns to the following:

- 1.B.1. The institution demonstrates a sustained, substantive and collegial dialog about student outcomes, student equity, academic quality, institutional effectiveness, and continuous improvement of student learning and achievement.
- 2.A.16. The institution regularly evaluates and improves the quality and currency of all instructional programs offered in the name of the institution, including collegiate, pre-collegiate, career-technical, and continuing and community education courses and programs, regardless of delivery mode or location. The institution systematically strives to improve programs and courses to enhance learning outcomes and achievement for students.

Attendees

- | | | |
|--|--|---|
| <input type="checkbox"/> E. French Preston | <input type="checkbox"/> H. Estrada | <input type="checkbox"/> S. Thomas |
| <input type="checkbox"/> J. Evans | <input type="checkbox"/> H. Pham | <input type="checkbox"/> D. McPatchell |
| <input type="checkbox"/> A. Gillis | <input type="checkbox"/> J. Villalobos | <input type="checkbox"/> R. Ekimyan |
| <input type="checkbox"/> J. Mills | <input type="checkbox"/> K. Schwitkis | <input type="checkbox"/> A. Cortez-Perez |
| <input type="checkbox"/> M. Khan | <input type="checkbox"/> R. Sidhu | <input type="checkbox"/> M. Moldoveanu |
| <input type="checkbox"/> B. Kooiman | <input type="checkbox"/> A. Valdry | <input type="checkbox"/> S. Atkinson-Alston |
| <input type="checkbox"/> V. Haynes | <input type="checkbox"/> M. Roeun | |
| <input type="checkbox"/> P. Richardson | <input type="checkbox"/> H. Schumacher | |
| <input type="checkbox"/> N. Williams | <input type="checkbox"/> P. Flor | |

Agenda Items

- I. CALL TO ORDER (12:30)**
- II. APPROVAL OF AGENDA (12:30)**
- III. APPROVAL OF MINUTES (12:35-12:40)**
 - December 06, 2018 Minutes
- IV. REPORTS (12:40-1:00)**
 - 1. President's Report
 - 2. Vice President's Report
 - 3. Faculty Representative
 - 4. Curriculum Chair
 - 5. Guided Pathways
 - 6. Academic Affairs
 - 7. Distance Education
- V. ACTION ITEMS-UNFINISHED BUSINESS (1:00-1:30)**
 - 1. Maxient Information Presentation and AIMS Committee– Chief Box and Christine Aldrich
 - 2. Second Read/Possible Vote: Distance Education Handbook – Jasmine Phillips
- VI. NEW BUSINESS/DISCUSSION ITEMS (1:30-1:55)**
 - 1. Shared Governance – Flex Day Presentation and Compton College Making Decisions Document
 - 2. Committee Organization
 - 3. New Academic Senate SubCommittee Announcements
- VII. INFORMATIONAL ITEMS**
 - 1. Minutes and Results from Emergency Session 12/11/18
 - 2. Academic Affairs Board Letter: “Compton College Educational Programs Taskforce” dated 1/10/19
- VIII. EVENTS/ANNOUNCEMENTS (1:55-2:00)**
 - 1. Transition Celebration – May 30, 2019 Compton College Gym
 - 2. Academic Senate Spring Plenary (SF) – April 11-13, 2019
 - 3. Miscellaneous Guest Announcements
- IX. FUTURE AGENDA ITEMS**
 - 1. AR5011 – Admission and Concurrent Enrollment of High School and Other Young Students
- X. ADJOURNMENT**

**The Next Scheduled Meeting: March 7, 2019
12:30pm / Boardroom**



**COMPTON COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES POLICIES**

BP 2520 Academic Senate

Issued: May 19, 2015

Reference:

Education Code Section 70902(b)(7);
Title 5, Sections 53200 et seq
Accreditation Standard IV.A
Board Policy 2510 Participation in Local Decision Making

The Academic Senate is organized under the provisions of the California Code of Regulations, Title 5, shall represent the faculty and make recommendations to the administration and to the Board with respect to academic and professional matters, so long as the exercise of such functions does not conflict with the lawful collective bargaining agreement.

The Board or its designee will consult collegially with the Academic Senate when adopting policies and procedures. The Board will rely primarily on faculty expertise on academic and professional matters as defined by Sub-Chapter 2, Section 53200, et seq., California Administrative Code, Title 5, and as listed below:

1. Curriculum, including establishing prerequisites and placing courses within disciplines;
2. Degree and certificate requirements;
3. Grading policies;
4. Educational program development;
5. Standards and policies regarding student preparation and success;
6. District and College governance structures as related to faculty roles;
7. Faculty roles and involvement in accreditation process, including self-study and annual reports;
8. Policies for faculty professional development activities;
9. Processes for program review;
10. Processes for institutional planning and budget development, and
11. Other academic and professional matters as mutually agreed upon between the Board of Trustees and the Academic Senate.

The Academic Senates' organization, membership functions and committee structure shall be developed by the Academic Senate.

CCC ACADEMIC SENATE MEETING DATES AND LOCATIONS (1st & 3rd Thursday)

FALL 2018

August 30	Board Room
September 6	Board Room
September 20	Board Room
October 4	Board Room
October 18	Board Room
November 1	Board Room
November 15*	Board Room
December 6	Board Room

SPRING 2019

February 21	Board Room
March 7	Board Room
March 21	Board Room
April 4	Board Room
April 18	Board Room
May 2	Board Room
May 16	Board Room
June 6	Board Room

*Adjusted for the holiday

ECC ACADEMIC SENATE MEETING DATES AND LOCATIONS (1st & 3rd Tuesdays)

FALL 2018

September 4	Dist. Ed. room 166
September 18	Dist. Ed. room 166
October 2	Dist. Ed. room 166
October 16	Dist. Ed. room 166
November 6	Dist. Ed. room 166
November 20	Dist. Ed. room 166
December 4	Dist. Ed. Room 166
December 11 (Tentative)	Dist. Ed. room 166

SPRING 2019

February 19	Dist. Ed. room 166
March 5	Dist. Ed. room 166
March 19	Dist. Ed. room 166
April 2	Dist. Ed. room 166
April 16	Dist. Ed. room 166
May 7	Dist. Ed. room 166
May 21	Dist. Ed. Room 166
June 4 (Tentative)	Dist. Ed. room 166

Compton Faculty are encouraged to attend the ECC Academic Senate meetings when possible.

Per the Brown Act, all votes must be recorded by name. Only No's and Abstentions will be recorded by name in the minutes. If you were signed in to the meeting and did not vote No/Abstain, your vote will be assumed to be a Yes.

CCCD Academic Senate Roster

2018-2019 (19 members)

Officers:

President/ <i>Chairperson</i>	Amber Gillis (18-21)
Past President/ <i>Past Chairperson</i>	Paul M. Flor (18-19)
President-Elect/ <i>Chairperson-Elect</i>	
Vice President/ <i>Vice Chairperson</i>	Jesse Mills (18-19)
Secretary/ <i>Secretary</i>	Nikki Williams (18-19)
Curriculum/ <i>Curriculum Representative</i>	Roza Ekyiman (18-19)
<i>Adjunct Representative</i>	Mahbub Khan (18-19)
Board Representative	Jerome Evans (18-19)

Members:

Career and Technical Education (2)

Brent Kooiman (19-20)
Pamela Richardson (20-21)

Health and Human Services (2)

Shirley Thomas (18-19)
Hoa Pham (19-20)

Humanities (2)

Minodora Moldoveanu (20-21)
Nikki Williams (19-20) *Secretary/Secretary*

Social Sciences and Fine Arts (2)

Jesse Mills (20-21)
Harvey Estrada (19-20)

Mathematics (2)

Malinni Roeun (19-20)
Jose Villalobos (18-19)

Science (2)

Kent Schwitkis (18-19)
Rajinder Sidhu (19-20)

Library and Learning Resource Unit (1)

Andree Valdry (20-21)

Counseling (2)

Holly Schumacher (20-21)
Vanessa Haynes (18-19)
Paul M. Flor, *Past President/Past Chairperson*

At-Large (2)

Jerome Evans (20-21)
Amber Gillis (18-19)

Adjunct Representatives (2)

Mahbub Khan (18-19), *Adjunct Representative*
(20-21)



ACADEMIC SENATE MINUTES

Thursday, December 6th, 2018 1:00 p.m. Board Room

ATTENDANCE

Senators

Harvey Estrada
Jerome Evans
Roza Ekimyan
Paul Flor
Amber Gillis
Hoa Pham
Vanessa Haynes
Mahbub Khan
Jesse Mills
Minodora Moldoveanu
Kent Schwitkis
Brent Kooiman
Rajinder Sidhu
Holly Schumacher
Andree Valdry
Jose Villalobos
Nikki Williams
Stephanie Atkinson-Alston

Visitors

Liza Rios
Judy Crozier
Aurora Cortez-Perez
Jennell Allen
Ikaweba Bunting
Kendahl Radcliffe
Judy Crozier
Liza Rios

- I. **CALL TO ORDER** – Amber Gillis 1:06 p.m.
- II. **APPROVAL OF AGENDA** – Changes to the agenda- link for the Distance Education Handbook this is included in new business for first read- Approved Evans/Schwitkis
- III. **APPROVAL OF MINUTES** – Amended minutes for one additional page of notes included. – Approved- Mills/Evans

IV. **REPORTS**

President's Report- Amber Gillis reporting.

- Retirement of Jennell Allen- Thank you for your 38.5 years of service. I never realized how much you have done. There are so many things that you have done for the community. She was responsible for having curb cuts for disabled students. A. Gillis read the resolution. Thank you for your service.
- Retirement of Dr. Ikaweba Bunting- Jerome Evans read the resolution and asked all of the Social and Behavioral Science faculty to join in honoring I. Bunting.
- Liza Rios spoke about her debate students and what they accomplished at the Mt. San Antonio College Debate Tournament. She discussed the topics that the students debated on. All 8 students won an award and 6 of the 8 students received 2 awards. Compton College

students won 6 of the 10 eloquent speaker awards. L. Rios introduced the students that were present and awards they won. Compton College received 1st place in Sweepstakes for Limited Division. Thank you to all of the people who in some way participated in the decision making for debate to have financial support. This gives students a great opportunity that they may not otherwise have. A. Gillis- Thank you Liza Rios as well for the work that you do.

Vice President- Jesse Mills

- None

Board Representative – Jerome Evans reporting

- None

Accreditation: Amber Gillis reporting.

- None

V. ACTION ITEMS-UNFINISHED BUSINESS

- A. Gillis stated that we are to consider this second read for the document that was given on Meta-Majors. There was some feedback on Child Development. This version that we are looking at has notes from the work that we did at Curriculum Daze. What administration would like us to do is take a look at the matrix. These are the 5 areas that we have decided upon the umbrella for all of the majors and all of the programs that we offer are in bold and the ones that are grayed out are the ones that we offer classes but not a complete program. The ones that fall into two areas have two distinct programs. V. Haynes wants to make sure that the sheet clearly reflects the programs that we offer. She gave the example of Administration of Justice. There are two different programs and these should be listed. S. Atkinson-Alston stated that Guided Pathways met and had this same discussion but this particular document should be kept as simple as possible and then the next form would include more information specifically about the individual programs. A. Gillis asked if anyone has any other concerns. M. Medina asked about the greyed out areas. S. Atkinson-Alston stated that what is in grey is what we can build upon. We brought over all of the courses but we do not currently offer them here. What is in grey includes what is also aspirational. M. Medina stated that it may be more helpful to have the courses listed. A. Gillis stated that for this document, we are looking for something that is overarching. P. Flor question why the greyed courses are included and a motion can be made to have these removed from the document. A. Gillis asked who will be using this document. S. Atkinson-Alston stated that this is mostly for students. V. Haynes stated that if that is the case then programs should be listed separately. S. Atkinson-Alston- don't forget that we have two different things going- we have the meta-majors and the program pathways template which will be much more detailed with what is needed to earn a degree or certificate. K. Schwitkis asked for clarification on what is it that we are being asked to vote on and who is the owner of the document. A. Gillis- we are asked to provide input and approve the document. K. Schwitkis stated that we cannot approve the document if it is in flux. P. Flor- we can make a recommendation to send it back. A. Gillis- we make the

recommendation to offer them feedback and say that we can make a motion to approve the document with the recommendations that need to be made. K. Schwitkis- if we word it like that, then we are taking ownership of the document. A. Gillis- K. Curry sent the document out to campus groups for feedback and if we have feedback then we can make the changes here and then send it forward. N. Williams- I don't think that it was very clear when we worked on it at Curriculum Daze that this was a student document and has potential majors on it that a student cannot actually take here at Compton. J. Crozier- why not have two different documents, an internal one that has the grey information and one for the students. A. Gillis- I recommend that we table a vote pending additional modifications and suggestions from today. There should probably be two different documents one should be internal for the institution that can have all of the aspirational courses and then one for the students that has the programs that they can actually take and complete. We may need to call for an emergency meeting and we also need to find out about rules for electronic voting. S. Atkinson-Alston- right now what I am thinking about is that we need to have a catalog. Several pages have all of the degrees and the certificates. My recommendation is that the things in black goes in that type of information that will go with the meta-majors. That will clear up a lot of things and can help us move forward. A. Gillis- the other problem is that we are in a time crunch with the catalog and if we table this, we will not get back to it until February. Would it be ok to bring this back to senators electronically to take a vote. P. Flor- we do not have rules on this. A. Gillis- we need to call for an emergency meeting for next Thursday. H. Schumacher- when does this have to be approved? A. Gillis- this needs to go to the board next week so that it can be put in the catalog. This needs to be done now for the catalog to be complete. V. Haynes- I am willing to work on it with the specifics so that we are not waiting until spring. A. Gillis- I will table this pending additional modifications or suggestions and I will call for an emergency meeting.

- AR 4100- Is in second read.
- AR 4101- Is in second read.
- AR 4250- Is in second read.
- A. Gillis asked for any questions, comments, or concerns? Motion to approve AR 4100, AR 4101, AR 4250. Schwitkis/Mills- Vote taken and the motion carries.
- A. Gillis- Chief Box got a call and had to step away so he will not be able to complete his presentation.
- E. French-Preston discussed some of the details of the Honors Program. For those students who had Honors contracts, the VP of instruction will be dealing with those students who have completed the contracts for fall 2018.
- E. French-Preston would like to form the honors program advisory committee made up of faculty, staff, administrators, counselors and students. It was recommended that we have outside people on the committee to help, such as representatives from CSU, UC, and historically black colleges. An email will go out from the VP to ask for faculty interested in serving. E. French-Preston applauds the senate for approving the curriculum that has honors classes. We will be offering 4 honors classes in the spring 2019. One thing that was mentioned about the website was that there is a section that states honors classes and honors programs. The classes will lead into the honors program. There is a distinction between

taking an honor class and taking a class that ends up getting honors designation. For the TAG agreement this needs to be signed by the transfer counselor. All of the classes that are in the catalog have been articulated. For faculty who want to teach an honors class, there are guidelines to follow and submit the course through curriculum. You can do this with existing courses and just modify by adding a research component. This will then go through the curriculum process. I want to applaud the VP for working with us on behalf of students who are working on honors contracts this semester. Those students who are doing honors contracts receive a notation on the course but the course is not necessarily designated as an honors class since this was not a designated honors course. We are working with these students to get them into the program and sending out this information as to the courses we will be offering that are honors designated classes. The Honors Program will begin with the courses that are already part of the curriculum and that are approved. H. Schumacher asked about the existing contracts and students who have already completed them and if they will be honored. S. Atkinson-Alston responded that the contracts will be honored but that she cannot control the designation that goes on the transcript. There are 6 or 7 that were turned in to her. E. French-Preston stated that when they are given honors designation they are not gaining anything with the GPA. H. Schumacher- Where is it noted as honors? This is on the transcript. What they are currently doing is adding it to the transcript but it does not show that the course is an honors class. The honors classes actually state something such as English 1A-H, so it comes with the honors designation. H. Schumacher asked if moving forward we will allow students to do contracts and if we will not be allowing this to please let the faculty know that if they receive one from a student they should not fill one out. E. French-Preston stated that she will have a meeting with all of the deans and administrators and then an email will go out from admissions. In order to be an honors student, there are other things that students need to do if they are going to transfer. There are workshops they must attend. You also need to certify your grade point average and this needs to be done through a transfer person. This communication will go through the transfer area so that they can attend these workshops. L. Rios pointed out that traditionally it has been a contract and on the document that is right there, at least with Communication Studies there is only one honors class, so keeping both approaches offers more opportunities for people. Cerritos College offers both of these types of honors methods. I move that we do both of these and give students more options and flexibility. This greatly limits student access to honors classes. The decision to just have designated honors classes was never a democratically approached system and I am coming from a place where I have been part of the honors program for years underneath the different people that were in charge of it. J. Mills- these students have been doing the work but the classes are not being articulated and in the end they are not getting and kind of GPA boost. We want to have some type of program where whatever we have in place will all go through the articulation process so students are getting the full credit for this. This is all coming from a place of making sure that students are getting mathematical credit. All of us together can join this committee to create an honors program that allows for all of these things. That is what we need to do moving forward. E. French- Preston- when we get an articulation person they can work with those colleges and then come back and do honors contracts. L. Rios- so in February if a debate student wants to do a contract, I can move

forward with this? J. Mills- What we are saying is that completing an honors contract might not even help them. A. Gillis stated that in the interest of time we will not be making a decision on contracts at this time. What I have heard is that the contracts that were completed this semester will be honored and that we will be putting together an honors advisory committee and much of the discussion that is happening right now will be hashed out in the committee in the spring semester. There isn't a fight as to which is better, but how we best go about serving the students. J. Crozier- there are spring courses that are going to be honors courses? There is a whole section that is designated as honors? Who will be teaching these courses? I don't remember this coming up at a division meeting. What happens if they don't fill? Does ECC only have classes and does not use contracts. A. Gillis- my understanding is that they only have a program but we do not know 100% for sure if they have honors contracts. H. Schumacher- can any student enroll in this? S. Atkinson-Alston- they need to be part of the program. H. Schumacher- so when do we advertise to students that they need to fill out the paperwork and be part of the program. E. French-Preston- this is what will happen. We have a list of 1,700 potential students for the honors program and we will send out a list of the classes available to them. They can check the list and enroll in these classes. The counselors will have the list as well. Only the students from that list will be able to enroll in the honors classes. A. Gillis- we have a series of questions that are being recorded so that we have a process in place. How are we targeting students to make sure that these classes fill? As a senate we will draft a memo and send it to Academic Affairs so that we have it clear in writing as to what the process is. There are still a lot of decisions that need to be made to ensure that students do not fall through the cracks. We will formally support and recommend that an honors advisory committee be convened. There are an additional number of questions that needs to be mapped out as well as processes that need to be worked out. I've never heard any faculty say that they are against a program. I don't think anyone in this room would not want a program. We want to be able to offer them the best that we have. This is not going to happen overnight. L. Rios- would my division chair be able to tell me which courses are being offered in spring 2019. This is a question for A. Atkinson-Alston.

- Making Decisions Document- A. Gillis- during Consultative Council we started looking at this document that El Camino has and there was some pushback that we were only going to use this document. In Consultative Council we have put together a development timeline. We got confirmation today from the ASCCC and CCLC that they will come and be our presenters at flex day in spring 2019. They will be discussing collegial consultation and shared governance. This document has not been released campus wide; we have a due date for the group to bring ideas forward. This document is simply to begin conversations about recruitment to start the construction of this document in spring 2019. Next Monday we have a due date for ourselves about what kinds of ideas we saw from other colleges. We want to bring these ideas forward and move from there. Administration will be looking for participants from groups across the campus to help put together the document. The meetings will be every other Friday from 9-12 and we are looking for participants to take part in putting together this document. The goal is for us to work on rough drafts all the way until spring break and then make additional revisions in April and May. We will host forums to have as many people involved.

VI. NEW BUSINESS

- Tabling the Maxient and AIMS presentation by Chief Box.
- 1st look at the DE Handbook- DE Handbook first read. A. Gillis had a chance to look at it and it was very well done. We need to give credit to Jasmine Phillips for doing such great work. V. Haynes- stated that we need training here. I always have to go over to Torrance if I need any help with anything. N. Williams asked senators to specifically look at 3 separate areas: the definitions and make sure that you are comfortable with these, the OEI rubric, and the accessibility areas of the handbook. We are piloting the peer review program in spring 2019. The accessibility training will go through the beginning part of spring to give faculty the opportunity to work on their shells during spring break and then in the second half of the semester we will begin peer review. We have already set up three different types of training on our campus: accessibility, OEI rubric, and best practices. A. Gillis- We will be continuing the conversation on this and please make sure that you are reading this during the break so that we can come back from this. We need to make sure that that campus is ADA compliant. There will be a workgroup that is formed to work on this campus wide and if anyone is interested in participating in this, please keep this in mind.

VII. Information- Discussion Items

- None

VIII. Events/Meetings

- Holiday Party- Please bring cans of food for the food pantry.

MOTION TO ADJOURN – Approved – 2:33 p.m.



ACADEMIC SENATE MINUTES

Emergency Meeting

Tuesday, December 11th, 2018 12:30 p.m. TV7

Attendance

Senators

Pamela Richardson
Jerome Evans
Harvey Estrada
Jesse Mills
Nikki Williams
Kent Schwitkis
Mahub Khan
Andree Valdry
Hoa Pham
Vanessa Haynes
Jose Villalobos
Pamela Richardson
Jerome Evans
Harvey Estrada
Jesse Mills
Nikki Williams
Amber Gillis
Roza Ekimyan

Visitors

Lauren Sosenko

IX. CALL TO ORDER – Amber Gillis 12:45 p.m.

X. ACTION ITEMS-UNFINISHED BUSINESS

- Meta-Majors Document- A. Gillis- I asked Lauren Sosenko to come since we had the question of who is the originator of the document and where it came from. L. Sosenko stated that the first research project she did when she came to Compton College was looking at the most popular majors. This is different than the courses that they actually enroll in. There are many majors that students are enrolled in that are not part of Compton College and that they cannot complete here. This document helps us see what students here are thinking about studying? There are many majors that are not part of what we moved over from El Camino. Those are the greyed area. The greyed information was kept here since I felt that it was important for faculty to know what students are interested in. This document was never meant to be an external document. It was more of a discussion start for administration, faculty, and staff to know what we are offering, and where there are

gaps in what students want to pursue and where we can grow areas. I believe that there is interest in making this a more formal document, one in which students will use. What we have done is removed the greyed area and updated the list that can now potentially be used in the catalog. These categories have been vetted and many of us have seen these. Now we are trying to ask if these majors make sense for our campus. Is this something that we feel comfortable moving forward with? There is a certificate of accomplishment or achievement for transfer studies so I have included it here. Some discussion followed about the Administration of Justice category. Motion to accept the meta-majors document as written. Mills/Estrada- Motion carries. H. Pham abstention.

- Change senate meeting time to 12:30-2pm. A. Gillis- we would like to change the time of Academic Senate meeting in spring in order to be able to hold votes. By the time we get to voting, many senators have left. H. Pham- Block scheduling was brought up and may be an issue for fall 2019. Discussion followed about block scheduling. We can talk about this a bit more or we can take a vote. Motion to change academic senate meeting times for spring 2019 from 1:00-2:30pm to 12:30 to 2:00pm. Schwitkis/Mills- Motion carries.
- Motion to open discussion for electronic voting and meeting call-ins. K. Schwitkis discussed his experience with electronic voting. Discussion can take place at the meetings and voting can take place online. Discussion followed about the need for meeting in the summer and winter. We are 10 month employees and having electronic voting would mean that we could potentially be seen as on-call. K. Schwitkis- we can create a set of by-laws that includes the option to have electronic voting if we choose and he will work on this if A. Gillis would like. There are issues that need to be worked out with this such as compensation or flex-time given for having additional meetings at the district's request. We will continue this discussion in spring 2019.

XI. MOTION TO ADJOURN – Approved – 1:10 p.m.



OFFICE OF ACADEMIC AFFAIRS

To: Dr. Keith Curry, President/CEO

From: Dr. Stephanie Atkinson-Alston, Vice President of Academic Affairs

Date: January 10, 2019

Subject: Compton College Educational Programs Taskforce

On December 13, 2018, the Compton College Educational Programs Taskforce met to review the Child Development and Film/Video programs' input.

In response to the taskforce's inquiry the Film/Video program submitted several documents; however, no recommendation could be extended because the report lacked the use of data. The majority of the responses were interpreted as antidotal observations. Therefore, the taskforce has requested that the Film /Video program resubmit a revised report by March 15, 2019.

On the other, the Child Development program submitted sufficient evidence to be reviewed by the taskforce. Examples included student recruitment flyers, discipline meeting agendas topic of teaching best practices, and hosting a regional workshop "Messy Art: Tickle Your Senses" for both faculty and students. Thus, the taskforce is recommending that this program continue to use these strategies that increase student enrollment and engagement.