



## ACADEMIC SENATE MINUTES

Thursday, March 1<sup>st</sup>, 2018 1:00 p.m. Board Room

### ATTENDANCE

#### Senators

Essie French Preston  
Jerome Evans  
Amber Gillis  
Christopher Halligan  
Mahbub Khan  
Brent Kooiman  
Vanessa Haynes  
Pamela Richardson  
Kent Schwitkis  
Rajinder Sidhu  
Andree Valdry  
Nikki Williams  
Malinni Roeun  
Paul Flor

#### Visitors

Minodora Moldoveanu  
Aurora Cortez-Perez  
Axa Maradiaga  
Judy Crozier  
David McPatchell  
Steven Gonzales  
Roza Ekimya  
Cheryl Threadgill  
Mandeda Uch  
Stephanie Atkinson-Alston  
Barbara Perez  
Joshua Meadors

- I. **CALL TO ORDER** – Paul Flor 1:03 p.m.
- II. **APPROVAL OF AGENDA** – Schwitkis/Valdry- Approved
- III. **APPROVAL OF MINUTES** – Halligan/ Schwitkis- Approved

#### IV. **REPORTS**

**President's Report-** Paul Flor reporting.

- Flor asked that we consider the Curriculum Committee by-laws. This is the second reading. Flor asked for questions, comments, or concerns. Schwitkis/Sidhu moved to approve the by-laws. The motion passes.
- Roza Ekimyan stated that the next Curriculum meeting is on Tuesday, March 6, 2018 and everyone is welcome to attend.

**Vice President-** Christopher Halligan

- None

**Board Representative** – Jerome Evans reporting

- None

**Accreditation:** Amber Gillis reporting.

- None

#### V. **ACTION ITEMS-UNFINISHED BUSINESS**

- Flor stated that the Board Policies that were introduced at the last senate meeting are in second reading this week. Part of the language was changed to include one of the suggestions for BP 4235. Perez asked the same question that was brought up last week about clearly specifying classes that would be allowed to be challenged under each division. We should include which classes are available for credit by exam. Perez also asked who makes the determination of which classes get to be given through credit by examination. Haynes stated that El Camino's BP has a statement addressing this question. The statement that is found in the El Camino BP should be added to our BP. Discussion followed about the wording of such a statement. Flor stated that we should add the specific language from the El Camino College BP to the first sentence of our BP. Schwitkis/Gillis moved to approve the Board Policy as amended. Motion carries with the corrections and additions.

## **VI. NEW BUSINESS**

- Campus Climate Survey- Josh Meadors presented information on the surveys that will be piloted during spring 2018. He asked for feedback and suggestions. The current climate survey has questions from past surveys and some external surveys. What Institutional Research would like to learn from the students and employee survey is: Do you feel welcomed, valued, included, nurtured and safe on campus. This is to help show what we are doing well and what we need to work on. Flor asked how students would be able to answer question #6 about how their perspectives changed over time. Meadors stated that this is not a question for students but a research question. Classes will be randomly selected to be part of the survey. IR is trying to decide between a paper and digital survey and they are leaning towards a paper survey. It is taking about 20-30 minutes for students to complete the survey. Meadors asked faculty to offer students the opportunity to stop by Institutional Research to be the initial ones to take the survey which would help work out any of the kinks in the survey. Flor asked if there would be an online version in case any distance education classes are selected. Meadors stated that there would be an online version for this purpose. A couple of faculty volunteered their classes to pilot the survey. Flor stated that maybe we should add a question about harassment/bullying in the workplace. Meadors provided the survey timeline.
- Josh Meadors presented the new Multiple Measures pilot tool survey. Meadors went through the measurement tool survey and clarified that this is a tool to gather information. If there are any courses that are missing from the tool, please send them to Meadors so that he can make revisions. Perez stated that at tomorrow's counselor meeting it needs to be stressed that students should be encouraged to use their transcripts when enrolling.
- Board Policies:
  - BP 4045 Textbook and Instructional Materials- Perez asked about the language of the BP especially for students that are dual enrolled with the high schools and how this plays into their books.
  - BP 4040 - Library and Learning Support Services
  - BP 4055 - Academic Accommodations for Students with Disabilities
  - BP 4070 - Course Auditing and Auditing Fees
  - Flor asked that we email him any feedback or comments about the Board Policies before the next Senate meeting.
- Perez and Flor discussed 504 Compliance and how many colleges are being audited in this area and failing. This is something that we have to be examining in all areas of the college in particular Distance Education.

- Perez stated that we are about 200 FTES short of our 6060 goal, but this does not include the courses that started today or any courses that will begin in the second 8 weeks.

**VII. Information- Discussion Items**

- Flor discussed the Accreditation Institute and his attendance at the DE Breakout session. One of the things that stood out was that the institution gets to define regular and effective contact.
- Flor has asked faculty to be part of the Educational Task Force to take a look at low enrolled programs to make recommendations and faculty have moved away from doing this. If you are interested then please let him know. The programs that are being looked at are Visual Arts, Film, Dance, Music, Business, Computer, CIS, and Theater Arts.

**VIII. Events/Meetings**

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**IX. Future Agenda Items**

- Lynell Wiggins will give us an overview of the funding that there is available through Strong Workforce.
- Vanessa Haynes discussed BP 3050 from El Camino and the idea that we should have a BP similar to this at Compton.
- Essie French Preston talked about the changes in the amount of units that necessary for students to earn a Certificate of Achievement. This is something that goes on the student's transcript and she urged us to encourage our students to apply for these as small steps of accomplishment towards their larger goals.

**MOTION TO ADJOURN – Approved – 2:08 p.m.**