



ACADEMIC SENATE

AGENDA

Thursday, February 18, 2016 at 1:00 p.m. in the Board room

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

February 4, 2016 Minutes

IV. REPORTS

Senate:

President

Board Representative and External Liaison

Accreditation

Paul M. Flor

Jerome Evans

Amber Gillis

V. ACTION ITEMS-UNFINISHED BUSINESS

1. Enrollment Management Plan Discussion & Second Reading

2. Educational Task Force

3. Curriculum Advisory Committee

VI. NEW BUSINESS

1. Student Equity Plan Report

Albert Jimenez

VII. INFORMATION-DISCUSSION ITEMS

1. RFP for \$50,000 from CA College Textbook Affordability Program

VIII. Events/Meetings

1. Basic Skills and Student Outcomes Transformation Program

IX. FUTURE AGENDA ITEMS

1. Catastrophic Leaving Bank

2. ECC, Compton Center Water Conservation efforts

X. ADJOURNMENT



**COMPTON COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES POLICIES**

BP 2520 Academic Senate

Issued: May 19, 2015

Reference:

Education Code Section 70902(b)(7);
Title 5, Sections 53200 et seq
Accreditation Standard IV.A
Board Policy 2510 Participation in Local Decision Making

The Academic Senate is organized under the provisions of the California Code of Regulations, Title 5, shall represent the faculty and make recommendations to the administration and to the Board with respect to academic and professional matters, so long as the exercise of such functions does not conflict with the lawful collective bargaining agreement.

The Board or its designee will consult collegially with the Academic Senate when adopting policies and procedures. The Board will rely primarily on faculty expertise on academic and professional matters as defined by Sub-Chapter 2, Section 53200, et seq., California Administrative Code, Title 5, and as listed below:

1. Curriculum, including establishing prerequisites and placing courses within disciplines;
2. Degree and certificate requirements;
3. Grading policies;
4. Educational program development;
5. Standards and policies regarding student preparation and success;
6. District and College governance structures as related to faculty roles;
7. Faculty roles and involvement in accreditation process, including self-study and annual reports;
8. Policies for faculty professional development activities;
9. Processes for program review;
10. Processes for institutional planning and budget development, and
11. Other academic and professional matters as mutually agreed upon between the Board of Trustees and the Academic Senate.

The Academic Senates' organization, membership functions and committee structure shall be developed by the Academic Senate.

CEC ACADEMIC SENATE MEETING DATES AND LOCATIONS (1st & 3rd Thursday)

FALL 2015

September 3	Board Room
September 17	Board Room
October 1	Board Room
October 15	Board Room
November 5	Board Room
November 19	Board Room
December 3	Board Room

SPRING 2016

February 4	Board Room
February 18	Board Room
March 3	Board Room
April 7	Board Room
April 21	Board Room
May 5	Board Room

ECC ACADEMIC SENATE MEETING DATES AND LOCATIONS (1st & 3rd Tuesdays before ECC Senate, usually)

FALL 2015

September 1	Alondra Room
September 15	Dist. Ed. room 166
October 6	Dist. Ed. room 166
October 20	Dist. Ed. room 166
November 3	Alondra Room
November 17	Alondra Room
December 4	Alondra Room

SPRING 2016

February 2	Alondra Room
February 16	Alondra Room
March 1	Alondra Room
April 5	Alondra Room
April 19	Alondra Room
May 3	Alondra Room

Compton Faculty are encouraged to attend the ECC Academic Senate meetings when possible.

Per the Brown Act all votes must be recorded by name. Only No's and Abstentions will be recorded by name in the minutes, If you were signed in to the meeting and did not vote No/Abstain, your vote will be assumed to be a Yes.



ACADEMIC SENATE MINUTES

Thursday, February 4, 2016 1:00 p.m. Board Room

ATTENDANCE

<u>Senators</u>	<u>Visitors</u>
Eyob Wallano	Ruth Roach
Jerome Evans	Celia Arroyo
Andree Valdry	Roza Ekimyan
Mandeda Uch	Abiodun Osanyinpeju
Thomas Norton	David McPatchell
Nikki Williams	Cassandra Washington
Paul Flor	Debra Arviso
Kent Schwitkis	Silvia Arroyo
Christopher Halligan	Phillip Humphreys
Michael Odanaka	Katherine Marsh
Annaruth Garcia	Amber Gillis
Shirley Thomas	Aurora Cortez-Perez
Vanessa Haynes	Axa Maradiaga
Kendahl Radcliffe	Shemiran Lazar
Holly Schumacher	Rodney Murray
Essie French-Preston	Hoa Pham

X. CALL TO ORDER – 1:04 p.m.

XI. APPROVAL OF AGENDA – Halligan/Schwitkis- Approved

XII. APPROVAL OF MINUTES – Halligan/Wallano- Approved with correction

XIII. REPORTS

- Keith Curry's report put at the front of the agenda.
 - Expressed concern over the low enrollment of some courses as well as programs.
 - Discussed the establishment of the Educational Task Force at the college.
 - Asking that the committee be chaired by Paul Flor, Barbara Perez, and Chelvi Subramaniam as well as a couple of faculty to be recommended by Academic Senate.
 - The committee will begin looking at the courses and programs that are offered here at the center to see their enrollment and make decisions on keeping or cutting courses/programs.
 - Curry is serving on an accreditation team and the information that is being given out is that there needs to be justification for keeping programs.
 - Discussed that there are some programs that are not doing program review and we need to in order to be able to help programs grow.

- Wallano- There needs to be consequences for adjuncts that are not willing to participate in SLO process.
- Curry- Is extremely frustrated because the SLOs, PLOs, and Program review have not been completed on time or at all.
- Curry- We need to look at our faculty and how they have been using their time and ensuring that as part of the 33.75 hours faculty are supposed to be working that they include work on assessments.
- Our enrollment drives our revenue and if we are low enrolled then we cannot grow.

President's Report- Paul Flor reporting.

- **Enrollment Management-** Will be presenting.
- **Score Card-** System wide we are doing a better job. We must ask ourselves if we meeting our enrollment goals?
- **Senate Packet-** Included is The Planning and Budget Committee calendar. Minutes from other El Camino committees are also included.

Board Representative – Jerome Evans reporting.

- **Black History Month-** Presented the Black History Month committee members and discussed that they are a diverse group including many different programs. Brochures were handed out that include the calendar of all of the activities. Activities have been staggered between M/W classes and TTh classes. Participation is greatly appreciated in all of the activities.

Accreditation: Amber Gillis reporting.

- **Narratives-** Were due this past Friday and many have not been submitted. Please send in what you have right now so that the editors can see where we are and if you need assistance. The next meeting is on February 19th. We will be having a speaker at the meeting and if you have any questions that you would like him to answer then you should forward any questions to agillis@elcamino.edu to give to the speaker.
 - Halligan- Asked what needs to be finished by the next meeting? Gillis stated that there is nothing due for that meeting just the narratives that were due.
 - Flor- Is sitting on an accreditation visiting team and what he has seen is that there is a major push with distance education. We need to look at what we are doing for our online courses. Do we have the resources and technology to comply what is being asked from us? Do we have the justification for continuing our courses? Expressed concerns as to how we will be able to hold up to the new standards. On February 19th we will be able to get some answers from our speaker from Clovis on what the site visit will look like.

XIV. ACTION ITEMS-UNFINISHED BUSINESS

XV. NEW BUSINESS

- **Strategic Planning Report-** Roza Ekimyan and Abiodun Osanyinpeju
 - Both mission and vision statements were accepted by the board at ECC and Compton.
 - The Committee is working on using the strategic plans to develop the Master Plan.
 - They are working on the integrated calendar that shows the sequence for the annual activities and 5 year plan as well as working with IR to develop this and make it available during the spring semester.

- Will be developing a webpage for all of the information from The Strategic Planning Committee to be made available to everyone.
- The next summit is on February 26th from 8-1pm in Lynwood
- **Human Trafficking Outreach Project-** Debra Arviso
 - She is involved with the National Council of Jewish Women (NCJW).
 - Presented a service learning opportunity- Explained what the service learning opportunity is and how it can benefit the students. This group goes into the community to help place human trafficking posters up for businesses so that they can be in compliance with the law. The poster was passed around for all to see.
 - Someone from NCJW can come to your class to speak about sex trafficking and the project. There is a great need for volunteers. They will come directly into your classroom and train your students.

XVI. Information- Discussion Items

- **Enrollment Management Plan-** Phillip Humphreys and Richette Bell
 - Humphreys stated that the plan is now complete and ready to go out for feedback.
 - Presented a power point with:
 - Purpose of the enrollment management plan
 - Enrollment Management Plan Layout
 - Areas of Focus- 7 areas
 - Bell presented the new initiatives that are being implemented and expected to be implemented for increase in enrollment.
 - New Initiatives:
 - Compton Early College High School- Fall 2015
 - Fire Technology Program- Fall 2017
 - Cosmetology- Fall 2016
 - Compton Center courses at CEC Partnership Adult Schools- Fall 2016
 - Afternoon College Program- Fall 2016
 - Evening Weekend Programs- Fall 2016
 - Activities Calendar- Shows who the leads are in each activities area and the action plans for the different groups. This was passed out and sent in the Senate Packet.
 - A measure tool was given in the action plans to report on the action that was completed and the result. Previewed the form to get recommendations from the body on the format of the form.
 - Arroyo- Will GED be part of the plan for the partnership with the Adult Schools? Humphries responded that we are trying to create a pathway for students who are getting their GED to streamline into Compton College.
 - Flor- Can we consider this a first reading?
 - Norton- Move to have 2 readings/Schwitkis- 2nd --- Motion passes.
 - Norton- Move for today to be considered the first reading/Schwitkis- 2nd--- Motion passes.
 - Senate will report back with feedback on the plan at the next meeting and Schwitkis stated that Humphreys and Bell should be present at the next meeting for the second reading.

- **Education Task Force-** How do we select the people on the committee?
 - Flor made suggestions on who should serve on the committee--- Jose Villalobos, Kendahl Radcliff, and Essie French Preston- taking into consideration their current roles on campus.

XVII. Events/Meetings

- **Dr. Lyles- Black History Month-** Presented on the annual Black History Month book fair. She is retiring after 40 years. She would like a good going away present of a donation for the book fair. Donations were solicited. The deadline for the donations is February 18th.
- **Basic Skills and Student Outcomes Transformation Program-** Feb 16th.

MOTION TO ADJOURN - Evans/Norton-Approved -2:04p.m.

SHARING THE INFORMATION

Compton College

Vision and Mission Statements

2017-2022

Vision:

Compton College will be the leading institution of student learning and success in higher education.

Mission:

Compton College is a welcoming environment where the diversity of our students is supported to pursue and attain academic and professional excellence. Compton College promotes solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for transfer, completion and lifelong learning.

California Great Teachers Seminar (GTS) is scheduled for July 31 – August 5, in Santa Barbara. GTS is a profoundly simple and powerful experience for learning and growth in the art of teaching. This event receives consistently high praise from attendees and sells out well in advance. Reserve your spot today.

California Great Teachers Seminar
July 31 – August 5
La Casa de Maria
Santa Barbara



FACULTY COUNCIL Agenda
Thursday, February 18, 2:00 p.m. in the Board room
(or immediately following the Council meeting)

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

February 4, 2016 Minutes

IV. REPORTS

Faculty Council:

Chairperson

Paul Flor

Vice Chairperson

Chris Halligan

ECC Curriculum Committee

Essie French-Preston

ECC Education Policies Committee

Vanessa Haynes

Student Learning Outcomes

Kendahl Radcliffe

Student Success Committee

Amber Gillis

V. ACTION ITEMS-UNFINISHED BUSINESS

1. Updated Status of Divisions on completion of SLOs for fall 2015report

VI. NEW BUSINESS

- 1.

VII. INFORMATION-DISCUSSION ITEMS

1. Faculty Development Committee Meeting

Future meetings: February 23, March 8, April 12 & 26, May 10 (if needed)

VIII. EVENTS/MEETINGS

1. Unleashing Student Achievement through Multiple Measures Assessment

El Camino College Distance Ed Conference Center on February 25, 2016, 2 – 4 pm

IX. FUTURE AGENDA ITEMS

ADJOURNMENT

CCCD Academic Senate and *ECC-CEC Faculty Council Roster*

2014-2015 (19 members)

Officers:

President/ <i>Chairperson</i>	Paul M. Flor (15-16)
Past President/ <i>Past Chairperson</i>	Michael Odanaka
President-Elect/ <i>Chairperson-Elect</i>	Paul M. Flor
Vice President/ <i>Vice Chairperson</i>	Chris Halligan (16-17)
Secretary/ <i>Secretary</i>	Nikki Williams (16-17)
Curriculum/ <i>Curriculum Representative</i>	Essie French-Preston (16-17)
<i>Adjunct Representative</i>	Marcelo Cabral (16-17)
Board Representative	Jerome Evans (16-17)

Members:

Career and Technical Education (2)

Annaruth Garcia (16-17)

Phillip Yaghmai (17-18)

Health and Human Services (2)

Shirley Thomas (15-16)

Pamella West (16-17)

Humanities (2)

Chris Halligan (17-18), Vice President/*Vice Chairperson*

Nikki Williams (16-17) Secretary/*Secretary*

Social Sciences and Fine Arts (2)

Kendhal Radcliff (17-18)

Mandeda Uch (16-17)

Mathematics (2)

Abigail Tatlilioglu (16-17)

Jose Villalobos (15-16)

Science (2)

Kent Schwitkis (15-16)

Eyob Wallano (16-17)

Library and Learning Resource Unit (1)

Andree Valdry (17-18)

Counseling (2)

Essie French Preston (17-18), Curriculum/*Curriculum Representative*

Holly Schumacher (15-16)

Michael Odanaka, Past President/*Past Chairperson*

At-Large (2)

Jerome Evans (17-18), Board Representative

Tom Norton (15-16)

Adjunct Representatives (2)

Mahbub Khan (15-16)

Marcelo Cabral (17-18), *Adjunct Representative*



El Camino College Compton Center

FACULTY COUNCIL MEETING Thursday, February 4, 2016 2:00 p.m. Board Room Minutes

ATTENDANCE

Eyob Wallano	Ruth Roach
Jerome Evans	Celia Arroyo
Andree Valdry	Roza Ekimyan
Mandeda Uch	Abiodun Osanyinpeju
Thomas Norton	David McPatchell
Nikki Williams	Cassandra Washington
Paul Flor	Debra Arviso
Kent Schwitkis	Silvia Arroyo
Christopher Halligan	Phillip Humphreys
Michael Odanaka	Katherine Marsh
Annaruth Garcia	Amber Gillis
Shirley Thomas	Aurora Cortez-Perez
Vanessa Haynes	Axa Maradiaga
Kendahl Radcliffe	Shemiran Lazar
Holly Schumacher	Rodney Murray
Essie French-Preston	Hoa Pham

- I. **Call to Order** – 2:05p.m.
- II. **Agenda** – Schwitkis/Norton- Approved
- III. **Minutes** –Williams/Valdry - Approved
- IV. **Reports:**

Chairperson – Paul Flor reporting.

- **CCLC**- Included in the packet from the Governor. Information is included on what will become of the extra money that we were receiving during the leaner times and if the money will be extended.
- **Handout on Strengthening Support Student Services**- included in the Senate Packet.

ECC Curriculum Committee- Paul Flor reporting.

- Information included in the packet:
 - Curriculum minutes from ECC.
 - Timelines on what is happening in the next few months with curriculum.
 - Letter from the California Community Colleges Chancellors Office pertaining to curriculum.

Vice Chairperson- Christopher Halligan

- **Faculty Survey**- Survey was completed and will be going out about faculty awards that should be given out yearly.

- **Student Success Survey-** Once it is approved it will be going out. Relates to many different classroom accountability issues.

Student Learning Outcomes- Kendahl Radcliffe reporting.

- Status of Divisions on completion of SLOs for fall 2015:
 - Division 1- 52 due/34 overdue (if there is even a slight error, it will not show as completed)
 - Division 2- 56 due/26 overdue
 - Division 3- 68 due/52 overdue
 - The deadline is February 12 for all corrections that need to be made.
 - An email went out with the office hours of the facilitators so that people who need help can stop by the facilitator's office and get one-on-one assistance.

V. Action Item/Unfinished Business

VI. New Business

- **Title IX Obligations-** The recommendation is that we adhere to the Sample Statement. Students can speak with us but we have to report it. This is a mandate that we have to comply with.
 - **Halligan-** Reiterated his distaste and stated this encroaches on academic freedom. Asked if faculty and students have a confidentiality clause?
 - **Perez-** This is federal law and we must comply. We are all mandatory reporters.
 - **Wallano-** Explained about the Whistleblower law.
 - **Perez-** Gave an explanation of what the procedure is that we must follow to report information and how we are not calling the police but referring students to services.

VII. Information- Discussion Items

VIII. Events/Meeting

- Fourth Annual Technology Conference on Friday, February 26th-8:30-2:00pm.

ADJOURNED – Williams/Halligan 2:27p.m.

ASCCC Events and Meetings 2015-2016

2016 Accreditation Institute, February 19 - 20, 2016 @ Marriott, Mission Valley San Diego

Whether your college is gathering evidence, writing the self- evaluation, or preparing for a site visit in spring, the Academic Senate for California Community College's Accreditation Institute will provide guidance and support no matter where you are in the cycle of accreditation.

2016 Academic Academy, March 17 - 19, 2016 @ Sheraton Sacramento

Equity and diversity are primary values of the community college system. The 2015 Academic Academy focused on the Student Success and Support Program and Student Equity Plans. This year's institute will again explore issues of equity and diversity, this time including not only further development of student equity plans and programs but also on broader issues such as faculty hiring and professional development.

2016 Spring Plenary Session, April 20 - 23, 2016 @ Sacramento Convention Center

This year, the Academic Senate will collaborate with other constituents in hosting the Spring Plenary Session. Today's current higher education environment will require a close collaboration with all college constituents to address issues of common concern.

2016 Career Technical Education Institute, May 6 - 7, 2016 @ DoubleTree Hilton Anaheim/Orange

This year will bring an intense focus on career and technical education at the federal, state, and local level. This event will provide CTE faculty with the opportunity to engage in key policy conversations through their interaction with representatives of the task force, by learning about the implications of policy decisions on local programs and courses, and in participating in breakout sessions to better understand the college processes including topics on leadership, curriculum design, course repetition, and effective program advocacy.

2016 Faculty Leadership Institute, June 9 - 11, 2016 @ Mission Inn - Riverside

The Faculty Leadership Institute is the cornerstone of the Academic Senate's governance training. Created to assist new senate leaders navigate the complexity of local governance as well as become versed in state issues, the Faculty Leadership Institute brings seasoned leaders together to share tips and tools for new leaders to successfully lead their senate and influence their college policies. New and experienced leadership are encourage to join to learn about basic college governance and upcoming state issues.

2016 Curriculum Institute, July 7 - 9, 2016 @ DoubleTree Hilton Anaheim

The Curriculum Institute is designed to bring together administrators, faculty, and classified staff working on curriculum to provide a platform for interactive learning by all attendees. Informational presentations, direct training and guidance, and interaction with Chancellor's Office staff make this Institute the most popular of the Academic Senate events. Attendees receive updates on important current curriculum topic and to learn ways to improve and develop local curriculum processes.

For Consideration:

A Request for Funding Proposal (RFP) is now available for **\$50,000 from CA College Textbook Affordability Program** and attend a March 2, Conference to Help Prepare Proposals.

Go to www.cool4ed.org and you will see the four recommended steps to submit your proposal.

DUE DATE: June 30, 2016:

BUT WE CAN'T WAIT TO THE LAST MINUTE TO DEVELOP YOUR PROPOSAL!!!

Our campus academic senate must:

1. Adopt a resolution that states its support to increase student access to high-quality OER and reduce the cost of textbooks and supplies for students.
2. In collaboration with students and campus administration, create, approve, and submit a plan that describes evidence of the faculty's commitment and readiness to effectively use grant funds to support faculty adoption of OER.

HOW CAN YOU GET HELP IN ACQUIRING THE FUNDING?

A professional conference addressing the funding opportunity will take place on March 2, 2016 at the LAX Crowne Plaza. The full day of presentations and workshops will be focused on supporting the California Community Colleges and the CSU learning about AB 798 and preparing their academic senate resolutions and proposals for funding.

Learn about the conference:

<http://onlinelearningconsortium.org/attend/collaborate/losangeles-2016/>

WHO SHOULD ATTEND?

Every campus is free to choose members from their community and a team of 3 people per campus is suggested (more are welcome). We suggest people from the following categories:

- Academic Senator
- ALS Coordinator
- Faculty Developer
- Librarian
- Instructional Designers
- Faculty
- Academic Technology Managers

REGISTRATION:

Grant support from the William and Flora Hewlett Foundation and the Bill and Melinda Gates Foundation is funding a large number of registration fees for the California Community Colleges. Contact cool4ed@cdl.edu for the conference registration code.

COOL4Ed will be conducting webinars during Spring 2016 to provide easy access to resources and expertise that can help you submit a successful proposal.

If you have questions about this program, please email cool4ed@cdl.edu . Thank you for your attention and participation in leading your campus on this important initiative.

This information is provided by the Vice Chancellor, Educational Services, California Community Colleges Chancellor's Office, 1102 Q Street, Suite 4550, Sacramento, CA 95811-6539

Unleashing Student Achievement through Multiple Measures Assessment

A Presentation by John Hetts, Senior Director of Data Science, Educational Results Partnership

At the El Camino College Distance Ed Conference Center on February 25, 2016, 2pm – 4pm

The Multiple Measures Assessment Project (MMA) is a collaborative effort led by the RP Group and Educational Results Partnership, with support from the California Community College Chancellor's Office. MMA is engaged with 28 (and counting) pilot colleges from across the state that are providing feedback on the predictive models to help inform the process.

John Hetts will present data on:

How standardized tests systematically underestimate

- Student capacity
- Students of color
- First generation college students
- Students of Lower Socioeconomic Status (SES)
- Women

Multiple measures such as high school GPA are fairer and far more

- Accurate predictor of college performance and graduation
- Increase graduation rates
- Decrease time to completion

Faculty Development Committee Meeting
Minutes for Tuesday, February 9, 2016, in Teaching and Learning Center,
Library Basement, 1-1:50 pm

<u>Name</u>	<u>Abbreviation</u>	<u>Division</u>
Florence Baker (present)	(FB)	Behavioral & Social Sciences
Dustin Black (present)	(DB)	Behavioral & Social Sciences
Kristie Daniel-DiGregorio* (present)	(KDD)	Behavioral & Social Sciences
Ross Durand (excused)	(RD)	Industry & Technology
Briita Halonen (present)	(BH)	Humanities
Sheryl Kunisaki (excused)	(SK)	Learning Resources
Sumino Otsuji (present)	(SO)	Humanities
Margaret Steinberg (present)	(MS)	Natural Sciences
Lisa Mednick Takami (present)	(LMT)	Professional Development
Evelyn Uyemura (present)	(EU)	Humanities
Andree Valdry (present)	(AV)	Learning Resources/Compton Center

Mission Statement: The El Camino College Faculty Development Committee provides opportunities and support to promote instructional excellence and innovation through faculty collaboration.

Future Spring 2016 Meetings: February 23, March 8, April 12 & 26, May 10 (if needed).

AGENDA

- 1. Spring PD Day:** In an informal debrief, (MS) expressed an interest in having more options for the afternoon sessions at Spring PD Day. The team noted that other faculty have echoed this sentiment. (LMT) explained that substantial coordination is required for the afternoon sessions at Fall PD Day and there isn't sufficient staffing to offer a full afternoon schedule twice/year. (EU) suggested offering a choice of 3-4 of the technology trainings provided by Professional Development. For many faculty, teaching schedules prevent them from attending the trainings which are offered during the semester. (KDD) suggested that new faculty may welcome a chance to continue the New Faculty Learning Academy on Spring PD Day. (LMT) indicated that new faculty would be welcome to organize follow-up activities. (LMT)'s team will compile PD Day evaluations in time for the next meeting.
- 2. General Session and Campus Safety Presentation:** (KDD) asked for input regarding the general session. (BH) mentioned that some faculty in her division had an emotional reaction to the active shooter video that was shown, which was understandable given the content of the video. (FB) recalled that she provided a drill and information about possible scenarios for her students the first week of classes. The team requested access to the video shown on PD Day.

(MS) has discovered equipment that would help ameliorate the issue raised by faculty during the open forum on Spring PD Day. Faculty expressed concern their classroom doors do not lock from the inside and/or they swing out from the classroom, making it impossible to effectively block the entrance to the classroom. Approximately four weeks ago, (MS) suggested that the Office of Safety and Health investigate the devices but has had no response. She will follow up. (LMT) reported that Chief Trevis recently visited the Professional Development and Learning Office to complete a risk assessment, which was very illuminating.

(EU) indicated that the federation has selected "security" as their theme for negotiations, with a focus on physical and fiscal security. (BH) reflected that concerns for their safety and the safety of their students is hampering faculty members' ability to do their work. It can be difficult to concentrate and focus when you feel vulnerable. (EU) added that faculty may also fear being sued, given the increased focus on topics and issues which can act as triggers for students.

Communication was also raised as a pressing issue for the campus. (EU) pointed out that the building captains are a welcome addition, but it will be virtually impossible for an instructor on the third floor of the Humanities building to reach a building captain who is in class on the first floor. She also pointed out that fire alarms – which indicate a need to evacuate a building -- are our primary mode of campus-wide communication in an emergency. But some circumstances may call for sheltering in place.

Nixle is a potentially useful tool, but has had mixed results. The team indicated it would have been helpful to have printed information about how to sign up for Nixle at Spring PD Day. Some faculty may benefit from a workshop on how to sign up for Nixle. The concern is that not all subscribers receive messages in a timely manner and, in buildings like SOCS, Nixle would be inaccessible because very few phones get a signal in that building.

The perception among faculty is that there has been much discussion about safety issues, but there are many action items are still pending, including:

- Limited access to communication in classrooms (no signal so no Nixle, no phones).
- A need for training – drills – so faculty feel equipped to respond to active shooter. The team recommends division-based drills since divisions often have different types of facilities.
- An urgent need to be able to lock classroom doors from inside a classroom.

(LMT) indicated some concerns have been expressed that a drill would traumatize students, but the research does not bear this out. (KDD) reported that her son's school began receiving bomb threats on December 11th and by February 8th, developed and implemented a full-scale bomb threat drill. Campus safety emerged as an especially urgent issue at El Camino when a student issued threats in fall of 2014, approximately 18 months ago. This was the impetus for the FDC-sponsored event, "It Takes a Village: Campus Safety and Security," facilitated by (DB) and well-attended by faculty.

(KDD) indicated she would approach the Senate leadership for guidance on how to most effectively raise these issues so they can be addressed.

Meeting adjourned at 1:50 p.m.