



ACADEMIC SENATE

AGENDA

Thursday, March 7, 2017 at 1:00 p.m. in the Board room

- I. CALL TO ORDER**
- II. APPROVAL OF AGENDA**
- III. APPROVAL OF MINUTES**
 - January 16, 2017 Minutes
- IV. REPORTS**

Senate:

President	Paul M. Flor
Board Representative and External Liaison	Jerome Evans
Vice President	Chris Halligan
- V. ACTION ITEMS-UNFINISHED BUSINESS**
 1. Compton Center Curriculum Handbook E. French-Preston
- VI. NEW BUSINESS**
 1. Institutional Effectiveness Committee Update Dr. Jesse Mills
 2. Student Equity Bailey Smith
 3. Strong Workforce Dr. Rodney Murray
- VII. INFORMATION-DISCUSSION ITEMS**
 1. Academic Senate news
 2. Consultative Council Agendas
 3. IEC Agenda
 4. PBC Agenda
- VIII. Events/Meetings**
 1. Opening of Molina Health Center, ECC Compton Center March 21 at 2:30 pm
 2. Black History Month
 3. Pathways to Leadership & Careers
- IX. FUTURE AGENDA ITEMS**
 1. Staffing Master plan
- X. ADJOURNMENT**



**COMPTON COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES POLICIES**

BP 2520 Academic Senate

Issued: May 19, 2015

Reference:

Education Code Section 70902(b)(7);
Title 5, Sections 53200 et seq
Accreditation Standard IV.A
Board Policy 2510 Participation in Local Decision Making

The Academic Senate is organized under the provisions of the California Code of Regulations, Title 5, shall represent the faculty and make recommendations to the administration and to the Board with respect to academic and professional matters, so long as the exercise of such functions does not conflict with the lawful collective bargaining agreement.

The Board or its designee will consult collegially with the Academic Senate when adopting policies and procedures. The Board will rely primarily on faculty expertise on academic and professional matters as defined by Sub-Chapter 2, Section 53200, et seq., California Administrative Code, Title 5, and as listed below:

1. Curriculum, including establishing prerequisites and placing courses within disciplines;
2. Degree and certificate requirements;
3. Grading policies;
4. Educational program development;
5. Standards and policies regarding student preparation and success;
6. District and College governance structures as related to faculty roles;
7. Faculty roles and involvement in accreditation process, including self-study and annual reports;
8. Policies for faculty professional development activities;
9. Processes for program review;
10. Processes for institutional planning and budget development, and
11. Other academic and professional matters as mutually agreed upon between the Board of Trustees and the Academic Senate.

The Academic Senates' organization, membership functions and committee structure shall be developed by the Academic Senate.

CEC ACADEMIC SENATE MEETING DATES AND LOCATIONS (1st & 3rd Thursday)

* This is a special meeting scheduled to coincide with ACCJC Accreditation visit the week of March 6-9th. This is a Tuesday. We are switching days with El Camino College.

FALL 2016

September 8	Board Room
September 22	Board Room
October 6	Board Room
October 20	Board Room
November 3	Board Room
November 17	Board Room
December 1	Board Room
December 15	Board Room

SPRING 2017

February 16	Board Room
March 7*	Board Room
March 16	Board Room
April 6	Board Room
April 20	Board Room
May 4	Board Room
May 18	Board Room

ECC ACADEMIC SENATE MEETING DATES AND LOCATIONS (1st & 3rd Tuesdays before ECC Senate, usually)

FALL 2016

September 6	Dist. Ed. room 166
September 20	Dist. Ed. room 166
October 4	Dist. Ed. room 166
October 18	Dist. Ed. room 166
November 1	Dist. Ed. room 166
November 15	Dist. Ed. room 166
December 6	Dist. Ed. room 166

SPRING 2017

February 21	Dist. Ed. room 166
March 9*	Dist. Ed. room 166
March 21	Dist. Ed. room 166
April 4	Dist. Ed. room 166
April 18	Dist. Ed. room 166
May 2	Dist. Ed. room 166
May 16	Dist. Ed. room 166

Compton Faculty are encouraged to attend the ECC Academic Senate meetings when possible.

Per the Brown Act all votes must be recorded by name. Only No's and Abstentions will be recorded by name in the minutes, If you were signed in to the meeting and did not vote No/Abstain, your vote will be assumed to be a Yes.

Vision

El Camino College Compton Center and the future Compton College will be the leading institution of student learning and success in higher education.

Mission Statement

El Camino College Compton Center and the future Compton College is a welcoming environment where the diversity of our students is supported to pursue and attain academic and professional excellence. Compton Center promotes solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for transfer, completion and lifelong learning.



ACADEMIC SENATE MINUTES

Thursday, January 16th, 2017 1:00 p.m. Board Room

ATTENDANCE

<u>Senators</u>	<u>Visitors</u>
Eyob Wallano	Amber Gillis
Jerome Evans	Jessie Mills
Andree Valdry	Roza Ekimyan
Mandeda Uch	Janette Morales
David McPatchell	Silvia Arroyo
Nikki Williams	Fazal Aasi
Paul Flor	Silvia Arroyo
Kent Schwitkis	Hoa Pham
Christopher Halligan	Katherine Marsh
Mahbub Khan	Jennifer Hill
Kendahl Radcliffe	Estina Pratt
Essie French-Preston	Thomas Norton

I. CALL TO ORDER – Paul Flor 1:05 p.m.

II. APPROVAL OF AGENDA – Schwitkis/Halligan- Approved

III. APPROVAL OF MINUTES – Schwitkis/Wallano- Approved

IV. REPORTS

President's Report- Paul Flor reporting.

- There is a change in the composition of the body. Professor Yaghmai is no longer with the college and we will need to identify someone to replace him.
- There is a vacancy for Senator at Large- David McPatchell would like to step down. Any faculty can run for this position. Flor called for any nominations for this position. Evans nominated Amber Gillis. French-Preston seconded the nomination. There were no further nominations. A vote was taken and Gillis was confirmed as the new At Large Senator.
- All faculty have received an update on enrollment. We are down 11% so this is a bit of a concern. The enrollment number are the classes that are currently enrolled with students.
- Included in the packet- Flor is requesting attendees for plenary. Plenary is in San Mateo. New senators should consider attending plenary especially if you are planning on continuing with Academic Senate.
- The Curriculum Institute is in mid-July- We need to send 2-3 people to this. If you are planning on being involved in curriculum this is an important conference to attend.
- It was confirmed that Chancellor Oakley will be our commencement speaker in June.
- Included in the packet - Information about the state budget, in particular with DOCA.
- Included in the packet - California Recording Law- we should discuss this in Senate to ensure that faculty have protection with students recording in the classroom.

Vice President- Christopher Halligan

- David McPatchell attended consultative council- McPatchell reported that board policies were looked at as well as the Human Resources Staffing Plan final report. Will be looking at the Making Decisions document during the next meeting.

Board Representative – Jerome Evans reporting

- Passed out a flyer for Black History Month activities- Because of the late start of the spring semester, we will be running activities into March.
- Book Fair- Asked for monetary or book donations for the book fair.
- Reminded us about bringing up any concerns that need to be taken to Consultative Council.

Accreditation: Amber Gillis reporting.

V. ACTION ITEMS-UNFINISHED BUSINESS

VI. NEW BUSINESS

- **Compton Center Curriculum Update-** French-Preston spoke on meeting with Flor and Perez over the Curriculum Handbook. We have been given a copy and she asked us to read it and give feedback. The curriculum process is included in the packet. French-Preston went through the review process. Flor stated that this is the first reading and we should be prepared to bring up any concerns at the next meeting. Flor stated that what we have before us is half of the document- this is a work in progress.
- **Homeless Student Initiative-** Joshua Jackson was not able to make it to the meeting. What they would like is to have the endorsement of the Academic Senate for the work that they are doing on this initiative. Halligan/Evans moved to support and endorse ASB in their efforts to create and implement the Homeless Student Initiative. Discussion was held to clarify what this initiative is. A vote was taken and the motion carries- One abstention (Wallano).
- **SLO Update-** Hoa Pham spoke about the email she sent with SLO and PLO number updates. SLO numbers of completion: Division 1-61%; Division 2- 63%; Division 3- 42%. This was run before flex and the numbers are now higher. SLO coordinators are trying to find a better way to reach staff more efficiently. An SLO rubric was given to everyone at flex so it can be followed for better quality control of the SLO reports. We need to work on our PLOs and getting these numbers up.
- **Institutional Effectiveness Committee-** Jesse Mills spoke. 4 of the 8 program reviews are in. The committee will be meeting next week. There are two sub-committees that are comprised of readers that are ready to start their review process of the program reviews. The website has been updated with the program reviews. Timelines, archived reviews, and contact information are up on the site. The committee is working on having our own handbook and is hoping to have the first draft done by next week.

VII. Information- Discussion Items

VIII. Events/Meetings

- Molina Health is operational. It is free with no health fee assessed until fall 2017.

MOTION TO ADJOURN – Schwitkis/Evans- Approved – 1:44 p.m.

Proposed 2016-2017 Goals

The Academic Senate's annual goals reflect a commitment to "an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making" (Strategic Initiative C).

1. Ensure full faculty involvement in decision-making related to academic and professional matters (BP 2520)

Measures:

- Arrange faculty representation on campus committees and periodic updates,
- Recruit faculty co-chairs for Institutional Standing Committees
- Ensure divisions have required number of senators
- Review and begin revising Academic Senate By-laws to reflect curriculum reforms
- Ensure Academic Senate office is relocated in swing space

2. Strengthen faculty involvement in the activities of the Academic Senate

Measures:

- Provide an orientation at the start of the academic year
- Provide regular, ongoing communication with all faculty, encouraging greater involvement in the Senate and committees
- Encourage greater participation of senators in meetings and other activities of Senate
- Establish initiatives to recognize faculty achievements

3. Support the college's institutional effectiveness goal that more students from our diverse communities will attain educational success and achieve their academic goals.

Measures:

- Support Enrollment Management initiatives through ongoing communication and faculty involvement
- Support accreditation efforts through regular Senate/Faculty Council communication and collaboration
- Foster awareness of and encourage faculty involvement in the local implementation of statewide initiatives for student success, equity, enrollment, retention and completion



SHARING THE INFORMATION

Effective faculty leadership is best achieved through teams not heroes.

The Academic Senate for California Community College
Instructional Design and Innovation Institute
March 17-18, 2017 | San Jose, CA

Registration is now reduced to \$375!

Who should attend: faculty chairs, student equity committees, basic skills committees, online education committees, and curriculum committees. Colleges are encouraged support attendance by a team of faculty to return with strategies that your college can use to improve service to our students and communities.

This institute focuses on strategies to improve student success and build more effective college programs. Discussions will include many exciting and timely topics like cultivating partnerships to create new opportunities for students, improving the collaboration between instruction and student services on our campuses, discovering different strategies in curricular design, integrating instructional technology into the classroom to enhance teaching, and institutionalizing innovative programs to ensure they do not disappear.

The institute is focused on four strands to meet the conference goals:

- Faculty Professional Development
- Campus Culture of Innovation and Leadership
- Cultural Competency Across the Curriculum
- Innovations in Teaching and Learning

In addition, general sessions focus on Guided Pathways, Quantitative Reasoning, and Campus and Community Culture Shift.

Pathways to Leadership & Careers, Student Leadership & Faculty Conference

Thursday, March 30, 2017 Student Conference 8:30 to 2 pm Location: Little Theater
Keynote Speaker – Dr. Tyrone Howard

Faculty Workshop 1 to 3 pm Location: Staff Lounge
Keynote Speaker – Pedro Antonio Noguera
Faculty may register through Flex Reporter

2017 Dr. John W. Rice Diversity & Equity Awards focusing on Advancing Social Mobility

Nominations for the annual Dr. John W. Rice Diversity & Equity Award competition are ongoing. This award honors Dr. John W. Rice, a former member of the California Community Colleges Board of Governors, who was a dynamic leader and moral conscience for diversity and equity.

Each district or college is strongly encouraged to provide nominations for this prestigious award to honor district or college employees, programs and activities that have made the greatest contribution toward advancing social mobility, as well as, work in diversity and student equity in the California Community Colleges. The winner(s) will be honored with a beautiful award at the award ceremony taking place on July 18, 2017 in Sacramento.

Nominations are due no later than 5 pm on Friday, April 21, 2017.

IEPI – Institutional Effectiveness Partnership Initiative is sponsoring workshops on the Strong Workforce Program.

Under the Strong Workforce Program, many colleges are striving to increase enrollments in CTE. But in order to support this growth, colleges need to establish pathways that work for diverse student populations and help them progress up their career ladders.

This session will outline common barriers to student progress and describe ways that colleges can support students in overcoming those challenges. For example, you'll learn:

- Why students do and don't major in CTE
- The highest-leverage actions that can change enrollment patterns
- How CTE pathways work fits into statewide priorities and guided pathway models
- Hands-on activities will enable you to explore:
- New tools that can help support career exploration and educational planning
- How to access information on progress within a pathway and employment outcomes
- Specific steps you can take to strengthen enrollments and progress in CTE

Registration is required through Eventbrite. There is a \$50 per-person registration fee for attending. Registration includes lunch. Participants are responsible for travel and any parking costs. Workshops are scheduled from 10:00 am - 3:00 pm.

Date: Friday, March 24, 2017 Location: Sheraton Cerritos Hotel

Spring Plenary Session and Area Meetings

The ASCCC will hold the spring plenary session on April 20-22 at the San Mateo Marriott. The theme for this session is Creating Space for Collective Voice: Dialogue and Discourse. Registration is now open and a preliminary program is posted.

Chancellor Oakley will deliver the keynote at the 2017 El Camino College Compton Center commencement ceremony on Thursday, June 8, 2017 at 5:30 p.m.

Online Teaching Conference, June 19 – 21, 2017, Hilton Anaheim, Cost: \$275 (through April 15th, 2017)

2017 Curriculum Institute

The 2017 Curriculum Institute will be held at the **Riverside Convention Center** on July 12 - 15, 2017.

Deadline to Register/Application Deadline: Monday, June 12, 2017 - 5:00pm

Institutional Effectiveness Committee (IEC)

Overview of Institutional Effectiveness Committee (IEC)

Pursuant to Title 5 of the Administrative Code of California (Section 53200), Academic Program Review is one of the “10+1” areas within the purview of the Compton Community College District (CCCD) Academic Senate. The CCCD Academic Senate acknowledges the program review process as overseen by the Institutional Effectiveness Committee, which is co-chaired by the Senate President, or designee, and one management representative. In addition to its Co-chairs, the IEC is comprised of faculty from various disciplines, classified unit representatives, designated academic and administrative deans.

As a standing committee of the Consultative Council, the IEC is a collaborative delegation by which policies and procedures related to program review are developed and revised. The CCCD Academic Senate must vote on and approve substantive changes to the IEC processes. According to CCCD Board Policy 2520, the Board will rely primarily on faculty expertise on academic and professional matters as defined by Sub-Chapter 2, Section 53200, et seq., California Administrative Code, Title 5.

IEC Role and Function

The purpose of the IEC is to review and provide recommendations about each of the District’s Program Reviews in order to strengthen and support programs and program analysis. The Committee will also be responsible for reviewing the following: El Camino College Compton Center Educational Master Plan, Facilities Master Plan, Staffing Plan, and Technology Master Plan, to ensure these plans and all Program Reviews are consistent, aligned, and are current. The IEC Committee monitors the status of these documents.

Academic Affairs

Program Review Process and Timeline

Step	Action	Time
1	Programs due for review will be notified. Data embedded in the template will be provided by Institutional Research (IR). A due date for final submission to the Institutional Effectiveness Committee (IEC) will be provided.	February/March
2	Authors will be asked to attend program review trainings, where they will begin working with the template and their data.	February/March
3	Authors complete first drafts. Student surveys are administered during this time. Collaboration with program faculty, SLO Facilitators, Deans and the Program Review Coordinator, are encouraged.	March-June
4	Drafts are submitted to Deans for review. Deans will comment, and return drafts to faculty within 2 weeks.	June
5	Faculty finalize program reviews, and submit a final draft to their division Dean.	June-September
6	Division Deans conduct a final review, and submit to the IEC by the date designated at the beginning of the process.	September
7	The IEC reviews submissions utilizing a rubric, with an	October-

	emphasis on both content and form. Submissions are deemed “exemplary,” “proficient” or “needs improvement.”	November
8	Program submissions receiving a “needs improvement” will be provided a list of issues by the IEC. Programs have 30 days to address these issues and resubmit to their division Dean.	November-December
9	Following resubmission, the IEC will deem the document “exemplary,” “proficient” or “needs improvement.” (Programs whose documents do not meet proficiency will not be eligible to submit budget or faculty requests until the deficiencies are addressed.)	N/A

The goal of this timeline is to ensure program reviews are completed in a timely manner so that recommendations can be included in the upcoming year’s planning and budget cycle.

Revised November 14, 2016

IEC members work as a team to assist faculty in preparing the final program review document. They are available for consultation throughout the program review process. IEC members are expected to review Program Review documents prior to the scheduled meeting with the designated subcommittee members so that they can provide feedback and offer recommendations during the meeting.



**El Camino College
Compton Center**

**FACULTY COUNCIL Agenda
Thursday, March 7, 2017 2:00 p.m. in the Board room
(or immediately following the Council meeting)**

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

January 16, 2017 Minutes

IV. REPORTS

Faculty Council:

Chairperson

Paul Flor

Vice Chairperson

Chris Halligan

ECC Curriculum Committee

Essie French-Preston

ECC Education Policies Committee

Vanessa Haynes

Student Learning Outcomes

Hoa Pham

Student Success Committee

Amber Gillis

V. ACTION ITEMS-UNFINISHED BUSINESS

VI. NEW BUSINESS

1.

VII. INFORMATION-DISCUSSION ITEMS

VIII. EVENTS/MEETINGS

IX. FUTURE AGENDA ITEMS

1.

2.

ADJOURNMENT

CCCD Academic Senate and *ECC-CEC Faculty Council Roster*

2016-2017 (19 members)

Officers:

President/ <i>Chairperson</i>	Paul M. Flor (17-18)
Past President/ <i>Past Chairperson</i>	Michael Odanaka
President-Elect/ <i>Chairperson-Elect</i>	Vacant
Vice President/ <i>Vice Chairperson</i>	Chris Halligan (16-17)
Secretary/ <i>Secretary</i>	Nikki Williams (16-17)
Curriculum/ <i>Curriculum Representative</i>	Essie French-Preston (16-17)
<i>Adjunct Representative</i>	Mahbub Khan (16-17)
Board Representative	Jerome Evans (16-17)

Members:

Career and Technical Education (2)

Annaruth Garcia (16-17)

Vacant (17-18)

Health and Human Services (2)

Shirley Thomas (18-19)

Pamela West (16-17)

Humanities (2)

Chris Halligan (17-18), Vice President/*Vice Chairperson*

Nikki Williams (16-17) Secretary/*Secretary*

Social Sciences and Fine Arts (2)

Kendhal Radcliff (17-18)

Mandeda Uch (16-17)

Mathematics (2)

Abigail Tatlilioglu (16-17)

Jose Villalobos (18-19)

Science (2)

Kent Schwitkis (18-19)

Eyob Wallano (16-17)

Library and Learning Resource Unit (1)

Andree Valdry (17-18)

Counseling (2)

Essie French Preston (17-18), Curriculum/*Curriculum Representative*

Vanessa Haynes (18-19)

Michael Odanaka, Past President/*Past Chairperson*

At-Large (2)

Jerome Evans (17-18), Board Representative

Amber Gillis (18-19)

Adjunct Representatives (2)

Mahbub Khan (18-19), *Adjunct Representative*

Elizabeth Craigg Walker (17-18)



FACULTY COUNCIL MEETING
Thursday, January 16th, 2017 2:00 p.m. Board Room
Minutes

ATTENDANCE

Senators		Visitors
Eyob Wallano	Kendahl Radcliffe	Silvia Arroyo
Jerome Evans	Mahbub Khan	Jessie Mills
Andree Valdry	Amber Gillis	Roza Ekimyan
Mandeda Uch	Essie French-Preston	Estina Pratt
David McPatchell	Janette Morales	Jennifer Hill
Nikki Williams	Christopher Halligan	Hoa Pham
Paul Flor	Katherine Marsh	Fazal Aasi
Kent Schwitkis	Thomas Norton	Silvia Arroyo

I. Call to Order – 1:45 p.m.

II. Agenda –Schwitkis/Halligan-Approved

III. Minutes – French-Preston/Evans- Approved

IV. Reports:

Chairperson – Paul Flor no report.

Vice Chairperson- Chris Halligan no report.

ECC Curriculum Committee- Essie French-Preston no report.

Student Learning Outcomes- Kendahl Radcliffe no report.

V. Action Item/Unfinished Business

VI. New Business

VII. Information- Discussion Items

VIII. Events/Meeting

ADJOURNED – 1:46 p.m.

CurricUNET presentation by Barbara Perez followed